

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, February 18, 2016
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Betty Korts, Barbara Quarles, Charlie Burks, Tillie Trotter, Elaine Voeltz.

Elaine Voeltz moved to approve minutes of Regular B of A Meeting on January 21, 2016 as written; Tillie Trotter seconded; motion carried with a vote of 4 in favor – 0 opposed.

Molly Quirk arrived at 7:05 p.m.

B. CITIZENS' COMMUNICATION

1. Dane Avery, Village arborist, was not present. Charlie Burks stated there is no news to report – Village trees are in good shape.
2. Ed McDonough, resident on Tunnel Trl., inquired if Council would reconsider annexation of Tunnel Trl. on order to provide assistance with road maintenance and drainage issues. Council agreed that the present unknown legal ownership of the road, along with the past opposition to annexation by non-Village property owners on the southern section of the road, prohibit further consideration. Council stated that drainage problems throughout the Village are being reviewed and prioritized, and a committee will be formed to take on the task.

C. ITEMS SCHEDULED FOR ACTION

1. Don Allman, CPA, presented the audit report for FY 2014-2015, stating that the Village's overall financial picture is sound, noting a net worth of \$1,576,975, with an increase in net assets of \$18,639 since the previous year, and showing a healthy unrestricted fund balance "2015 was a good year for San Leanna." Mr. Allman included a management letter in his report with suggestions for maintaining general internal controls, although small cities, including San Leanna, cannot afford the five additional employees needed to allow for true separation of duties. Mr. Allman gave "huge kudos" to the Village administrator for doing a great job of accounting and record-keeping. Charlie Burks inquired about options for earning greater interest on savings account funds, but Mr. Allman stated that tying up funds for years at a time with treasury bonds, at low interest gains, may not be feasible for a small city. Charlie Burks moved to approve the audit report for FY 2014-2015; Barbara Quarles seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Mayor Korts officially ordered the May 7th General Election to fill the seats for three Alderpersons. The three incumbents up for term renewal, if they choose to file, are Charlie Burks, Molly Quirk, and Tillie Trotter. The final day to apply for a place on the ballot is February 19th by 5:00 p.m. Applications were offered to all interested persons at the meeting

and are available by contacting the Village office. All election information has been mailed/mailed to Village residents. Early voting will take place at the Community Center this year by appointment, accommodating residents' needs.

3. Charlie Burks stated he is continuing to work on plans for the Community Center, considering installation of cement parking barriers around the septic field to match the ones present in parking areas. Mr. Burks suggested crossing the front of the field with wooden posts and chains, possibly matching the sign. Total cost should be below \$1,000. The issue will be continued at the March meeting.
4. Mayor Korts and Council reviewed the General and Water Fund reports and the Fund Balance report for January 2016, noting the need to overspend in Road Maintenance for crack-sealing and in Community Center due to the installation of the irrigation system and the modifications around the septic field. Tillie Trotter moved to approve the financial reports; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

1. Council reviewed the engineered plans submitted by Joel Wilkinson to improve drainage along Ridge Dr. at the property located at 11401 Hunting Creek Ln., basically restoring the swale that used to be present. The swale will be eight inches at the deepest point and will convey the flow of water from the north side of Ridge Dr. east of the property to the park area, preventing flooding of the garage and back yard. The Village administrator will deliver a set of plans to Jeff Grubert for a cost estimate.
2. Molly Quirk stated that ESD had postponed their meeting, and there should be an official decision regarding the possible request for annexation by next month.

E. REPORTS AND INFORMATION

1. Mayor's Report:
 - a. Mayor Korts attended the Small Cities Emergency Management meeting and spoke with Bob Moore. Mr. Moore mentioned that the Estancia subdivision at FM 1626 and Old San Antonio Rd. has negotiated with the City of Austin to refrain from annexing the area for a 20-year period, preserving the property tax base for the MVFD.
 - b. The Mayor reported that GoFundMe donations for the Cavacos have reached a total of \$675 to date. Molly Quirk will post a link to the campaign on the Village's Facebook page.
 - c. Richard Crosby, resident of 11701 Chapel Ln., reported he has spent more time cleaning up his front yard and will now focus more on the back yard.
2. Administrative: The Village Administrator reported on new and active permits. The Stinsons will be requesting a variance for location of their planned workshop on Tunnel Trl. due to an easement granted to PEC for installation of a street light. The new house at 820 Indian Tree Trl. failed final inspection, but only due to the lack of a handrail on the outdoor steps. The permit start date for the workshop at 500 Leanna Woods Cove has been postponed until May. The sale of the home at 11505 Sombrero Dr. is still pending. The person buying the property is planning a \$100,000 remodel and is aware of the permitting process. The vacant lot on Circle Dr. is on the market again, and an interested buyer has been in touch regarding zoning regulations. Complaints received regarding the rental house

at 11410 Ridge Dr. have been reported to the property owner, and he will speak with the tenants. Tillie Trotter mentioned the makeshift “fence” along the front of the garden area at 420 FM 1626; the issue will be dealt with upon the receipt of a nuisance complaint.

3. Roads: Tillie Trotter stated she has received a bill for crack-sealing throughout the Village, but she has requested an itemized bill showing a breakdown of the total charge of \$9,660. The original bid of approximately \$5,000 increased due to the addition of San Leanna Dr., requiring additional materials as well as time for travel to the Village and work performed. Ms. Trotter will speak with Joel Wilkinson regarding maintenance needs on Indian Tree Trl. before scheduling the work with Jeff Grubert. Ms. Trotter suggested placing boulders along the south property line at 11600 Chapel Ln. since the road is now encroaching on their property. Ms. Trotter has asked the Village handyman to reinforce the Stop sign on Ridge Dr.
4. Public Affairs: Molly Quirk stated the Community Center will be rented for massage training for burn victims and for a Montessori school fund raiser. An outdoor movie will be scheduled in the spring.
5. Public Safety: Elaine Voeltz stated that Spot Crime has reported a missing adult, a license plate theft, and an incident of criminal mischief. Helen Rockenbaugh has organized her block for the Neighborhood Watch program, with residents meeting this evening to discuss more formally looking out for each other. Ms. Voeltz is still working on finding an effective and durable solar light for installation on the Community Center sign.
6. Water: Barbara Quarles reported the Aquifer District remains in Stage 1/No Drought Status, and the City of Austin remains in Stage 2 Drought, allowing watering once a week. Austin is meeting this week to consider allowing watering twice weekly. 2016 is reported to be the 11th driest start in the new year in Texas since 1881. A Burn Ban has been declared. Lake Travis is at 94% full, and Lake Buchanan is at 82% full. Well levels have risen 4 ft. since last month, to a current level of 47.2 ft. There are no current problems with the water system. One water meter was replaced this month. Ms. Quarles asked that everyone try to conserve 10% in their water usage.
7. Environmental: Charlie Burks reported everything remains dormant, but mowing and trimming should be needed next month. The Village handyman is planning on some ROW work. Elaine Voeltz mentioned a large pile of brush dumped on the creek side of River Oaks Dr. Charlie will have the handyman check it out.

F. ADJOURNMENT

Barbara Quarles moved to adjourn meeting; Tillie Trotter seconded; motion carried and meeting adjourned at 8:42 p.m.