

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, April 21, 2016

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Betty Korts, Barbara Quarles, Charlie Burks, and Tillie Trotter. Molly Quirk and Elaine Voeltz were absent.

Charlie Burks moved to approve minutes of Regular B of A Meeting on March 17, 2016 as written; Tillie Trotter seconded; motion carried with a vote of 3 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Dane Avery, Village arborist, stated that all of the soil moisture from sufficient rainfall has been great for Village trees. The alternate-year fertilization program will be scheduled with Davey Tree Service at the end of the month, including 6 - 7 large ROW oak trees as well as trees on 12 private properties.
2. Linda and Chuck Barrett, residents on Circle Dr., presented information and photos regarding continued erosion in the large drainage easement between the properties on Circle Dr. and Lake Dr. Charlie Burks will ask the Village engineer to check the problem. Art Gurley stated that the catch basin on Circle Dr., north of Ridge Dr., has filled in and is failing to capture rain water. Mr. Burks invited Ms. Barrett to join the recently-formed Village improvement committee.

C. ITEMS SCHEDULED FOR ACTION

1. Joel Wilkinson, Village engineer, reviewed the tabulation of the five competitive bids that were submitted on April 19th for the Circle Dr. road improvement project. Alpha Paving Industries submitted the low bid of \$132,743.75, with a completion time of 45 days. Other bids ranged up to \$179,305. Alpha Paving has completed projects for the cities of Austin, San Marcos, Rollingwood, Leander, and Horseshoe Bay; references provided are excellent. Upon Mr. Wilkinson's recommendation, Tillie Trotter moved to accept the low bid of \$132,743.75 and award the contract to Alpha Paving Industries; Charlie Burks seconded; motion carried with a vote of 3 in favor – 0 –opposed. Mr. Wilkinson will obtain proof of bonds and insurance from the contractor and have all documents ready for execution at the preconstruction meeting. Work may begin by mid-May if the weather dries out. Discussion followed regarding various drainage areas of concern (large easement between Circle Dr. and Lake Dr., the retention pond north of the Main well, the bar ditch on Ridge Dr. at the Arellano property. Mr. Wilkinson will discuss the option of change orders with Alpha Paving if they are interested in adding any drainage work to the contract, as long as any additional costs are below the amount requiring competitive bidding. Mr. Wilkinson has spoken with TxDOT, and a permit will not be necessary to extend road work on Circle Dr. to the edge of TxDOT ROW. Ms. Trotter and Mr. Wilkinson also discussed the option to close

Ridge Dr. to vehicle traffic at some future point since the area was not constructed properly as a road and so many serious drainage issues exist.

2. Joel Wilkinson stated that the quote from Jeff Grubert at \$6,025 for the drainage work on Ridge Dr. at the Arellano property is high. Mr. Wilkinson will check with Alpha Paving for interest and comparison pricing on adding the work to the road improvement contract.
3. Following brief discussion, Tillie Trotter moved to approve the renewal of the sponsorship of the local Central Texas Resource Conservation and Development Council, which addresses natural resource conservation, community development, and disaster assistance in eleven counties in central Texas; Barbara Quarles seconded; motion carried with a vote of 3 in favor – 0 opposed. The annual dues will be paid @ \$125.00.
4. Mayor Korts and Council reviewed the General and Water Fund reports and the Fund Balance report for March 2016. Charlie Burks moved to approve the financial reports; Barbara Quarles seconded; motion carried with a vote of 3 in favor – 0 opposed.

D. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Korts will attend the Small Cities Emergency Management meeting on May 26th. The annual Spring Clean-Up event provided by Progressive Waste Solutions is scheduled for May 14th. Richard Crosby reported he has made progress in cleaning up his back yard, and his new neighbor, Joseph Peña, expressed satisfaction.
2. Administrative: The Village administrator reported there is a list of ten pending zoning projects, with none ready for permitting at this point. Mr. Cavaco and his contractor are working on remodeling plans. Preparations are in process for the May 7th General Election. The Village has received a request for installation of playground equipment at the north park area. The Village administrator attended a TML webinar which outlined strict requirements for training, monitoring, and maintenance of such equipment. Council agreed that the playground liability issue is too complicated for consideration at this time.
3. Roads: Tillie Trotter stated that Jeff Grubert has scheduled the maintenance work on Indian Tree Trl., as long as the weather remains dry. The estimated cost is \$4,478 for 50 tons of crushed limestone, smoothing out and compacting the road to prevent deep ruts. The handyman is spraying vegetation on the roadsides to prevent deterioration.
4. Public Affairs: Molly Quirk was absent.
5. Public Safety: Elaine Voeltz was absent. Mayor Korts commented on the unreliability of the SpotCrime reports for FM 1626. Brief discussion followed regarding missing or obscured street signs. The street light has been repaired at San Leanna Dr. and Circle Dr.
6. Water: Barbara Quarles reported the Aquifer District remains in Stage 1/No Drought Status, and the City of Austin remains in Stage 2 Drought, allowing watering once a week. The Burn Ban remains lifted. Lake Travis is 102% full, and Lake Buchanan is 93% full. Well levels have risen 2.3 ft. since last month, to a current level of 47.2 ft. There are no current problems with the water system. The Village administrator stated that the water meter at the house at 11509 Sombrero Dr. was locked at the property owner's request, and approved by the Village attorney, due to an ongoing eviction process. The renters cut off a master lock,

followed by damaging the meter apparatus when a circular lock was attached, constituting misdemeanor theft of service. The cost of repairs could be as high as \$1,000. Their actions have been reported to the Sheriff's Dept. The renters also hot-wired the electric meter which has since been removed by PEC.

7. Environmental: Charlie Burks stated the parking lot project at the Community Center has been completed. The large drainage easement between Ridge Dr. and River Oaks Dr. has been weed-eated. Most of the Village mowing is done, and the rest will be scheduled. A chainsaw has been purchased to take care of the larger trimming jobs. Byron Townsend requested trimming of the shrub growing over the south well yard fence from the adjacent Hyman's lot.

E. ADJOURNMENT TO EXECUTIVE SESSION

Mayor Korts adjourned to Executive Session at 7:59 p.m.

F. EXECUTIVE SESSION

Mayor Korts and Council discussed details of the candidates for the position of City Administrator as well as expansion of the locations for listing the open position. The Community Center will be used for office space. The Mayor adjourned to the regular meeting at 8:46 p.m.

G. ADJOURNMENT

Tillie Trotter moved to adjourn meeting; Charlie Burks seconded; motion carried and meeting adjourned at 8:47 p.m.