

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, May 19, 2022

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Danny Villarreal, Charlie Burks, Mary Wright.

Christa Gregg was not present.

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on April 21, 2022 as written; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Arborist, Dane Avery, reported on the state of the public and private sector trees, noting that the Village would likely need to instate the street tree watering program due to drought conditions. Council discussed tree trimming permit signs to be ordered.

C. ITEMS SCHEDULED FOR ACTION

1. Don Allman, CPA, presented the audit report for FY 2020-2021, noting a net worth of \$1,813,497, with an increase in net assets of \$22,406 since the previous year. The Village of San Leanna had also paid off its water system loan bringing liabilities to \$0.

Charlie Burks moved to approve the audit report for FY 2020-2021; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

2. The resident requesting the vacation of the utility easement between 732 River Oaks Dr (LOT 117C SAN LEANNA ESTATES) and 736 River Oaks Dr (LOT 117B SAN LEANNA ESTATES & ADJ 50FT STRIP OF ABS 20 SUR 1 SLAUGHTER S F) had not provided required paperwork to move forward. Danny Villarreal moved to table the request; Charlie Burks seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Council discussed use of the Community Center for community sponsored events, discussing the history of the building and current administrative and community needs. Charlie Burks moved
 - a. to approve use of the Community Center parking lot for community sponsored events, including use of the restrooms by attendees during events and use of the kitchen and interior space for preparation and staging prior to the event, and
 - b. that future use of the Community Center for other small community sponsored events would be considered by Council on a per-event basis;Danny Villarreal seconded; motion carried with a vote of 3 in favor – 1 opposed.
4. Charlie Burks moved to approve financial report for April 2022; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported on TXDOT work on FM 1626 to widen the road between Sombrero Dr and South 1st, aggressive deer activity in the Village during breeding season, additional funds projected through the Capital Metro Small Cities program, the upcoming Summer Kick-off party at the Manchaca Fire Department on June 11th, 2022, and Google Fiber potentially coming into the Village of San Leanna.

Linda Barrett reported there were no new permits or certificates of use since the previous meeting. Mrs. Barrett reported on potential upcoming permits for single-family residences.

2. Administrative: Rebecca Howe reported on the upcoming newsletter, Consumer Confidence Report, signing up for Burn Ban status texts, and volunteer opportunities through Travis County for the Animal Advisory Board. Ms. Howe updated council on the status of the Hazard Mitigation Plan Grant program application, American Rescue Plan Act, and Ardurra projects.
3. Roads: Danny Villarreal reported that a test pothole had been patched in the Village to test sample materials, but the sample materials received were subpar.
4. Public Affairs: Helen Rockenbaugh reported on a quiet month for public affairs and reported the budget standing for Public Affairs as Mary Wright would be taking over the position.
5. Public Safety: Christa Gregg was not present to report on Public Safety. Council discussed the camping ordinance, conducting a street sign inventory, and speed limits in the Village of San Leanna, noting that the speed limit was 20 mph but the Sheriff's department would not ticket any speed under 30 mph.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 9.3 ft. since the previous month, to a level of 111.5 ft. The burn ban was in effect.
7. Environmental: Charlie Burks reported on remaining work needed to install disc golf nets purchased and plans for electrical installation at Jim Payne Park, as he was leaving office at the end of the meeting.

Mayor Quirk thanked Charlie Burks for his service to the Village of San Leanna.

F. ADJOURNMENT TO EXECUTIVE SESSION

Council adjourned to executive session.

Council met in Executive Session to discuss upcoming personnel needs and an appointment to fill the vacant seat on the Board of Aldermen after the 2022 General Election.

G. RESUME REGULAR MEETING

Mayor Quirk resumed the regular meeting.

Charlie Burks moved to appoint Marcos Campos to the office of Alderman of the Village of San Leanna Board of Aldermen; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

City Administrator, Rebecca Howe, read the Statement of Elected Officials and the Oath of Office for the instatement of Helen Rockenbaugh, Danny Villarreal, and Marcos Campos as Alderpersons. Helen Rockenbaugh, Danny Villarreal, and Marcos Campos swore to both the Statement of Elected Officials and the Oath of Office and were installed to their respective positions.

H. ADJOURNMENT

Marcos Campos moved to adjourn the meeting; Danny Villarreal seconded; meeting adjourned at 9:09 pm.