

**THE VILLAGE OF SAN LEANNA
AGENDA**

Special Board of Aldermen Public Meeting
Tuesday, April 25, 2023

7:00 pm – Community Center – 11906 Sleepy Hollow Rd

A. MEETING CALLED TO ORDER

Roll call

Approval of minutes: Regular B of A Meeting March 16, 2023

B. CITIZENS' COMMUNICATION

1. Cahir Doherty, Arborist

C. ITEMS SCHEDULED FOR ACTION

1. Discussion and possible action regarding GIS platforms and services.
2. Discussion and possible action regarding noise ordinance complaints throughout the Village of San Leanna.
3. Selection of Spring Clean-up Day (Bulk Pick-up) provided by Waste Connections, May 20th or 27th.
4. Consideration of quote from DNZ Landscaping for drainage and ditch maintenance.
5. Consideration to appoint new Board of Directors for the San Leanna Cultural Education Facilities Finance Corporation.
6. Discussion and possible action pertaining to USDA Forest Service Urban and Community Forestry funding opportunities.
7. Review and approve financial report for March 2023.

D. ITEMS FOR DISCUSSION

1. Discussion of the Sparrow – South Ranch development and potential proposal to close San Leanna Dr at Katy Ln.

E. REPORTS AND INFORMATION

1. Mayor's Report	Updates re: meeting/symposium attendance
2. Zoning Report	To be discussed
3. Administrative Report	surveys/reports, administrative updates
4. Roads	Current road maintenance needs, road improvement projects, street signs, speed humps
5. Public Affairs	Newsletter, Community events
6. Public Safety	Neighborhood Watch, NNO, public safety information, street lights
7. Water	Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. Environmental	Tree Care Program, mowing/trimming, trash/recycling, burn piles

F. ADJOURNMENT

**** ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION
MAY HAVE ACTION TAKEN ****

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code

Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted _____ April 17, 2023

Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, March 16, 2023

7:00 p.m. – Manchaca Fire Department – 665 Farm to Market 1626

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Christa Gregg, Danny Villarreal, Marcos Campos

Mary Wright was not present.

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on February 16, 2023; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

C. ITEMS SCHEDULED FOR ACTION

1. Mary Wright arrived and was recorded as present.

Rebecca Howe presented a proposal from iamGIS for GIS (mapping of Village infrastructure such as water lines and meters) and work order ticketing services. Council discussed different GIS services and pricing. Danny Villarreal moved to further explore GIS companies and pricing before selecting a service; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.

2. After a brief review of GLO grant opportunities and application options, Helen Rockenbaugh moved to procure pro bono engineering services through Ardurra for the completion of GLO grant applications; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Rebecca Howe reported that the filing deadline had passed and that Mayor Molly Quirk and Alderpersons Mary Wright and Christa Gregg were running unopposed in the May 6th General Election. Danny Villarreal moved to cancel the May 6th General Election; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Danny Villarreal moved to approve financial report for February 2023; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported on Texas Legislative updates, as well as a successful brush clean up and community dumpster clean-up event.

Linda Barrett reported on two Certificates of use for pools on Sombrero Dr and Hunting Creek Ln as well as updates on other active and pending permits.

2. Administrative: Rebecca Howe reported on that she had met with Marcos Campos and engineers from Ardurra regarding drainage and had attended a Hazard Mitigation Plan planning meeting with Travis County. There would be a follow up planning meeting on April 10, 2023, and Capital Metro had reached out to Ms. How with an update that latest funding payment had been sent.
3. Roads: Danny Villarreal reported on the state of the roads and expressed desire and plans to meet with engineers to discuss improvements needed to Chapel Ln, River Oaks Dr, and over problem areas.
4. Public Affairs: Mary Wright reported on the Mardi Gras event earlier in March and plans for an upcoming Bingo event, for which prize donations would be needed. Council discussed items for a print newsletter and plans for Spring and 4th of July events.
5. Public Safety: Christa Gregg updated Council regarding the proposed development on FM 1626 and San Leanna Dr – Sparrow – South Ranch. The Village’s traffic counter had been installed at San Leanna Dr and /Katy Ln and had recorded 7,665 vehicles crossing the intersection in the 3 weeks before the meeting. A Town Hall was scheduled for March 30th to discuss the matter further and receive public input.
6. Water: Marcos Campos reported on the drought status and the status of the water system. The Aquifer District had declared Stage 3 Critical Drought Status with a mandatory 30% conservation period. The City of Austin was in Stage 1 Drought. Marcos Campos reported that the water system was running smoothly and that well levels had fallen 2.5 ft. since the previous month, to a level of 135.7 ft. The burn ban was in effect.

Byron Townsend reported on the status of the south well tank rehabilitation project..

Mr. Campos reported that he met with Ardurra to review drainage concerns and would be contacting DNZ Landscaping for quotes on maintenance work.

7. Environmental: Helen Rockenbaugh reported on a proposed legislative bill that would limit municipal authority over short term rentals and read Cahir Doherty’s tree report. Mr. Doherty had completed a significant amount of tree work in the aftermath of the ice storm and recommended that all residents watch vigilantly for signs of oak wilt.

F. ADJOURNMENT

Danny Villarreal moved to adjourn the meeting; Helen Rockenbaugh seconded; meeting adjourned at 8:18 pm.

Estimate #60971



Billing Address
Village Of San Leanna
PO Box 1107
Manhaca TX 78652

Service Address
Village Of San Leanna
PO Box 1107
Manhaca TX 78652

Send Payment To
DNZ LANDSCAPING, LLC
2609 Bliss Spillar Road

Sent On	04/19/23
Total	\$6,700.00
Payments	\$0.00
Balance	\$6,700.00

Contact: Marcos

Contact: Marcos

Charges

Item	Description	Unit Cost	Tax	Quantity	Line Total	
Service:Labor	Ridge Dr Ditch 1. Limbs Cleaned Up \$450 2. Trim Trees Up 14' High On Ridge Dr Side And River Oaks Side \$550 3. 1 Wash Out Filled Back In \$325 4. Clean Up In Front Of 1 Drain \$425 5. Clean Out 5 Ripraps \$250 Each = \$1250	\$3,000.0	✓	1.0	\$3,000.00	
Service:Labor	Ridge Dr Header Wall Wash Out 1. Clean Out Loose Dirt, Poor Concrete In Hole And Add 4" Of Asphalt On Top \$650	\$650.0	✓	1.0	\$650.00	
Service:Labor	Sunset Dr 1. Remove Bamboo 4' Off The Road And 10' On Both Sides Of The Drain \$750	\$750.0	✓	1.0	\$750.00	
Service:Labor	Old Manhaca Rd 1. Trim Tree Back And Trim Trees Up 14' High \$150 2. Clean Dirt Off Concrete \$75	\$225.0	✓	1.0	\$225.00	
Service:Labor	Leanna Oaks Loop 1. Weedeat Ditch Area \$75 2. Trim Tree Up 14' High And Cut Down Under Brush \$450 3. Clean Off Concrete \$250	\$775.0	✓	1.0	\$775.00	
Service:Labor	Water Tower Drains 1. Clean Up Dirt And Rocks Off Concrete \$150 2. Remove And Replace Riprap \$1,150	\$1,300.0	✓	1.0	\$1,300.00	
					Subtotal	\$6,700.00
					Tax	\$0.00
					Total	\$6,700.00

Payments

Date	Type	Amount
No payments		

Notes

ALL CREDIT CARD PAYMENTS WILL BE CHARGED A 2% CONVINCE FEE

Terms

Here is your estimate for you to review. Please confirm you did received the estimate and let us know if you have any questions or concerns about the estimate. If you would like to approved the estimate, hit approve and please sign the estimate at the bottom.

Signatures

Name	Signature	Reason	Requested	Signed	Document
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**ARTICLES OF INCORPORATION
OF
SAN LEANNA CULTURAL EDUCATION
FACILITIES FINANCE CORPORATION**

We, the undersigned natural persons, each of whom is at least eighteen (18) years of age and a resident of the Village of San Leanna, Texas (the “City”) acting as incorporators of a corporation under the Cultural Education Facilities Finance Corporation Act, Article 1528m, Vernon’s Annotated Texas Civil Statutes, as amended (the “Act”), do hereby adopt the following Articles of Incorporation for such Corporation:

ARTICLE I

The name of the Corporation is San Leanna Cultural Education Facilities Finance Corporation.

ARTICLE II

The Corporation is a nonprofit public corporation.

ARTICLE III

The duration of the Corporation shall be perpetual.

ARTICLE IV

The purposes of the Corporation are (i) to acquire, construct, provide, improve, finance and refinance cultural facilities to accomplish the public purposes stated in the Act, (ii) to act on behalf of the City and as its duly constituted authority and instrumentality to exercise the powers granted under the provisions of Chapter 53, Texas Education Code, to a higher education authority created under Section 53.11, Texas Education Code, and a nonprofit corporation created under Section 53.35(b), Texas Education Code, (iii) to acquire, construct, provide, improve, finance, and refinance health facilities to assist the maintenance of the public health, and (iv) to issue and execute bonds, notes or other obligations to loan or otherwise provide funds to borrowers to enable such borrowers to acquire, construct, enlarge, extend, repair, renovate, or otherwise improve facilities in accordance with the Act, or for acquiring land to be used for those purposes, or to create operating and debt service reserves for and to pay issuance costs related to the bonds, notes or other obligations.

ARTICLE V

The Corporation has no members and is a nonstock corporation.

ARTICLE VI

A. The Corporation shall have and possess all powers, authority and rights conferred by the laws of the State of Texas on public nonprofit corporations created under the Act, including:

(i) with respect to cultural facilities and health facilities, all powers, authority and rights that a health facilities development corporation has with respect to health facilities under Chapter 221, Texas Health and Safety Code;

(ii) with respect to educational facilities, housing facilities, and other facilities incidental, subordinate, or related to those facilities, all powers, authority and rights that a nonprofit corporation created under Section 53.35(b), Texas Education Code, or an authority created under Section 53.11, Texas Education Code, has under Chapter 53, Texas Education Code;

(iii) the power to acquire, purchase, lease, mortgage, and convey property with respect to a facility;

(iv) the power to borrow money by issuing bonds, notes, and other obligations;

(v) the power to lend money for its corporate purposes;

(vi) the power to invest and reinvest its funds;

(vii) the power to secure its bonds, notes, and obligations by mortgaging, pledging, assigning, or otherwise encumbering its property or assets; and

(viii) the rights and powers of a corporation organized under the Texas Non-Profit Corporation Act (Article 1396-1.01 et seq., Vernon's Texas Civil Statutes), except as otherwise provided by the Act.

B. All powers of the Corporation shall be vested in a Board of Directors. Other than the initial Directors named herein, each Director shall be appointed by written order of the City Council of the City. Directors shall serve for terms of two (2) years or until his or her successor is appointed and qualified; provided, however, that any Director may be removed from office at any time, for cause or at will, by written order of the City Council of the City.

C. These Articles of Incorporation may be amended at any time and from time to time by the Board of Directors with the approval of the City Council of the City, or by written order of the City Council of the City, in its sole discretion, subject, however, to limitations on the impairment of contracts entered into by the Corporation, all under and in accordance with the Act.

D. All other matters pertaining to the internal affairs of the Corporation shall be governed by the bylaws of the Corporation, so long as such bylaws are not inconsistent with these Articles of Incorporation, the Act, or any other law of the State of Texas.

ARTICLE VII

The street address of the initial registered office of the Corporation is c/o Village of San Leanna, 611 Old Manchaca Road, Austin, Texas, 78748 and the name of its initial registered agent at such address is James E. Payne.

ARTICLE VIII

The number of Directors constituting the initial Board of Directors of the Corporation is seven (7). The names and addresses of the members of the initial Board of Directors are:

<u>NAME</u>	<u>ADDRESS</u>
Jerry Foree	P.O. Box 99 Manchaca, Texas 78652
Bruce White	11501 Hunting Creek Austin, Texas 78748
Terri Hartley	609 San Leanna Drive Austin, Texas 78748
Tim Ford	11511 Sombrero Austin, Texas 78748
Leanna Ford	11511 Sombrero Austin, Texas 78748
Lisa Kirkpatrick	601 Redbud Trail Austin, Texas 78748
Mark Henderson	11410 Circle Drive Austin, Texas 78748

ARTICLE IX

The names and street addresses of the incorporators, each of whom is a resident of the City, are:

<u>NAME</u>	<u>ADDRESS</u>
James E. Payne	604 Old Manchaca Road Austin, Texas 78748
Fred Helmerichs	11613 Sunset Drive Austin, Texas 78748
Beth Henderson	11410 Circle Drive Austin, Texas 78748

ARTICLE X

The name of the Corporation's sponsoring entity is the Village of San Leanna, Texas. The address of the Corporation's sponsoring entity is P.O. Box 1107, Manchaca, Texas 78652. The Board of Aldermen of the Village of San Leanna, by resolution adopted December 16, 2004, has specifically authorized the Corporation to act on its behalf to further the public purposes stated in the resolution and set forth herein, and has approved these Articles of Incorporation.

ARTICLE XI

If the Corporation ever should be dissolved when it has, or is entitled to, any interest in any funds or property of any kind, real, personal or mixed, such funds or property or rights thereto shall not be given or transferred to private ownership but shall be transferred and delivered to the City after satisfaction or provision for satisfaction of debts and claims have been made.

IN WITNESS WHEREOF, we have hereunto set our hands as of ____ day of December,
2004.

James E. Payne
Incorporator

Fred Helmerichs
Incorporator

Beth Henderson
Incorporator

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

I, _____, a Notary Public do hereby certify that on this ____ day of December, 2004, James E. Payne personally appeared before me, who being by me first duly sworn, declared that he or she is the person who signed the foregoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

My Commission Expires:

Notary Public
State of Texas

(SEAL)

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

I, _____, a Notary Public do hereby certify that on this ____ day of December, 2004, Fred Helmerichs personally appeared before me, who being by me first duly sworn, declared that he or she is the person who signed the foregoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

My Commission Expires:

Notary Public
State of Texas

(SEAL)

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

I, _____, a Notary Public do hereby certify that on this ____ day of December, 2004, Beth Henderson personally appeared before me, who being by me first duly sworn, declared that he or she is the person who signed the foregoing document as an incorporator, and that the statements therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year above written.

My Commission Expires:

Notary Public
State of Texas

(SEAL)

**BYLAWS OF
SAN LEANNA CULTURAL EDUCATION
FACILITIES FINANCE CORPORATION**

THESE BYLAWS govern the affairs of the San Leanna Cultural Education Facilities Finance Corporation (the “Corporation”), a non-profit corporation created under Article 1528m, Vernon’s Annotated Texas Civil Statutes, as amended (the “Act”) by the Board of Aldermen of the Village of San Leanna, Texas (the “City”) to act on behalf of the City.

**ARTICLE I
POWERS AND PURPOSES**

Section 1. **Financing of Cultural Facilities.** The Corporation shall issue bonds, notes or other obligations to finance and refinance all or part of the cost of one or more facilities to accomplish the public purposes set forth in the Corporation’s Articles of Incorporation and the Act.

Section 2. **Conditions Precedent.** The Corporation shall not issue any bonds, notes or other obligations to finance or refinance the cost of a facility unless all conditions precedent to such financing or refinancing as required by the applicable law, including the Act, Chapter 53, Texas Education Code, as amended, and Chapter 221, Texas Health and Safety Code, as amended, as applicable, have been fulfilled.

Section 3. **Nonprofit Corporation.** The Corporation shall be a nonprofit corporation, and no part of its net earnings remaining after payment of its bonds and expenses shall inure to the benefit of any person other than the City.

**ARTICLE II
BOARD OF DIRECTORS**

Section 1. **Powers, Number and Term of Office.** Subject to the restrictions contained in the Act and the Articles of Incorporation of the Corporation, all powers of the Corporation shall be vested in a Board of Directors consisting of seven (7) persons. Other than the initial Directors named in the Articles of Incorporation, Directors shall be appointed by the City Council of the City. No officer or employee of the City shall be eligible for appointment as a Director.

Directors shall be appointed to serve two (2) year terms of office and shall hold office in accordance with the provisions of Article VI of the Articles of Incorporation. Directors shall be eligible for re-appointment without limit to the number of terms served.

The number of Directors may be changed by amendment to these Bylaws, but such number may never be less than seven (7) nor more than eleven (11).

Section 2. **Meetings of Directors.** The Directors may hold their meetings at such place or places in the State of Texas as the Board of Directors may from time to time determine; provided, however, in the absence of any such determination by the Board of Directors, meetings shall be held at the principal office of the Corporation.

Section 3. **Regular Meetings.** Regular meetings of the Board of Directors may be held, without the necessity for advance notice, at such times and places as shall be designated from time to time by resolution of the Board of Directors. No notice shall be required for a regular meeting.

Section 4. **Special Meetings.** Special meetings of the Board of Directors shall be held whenever called by the President, by the Secretary, by a majority of the Directors then in office, or upon request by the City Council of the City. The Secretary shall give notice of each special meeting to each Director in person or by mail, telephone, or facsimile transmission, at least two (2) hours before the meeting. Unless otherwise indicated in the notice thereof, any and all matters pertaining to the purposes of the Corporation may be considered and acted upon at a special meeting. At any meeting at which every Director shall be present, even though without any notice, any matter pertaining to the purpose of the Corporation may be considered and acted upon.

Section 5. **Quorum.** A majority of the Directors fixed by the Bylaws shall constitute a quorum for consideration of any matter pertaining to the purposes of the Corporation. The act of a majority of the Directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors.

Section 6. **Conduct of Business.** At the meetings of the Board of Directors, matters pertaining to the purposes of the Corporation shall be considered in such order as from time to time the Board of Directors may determine.

At all meetings of the Board of Directors, the President shall preside, and in the absence of the President, the Vice-President shall exercise the powers of the President.

The Secretary of the Corporation shall act as Secretary of all meetings of the Board of Directors, but in the absence of the Secretary, the presiding officer may appoint any person to act as Secretary of the meeting.

Section 7. **Committees.** The Board of Directors, by resolution adopted by a majority of the Directors in office, may designate one or more committees which, to the extent provided in such resolution, shall have and exercise the authority of the Board of Directors in the management of the Corporation. Each committee shall consist of two or more Directors. Each committee shall act in the manner provided in such resolution.

Other committees not having and exercising the authority of the Board of Directors in the management of the Corporation may be designated and appointed by a resolution adopted by a majority of the Directors attending a meeting at which a quorum is present or by the President of the Corporation authorized by a like resolution of the Board of Directors. The members of such Committees need not be Directors of the Corporation.

Section 8. **Public Hearings.** Public hearings required by Section 147(f) of the Internal Revenue Code of 1986, as amended, may be called and conducted by any officers or Directors of the Corporation or their designees, and such officers or Directors or their designees may establish the date, place and time of the hearing and may publish notice of the hearing.

Section 9. **Compensation of Directors.** Directors shall not receive any salary or compensation for their services, except that they may be reimbursed for their actual expenses incurred in the performance of their duties hereunder.

Section 10. **Indemnification.** The Corporation may indemnify any Director or officer or former Director or officer of the Corporation for expenses and costs, including attorneys fees, actually and necessarily incurred by him in connection with any claim asserted against him, by action in court or otherwise, by reason of such person having been an officer or Director, except in relation to matters as to which such person shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

ARTICLE III

OFFICERS

Section 1. **Titles and Terms of Office.** The officers of the Corporation shall be a President, a Vice President, a Secretary and a Treasurer, and such other officers as the Board of Directors may from time to time elect or appoint. One person may hold more than one office, except that the same person shall not serve simultaneously as both President and Secretary at the same time. Terms of office shall not exceed the lesser of two (2) years and such officer's tenure as Director.

Any officer elected or appointed may be removed by the persons authorized to elect or appoint such officer whenever in their judgment the best interests of the Corporation will be served thereby.

A vacancy in the office of any officer shall be filled by a vote of a majority of the Directors.

Section 2. **Powers and Duties of the President.** The President shall be the chief executive officer of the Corporation and, subject to the Board of Directors, shall be in general charge of the properties and affairs of the Corporation; he or she shall preside at all meetings of the Board of Directors and in furtherance of the purposes of this Corporation, may sign and execute all bonds, deeds, conveyances, franchises, assignments, mortgages, notes, contracts and other obligations in the name of the Corporation. The President shall have the same right to vote on all matters as the other members of the Board of Directors.

Section 3. **Vice President.** The Vice President shall have such powers and duties as may be assigned by the Board of Directors and shall exercise the powers of the President during that officer's absence or inability to act. Any action taken by a Vice President in the performance of the duties of the President shall be conclusive evidence of the absence or inability to act of the President at the time such action was taken.

Section 4. **Treasurer.** The Treasurer shall have custody of all the funds and securities of the Corporation which come into such person's hands. When necessary or proper, the Treasurer may endorse for collection, on behalf of the Corporation, checks, notes and other obligations and shall deposit the same to the credit of the Corporation in such bank or banks or depositories as shall be designated in the manner prescribed by the Board of Directors; the Treasurer may sign all receipts and vouchers for payments made to the Corporation, either alone or jointly with such other officers as may be designated by the Board of Directors; whenever required by the Board of Directors, the Treasurer (i) shall render a statement of cash accounts, (ii) shall enter or cause to be entered regularly in the books of the Corporation to be kept by such person for that purpose full and accurate accounts of all monies received and paid out on account of the Corporation, (iii) shall perform all acts incident to the position of Treasurer, subject to the control of the Board of Directors, and (iv) shall, if required by the Board of Directors, give such bond for the faithful discharge of the Treasurer's duties as the Board of Directors may require.

Section 5. **Secretary.** The Secretary shall keep the minutes of all meetings of the Board of Directors in books provided for that purpose and shall attend to the giving and serving of all notices. In furtherance of the purposes of this Corporation, the Secretary may sign with the President in the name of the Corporation and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation, shall have charge of the corporate books, records, documents, and instruments, except the books of account and financial records and securities of which the Treasurer shall have custody and charge, and such other books and papers as the Board of Directors may direct, all of which shall at all reasonable times be open to inspection upon application at the office of the Corporation during normal business hours, and shall, in general, perform all duties incident to the office of Secretary, subject to the control of the Board of Directors.

Section 6. **Compensation.** Officers shall not receive any salary or compensation for their services, except that they may be reimbursed for their actual expenses incurred in the performance of their duties hereunder.

ARTICLE IV

PROVISIONS REGARDING BYLAWS

Section 1. **Effective Date.** These Bylaws shall become effective upon their approval by the City Council of the City and their adoption by the Board of Directors of the Corporation.

Section 2. **Amendments to Bylaws.** These Bylaws may be amended at any time and from time to time by majority vote of the Board of Directors, with the approval of the City Council of the City.

Section 3. **Interpretation of Bylaws.** These Bylaws and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein. If any word, phrase, clause, sentence, paragraph, section or other part of these Bylaws, or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of these Bylaws and the application of such word,

phrase, clause, sentence, paragraph, section or other part of these Bylaws to any other person or circumstances shall not be affected thereby.

ARTICLE V GENERAL PROVISIONS

Section 1. **Principal Office.** The principal office of the corporation shall be as determined by resolution of the Board of Directors; provided, however, that the principal office of the corporation shall be located in the City.

Section 2. **Registered Office and Agent.** The Corporation shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose business office is identical with such registered office, as required by the Act. The registered office may be, but need not be, identical with the principal office of the Corporation. The registered agent and the registered office may be changed from time to time by the Board of Directors, in accordance with the requirements of the Act.

Section 3. **Fiscal Year.** The fiscal year of the Corporation shall be as determined by resolution of the Board of Directors.

Section 4. **Seal.** The seal of the Corporation shall be as determined by resolution of the Board of Directors.

Section 5. **Notice and Waiver of Notice.** Whenever any notice by mail is required to be given under the provisions of the Act, the Articles of Incorporation or these Bylaws, said notice shall be deemed to be sufficient if given by depositing the same in a post office box in a sealed postpaid wrapper addressed to the person entitled thereto at such person's post office address, or sent by facsimile transmission to such person's receiving number, in each case as it appears on the books of the Corporation, and such notice shall be deemed to have been given on the day of such mailing or transmission. Attendance of a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business on the ground that the meeting is not lawfully called or convened. Neither the business to be transacted nor the purpose of any regular or special meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting, unless required by the Board of Directors. A waiver of notice in writing, signed by the person or persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Section 6. **Resignations.** Any Director or officer may resign at any time; provided, however, that any such resignation shall be made in writing and shall not take effect until the successor to such Director or officer shall have been elected or appointed and shall have qualified.

Section 7. **Action Without a Meeting of Directors or Committees.** Any action which is required to be taken at a meeting of the Board of Directors or any action which may be taken at a meeting of the Board of Directors or of any committee may be taken without a meeting if a consent in writing, setting forth the action to be taken, shall be signed by all of the Directors, or

all of the members of the committee, as the case may be. Such consent shall have the same force and effect as a unanimous vote of the Board of Directors or the committee, as the case may be, taken at a regular or special meeting duly called and convened.

Section 8. **Books and Records.** The Corporation shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its Board of Directors. All such books, records and minutes shall be available for inspection by any Director or officer or a duly authorized representative thereof or by any duly authorized representative of the City.

Section 9. **Approval or Advice and Consent of the City Council.** To the extent that these Bylaws refer to approval by the City or refer to advice and consent by the City, such advice and consent shall be evidenced by a certified copy of a resolution, ordinance or motion duly adopted by the City Council.

Section 10. **Organizational Control.** The City may, at its sole discretion, and at any time, alter the nature, organization, programs or activities of the Corporation (including the power to terminate the Corporation), subject to any limitation on the impairment of contracts entered into by such Corporation.

Section 11. **Exercise of Corporate Powers.** The authority of the Corporation may be exercised (a) inside or outside the limits of the City and (b) without the consent or other action of any person that would otherwise be required under Chapter 221, Texas Health and Safety Code, or Chapter 53, Texas Education Code.

Section 12. **Dissolution of the Corporation.** Upon dissolution of the Corporation, title to all funds and properties owned by the Corporation at the time shall automatically vest in the City.

**VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
3-1-2023 -- 3-31-2023**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$1,966.29	\$229,359.35	\$231,325.64	\$3,674.36	\$235,000.00
102	FRANCHISE TAXES	\$1,189.37	\$11,832.80	\$13,022.17	\$1,977.83	\$15,000.00
103	INTEREST	\$1,936.53	\$8,959.99	\$10,896.52	(\$9,396.52)	\$1,500.00
104	BUILDING PERMITS	\$0.00	\$2,540.00	\$2,540.00	\$2,460.00	\$5,000.00
106	MISCELLANEOUS	\$11.30	\$0.00	\$11.30	\$88.70	\$100.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$25,278.00	\$25,278.00
<u>TOTALS:</u>		\$5,103.49	\$252,692.14	\$257,795.63	\$24,082.37	\$281,878.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$50,067.65	\$50,067.65	\$0.35	\$50,068.00
113	CITY ADMINISTRATOR	\$3,400.83	\$16,598.25	\$19,999.08	\$20,810.92	\$40,810.00
114	TML INSURANCE	\$0.00	\$1,696.50	\$1,696.50	\$1,903.50	\$3,600.00
115	LEGAL	\$465.00	\$1,069.50	\$1,534.50	\$3,465.50	\$5,000.00
116	TAXES	\$498.13	\$1,935.66	\$2,433.79	\$3,766.21	\$6,200.00
117	ENVIRONMENTAL MAINTENANCE	\$4,550.00	\$30,777.52	\$35,327.52	\$24,672.48	\$60,000.00
118	PUBLIC INFORMATION	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$247.83	\$1,239.15	\$1,486.98	\$1,713.02	\$3,200.00
121	OFFICE EXPENSES	\$429.47	\$3,333.44	\$3,762.91	\$3,237.09	\$7,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$702.40	\$702.40	\$297.60	\$1,000.00
123	APPRAISALS	\$0.00	\$268.49	\$268.49	\$631.51	\$900.00
124	BUILDING INSPECTIONS	\$95.00	\$2,135.00	\$2,230.00	\$2,770.00	\$5,000.00
125	MISCELLANEOUS	\$0.00	\$790.00	\$790.00	\$710.00	\$1,500.00
126	ARBORIST	\$700.00	\$2,030.00	\$2,730.00	\$10,270.00	\$13,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$0.00	\$1,471.29	\$1,471.29	\$1,528.71	\$3,000.00
130	COMMUNITY CENTER	\$52.17	\$2,919.76	\$2,971.93	\$2,028.07	\$5,000.00
131	ENGINEER	\$0.00	\$950.00	\$950.00	\$550.00	\$1,500.00
132	FLOOD PREVENTION	\$900.00	\$0.00	\$900.00	\$49,100.00	\$50,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$1,187.39	\$1,187.39	\$312.61	\$1,500.00
136	ADVISOR	\$1,000.00	\$4,885.25	\$5,885.25	\$6,114.75	\$12,000.00
137	EMPLOYEE BENEFIT STIPEND	\$250.00	\$1,210.87	\$1,460.87	\$1,539.13	\$3,000.00
<u>TOTALS:</u>		\$12,588.43	\$125,268.12	\$137,856.55	\$144,021.45	\$281,878.00

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
3-1-2023 -- 3-31-2023**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$14,237.37	\$48,348.40	\$62,585.77	\$62,414.23	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$14,237.37	\$48,498.40	\$62,735.77	\$72,964.23	\$135,700.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,750.00	\$13,750.00	\$16,500.00	\$13,500.00	\$30,000.00
211	DISTRICT FEES	\$1,423.87	\$1,891.53	\$3,315.40	\$2,684.60	\$6,000.00
212	MAINTENANCE/REPAIR	\$133.00	\$8,710.24	\$8,843.24	\$21,156.76	\$30,000.00
213	ELECTRICITY	\$472.07	\$3,311.16	\$3,783.23	\$5,216.77	\$9,000.00
214	BOOKKEEPER	\$1,700.42	\$8,299.18	\$9,999.60	\$9,433.73	\$19,433.33
215	BILLING SUPPLIES	\$36.78	\$1,037.03	\$1,073.81	\$826.19	\$1,900.00
216	METER READER	\$160.00	\$787.76	\$947.76	\$972.24	\$1,920.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,832.65	\$8,431.09	\$10,263.74	\$14,736.26	\$25,000.00
222	ASSISTANT WATER OPERATO	\$250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$3,000.00
TOTALS:		\$8,758.79	\$46,217.99	\$54,726.78	\$74,826.55	\$137,025.00

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$17,625.51	\$83,745.16
TOTAL REVENUES	\$19,340.86	
CAP METRO REVENUE	\$46,778.79	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$21,347.22	
ARPA EXPENSE	\$18,000.00	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$1,936.53	\$41,283.75

ENDING BALANCE

\$42,461.41

CHECKBOOK BALANCE

\$42,461.41

TEXPOOL BALANCE:

BEGINNING BALANCE	\$484,347.45
DEPOSITS	\$0.00
INTEREST	\$1,936.53

TOTAL **\$486,283.98**

WITHDRAWALS **\$0.00**

ENDING BALANCE **\$486,283.98**

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
3-1-2023 -- 3-31-2023**

ROAD IMPROVEMENT FUND - 2017-2021

<u>REVENUES</u>	<u>CURRENT</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 22-23</u>
	<u>MONTH</u>			
301 CAPITAL METRO - BTC FUNDING 2021	\$0.00	\$0.00	\$0.00	\$0.00
302 TRANSFER - CAPITAL METRO - RESERVE	\$0.00	\$42,040.00	\$0.00	\$42,040.00
303 CAPMETRO - BTC - PROJECT REIMBURSI	\$0.00	\$0.00	\$42,000.00	\$42,000.00
304 TRANSFER - ROAD PROJECT RESERVED	\$0.00	\$140,000.00	\$0.00	\$140,000.00
305 TRANSFER - UNALLOCATED FUNDS	\$0.00	\$68,868.60	\$37,091.40	\$105,960.00
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$250,908.60</u>	<u>\$79,091.40</u>	<u>\$330,000.00</u>

<u>EXPENSES</u>				
310 ROAD IMPROVEMENT - OLD MANCHACA	\$0.00	\$282,208.60	\$27,791.40	\$310,000.00
311 ENGINEERING - MISC	\$0.00	\$10,657.51	\$9,342.49	\$20,000.00
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$292,866.11</u>	<u>\$37,133.89</u>	<u>\$330,000.00</u>

ROAD IMPROVEMENT FUND 2022

<u>REVENUES</u>				<u>BUDGET 22-23</u>
301-22 CAPITAL METRO - BTC FUNDING 2022	\$46,778.79	\$46,778.79	\$5,202.21	\$51,981.00
302-22 TRANSFER - CAPITAL METRO - RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
303 CAPMETRO - BTC - PROJECT REIMBURSI	\$0.00	\$0.00	\$0.00	\$0.00
304 TRANSFER - ROAD PROJECT RESERVED	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>	<u>\$46,778.79</u>	<u>\$46,778.79</u>	<u>\$5,202.21</u>	<u>\$51,981.00</u>

<u>EXPENSES</u>				
310 ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311 MISC	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA

<u>REVENUES:</u>	<u>CURRENT</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 22-23</u>
	<u>MONTH</u>			
501 CORONAVIRUS LOCAL FISCAL RECOVERY FL	\$0.00	\$0.00	\$62,813.74	\$62,813.74
502 CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$37,277.54	\$37,277.54
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$100,091.28</u>	<u>\$100,091.28</u>

<u>EXPENSES:</u>				
510 WATER SYSTEM IMPROVEMENTS - NORTH V	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511 WATER SYSTEM IMPROVEMENTS - SOUTH V	\$18,000.00	\$36,000.00	\$36,000.00	\$72,000.00
<u>TOTALS:</u>	<u>\$18,000.00</u>	<u>\$36,000.00</u>	<u>\$64,091.28</u>	<u>\$100,091.28</u>

RESERVED FUND BALANCES

<u>WATER FUND CONTINGENCY</u>	<u>\$50,000</u>	<u>\$50,000</u>
<u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$0	\$46,779
RESERVE FOR PROJECTS	<u>\$0</u>	<u>\$0</u>
TOTAL ROAD RESERVE	\$0	\$46,779
<u>GENERAL FUND CONTINGENCY</u>	<u>\$50,000</u>	<u>\$50,000</u>
<u>CLFRF - ARPA FUND RESERVE</u>	<u>\$100,340</u>	<u>\$64,340</u>
<u>CURRENT BUDGET RESERVE</u>	<u>\$123,558</u>	<u>\$121,801</u>
<u>TOTAL ALL RESERVED FUNDS</u>	<u>\$323,897</u>	<u>\$332,920</u>
TOTAL TEXPOOL AND CHECKBOOK	\$501,973	\$528,745
LESS TOTAL RESERVED	<u>\$323,897</u>	<u>\$332,920</u>
<u>UNALLOCATED AVAILABLE FUNDS</u>	<u>\$178,076</u>	<u>\$195,826</u>