

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Special Board of Aldermen Public Meeting & Public Hearing  
Monday, March 21, 2022  
7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Christa Gregg, Danny Villarreal Charlie Burks, Mary Wright.

Helen Rockenbaugh and Mary Wright were not present.

Charlie Burks moved to approve minutes of Regular B of A Meeting and Public Hearing on February 17, 2022 as written; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

**C. ITEMS SCHEDULED FOR ACTION**

Helen Rockenbaugh arrived and was counted present.

1. The resident requesting the vacation of the utility easement between 732 River Oaks Dr (LOT 117C SAN LEANNA ESTATES) and 736 River Oaks Dr (LOT 117B SAN LEANNA ESTATES & ADJ 50FT STRIP OF ABS 20 SUR 1 SLAUGHTER S F) had not provided required paperwork to move forward. Danny Villarreal moved to table the request; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.

Mary Wright arrived and was counted present.

2. The residents requesting consideration to allow painting of a pickleball court on the street in the round of the cul-de-sac at Leanna Woods Cove had not provided required paperwork to move forward. Danny Villarreal moved to table the request; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Danny Villarreal moved to cancel the May 7<sup>th</sup>, 2022 General Election as candidates were running unopposed; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Council discussed running electricity to Jim Payne Park for lights and electrical plugs. Danny Villarreal moved to approve installation of electrical service at Jim Payne Park if the expense was under \$5,000; Christa Gregg seconded; motion carried with a vote of 5 in favor - 0 opposed.
5. Rebecca Howe updated Council on the Austin Public Health report for 11909 Bluebonnet Ln, stating that the health officer assigned found no violations on the property and found the property to be well maintained. Charlie Burks moved to close Health and Sanitation Ordinance No. 01-005 violation inquiry at 11909 Bluebonnet Ln.; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

6. Council discussed road improvement prioritization and Capital Metro funding through Build Central Texas. Charlie Burks moved to direct Mayor Quirk and Rebecca Howe to select the top three roads to be considered at the April meeting; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
7. Charlie Burks moved to approve financial report for February 2022; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

1. Rebecca Howe briefly updated council on Zoning Ordinance amendment timeline and stated that basic amendments and legislative changes would be ready for review in April.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on the Small Cities Mayoral Meeting and village happenings.

Rebecca Howe read from the Zoning Report provided by Linda Barrett, noting new permits issued for a new home on Lake Dr and solar panels on Circle Dr, as well as an upcoming permit for an inground pool at the new house on Hunting Creek.

2. Administrative: Rebecca Howe reported on the on the status of submissions for the American Rescue Plan Act and the TCEQ Emergency Preparedness Plan. Ms. Howe informed Council that Cal Francis, the meter reader, had accepted a full-time job and had given his notice that he would stop reading meters when a replacement was located and trained.
3. Roads: Danny Villarreal reported on the state of the roads in the Village and informed Council that the new stop sign for River Oaks Dr and Hacienda Dr had arrived.
4. Public Affairs: Helen Rockenbaugh reported on an a successful, well attended Mardi Gras event.
5. Public Safety: Christa Gregg reported on suspicious drone activity and progress on stop sign cleaning. Council discussed the bent sign at the corner of Circle Dr and Ridge Dr which had been caused by an alleged drunk driver.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 2 ft. since the previous month, to a level of 87.8 ft. The burn ban was in effect.

Byron Townsend was awaiting quotes for tank rehabilitation.

7. Environmental: Charlie Burks reported on a quiet month for trees and discussed maintenance of the plants surrounding the gazebo at Jim Payne Park. Council discussed potentially paving the path to the gazebo with concrete.

#### **F. ADJOURNMENT TO EXECUTIVE SESSION**

Council adjourned to executive session.

Council met in Executive Session and discussed the Meter Reader position and the potential Board of Aldermen vacancy.

#### **G. RESUME REGULAR MEETING**

Mayor Quirk resumed the regular meeting.

Christa Gregg recused herself from taking action. Danny Villarreal moved to hire resident teen, Joshua Gregg, as Meter Reader at a rate of \$160 per month, including two months of paid training; Charlie Burks seconded; motion carried with a vote of 4 in favor – 0 opposed.

#### **H. ADJOURNMENT**

Charlie Burks moved to adjourn the meeting; Danny Villarreal seconded; meeting adjourned at 8:21 pm.