

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, October 17, 2019  
7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Danny Villarreal, Mary Wright

Charlie Burks was absent.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on August 15, 2019 as written; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

**C. ITEMS SCHEDULED FOR ACTION**

1. Zoning Administrator, Linda Barrett, reported that no progress had been made by the property owner at 504 FM 1626 toward resolving zoning ordinance violations including the unpermitted and uninspected construction of an inground swimming pool and multiple accessory buildings. Helen Rockenbaugh moved to send a letter of final notice to become compliant to the property owner at 504 FM 1626; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
2. Per legal advice regarding Ordinance No. 19-001 (Curb Cutting Ordinance), Rebecca Howe reported that changes could not be made to the ordinance to exempt single-access residential driveways from the required engineer review. The base fee of \$300, set by Southwest Engineers, would have to remain in effect unless the Village of San Leanna absorbed part of the fee or a less expensive engineer review could be arranged. Helen Rockenbaugh moved to table discussion of changing the fee schedule associated with Ordinance No. 19-001; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Helen Rockenbaugh moved to allow the Manchaca Fire Department unmetered use of the fire hydrant located at the station for the purpose of topping off fire trucks only. Fire hydrant use for non-emergency purposes will be prohibited during drought stage 3 and above and all use must be reported to the City Administrator for water loss reports; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed
4. Danny Villarreal moved by special motion to designate Hays Free Press as the official newspaper for publication of required notices; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed. The Hays Free Press was designated as the official newspaper for publication of required notices by Resolution No. R19-003.
5. Danny Villarreal moved to approve the September 2019 financial report; Becky Mullan seconded; motion carried with a vote of 4 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

1. Linda Barrett reported on the recent zoning and building code presentation by Rich Emerson. Mayor Quirk expressed concern about the added expense to residents that might occur if the Village of San Leanna adopts the 2015 IRC rather than the 2012 or earlier code. There was a brief discussion of building code and next steps for updating the Zoning Ordinance.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on current events in the Village including the National Night Out event, a suspicious vehicle in the Village, and that Barbara Boyd would be looking into possibility starting a "Ladies of San Leanna" Lunch Club.

Linda Barrett reported on a certificate of occupancy for 11409 Ridge Dr and a new permit at 621 River Oaks Dr as well as existing permits at 500 River Oaks Dr, 11300 Lake Dr, 603 Old Manchaca Rd, 11901 Sleepy Hollow, 11907 Sleepy Hollow, 501 Hacienda, 11306 Circle Dr, and 11410 Circle Dr.

2. Administrative: Village Administrator, Rebecca Howe, reported that she had been working on end of year tasks and would be beginning work on the audit box and office organization. Ms. Howe also reported that a complaint had been filed regarding a home business on Indian Tree Trail.
3. Roads: Danny Villarreal reported that the roads were still looking good after the crack and pothole filling. There was a brief discussion of the road cuts on Sleepy Hollow Ln, LAke Dr, and River Oaks Dr.
4. Public Affairs: Helen Rockenbaugh reported on plans for the "trunk-or-treat" event in the Community Center parking lot on October 26<sup>th</sup>.
5. Public Safety: Becky Mullan reported that there was a decent turn out for National Night Out and that there was increased concern about mail theft in the Village. Council discussed an arrow that was found in a yard abutting FM 1626 and package theft around the holidays. There was a brief discussion about the possibility of placing an Amazon Locker Hub at the community center to alleviate some package theft concerns of residents.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 3 ft. since the previous month, to a level of 87.3ft. New service started at two locations on Lake Dr and River Oaks Dr.
7. Environmental: Charlie Burks was not present to report on environmental affairs.

#### **F. ADJOURNMENT**

Danny Villarreal moved to adjourn the meeting; Helen Rockenbaugh seconded; meeting adjourned at 8:32 p.m.