

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, May 20, 2021

7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Charlie Burks, Danny Villarreal.

Becky Mullan and Mary Wright were not present.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on April 15, 2021 as written; seconded; Charlie Burks motion carried with a vote of 3 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Village of San Leanna resident Pam Martin addressed council with issues regarding neighbors setting trash cans out several days in advance of trash day and an increase in mosquitos in the Village.
2. Village of San Leanna resident Taunya Dawson addressed council about potential water drainage issues as a result of their septic replacement and requested advice. Council advised the home owner to contact a landscape engineer or the septic designer for advice regarding necessary drainage measures.
3. Helen Rockenbaugh informed those present that Gilly, the miniature horse, had moved from San Leanna to a farm in Jarrell, TX to live with other animals. Also, two of Mark Hartley's sheep passed away and there was concern that they had been fed something that led to their illness and death. Mayor Quirk updated those present that the goat who previously lived on River Oaks Dr had also been relocated to the Dowell Ranch on FM 1626.

**C. ITEMS SCHEDULED FOR ACTION**

1. Don Allman, CPA, presented the audit report for FY 2019-2020, noting a net worth of \$1,791,091, with an increase in net assets of \$61,213 since the previous year.

Danny Villarreal moved to approve the audit report for FY 2019-2020; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.

2. Mayor Quirk postponed installment of elected officials because Mary Wright was on her way over to the Community Center.

Rebecca Howe updated council that she would be meeting with an engineer from Adurra the following Tuesday. Council discussed the status is the Old Manchaca Road project, engineering services, and future Capital Metro projects. No action was taken.

3. Mary Wright arrived to the Community Center and the newly elected officials were installed.

City Administrator, Rebecca Howe, read the Statement of Elected Officials and the Oath of Office for the instatement of Molly Quirk as Mayor as well as Mary Wright and Christa Gregg as Alderpersons. Molly Quirk, Mary Wright, and Christa Gregg swore to both the Statement of Elected Officials and the Oath of Office and were installed to their respective positions.

4. Charlie Burks moved to close the Health and Sanitation complaint at 11507 Sombrero based on the report provided by Austin Public Health citing that the items below the carport did not pose a health or sanitation risk, were not collecting water or harboring pests; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
5. Late fees on water accounts were suspended in 2020 in light of the COVID-19 pandemic. Danny Villarreal moved to reinstate late fees on all water accounts for future billing cycles; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.
6. Christa Gregg moved to approve the request from Onion Creek Memorial Park Cemetery to place a Memorial Day banner at the corner of FM 1626 and Old Manchaca Rd for the holiday; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
7. Charlie Burks moved to approve the April 2021 financial report; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported that Travis County was in Stage 2 status for COVID-19 and thanked Byron Townsend again, for the first time in person, for his work during the winter storm. Mayor Quirk also reported that she would be attending bi-monthly meetings with the County Commissioner and that there would be a brewery opening at San Leanna Dr and FM 1626, right outside Village of San Leanna city limits.

Linda Barrett reported on zoning permits including a completed permit at 609 Redbud, new permits at 621 River Oaks Dr, 504 Hacienda Dr, and 11911 Bluebonnet Ln, and existing permits at 500 River Oaks and 11500 Hunting Creek. Mrs. Barrett also reported that 3 lots on River Oaks Dr had just been purchased by a new owner.

2. Administrative: Rebecca Howe reported that she would be working on the CCR and working with Helen Rockenbaugh on a newsletter to be mailed to every home in San Leanna. Ms. Howe also reported that there would be a public notice released regarding a TCEQ violation due to an error on site numbers on lab forms.
3. Roads: Danny Villarreal reported that speedbumps were scheduled to be installed in the coming month and that Travis County TNR would be scheduled to fill cracks and potholes.
4. Public Affairs: Helen Rockenbaugh reported that the July 4<sup>th</sup> parade would take place on the morning of July 3<sup>rd</sup> and reported on updates on 50<sup>th</sup> anniversary party planning for September 18, 2021.

5. Public Safety: Christa Gregg discussed preparations and event options for National Night Out. There were reports of gunshots at Sombrero and FM 1626 and an unauthorized camper along the creek.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District had declared a Stage 2 Alarm Stage Drought Status with a mandatory 20% conservation period in place. The City of Austin was in Conservation Stage. Mrs. Wright reported that well level was up 13.7 feet to 114.8. No burn ban was in effect. Mrs. Wright reported that Mr. Townsend was waiting for clear weather to pull the main pump and inspect it.
7. Environmental: Charlie Burks reported that the parks were being utilized and that there was a possibility of a BBQ grill being installed at Jim Payne Park.

#### **F. ADJOURNMENT**

Charlie Burks moved to adjourn the meeting; Danny Villarreal seconded; meeting adjourned at 8:14 pm.