

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Special Meeting followed by  
Regular Board of Aldermen Public Meeting  
Thursday, October 20, 2016  
7:00 p.m. – Community Center – 11906 Sleepy Hollow

**SPECIAL MEETING**

**A. MEETING CALLED TO ORDER**

Roll call – Present: Betty Korts, Charlie Burks, Fred Helmerichs, Barbara Quarles, Molly Quirk, Elaine Voeltz

1. Mayor Korts explained the purpose of this special meeting. A nuisance complaint was filed in September, 2016, by Tillie Trotter and Katie Stevens regarding cinder blocks that their neighbor Mr. Egger had placed along the fence line that diverted the natural flow of water. Mr. William Egger was sent a letter in reference to the nuisance complaint and asked to attend this special meeting. Mr. Egger's daughter, who accompanied him to the special meeting, stated that the fence was built to keep his animals in accordance with the Animal Ordinance. Mayor Korts explained that this complaint was not about the fence that was put up to keep the animals in, but was about the cinder blocks that diverted the natural flow of water.

Mayor Korts contacted Monty Ackers, the attorney for the Village of San Leanna, to render an opinion on Nuisance Ordinance 71-001. The attorney stated that the Village of San Leanna does not have jurisdiction to abate private nuisances, which are caused by one person and affect only one or only a few other persons. Thus, San Leanna lacks jurisdiction in this case. Tillie Trotter, Katie Stevens, Mr. Egger and Mr. Egger's daughter will work together to solve the issue.

**B. ADJORNMENT**

Meeting adjourned at 7:14 P.M.

**REGULAR BOARD OF ALDERMEN PUBLIC MEETING**

**A. MEETING CALLED TO ORDER**

Roll call

Present: Betty Korts, Charlie Burks, Fred Helmerichs, Barbara Quarles, Molly Quirk, Elaine Voeltz

Elaine Voeltz moved to approve minutes of Regular B of A Meeting & Public Hearing(s) of September 15, 2016 with 2 corrections. Molly Quirk seconded the motion. Motion carried with a vote of 4 in favor – 1 opposed; Fred Helmerichs.

**Amended Minutes with 2 exceptions:** **1 (F)** Reports and Information. #4 Public Affairs – Elaine Voeltz requested change to correct Pinterest. **2 (F)** Reports and Information – #3 Roads – Fred Helmerich requested to clarify that though TCEQ technically did not refer to our dam as a dam for inspection and monitoring purposes, it still needs to be referred to as a dam instead of a retention pond for issues that may come up in the future.

## **B. CITIZENS' COMMUNICATION**

1. Inquiries came from our citizens regarding the water contract with the City of Austin. The question was “why are we paying the City of Austin for water when the aquifer is full”?

Council explained that during a drought period, the City of Austin wanted to be guaranteed that we would use a certain amount of water on a regular basis that would help avoid peaking, thus keeping our rates with the City of Austin low

## **C. ITEMS SCHEDULED FOR ACTION**

1. Possible Action regarding nuisance complaint was handled earlier in the Special Meeting after learning we have no jurisdiction over the matter.
2. Designation by Resolution No. R16-005 of official newspaper for publication of required notices. The Board of Aldermen of the Village of San Leanna designated the Hays Free Press as the official newspaper for publication of all notices required by Texas state law during FY 2016-2017. Charlie Burks moves to make a motion to accept the designation of the Hays Free Press, Fred Helmerichs seconds the motion; motion carried with 5 in favor – 0 opposed.
3. After much discussion regarding the ending balance at the end of August, 2016 Financials and the beginning balance of the September, 2016 Financials, Elaine Voeltz makes a motion to accept the August, 2016 Financial Report. Molly Quirk seconds the motion. Motion carried with a vote of 5 in favor – 0 opposed.
4. Motion was made by Molly Quirk to table the approval of September's 2016 Financial Report until they could seek answers on the balance difference between the August and September, 2016 Financial Reports. Fred Helmerichs seconded the motion; motion carried with a vote of 5 in favor – 0 opposed.
5. Discussion about obtaining engineering repair and maintenance information in order to go forward with bids for work on an existing drainage ditch between Ridge Drive and River Oaks in regards to drainage. Mayor Korts stated that our Engineer, Joel Wilkinson recommended that this be high priority for the Village due to the deuteriation and encroachment on homeowner's property. Fred Helmerich lead a discussion regarding the ditch between River Oaks and Ridge Drive in reference to a far more comprehensive plan than just improving the draining area. Fred Helmerich would like to see a storm water management plan and a water shed plan. Molly Quirks stated that we were following a maintenance plan at this time. Elaine Voeltz stated that she thought we were following a plan now as well. Charlie Burks stated that he needed some kind of monetary amount before making any kind of consideration. Mark Schumacher offered his ideas regarding ways to obtain bids and how to go about making decisions regarding the water plan. Fred Helmerich brings up his concerns for an escape route for the citizens in case of flooding. Mayor Korts guides the council back to the possible action needed to obtain an engineer for information needed to obtain bids as originally stated on the Agenda under C (5). Charlie Burks makes a motion to approve Joel Wilkinson to give council specifications

that can be sent out to bidders. Motion was seconded by Molly Quirk. Motion carried with a vote of 5 in favor – 0 opposed.

6. A lengthy discussion took place regarding the Cap Metro submission for road plans including 4 different scenarios of road projects that needed to be addressed. Fred Helmerichs named Circle Drive, Ridge Drive, Chapel Lane and Old Manchaca Road as areas that needed to be considered. Mayor Korts explained the funds that we would receive from Cap Metro and the increments in which we would receive them. The total amount of \$28,000 divided into two installments per fiscal year. She also stated that we would save our funds obtained from Cap Metro for 3 years. Mayor Korts cautioned that council should not choose a road project that needs immediate attention because of the amount of time that will elapse before the project can begin. Elaine Voeltz ask that we put Ridge Drive on the agenda as a separate unrelated issue to Cap Metro and decide what council plans to do handle that project. Charlie Burks made a motion that we submit our long-term project of Old Manchaca Road to Cap Metro. Elaine Voeltz seconded the motion. Motion carried with a vote of 5 in favor and 0 opposed.

#### **D. ITEMS SCHEDULED FOR DISCUSSION**

1. Discussion of Resolution No. 16-006 to appoint a new Floodplain Manager and new members of the Executive and Technical Committee of Texas Colorado Floodplain Coalition. After a short conversation, Mayor Korts will add this to the November agenda for action.
2. Discussion and recommendations from the San Leanna Improvements Committee chairman, Jim Payne regarding future improvements. The improvement requested was to collect and convey storm water runoff from the area of the cemetery that contributes flow onto Chapel Lane. The recommendations from the committee in order of Improvements is 1). Ridge Drive, Lake Drive Channel and Berm Segment. Extend Hunting Creek Drive Storm and Sewer & construct ridge drive swale. 2). Village of San Leanna Lot 183-E (River Oaks Drive Northeast of Circle Drive) 3). Leanna Oaks Loop. It was determined that the council will receive further clarification from Joel Wilkinson, the engineer for the Village of San Leanna at a meeting in November.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report -Update – Mayor Korts attended the Capital Area Council of Governments Workshop which presented information on establishing partnerships, important roles and training when responding to mass shootings. Public officials attended from the areas of Orlando, Aurora, Chattanooga, Austin and Dallas. Mayor Korts has also signed up for a workshop in November on Municipal Law 101. This workshop will cover types of governments, economic development, municipal finance, annexation, tax rates, dealing with media, municipal court, ordinances, etc. Mayor Korts addressed a concern from a residence on the legality of council members sending out email that has their business at the bottom. Mayor Korts asked that all council members refrain from including their businesses at the bottom of their email.

2. Zoning.... New building permit (605 River Oaks Drive – swimming pool)  
New building permit (610 San Leanna Drive – remodel – removing fire place & chimney),  
(11909 Bluebonnet Lane – remodel – is progressing), (11614 Sunset-sprinkler system  
-complete), (long standing permit for Leanna Woods Cove – permanent accessory  
building w/electric – is stagnant at this time)
3. Roads..... Fred Helmerichs reported that at Ridge Dr. and Circle Dr. where Sunset  
intersects, there is a large open dead spot that has mainly washed in to the storm drain.  
This area was covered with some dirt and not seeded and as a result is eroding  
quickly into the road base. Fred has asked for bids and has received one for the amount of  
\$4,100. This area is about 60 feet and would include cleaning this area out and installing  
a cement swale which will direct the flow into the area inlet. This will also include seeding.  
Fred Helmerichs has asked council to obtain funds for this project from the Circle Dr.  
project funds because of his limited budget.
4. Public Affairs..... Molly Quirk reported on the Fall Fest. Email was sent out, it has been  
posted on Next Door, Facebook and on sandwich boards at the main entrances. There are  
fun games planned and a hayride with Mark Hartley driving the tractor. Charlie Burks  
volunteered to smoke the meat. Molly Quirk stated that she would like to create a new  
page for the Newsletter.
5. Public Safety.....Elaine Voeltz reported that National Night Out was a huge success with  
36 people in attendance. There were fire fighters and a couple of representatives from the  
Sherriff's department were present. Molly Quirk added that the state fire marshal and the  
ESD will be coming to us for possible annexation. Early voting starts Monday, Oct. 24  
until Nov. 4<sup>th</sup>. The Village of San Leanna early voting is at the Randall's at Brodie and  
Slaughter. A note was added that this year you may vote anywhere in Travis County  
because they are expecting heavy turnout. . Elaine Voeltz stated that there are new ways to  
handle PEC security light repair requests for the Village. Light repair request should  
be emailed and include the 911 address, the PEC Pole number (six digit black and yellow  
tag number) and the description of the problem. There was a head-on collision in front of  
the fire department. There was a deceased person on Old Manchaca Road. Jim Payne asked  
if we might need a stop light at Circle Dr. and FM 1626. Mayor Korts stated that she  
requested a signal light there the first year she was mayor and also for a reduction in speed;  
however, neither request was approved. Elaine reported that there was a blue form  
collision at 1626 and Circle Drive. There were also bicycles stolen from the front porch  
so please watch your belongings.
6. Water.... Barbara Quarles reported that BSEAD is Stage 1 and Austin is Stage 2.  
No drought at this time and no burn ban. Water system is functioning properly.  
The wells have gone down about 5.5 feet. Lake levels are good with Travis being 99%  
full and Lake Buchanan is 95% full.
7. Environmental.... Charlie Burks reported that he and Dane Avery are working as time  
permits on a schedule to drive through the Village and tag trees with limbs hanging down  
over the roads. Once this is complete, he will contact a few companies to give bids on  
this project. He reported that he has a new part time person to help Bruce. Charlie asked  
Fred if he would be interested in using these two men for small projects. Charlie reported

that we have had mowing done and they will knock this grass down one more time before winter.

**F. ADJOURNMANET**

1. Motion to adjourn was made by Barbara Quarles, motion seconded by Charlie Burks  
Motion carried with a vote of 5 in favor-0 opposed. Meeting adjourned at 9:27