

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, May 17, 2018

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Jim Payne, Elaine Voeltz, Fred Helmerichs, Barbara Quarles, Charlie Burks.

Fred Helmerichs moved to approve minutes of Regular B of A Meeting on April 19, 2018 as written; Jim Payne seconded; motion carried with a vote of 5 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Village Arborist, Dane Avery, was unable to attend the meeting as he was meeting with a forester regarding Oak Wilt in the Village.
2. Council heard from Mr. and Mrs. Galan regarding the safety and risk associated with the drainage ditch on Old Manchaca Rd where the Galans are building a new home. Mayor Quirk stated that the Village would look into the issue.

C. ITEMS SCHEDULED FOR ACTION

1. The council heard background on a complaint filed by several residence about employees of a landscaping company parking at the residence and leaving in company trucks as well as refuse piled up on the property at 508 Hacienda Dr. After a short discussion, council determined that the act of parking at the home did not constitute a violation of the Village's Zoning Ordinance as long as no work was determined to be happening on the property and the cars were parked in appropriate areas. Jim Payne moved to request that the City Administrator send a letter to the home owner with regard to the removal of refuse from the property; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Jim Payne moved to move forward with the drainage improvement planning on the drainage easement at 611 Old Manchaca Rd; Fred Helmerichs seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. City Administrator, Rebecca Howe, presented information regarding UBmax Billing Software and proposed that the Village switch software from RVS software to allow residents the option of online payments and online access to account information. Charlie Burks moved to accept the proposal from UBmax Billing Software; Fred Helmerichs seconded; motion carried with a vote of 5 in favor – 0 opposed.

4. Fred Helmerichs moved, to approve the financial report for April 2018 as written; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported had not attended any meetings or symposiums.

Linda Barrett reported that there were no new permits and several ongoing active permits which included 605 River Oaks, 11407 Circle Drive, and 11400 Sombrero Drive. Mrs. Barrett reported that she would be working with the Zoning Committee to compose a list of amendments for the Zoning Ordinance to be considered by Council at a later date.

2. Administrative: Village Administrator, Rebecca Howe, reported Village affairs and stated that she would be working on the Consumer Confidence Report as well as software migration over the next month.
3. Roads: Fred Helmerichs reported that he had transferred information to Danny Villarreal and had nothing new to report on roads at the time.
4. Public Safety: Elaine Voeltz reported on the CrimeSpot report for the month.
5. Public Affairs: Jim Payne relinquished the report on Public Affairs to Helen Rockenbaugh. Mrs. Rockenbaugh reported on preliminary plans for a 4th of July parade.
6. Water: Barbara Quarles reported on the drought status and the status of the water system.
7. Environmental: Charlie Burks reported that Oak Wilt had been found in the Village along River Oaks. Mr Burks reported that the tree committee would be getting together to formulate a recommendation for the Council in June.

F. ITEMS SCHEDULED FOR ACTION (cont'd)

5. Jim Payne moved to install the newly elected officials; Fred Helmerichs seconded; motion carried with a vote of 5 in favor – 0 opposed. Rebecca Howe installed Charlie Burks, Helen Rockenbaugh, and Danny Villarreal to the office of Alderperson.

H. ADJOURNMENT

Charlie Burks moved to adjourn the meeting; Helen Rockenbaugh seconded; meeting adjourned at 8:08 p.m.