

**THE VILLAGE OF SAN LEANNA
MINUTES**

Special Board of Aldermen Public Meeting
Wednesday, July 21, 2021

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Christa Gregg, Charlie Burks, Danny Villarreal, Mary Wright.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on June 17, 2021 as written; seconded; Mary Wright motion carried with a vote of 5 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

C. ITEMS SCHEDULED FOR ACTION

1. Charlie Burks moved to adopt the resolution amending authorized representatives for TexPool transactions; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Helen Rockenbaugh moved to adopt the resolution designating authorized representatives/ signers for Branch Bank & Trust (BB&T) checking account; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Charlie Burks moved to approve the audit engagement letter with the accounting firm of Donald L. Allman, CPA at a rate of \$6,000 for the annual audit; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Rebecca Howe stated that she had not received an updated proposal from Adurra for the Old Manchaca Road project. No Action was taken.
5. Danny Villarreal moved to table action to adopt and post park rules at both north (Jim Payne Park) and south Village of San Leanna parks as Ms. Howe continued work on the ordinance; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.
6. Council discussed options regarding the annexation of Tunnel Trail with City Administrator, Rebecca Howe, presenting the option of annexation in two stages; beginning with the north portion where signatures had been received and then annexing the southern portion of the north-to-south running segment of Tunnel Trail at a later date. Council declined to change annexation plans as the project would likely be significantly more expensive to complete in two stages. Ms. Howe stated that she would continue to try to gather signatures from the property owners on the southern portion in order to move forward. No official action was taken.
7. Council discussed options for the design and placement of Village of San Leanna signs for the Village's 50th Anniversary. Danny Villarreal moved select the 3' x 4' double-side arch design in green with white lettering to read "Village of San Leanna est. 1970" and feature clip art of an oak tree to match the sign at Jim Payne Park; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

8. Charlie Burks moved to approve the June 2021 financial report; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

1. Council discussed budget plans and ideas for fiscal year 2021-2022 including uses for American Rescue Plan Act funding, National Night Out, maintenance and improvements to the Community Center, and park improvements geared toward adults.

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported that she had met with the small city mayors on the Capital Metro Build Texas Cities board and she thanked Helen Rockenbaugh and all volunteers for the work done on the July 4th Village Parade.

Linda Barrett reported on Zoning Ordinance updates and open building permits including a new permit at 11505 Sombrero as well as active permits 621 River Oaks Dr, 512 River Oaks, 500 River Oaks, 11500 Hunting Creek, 601 Redbud Trail, 512 River Oaks Dr, and 504 Hacienda Dr. Council also discussed upcoming permits.

2. Administrative: Rebecca Howe reported that she was still working on the park rules ordinance and that she would be prioritizing finding a new engineer as well as working on the budget. Ms. Howe reported on a new permit software she was looking into to digitize and streamline zoning and tree permits.
3. Roads: Danny Villarreal reported that Travis County was still awaiting hot mix asphalt for the pothole filling and crack sealing work and that the new quote for approved speed bumps had come back significantly higher than anticipated and would require additional council review. Mr. Villarreal reported that he had ordered flags or lights for problem stop signs in the Village.
4. Public Affairs: Helen Rockenbaugh reported on a successful July 4th parade and tentative plans for the 50th anniversary party. Mrs. Rockenbaugh reported that she had received a resident request for mowing at FM 1626 and Old Manchaca Rd and that the horse pen on Chapel Ln needed to have a mow notice issued as well.
5. Public Safety: Christa Gregg reported on a man in the Village late night knocking on doors. Council discussed potential safety issues stemming from the bars being built along Menchaca Rd.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 3 ft. since the previous month, to a level of 96 ft. Mary Wright reported that several small repairs had been done to the water system.
7. Environmental: Charlie Burks reported that maintenance was going well and that he would be getting some quotes to clean up the right-of-way throughout the Village.

An attending resident inquired about the plans for the Dowell Ranch. Mayor Quirk reported that land had been transferred to the Texas Prairie Association and there would be a controlled burn to reset the land.

F. ADJOURNMENT

Charlie Burks moved to adjourn the meeting; Danny Villarreal seconded; meeting adjourned at 8:39 pm.