

THE VILLAGE OF SAN LEANNA
MINUTES
Regular Board of Aldermen Public Meeting
February 16, 2017
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Betty Korts, Barbara Quarles, Fred Helmerichs, Molly Quirk and Elaine Voeltz. Charlie Burks was absent.

Molly Quirk moved to approve minutes of Regular B of A Meeting on January 19, 2017 as written; Barbara Quarles seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Dane Avery, Village arborist, was not present.
2. No citizen communications
3. Fred Helmerichs suggested that council review/discuss/update Employment Agreements on contract employees. Fred also asked the council whether the Village had implemented the backup procedures that were recommended during our last audit. Village records are being regularly backed up in the cloud.

C. ITEMS SCHEDULED FOR ACTION

1. Elaine Voeltz moved to renew the sponsorship of the local Central Texas Resource Conservation and Development Council. Barbara Quarles seconded; motion carried with a vote of 4 in favor – 0 opposed.
2. Mayor Korts and Council reviewed the General and Water Fund reports and the Fund Balance report for December 2016. Elaine Voeltz moved to approve the financial reports; Molly Quirk seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Mayor Korts and Council reviewed the General and Water Fund reports and the Fund Balance report for January 2017. One correction to line 139 on the General Fund Report was made. Barbara Quarles moved to approve the financial reports; Molly Quirk seconded; motion carried with a vote of 4 in favor – 0 opposed.
4. Fred Helmerichs moved to accept the appointment of Jim Payne and Kathleen Lessing to the Budget and Finance Committee. Molly Quirk seconded; motion carried with a vote of 4 in favor – 0 opposed.

5. Elaine Voeltz moved to accept modifications to the monthly financial report format as well as the Budget Committee's recommended reserves in the categories of Water fund, Road Fund and General Fund Contingency. Molly Quirk seconded; motion carried with a vote of 4 in favor – 0 opposed.

D. ITEMS SCHEDULED FOR DISCUSSION

1. Discussed possible amendments to Zoning Ordinance No 13-001. Council members will review the ordinance and discuss amendments and/or develop a proposal at next council meeting.

E. REPORTS AND INFORMATION

1. Mayors Report:
 - a. Mayor Korts will attend the Small Cities Meeting scheduled for February 26, 2017.
 - b. Update to the May 6, 2017 General Election: 2 applications for alderman and 1 application for mayor have been received. Deadline for applications is 5:00 PM, Feb 20, 2017.
 - c. Longtime resident Louise Sherman passed away.
 - d. Zoning: Active building permits have still seen no forward progress. There has been a delay in invoicing and that is the only way we are aware that an inspection has taken place. Mayor Korts will contact the inspection office again.
2. Roads: Fred Helmerichs continued follow up with Travis County on our interlocal agreement for road maintenance. County engineer has forwarded the request to the legal department for review. He is also continuing to explore other options for sealing cracks and patching potholes. Will meet with sign contractor regarding street signage.
3. Public Affairs:
 - a. Molly Quirk suggested we remove category Community Center on the agenda for public affairs reports and information since we no longer rent the facility.
 - b. Quarterly Newsletter went out as group effort. Thanks to all who helped make that happen.
 - c. Molly is planning a spring event, possibly a movie night in the park tentatively scheduled for March 25.
 - d. Nextdoor.com has blended the north and south sides of San Leanna and has been useful to those who use it.
 - e. Information will go out regarding Spring Clean Up as soon as we receive it.
4. Public Safety: Elaine Voeltz reported two false alarms and vehicle burglary. There was also a grass fire that got out of control from a burn pile. Manchaca Fire and Rescue responded and extinguished the fire.
5. Water: Barbara Quarles reported the Aquifer District remains in Stage 1/No Drought Status and the City of Austin remains in Stage 2 Drought Status. The burn ban is on. Lake

Travis is 103% full and Lake Buchanan is 93% full. Well levels are up 5.6 feet since last month to a current level of 44 feet.

6. Environmental: Charlie Burks was absent.

F. ADJOURNMENT TO EXECUTIVE SESSION

Mayor Korts adjourned to Executive Session at 8:42 PM.

G. EXECUTIVE SESSION

Mayor Korts and Council discussed the employment for the position of City Administrator. The Mayor adjourned to the regular meeting at 9:00 PM

H. RESUME REGULAR MEETING

1. Molly Quirk move to post the City Administrator position on Indeed.com and to extend the job posting for 2 more weeks. Barbara Quarles seconded, the motion carried, with 4 in favor – 0 opposed.
2. Molly Quirk moved to advance with the appeal process if we receive information from the Texas Workforce Commission regarding the Hallam case, depending on the cost of an appeal. Elaine Voeltz seconded, the motion carried, with a vote of 4 in favor – 0 opposed.

I. ADJOURNMENT

Elaine Voeltz moved to adjourn meeting; Molly Quirk seconded; motion carried and meeting adjourned at 9:14 PM.