

THE VILLAGE OF SAN LEANNA
MINUTES
Regular Board of Aldermen Public Meeting
January 19, 2017
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Betty Korts, Barbara Quarles, Fred Helmerichs, Charlie Burks, Molly Quirk and Elaine Voeltz.

Elaine Voeltz moved to approve minutes of Regular B of A Meeting on November 17, 2016 as written; Barbara Quarles seconded; motion carried with a vote of 5 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Dane Avery, Village arborist, was not present.
2. No citizen comments.

C. ITEMS SCHEDULED FOR ACTION

1. Mayor Korts and Council reviewed the General and Water Fund reports and the Fund Balance report for November 2016. Charlie Burks moved to approve the financial reports; Barbara Quarles seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Mayor Korts officially ordered the May 6th General Election to fill the seats for Mayor and two Alderpersons. The three incumbents up for term renewal, if they choose to file, are Betty Korts, Elaine Voeltz, and Barbara Quarles. The final day to apply for a place on the ballot is February 17th by 5:00 p.m. Applications were offered to all interested persons at the meeting and are available by contacting the Village office.

D. ITEMS SCHEDULED FOR DISCUSSION

1. Discussed and reviewed estimate for restoration of drainage ditch from Ridge to River Oaks. Fred Helmerichs noted that the plan did not address equipment access or plans/procedures for revegetation or long term maintenance. It was suggested that Fred compile a list of questions/concerns with input from the council and present them to the engineer. Council agreed to table further discussion until questions/concerns can be addressed by Joel Wilkinson.
2. Discussed communications with Cap Metro regarding completion of 2016 road project (Circle Drive). The files on the Circle Drive project have been sent along with photos and invoices to Cap Metro. Cap Metro will review, approve and release the funds that have been withheld pending project completion. The proposed future road project on Old Manchaca Road has been

approved by Cap Metro to be a multi-year project.

E. REPORTS AND INFORMATION

1. Mayors Report:
 - a. Mayor Korts attended the General Assembly Meeting of the Capital Area Council of Governments.
 - b. Toured the Balcones Recycle Center by invitation from the former manager of Progressive Waste Systems.
2. Zoning: Active building permits have seen no forward progress. There has been a delay in invoicing and that is the only way we are aware that an inspection has taken place. Mayor Korts contacted the inspection office and there has been some illness causing delays and they are aware that we are concerned.
3. Roads: Fred Helmerichs continued follow up with Travis County on our interlocal agreement for road maintenance. Progress is slow. He is also exploring other options for sealing cracks and patching potholes.
4. Public Affairs:
 - a. Quarterly Newsletter needs to go out. Newsletter articles need to be submitted to Molly Quirk by Monday January 23, 2017.
 - b. Molly is planning a spring event, possibly a movie night in the park tentatively scheduled for March 25.
 - c. ESD 5 is looking for two commissioners.
5. Public Safety: Elaine Voeltz reported two traffic incidents on FM 1626 (one a motorcycle fatality) and a family disturbance. Followed up with PEC on the new street light map.
6. Water: Barbara Quarles reported the Aquifer District remains in Stage 1/No Drought Status and the City of Austin remains in Stage 2 Drought Status. The burn ban remains lifted. Lake Travis is 103% full and Lake Buchanan is 95% full. Well levels are down 2 feet since last month to a current level of 51 feet. 3 year routine state inspection was performed with a records review and site monitoring.
7. Environmental: Charlie Burks engaged Texas Tree Service to trim above some of the roads. He would like to re-establish the Tree Committee that is required by our own tree ordinance. Several suggestions were made on trimming that still needs to be done.

F. ADJOURNMENT TO EXECUTIVE SESSION

Mayor Korts adjourned to Executive Session at 8:45 PM.

G. EXECUTIVE SESSION

Mayor Korts and Council discussed the review of work performance of City Administrator. The Mayor adjourned to the regular meeting at 8:59 PM

H. RESUME REGULAR MEETING

1. Molly Quirk moved to present Suzanne Hallam with an Employee Performance Improvement Plan and/or a Settlement Agreement on Monday, January 23, 2017. Barbara Quarles seconded, the motion carried, with a vote of 5 in favor – 0 opposed.
2. Elaine Voeltz moved to have Suzanne Hallam removed from the Village checking account with BB&T and the TexPool account. Molly Quirk seconded; motion carried with a vote of 5 in favor – 0 opposed.

I. ADJOURNMENT

Fred Helmerichs moved to adjourn meeting; Charlie Burks seconded; motion carried and meeting adjourned at 9:13 PM.