

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting & Public Hearing  
Thursday, February 17, 2022  
7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Christa Gregg, Charlie Burks, Mary Wright.

Danny Villarreal was not present.

Helen Rockenbaugh moved to approve minutes of Special B of A Meeting on January 24, 2021 as written; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

**C. PUBLIC HEARING**

1. Council heard information regarding the request for a variance to Zoning Ordinance No. 13-001 allowing concessions to south (front) setback requirements for a new single-family dwelling at 722, 726, and 730 River Oaks Dr. Zoning chairman, Don Nyland, reported that the Zoning Committee voted to recommend that the variance be approved as requested.

**D. ITEMS SCHEDULED FOR ACTION**

1. Mayor Quirk resumed the regular meeting

Christa Gregg moved to grant the variance to Zoning Ordinance No. 13-001 allowing concessions to south (front) setback requirements for a new single-family dwelling as follows:

- a. A 15 foot setback from the property line on the lot at 722 River Oaks Dr.,
- b. A 10 foot setback from the property line on the lot at 726 River Oaks Dr., and
- c. An 8 foot setback from the property line on the lot at 730 River Oaks Dr.;

Charlie Burks seconded; motion carried with a vote of 4 in favor – 0 opposed.

2. Council discussed options for audio/video equipment setups for streaming future Board of Aldermen meetings. Charlie Burks moved to authorize up to \$200 to be spent on basic A/V equipment for a three-month trial of streaming monthly meetings; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Christa Gregg moved to appoint Rebecca Mullan as Election Judge for the May 7, 2022 General Election; Mary Wright seconded; motion carried with a vote of 4 in favor - 0 opposed.
4. Council reviewed the prioritized list of San Leanna Road Projects. Helen Roackenbough moved to table consideration of a road improvement project for FY 2022-2023 for submission to Capital Metro until Road Commissioner, Danny Villarreal, was in attendance and Council had more time to review the list; Charlie Burks seconded; motion carried with a vote of 4 in favor – 0 opposed.

5. Charlie Burks moved to approve financial report for January 2022; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.

## **F. ITEMS FOR DISCUSSION**

1. Rebecca Howe briefly updated council on the Village's Emergency Preparedness Plan and reviewed the contents of the plan to be submitted to the Texas Commission on Environmental Quality. Helen Rockenbaugh took action to employ Ardurra to complete engineered plans for the installation of a permanent auxiliary generator at the North Well (Sunset Dr).

## **F. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on the ice storm, City of Austin Boil Water Notice that effected the Village of San Leanna, and the upcoming Small Cities Mayoral Meeting.

Linda Barrett reported on one new permit for a tankless water heater and no certificates of completion. All other permits remained active and there were many upcoming projects.

2. Administrative: Rebecca Howe reported on the status of the audit box, upcoming water reports, and a water conservation symposium she attended. There had not been an update on the health ordinance complaint on Bluebonnet Ln. Council briefly discussed cleaning up the Community Center and helping with filing.
3. Roads: Danny Villarreal was not present to report on roads.
4. Public Affairs: Helen Rockenbaugh reported on an upcoming Mardi Gras event during the last weekend of February.

Rebecca Howe reminded council that the following day was the deadline to submit an application for the General Election Ballot.

5. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 6.5 ft. since the previous month, to a level of 85.8 ft. The burn ban was in effect.
6. Environmental: Charlie Burks reported that most of the trees fared well during the ice storm and that the BBQ pit was installed at Jim Payne Park. Mr. Burks also reported that he was looking into potentially installing a few disc golf goals at each park and electrical service at Jim Payne Park.
7. Public Safety: Christa Gregg reported on a quiet month in the Village and that her son, Joshua Gregg, was interested in cleaning the Village signs.

## **G. ADJOURNMENT**

Charlie Burks moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 8:06 pm.