

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting & Public Hearing
Thursday, July 21, 2016
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Betty Korts, Charlie Burks, Fred Helmerichs, Barbara Quarles, Molly Quirk, Elaine Voeltz

Charlie Burks moved to approve minutes of Regular B of A Meeting & Public Hearing on June 16, 2016. Molly Quirk seconded; motion carried with a vote of 5 in favor – 0 opposed.

Minutes for Special Board of Aldermen Public Meeting on June 27, 2016. Barbara Quarles moved to accept minutes; seconded by Charlie Burks; motion carried with a 5 to 0 vote.

B. CITIZENS' COMMUNICATION

1. Dane Avery, Village arborist, stated that he has 6 permits so far and that most trees are good in the park on the right of way. Trees on private property are doing good and permits are coming in as required. He talked to the vegetation manager for PEC and asked that they let him know when they are coming to do pruning. BOL is now our utility contractor for trees for PEC. They will come out every 5 years and survey to see where the lines are and do pruning in the summer months so as not to spread oak wilt. He stated that the trucks are marked with their company name of BOL with a PEC logo. He stated we needed to start our volunteering ROW watering program again.
2. Mr. Gurley stated that PEC butchered his trees. Mr. Gurley also wanted the arborist to come look at what they did to his trees. There was much conversation about contacting PEC and Molly Quirk gave the name of a contact for PEC.

C. PUBLIC HEARING

1. Zoning committee chair, Mark Schumacher, presented their information and recommendations for approval of variances to Zoning Ordinance No. 13-001, for location of permanent accessory building (carport) in the front yard at 11300 Circle Drive and less than 30 feet from the property line. First consideration was the structure in front of their home. The zoning committee recommended that they be allowed to put the carport in front of their home.
2. Zoning Committee Chair, Mark Schumacher, presented their information and recommendation to approve a variance to Zoning Ordinance 13-001 regarding the location of a permanent accessory structure (shade cloth) in the front yard at 11614 Sunset Drive and less than 30 feet from the property line. Also the installation of 2 anchor poles at a distance of less than 30 feet from the property

line. Following discussion, the Mayor closed the public hearing.

D. ITEMS SCHEDULED FOR ACTION

1. Charlie Burks made a motion to approve the variance to Ordinance No. 13-001 regarding location of a permanent accessory building in the front yard at 11300 Circle Drive. Motion was seconded by Molly Quirk. Motion carried with a vote of 4 in favor – 0 opposed. Fred Helmerichs abstained.
2. Molly Quirk made a motion to approve the variance to Ordinance No. 13-001 regarding location of a permanent accessory structure (shade cloth) in the front yard of 11614 Sunset Drive. Barbara Quarles seconded the motion. Motion carried with a vote of 4 in favor – 0 opposed. Fred Helmerichs abstained.
3. Motion was made by Molly Quirk to amend the resolution of authorized representatives for TexPool transactions to add Charlie Burks and Suzanne Hallam. Motion was seconded by Fred Helmerichs. Motion carried with a vote of 5 in favor – 0 opposed.
4. Resolution to add Suzanne Hallam and Charlie Burks to the (BB&T) checking account. The bank has requested that a copy of the minutes, showing approval of the changes, be provided. Motion was made to accept adding authorized representatives/signers to the checking account by Elaine Voeltz and seconded by Molly Quirk. Motion carried with 5 in favor – 0 opposed.
5. Approval of Audit Engagement Letter with the Accounting Firm of Donald L. Allman, CPA. Motion to approve was made by Charlie Burks and Molly Quirk seconded. Motion carried with 5 votes in favor – 0 opposed.
6. Consideration of approval of cost quote for drainage work on Ridge Dr. to control rainwater flow at 11401 Hunting Creek Lane. There was much discussion as to whether the approved project (approved in Sept. 2015) would take care of the problems at 11401 Hunting Creek Lane. It was decided that council would table this project pending further information from the engineer, Joel Wilkinson. It was decided that a letter would be sent to the Arellanos with an explanation of council's action. Molly Quirk made a motion to table drainage work on Ridge Drive and Elaine Voeltz seconded; motion carried with 5 in favor – 0 opposed.
7. Motion made by Charlie Burks to approve the General and Water Fund reports and the Fund Balance report for June 2016. Motion was seconded by Barbara Quarles; motion carried with 5 in favor – 0 opposed.

E. ITEMS FOR DISCUSSION

1. The San Leanna Improvements Committee update given by Jim Payne (earlier) stated he will be meeting with Joel Wilkinson, the engineer, to look over problems. Jim Payne stated that some of these problems could be solved with limited materials and expense. Example given was the sign on Circle Drive. Jim contacted Mark Hartley so he could tell him what was needed for the sign.

Mark said it would take approximately 3 hours labor and \$25 worth of materials. Jim Payne also suggested to council that they could start with the smaller projects so the citizens could see that something was being addressed.

2. Council discussed preliminary proposed budget for FY 2016-2017, providing figures for their respective budget categories. The property tax information is not available from the tax office yet and will be calculated when the figures are received. The Village's tax rate will remain at \$0.2498 per \$100 of property valuation.

F. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Korts reported on meetings attended during the past month.
2. Zoning: No new zoning news to report.
3. Roads: Fred Helmerichs reported that he has over 24 line items on various signs that need updating in places. The brand new road has cracks in it. Fred called the engineer. He was told they were longitude cracks and should be observed for a while as settling and shrinkage takes place. Fred will meet with them on Friday morning to discuss. Fred also reported that there are a lot of signs that are in need of repair so he will be contacting the contractor.
4. Public Affairs: Molly said that we can email through the new web site. We will all have the same log in but with separate passwords. You can do this through the website or you can have it forwarded to your own email. Molly said that we could also get rid of yahoo.com. Molly stated that through the survey most people were happy with the 4th of July event. She shared the comments with council. The amount spent was \$680. Molly said the Fire Department was great with in and looking forward to National Night Out with us. Kathleen asked about annexation plans and Molly responded that nothing will be happening with the annexation until the end of the year.
5. Public Safety: Elaine Voeltz stated that they had a couple of incidences. One was a non-traffic warrant arrest in San Leanna Woods Cove. There was found property found on Sunset. There was disabled vet license plate found. There was also a report of a dangerous animal on Circle Drive.
6. Water: Barbara Quarles reported that we are still in Stage One. Austin is requesting that we use 10% less water. The burn ban is in place now. The wells have dropped to 50.11 feet, down 9.31 feet from last month. We had to replace the celluloid valve for the south well. There are people who are wanting to build a house between the Elder Care house and the 2 story house on 1626. Kathleen said they have their driveway permit from TxDOT. Byron Townsend will coordinate installation of the water tap with Jeff Grubert. Barbara stated that Lake Travis is 98% full and Lake Buchanan is 95% full.
7. Environmental: Charlie Burks reports that there was a tree down. Mowing is fine for now, Charlie stated that he is getting his guys to do some canopy work on the trees near the main road which is the best he can do with the budget he has.

G. ADJOURNMENT

Elaine Voeltz made the motion to adjourn the meeting; Charlie Burks seconded.
Motion carried and meeting adjourned at 9:40 P.M.