

THE VILLAGE OF SAN LEANNA
MINUTES
Regular Board of Aldermen Public Meeting
Thursday, June 18, 2020
7:00 p.m. – Video Conference Meeting

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Charlie Burks, Mary Wright

Danny Villarreal was absent.

Charlie Burks moved to approve minutes of Regular B of A Meeting on May 21, 2020 as written; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

Charlie Burks moved to approve minutes of Special B of A Meeting on June 8, 2020 as written; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Elizabeth Hinson addressed council regarding Black Lives Matters and suggested that a gesture be made by the Village of San Leanna in solidarity with the movement.

C. ITEMS SCHEDULED FOR ACTION

1. City Administrator, Rebecca Howe, read the Statement of Elected Officials and the Oath of Office for the instatement of Charlie Burks and Helen Rockenbaugh as Alderpersons. Charlie Burks and Helen Rockenbaugh both the Statement of Elected Officials and the Oath of Office.

Danny Villarreal was not on the video conference to be installed. Rebecca Howe stated that she would administer Mr. Villarreal's Statement of Elected Officials and the Oath of Office at a later date and that she would also contact Charlie Burks and Helen Rockenbaugh after the meeting to obtain signatures for notarization.

2. Helen Rockenbaugh nominated and moved to appoint Charlie Burks as Mayor Pro Tem; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

City Administrator, Rebecca Howe, installed Charlie Burks as Mayor Pro Tem.

3. Rebecca Howe gave a brief overview of the Travis County Community Development Block Grant Program which allows Village of San Leanna residents to participate in a home repair grant program through CDBG and Meal on Wheels, as well as other CDBG programs. Charlie Burks moved to approve the CDBG Urban County Cooperation Agreement extension for FY 2021-2023; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor- 0 opposed.
4. Council discussed the proposal from Texas Disposal Systems for waste collection and disposal services. Doug Smith from Texas Disposal Systems answered questions about

availability of services such as composting and limits on additional bags for weekly pick up. Rebecca Howe stated that the current contracted for waste disposal services through Waste Connections was due to renew for a five-year term on August 1, 2020 and that the 180-day notification window for termination of the renewal had passed. Citing previous issues with Waste Connections and improved rates offered through Texas Disposal Systems, Council determined it was in the Village's best interest to request a shorter term for the renewal of the Waste Connections contract. Helen Rockenbaugh moved to table the Texas Disposal Systems proposal until the following month; Charlie Burks seconded; motion carried with a vote of 4 in favor- 0 opposed.

5. Council briefly discussed the CRF Funding under the CARES Act. The Village of San Leanna did not have relevant reimbursable expenses at the time of the meeting. Charlie Burks moved to approve the Travis County Interlocal Agreement for Administration of CRF Funding under the CARES Act; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
6. Rebecca Howe noted that there would be an amended financial report for April 2020 presented in July to correct for a 5-cent discrepancy in the checkbook ledger due to a transcription error. Charlie Burks moved to approve the financial report for May 2020 as written; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed

E. ITEMS FOR DISCUSSION

1. Rebecca Howe reported that there had not been much progress on the Zoning Amendments and noted that she would be added a change to reference the new Driveway Ordinance No. 19-001.
2. Mayor Quirk reported on current State and County COVID-19 guidelines regarding cities being allowed to require masks in public buildings.
3. Mayor Quirk addressed council about the need for alderpersons to begin assembling proposals for the 2020-2021 budget cycle. Council discussed progress on drainage projects that were approved for the 2019-2020 fiscal year. Rebecca Howe reported on projected appraisal numbers from Travis County.

F. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported that she had been involved with much conversation regarding Small Cities issues including CARES Act Funding and COVID19 information. Mayor Quirk reported that she and the City Administrator would be following up with Capital Metro about BTC Funding when information was available from the Comptroller's office regarding relevant sales tax revenue numbers.

Linda Barrett reported there were new permits at 500 River Oaks Dr, 11906 Bluebonnet Ln, and 12016 Sleepy Hollow. and active permits at 715 River Oaks, 500 River Oaks Dr, 11300 Lake Dr, 501 Hacienda, 11511 Hunting Creek Ln, and 11410 Circle Dr. Mrs. Barrett reported that there were many upcoming projects.

2. Administrative: Village Administrator, Rebecca Howe, gave an update on administrative activities such as the status of the Wayne Riddell Loop, Travis County THRIVE for small businesses, the Consumer Confidence Report regarding Water, and a zoning complaint on Sleepy Hollow Rd. Two bee hives were removed from meter boxes in the Village.
3. Public Affairs: Helen Rockenbaugh reported that she was having a procedure but stated that if someone wanted to handle the details, an ice cream truck could be arranged for July 4th. Mayor Quirk and Linda Barrett volunteered to handle arranging the ice cream truck.
4. Roads: Danny Villarreal joined the call, having been delayed by a meeting. Mr. Villarreal reported that the roads were in pretty good condition and discussed the delays with drainage projects and the status of the speedbumps going in on Sunset Dr and San Leanna Dr.
5. Public Safety: Becky Mullan reported a quiet month for Public Safety with only one report and inquired about processes to have a vacant lot mowed. All street lights looked good. Mrs. Mullan expressed concern over an increase in traffic and a decrease in adherence to speed limits and stop signs.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 16.4 ft since the previous month, to a level of 94 ft. The burn ban was off and the water system was running smoothly. A service line was replaced on Hunting Creek Ln. Council discussed complaints regarding a chlorine smell in the Village water.
7. Environmental: Charlie Burks reported that he was still looking for ideas for kid friendly improvements to the parks and would be reviewing quotes for tree planting and trimming.

G. ADJOURNMENT

Danny Villarreal moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned at 8:17 p.m.