

THE VILLAGE OF SAN LEANNA MINUTES
Regular Board of Aldermen Public Meeting
Thursday, August 18, 2016
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

PRESENT: Mayor Betty Korts, Charlie Burks, Fred Helmerichs, Barbara Quarles, Elaine Voeltz were present. Molly Quirk joined the council at 7:00 p.m. Charlie Burks moves to approve the Minutes of Regular B of A Meeting & Public Hearing on July 21, 2016 with one correction. Elaine Voeltz seconded; motion carried with a vote of 4 in favor – 0 opposed. Molly Quirk was not in attendance at the time.

B. CITIZENS' COMMUNICATION

1. George Leader, PEC Vegetation Maintenance manager cancelled until next month.
2. Dane Avery, Village Arborist stated that volunteers are not needed for the Right of Way Tree-watering program at this time due to all the rain. Dane stated that he had 5 permits for tree trimming. He added that there had been some damage due to squirrels. Fred Helmerichs stated that there was a large elm at Chapel that has 2 very big limbs hanging down that need to be removed. Fred Helmerichs also said there was a large pecan tree Circle Drive and River Oaks that has a large branch hanging down.

C. ITEMS SCHEDULED FOR ACTION

1. Following a brief discussion on the renewal of Interlocal Agreement with Austin/Travis County Health & Services for enforcement of Village Ordinances, Fred Helmerichs made a motion to approve the renewal for FY 2016-2017, pending arrival, contingent on a possible increase in the annual fee not exceeding \$250.00; Motion carried with 5 in favor – 0 opposed.
2. Following a brief discussion council appointed Mayor Betty Korts as the processor of San Leanna building permit applications, per Village attorney's recommendation. Motion to approve appointment was made by Barbara Quarles; seconded by Molly Quirk. Motion carried with 5 in favor – 0 opposed.
3. Following much discussion on the quote for drainage work at 11401 Hunting Creek Lane, the home owner asked that the Council reconsider using the funds at his location for fear that this drainage problem is part of a much bigger picture. The homeowner feels that he would rather this money go to fix the road above them first. Ben also stated his concerns about the soil being too close to his wrought iron fence. There was discussion about the northwest corner of Lake @ River Oaks not being in our right of way. Council will have Joel Wilkerson return to give us another estimate or recommendation for a bigger area. Fred Helmerichs made a motion to table this action; Molly Quirk seconded. Motion carried with 5 in favor and 0 opposed.
4. Following a brief discussion regarding installation of water payment mail slot in the door at the Community Center, Charlie Burks suggested that he bring a mail dispenser that he has at his house. Fred Helmerichs made a motion to table this action until the September meeting. Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed
5. Following a brief discussion regarding the financial report for July 21, 2016, Charlie Burks made a motion to approve the financial report; Barbara Quarles seconded; motion carries with 5 in favor – 0 opposed.

6. Following a long discussion of the General Fund budget category “Infrastructure Repairs” with update from San Leanna Improvements Committee chairman, Jim Payne who stated after a meeting and review of the area with Engineer, Joel Wilkerson, the recommendation is \$50,000 for infrastructure repairs. Discussion followed in regards to creating a new line item in the budget for this amount. Elaine Voeltz stated there would be more flexibility this way if the money should be needed. Molly Quirk made a motion to approve the line item to the General Fund Budget for Infrastructure Repairs and Charlie Burks seconded; motion carries with 5 in favor and 0 – opposed.
7. Following discussion on finalization of proposed budget and tax rate. Line item 107 was removed from the General Fund Budget and Line item 101 was changed to \$130,000. Line Item 126 under expenses was removed and will be absorbed by Line Item 121. A line item was added for 138 and 139 representing Advisor and Infrastructure Repairs. Fred Helmerichs ask for an increase in line item 112 to \$20,000. Elaine Voeltz moved to accept Proposed Budget with changes; Molly Quirk seconded. Motion carried 5 in favor – 0 opposed. Fred Helmerichs makes a motion to accept new tax rate of \$0.2498; Charlie Burks seconded; 5 in favor 0 opposed.

D. REPORTS AND INFORMATION

1. Mayor Betty Korts reported that the meeting she was going to attend was cancelled.
2. Zoning: Mayor Korts also stated that Shade Cloth was approved and that there is an active permit at 11909 Blue Bonnet Lane is progressing. The permit for 500 Leanna Wood is stalled for the time being. There is a new house on 1626 that is waiting on septic approval from the County.
3. Roads: Fred Helmerichs, discusses 2013 list of priorities from Joel Wilkinson on the property Fred Helmerichs has asked for clarification on the longitude cracks. The Engineer has suggested that we need to wait and give the asphalt time to settle. Fred Helmerichs stated that there are a lot of cracks and we need to move within the warranty time. Fred also stated that there are \$179,000 worth of roads that have cracks. Joel Wilkinson stated that it would be premature to run secondary testing at this time. Mayor Korts read a letter from Joel Wilkinson that has to do with Alpha Paving. Fred Helmerichs stated the second priority is Ridge Drive. There was much discussion of closing it. Fred Helmerichs said that this area is a failed dam. Elaine Voeltz stated that we need to say that the dam needs some work. Decision is to have the engineer look at Ridge and get an opinion. Mayor Korts told Fred to be thinking about what the next project will be for Capital Metro. Look for this information for November.
4. Public Affairs: Molly Quirk has one thing for the newsletter. She stated there is a survey that will go out to the neighbors about farmer’s market and a fall festival. She also said she has email for council members.
5. Public Safety: Elaine Voeltz stated there was a Possession of Marijuana on Chapel, forgery charge on Leanna Woods. National Night out will be October 4, 2016. Elaine Voeltz also asked if we could open an account at Kinkos. We need to email people who have email addresses and send hard copies to other. Dan LaFleur wants a sign for his area that says dogs need to be on a leash. He stated that a lady who does not live in this area lets her dogs walk by themselves while she drives behind them.
6. Water: Barbara Quarles stated we are still in Stage 1, as is Austin Water System and both in Conservation Stage through September. No draught status currently. We are requesting 10% reduction in water usage. The burn ban has been lifted since we have received so much rain recently. Well levels have come up 7 feet higher than last month to a level of 45.1 feet now.

Barbara Quarles stated that the well system is working fine. Byron ordered two drums of which is right at 110 gallons for this year. This purification addition is automatically added to our water system since we started getting 30% or less water from Austin each month.

Last Monday the new meter was installed on the 1626 property just East of the Elder Care property on Circle Drive. The meter was installed where the water line is and not far from 1626.

7. Environmental: Charlie Burks stated that we need mowing. It's hard to mow right now because it's very wet. Trees are hanging down low. He is aware of the low hanging trees that were brought up by Fred.

E. ADJOURNMENT TO EXECUTIVE SESSION

1. Mayor Korts adjourned the regular meeting to Executive Session in order to discuss employee and contractor performance reviews, possible cost of living raises, and other relevant employee/contractor matters. Following discussion, the Mayor resumed the regular meeting.

F. RESUME REGULAR MEETING

1. Charlie Burks moved to approve a 2.5% cost of living raise for Byron Townsend, Water Operator; Molly Quirk seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Elaine Voeltz moved to approve a \$20.00 increase for Wali Foree, bringing the monthly payment for one cleaning of the Community Center to \$60.00; Charlie seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Fred Helmerichs moved to approve a decrease in Dane Avery's arborist services from 4 to 2 visits to the Village per month, reducing the monthly payment from \$800.00 to \$400.00, and to eliminate free consultations for Village residents; Molly Quirk seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Charlie Burks moved to approve a severance package for Kathleen Lessing, retiring City Administrator, in the amount of \$33,750.00, to be paid from the 2016-2017 budget; Molly Quirk seconded; motion carried with a vote of 5 in favor – 0 opposed.

G. ADJOURNMENT

Elaine Voeltz moved to adjourn meeting; Charlie Burks seconded; meeting adjourned at 9:30 p.m.