

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, June 20, 2019

7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Charlie Burks, Mary Wright

Danny Villarreal and Becky Mullan were absent.

Helen Rockenbaugh moved to approve minutes of Special B of A Meeting on May 15, 2019 with one correction to a typographical error in section E. #2 changing “bus” to “busy”; Charlie Burks seconded; motion carried with a vote of 3 in favor – 0 opposed.

**B. CITIZENS’ COMMUNICATION**

1. Dondi Atwell from ATS Engineer, Inspectors, and Surveyors discussed the current building permit inspection process with the Board of Aldermen. Mr. Atwell suggested that the Village adopt an official building code to clarify expectations for inspections and noted that specific exceptions to the building code or omissions of particular requirements of an existing building code could be made at council’s discretion as long as the adopted policy was provided to ATS.
2. Dane Avery reported on the state of the trees in the Village, noting that there were still a couple of weeks left before oak trimming could resume and that there was some land clearing going on that was causing a potential fire hazard. Mr. Avery also suggested the possibility of requesting trees to be noted on build plans that go through the Zoning Administrator.
3. Jim Payne inquired about the status of the letter to Capital Metro regarding the BCT program. Mayor Quirk assured Mr. Payne that a letter was in progress.

Linda Barrett requested that council consider sending a letter to the City of Austin opposing the closure of Old San Antonio Rd between South Park Meadows and Akins High School.

**C. ITEMS SCHEDULED FOR ACTION**

1. Charlie Burks moved to approve the May 2019 financial report; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.

**D. ITEMS FOR DISCUSSION**

1. There were no updates regarding possible amendments to Zoning Ordinance No. 13-001.
2. Mayor Quirk noted that there had been updates to laws regulating tax rate adoption. Rebecca Howe and Jim Payne briefly addressed the upcoming budget planning process and requested

that council begin considering projects and projected expenses for the 2019-2020 budget which would be discussed in more depth at the July and August meetings.

3. Helen Rockenbaugh addressed the rest of council briefly about revisiting the October 2018 decision against the use of the Community Center for community sponsored events. With two council members absent from the meeting, the Board of Aldermen agreed to delay the discussion until the following month.

## **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk updated council on several legislative session outcomes which could potentially affect the Village of San Leanna and stated that there would be a proposal at the July meeting regarding the Zoning Administrator position.

Linda Barrett reported on a new permit at 603 Old Manchaca Rd and existing building permits in place at 11901 Sleepy Hollow, 11907 Sleepy Hollow, 501 Hacienda, 504 Leanna Oaks Loop, 11306 Circle Dr, and 11410 Circle Dr.

Mrs. Barrett also reported on several likely upcoming driveway permit applications throughout the Village.

2. Administrative: Village Administrator, Rebecca Howe, reported that she spent much of the previous month on maternity leave and was in the process of catching up on all loose ends including community center upkeep (cleaning and garden beds) and municipal court action pertaining to the nuisance complaint at 527 Leanna Oaks Loop. Jim Payne expressed concern that holding municipal court for the complaint in the Village rather than in Justice of Peace Court would be potentially very expensive.

Ms. Howe reported on upcoming trainings and seminars that might be helpful with regard to the budget, the short-term rental discussion, and her own knowledge of court procedures.

3. Roads: Danny Villarreal was not present but Ms. Howe relayed a message from Mr Villarreal that the quote and scheduling from Travis County for road repair had been delayed due to mechanical issues on a couple of their patch trucks.
4. Public Affairs: Helen Rockenbaugh reported on the upcoming newsletter and plans for the upcoming 4<sup>th</sup> of July parade. Mrs. Rockenbaugh reported that there would be tacos and donuts and that the fire truck would attend as well. Mrs. Rockenbaugh expressed concern about a group of feral cats reproducing near her home and stated that she would like to raise awareness about the spay and neuter programs available in the area. There was a brief discussion of the new homeless shelter at Banister and 71/290 Ben White and the possibility of a pet-centered community event.
5. Public Safety: Becky Mullan was not present but Ms. Howe relayed a message from Mrs. Mullan that residents had inquired about the cages around the trees at Jim Payne Park. Rebecca Howe stated that she would get together with the Tree Committee to take the cages down as soon as possible.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water

system was running smoothly and that well levels had fallen 4.8 ft. since the previous month, to a level of 46.6 ft.

7. Environmental: Charlie Burks reported he had ordered pet clean-up stations and park benches and tables for both parks but that they were not likely to be assembled before July 4<sup>th</sup>. Mr. Burks also stated that he was still working on electricity installation at Jim Payne Park and was planning some possible changes to the gravel path to the gazebo.

## **F. ADJOURNMENT**

Charlie Burks moved to adjourn the meeting; Helen Rockenbaugh seconded; meeting adjourned at 8:45 p.m.