

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Special Board of Aldermen Public Meeting  
Thursday, June 28, 2018

7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Elaine Voeltz, Charlie Burks, Danny Villarreal, Barbara Quarles.

Elaine Voeltz moved to approve minutes of the Informal Work Session on May 15, 2018 as written; Barbara Quarles seconded; motion carried with a vote of 5 in favor – 0 opposed.

Elaine Voeltz moved to approve minutes of Regular B of A Meeting on May 17, 2018 as written; Barbara Quarles seconded; motion carried with a vote of 5 in favor – 0 opposed.

Elaine Voeltz moved to approve minutes of Special B of A Meeting on May 30, 2018 as written; Barbara Quarles seconded; motion carried with a vote of 5 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Clay Bales from the Texas Forest Service addressed the council regarding the oak wilt center along River Oaks Drive. In addition to presenting and answering questions pertaining to the trenching map provided by the Texas Forest Service, Mr. Bales described the life cycle of oak wilt and the manner in which the disease moves from tree to tree. Mr. Bales addressed the timeline involved in applying for the Texas Forest Service Cost-Share Program and council agreed that the urgency of the matter would likely outweigh the value of the funds available through the cost-share program which was capped at \$3000.
2. Village Arborist, Dane Avery, addressed the council regarding different methods of containment that could be considered for addressing the oak wilt center along River Oaks Drive including an altered trenching path and rouging (removal of trees to disrupt the path of the Oak Wilt). Mr. Avery stated that he would submit an official recommendation for action in the coming week.

**C. ITEMS SCHEDULED FOR ACTION**

1. The Village of San Leanna Tree Committee made the following recommendations to the council based on a previous meeting with Clay Bales, Dane Avery, and some residents affected by oak wilt:
  - That, as it had in the past, the Village of San Leanna should absorb the cost of oak wilt containment.

- That council should take action to send a letter to property owners affected by containment measures.
- That council should offer a consultation - at the Village's expense - from the Village Arborist to each property owner affected by containment measures.
- That council should request quotes from Oak Wilt Specialists of Texas and We Love Trees LLC for trenching in line with the recommendations from the Texas Tree Service.

Mayor Quirk expressed concern about some of the descriptive language in the sample letter to residents regarding the oak wilt as well as some of the language regarding financial responsibility of the Village; members of council shared Mayor Quirk's concern on the language regarding the Village covering costs of containment. Council discussed the possibility of combining trench work with the rouging work that was recommended by Dane Avery. Danny Villarreal moved to send a revised letter to each affected property owner, to approve a consultation with the Village Arborist - at the Village's expense- for each affected property owner, and to have the City Administrator acquire quotes for both containment measures recommended by Dane Avery and for trenching in line with the map provided by the Texas Forest Service; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.

2. Rebecca Howe reported that Southwest Engineers did not have a proposal ready for the June 2018 meeting. No action was taken.
3. Charlie Burks moved to appoint Jay Nolan to the Tree Committee; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Helen Rockenbaugh nominated and moved to appoint Charlie Burks as Mayor Pro Tem; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.
5. Elaine Voeltz asked for clarification on the payments made to Austin Public Health for the Health Department Contract and on expenses in the Office Expenses category of the Financial Report. Charlie Burks moved to approve the financial report for May 2018 as written; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

1. Council briefly discussed upcoming projects that might impact the budget for fiscal year 2018-2019. Some of the potential expenses and ideas for new projects presented for the upcoming year or end of fiscal year 2017-2018 included oak wilt containment funds, the major road project on Old Manchaca Road, bringing water and electricity to the park on the north side of FM 1626, and the installation of "Village of San Leanna" signs along FM 1626. Council discussed the idea of holding a community event to raise funds for "Village of San Leanna" signs and the possibility of installing such signs in FY 2019-2020 in celebration of the 50<sup>th</sup> anniversary of the Village.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported attending a Texas Lyceum conference in New York City where elected officials met to discuss issues pertaining to economic health.

Linda Barrett reported that there were new permits at 11909 Sleepy Hollow Rd for solar panels and at 820 Indian Tree Trail for a mother-in-law-suite. Mrs. Barrett also updated the council on upcoming projects, including the new home build at 612 Old Manchaca Rd.

2. Administrative: Village Administrator, Rebecca Howe, reported that she had completed the Consumer Confidence Report, migration of the website to a new hosting company, and migration to the new billing software. Ms. Howe reported that the Ordinance Violation discussed in May 2018 regarding a refuse pile at 508 Hacienda Dr had been resolved.
3. Roads: Danny Villarreal reported that Travis County received the check from the Village of San Leanna for crack sealing and patching and that the County would be scheduling the work in the coming weeks. Mr. Villarreal also stated that DNZ Landscaping provided a quote for similar work on Indian Tree Trail because Travis County would not be doing repairs on that road.
4. Public Safety: Elaine Voeltz reported that the Village was still experiencing issues with mail tampering. Mrs. Voeltz also reported a family disturbance in the Village as well as a false alarm. Additionally, Mrs. Voeltz reported that there had been a large caliber bullet found in her pool which was reported to the Sheriff's office and suspected to have come from the shooting ranges across the creek. Mrs. Voeltz requested that the City Administrator relay to citizens of San Leanna the importance of reporting any bullets found on their properties or other shooting range related incidents to the Sheriff's Department for investigation.
5. Water: Barbara Quarles reported on the drought status and the status of the water system but found that her well level information was slightly outdated due to the meeting's date change. The Aquifer District remained in Stage 1/No Drought Status. The City of Austin remained in Conservation Stage. A burn ban was in place but no drought status in effect. The water system was reportedly running smoothly and well levels had dropped 35 ft. since the previous month, to a level of 127.2 ft.
6. Environmental: Charlie Burks reported that he had been in contact with the landscaping company to have the "Big Ditch" mowed and that the Village may want to consider starting to water the grass in front of the Community Center.
7. Public Affairs: Helen Rockenbaugh reported that the Summer Newsletter with information regarding the CCR had been mailed earlier in the day. Mrs. Rockenbaugh also reported on the upcoming 4<sup>th</sup> of July parade which would include breakfast tacos, a visit from the MVFD fire truck, and an ice cream stop along the route.

## **F. ADJOURNMENT**

Charlie Burks moved to adjourn the meeting; Elaine Voeltz seconded; meeting adjourned at 9:07 p.m.