



**Barton Springs
Edwards Aquifer**
CONSERVATION DISTRICT

Historic Edwards User Drought Contingency Plan

For

Village of San Leanna

Retail Public Water Supplier Permittee

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INTRODUCTION

This UDCP will enable _____ (the “Permittee”) to manage its water system and water resources in a conscientious, fair, and appropriate manner during certain situations when water use reductions are necessary. It is not designed to punish, stigmatize, or criticize anyone about their usage of water. Its sole intent is to maintain an adequate supply of water during the various stages of drought conditions or other water supply emergencies, which may occur from time to time.

The Permittee believes that significant reductions in water usage can be achieved through drought triggered water use restrictions and voluntary efforts. Implementation of voluntary water conservation measures and conscientious water use practices are encouraged at all times; however, additional water use restrictions are required in cases of extreme drought, periods of abnormally high usage, system contamination, or extended reduction in ability to supply water due to equipment failure. During drought, these efforts, if sufficiently effective, may delay the depletion of spring flows at Barton Springs and aquifer water levels until sufficient recharge is available to replenish the Aquifer. Should drought conditions reach more severe levels, the permittee has planned and is prepared to restrict or curtail certain types of usage.

SECTION 1. Declaration of Policy, Purpose, and Intent

(permittee), in its continuing effort to maintain an adequate supply of high quality water, has prepared this UDCP with the guidance of the Barton Springs/Edwards Aquifer Conservation District (District). In order to maintain supply, storage, or pressure; or to comply with regulatory requirements, temporary restrictions may be instituted to limit nonessential water usage. This UDCP satisfies and complies with District Rules 3-7.5 and 3-7.7 related to Drought Management.

I, _____ (print name), being the responsible official for _____ (permittee), agrees to comply with all the applicable District Rules and the measures of the enclosed User Drought Contingency Plan, and to officially adopt the enclosed plan through the appropriate vehicle (i.e. ordinance, TCEQ tariff amendment, resolution, policy amendment, etc.)

(Signature of Responsible Official) _____(Date)

SECTION 2. Drought Notice

The District will notify permittees of the implementation or termination of each stage of the water restriction program. Permittees must then inform all customers prior to implementation or termination of each stage of the water restriction program. Notice of the District declaration must be provided at least 72 hours prior to the start of water use restrictions. The written notice to customers will contain the following information:

1. the date restrictions will begin
2. the circumstances that triggered the restrictions
3. the stages of response and explanation of the restrictions to be implemented

Upon notification of a Drought stage declaration by the District, the permittee will activate the respective response measures of its UDCP. The Permittee will perform the recommended and mandatory actions specified in this UDCP. The Permittee will curtail pumpage according to the following curtailment schedule:

Drought Curtailment Chart						
	Historical	Edwards Aquifer				Trinity Aquifer
		Conditional				Historical
		Class A	Class B	Class C	Class D	
No Drought	0%	0%	0%	0%	0%	0%
Water Conservation (Voluntary)	10%	10%	10%	10%	10%	10%
Alarm	20%	20%	50%	100%	100%	20%
Critical	30%	30%	75%	100%	100%	30%
Exceptional	40%	50% ¹	100%	100%	100%	30%
Emergency Response Period	50% ³	>50% ²	100%	100%	100%	30%

1. Only applicable to Edwards LPPs and existing unpermitted nonexempts after A to B reclassification triggered by Exceptional Stage declaration
2. Curtailment > 50% subject to Board discretion
3. ERP (50%) curtailments become effective October 11, 2015. ERP curtailments to be measured as rolling 90-day average after first three months of declared ERP.

SECTION 3. Alternate Water Sources

The permittee will identify an alternate water source or other contingency to be utilized or implemented directly by the permittee to manage limited water supplies in the event of water supply contamination, system outage, or conditional permit curtailments. The alternate supply or other contingency shall be evidenced by documentation (contracts, affidavits, etc.) that demonstrates the availability when needed. If no alternate water sources are identified, please provide a descriptive explanation as to why.

The current available water sources and alternate contingency sources for the Permittee include:

Source: _____

Source: _____

SECTION 4. Coordination with Regional Water Planning Groups

The Permittee's water service area is located within the following listed Regional Water Planning Areas. A copy of this Drought Contingency Plan has been provided to those applicable regional water planning groups.

- ☐ Region K Lower Colorado
- ☐ Region L South Central Texas

SECTION 5. Public Information

The permittee will periodically provide retail water customers and the public with information about this Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means such as public meetings, via billing invoices, websites, public notice, news media announcement, or electronic mail etc. Customer notification of the initiation or termination of drought responses stages will be made by certified mail.

An opportunity for the public to provide input in the initial preparation and future revisions of the Plan will be provided by the Permittee via means such as a public meetings, via billing invoices, websites, public notice, news media announcement, or electronic mail etc. Documentation of these efforts will be provided to the District for record.

SECTION 6. Enforcement Procedure

The UDCP must include a means of implementation and enforcement in accordance with District Rule 3-7.5 (E). Specifically, each permittee must: 1) develop and implement procedures for enforcing this UDCP 2) incorporate all enforcement measures and surcharges available to CCN holders under TCEQ rules; and 3) inform Permittee customers of the authority and intent to enforce the measures of the UDCP.

Section 7. Drought Stage Triggers and Responses

Water Conservation Period

This period will be in effect between May 1 and September 30 every year when not already in a declared drought period.

The Village of San Leanna will be expected to follow voluntary water use measures during this water conservation period.

This status will be prominently noted on the next regular billing cycle but not more than 20 days following May 1.

INITIATION:

The Permittee will recognize that Stage I Water Conservation Period exists when the District issues a Stage I Water Conservation Period declaration. This water conservation period will be in effect between May 1 and September 30 every year when not already in a declared drought period. The permittee will be expected to follow voluntary water use measures during this water conservation period. This status will be prominently noted on the next regular billing cycle but not more than 20 days following May 1.

TERMINATION:

The Permittee will recognize that Stage I Water Conservation Period may be rescinded when the District issues a No-Drought declaration or has declared a different drought stage. This water conservation period will not be effective during October 1 and April 30 every year.

Goal: Voluntary overall 10% monthly reduction.

User Recommended Actions:

Indoor

- Check for toilet and faucet leaks and repair any found leaks immediately.
- Use water displacement device in toilet tank or replace older model toilets with HET models when possible.
- Install aerators on faucets.
- While waiting for hot water to reach faucet, catch cold water in a container to be reused.
- Don't leave faucets running when not in use.
- Never use the toilet to dispose of trash.
- Only run dishwasher with full load.
- Keep drinking water in a container in the refrigerator.
- Reduce use of garbage disposal.
- Wash only full loads of laundry.
- Turn off master water shutoff when out of town or on vacation.
- Draw less water for bath or reduce shower time.
- Do not over water houseplants.

Outdoor

- Comply with 5-day schedule for lawn watering and always only before 8am and after 8pm.
- For Automatic Sprinkler systems:
 - check sprinkler heads regularly to prevent clogging
 - adjust to eliminate overspray and
 - adjust run times and frequency monthly to respond to water schedules and changing rainfall and temperature conditions.
- Use hand-held hose, drip irrigation, or soaker hoses for trees, garden, non-turf areas and bedded plants.
- Avoid watering on windy days.
- Cut lawns on highest setting and leave lawn clippings on lawn instead of bagging.
- For hose-end sprinklers - use sprinkler timers to limit water duration.
- Use mulch to conserve soil moisture.
- Limit vehicle washing except when conducted with a bucket or hand-held hose with an automatic shutoff device during designated watering days and times (if possible, use a commercial car wash that recycles water).
- Wash vehicles over lawn areas where possible.
- Vehicle wash fundraisers should be conducted at a commercial vehicle wash facility using such facilities equipment.
- Keep pools covered when not in use.
- Limit pool filter backwashing to only when necessary.
- No washing of driveways, sidewalks, or streets.
- Utilize supplemental water sources where possible (e.g. purchased water, collected rainwater, etc.).
- Utilize water reuse where possible.

Utility Recommended Actions:

- **Promote the water conservation BMPs listed in Appendix A through website and print materials.**
- Utility employees and system operators should regularly monitor the service area for occurrences of waste.
- Visually inspect lines and repair leaks on a regular basis.
- Place yard signs and/or posters in visible places within the service area to remind users of the “Water Conservation Period” (please use this terminology).
- Include historic water use and customer water use comparisons to customers upon request. Include on each water bill a conspicuous reminder of “Water Conservation Period” (please use this terminology) and a link to the District’s web site.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**

Penalties or Consequences:

- Notices for waste and/or for monthly consumption in excess of 35,000 gallons/connection.

Alarm Stage Drought

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in an **Alarm Stage Drought**, the Village of San Leanna will activate the **Alarm Stage** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage II Alarm Drought exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage II Alarm Drought; the permittee will activate the Stage III Critical Drought measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage II Alarm Drought may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Mandatory overall minimum 20% monthly reduction plus additional curtailments as directed by District Rules.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

User Mandatory Actions:

- Maximum allowable monthly consumption of the greater of 12,000 gallons/connection or 4,000 gallons/capita.
- Irrigation with hose-end sprinklers and automatic irrigation systems shall be permitted in accordance with a 5-day watering schedule and only before 8 am and after 8 pm
- Irrigation by means of soaker hoses or drip irrigation shall be permitted at any time on designated watering days.
- Irrigation by means of a hand-held hose with an automatic shutoff device or faucet-filled bucket or watering can of five (5) gallons or less shall be permitted on any day before 8 am and after 8 pm.
- Use of soaker hoses for foundation protection shall be limited to designated watering days.
- Vehicle washing shall be prohibited except when conducted with a bucket or hand-held hose with an automatic shutoff device during designated watering days and times (if possible, use a commercial car wash that recycles water).
- Filling or refilling of pools is prohibited. Topping off of existing pools for essential maintenance purposes is permitted only during designated watering days and times.
- Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- The following uses of water are defined as nonessential and are prohibited:
 1. wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 2. use of water to wash down buildings or structures for purposes other than immediate fire protection;
 3. use of water for dust control;
 4. flushing gutters or permitting water to run or accumulate in any gutter or street;
 5. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
 6. any waste of water.

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility employees and system operators shall regularly monitor the service area for occurrences of waste and UDCP violations.
- Implement the provisions of the utility's Water Conservation Plan or Drought Contingency Plan that are on file with the TCEQ or TWDB.
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Conduct a monthly Leak Detection Survey and immediately repair all identified leaks in the system.
- Irrigation of common areas is prohibited except by hand-held hose, soaker hoses, or drip irrigation on a 5-day watering schedule with watering allowed only before 8 am and after 8 pm.
- Place yard signs and/or posters in visible places within the service area to remind users of the "Alarm Stage Drought" (please use this terminology).
- Include historic water use and customer water use comparisons to customers upon request.
- Include on each water bill a conspicuous reminder of "Alarm Stage Drought" (please use this terminology) and a link to the District's drought poster.
- Flushing is prohibited except for dead end mains and only between the hours of 9pm and 3am.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**

Penalties or Consequences:

- Warnings for 1st occurrence of waste, UDCP violations, excessive monthly consumption, or proscribed use (greater than 30,000 gallons/month).
- Assessment of surcharges and fines for continued waste, UDCP violations, excessive monthly consumption, or proscribed use (if applicable).
- Possible installation of flow restrictors on connections with continued waste, UDCP violations, excessive monthly consumption, or proscribed use.
- Possible service cutoff & reconnection fee on connections with continued waste, UDCP violations, or excessive consumption.

Critical Stage Drought

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a **Critical Stage Drought**, the Village of San Leanna will activate the **Critical Stage** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage III Critical Drought exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage III Critical Drought; the permittee will activate the Stage III Critical Drought measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage III Critical Drought may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Mandatory overall minimum 30% monthly reduction plus additional curtailments as directed by District Rules.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

User Mandatory Actions:

- Users shall continue compliance with the mandatory actions of Alarm Stage Drought.
- Maximum allowable monthly consumption of the greater of 9,000 gallons/connection or 3,000 gallons/capita.
- Irrigation with hose-end sprinklers, automatic irrigation systems, soaker hoses, and drip irrigation is prohibited. Watering is permitted only by hand-held hose with an automatic shutoff device or faucet-filled bucket or watering can of five (5) gallons during designated water days before 8 am and after 8 pm.
- All vehicle washing is prohibited.

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility shall continue compliance with mandatory actions of Alarm Stage Drought.
- Conduct a weekly Leak Detection Survey and repair all identified leaks in the system.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Place yard signs and/or posters in visible places within the service area to remind users of the “Critical Stage Drought” (please use this terminology).
- Include on each water bill a conspicuous reminder of “Critical Stage Drought” (please use this terminology) and a link to the District’s drought poster.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**

Penalties or Consequences:

- Warnings for 1st occurrence of waste, UDCP violations, excessive monthly consumption, or proscribed use (greater than 20,000 gallons/month).
- Assessment of surcharges and fines for continued waste, UDCP violations, excessive monthly consumption, or proscribed use (if applicable).
- Possible installation of flow restrictors on connections with continued waste, UDCP violations, excessive monthly consumption, or proscribed use.
- Possible service cutoff & reconnection fee on connections with continued waste, UDCP violations, or excessive consumption.

Exceptional Stage Drought

(Applicable only to Permitted Pumpage from the Freshwater Edwards Management Zones)

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in an **Exceptional Stage Drought**, the Village of San Leanna will activate the **Exceptional Stage** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage II Critical Drought exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage VI Exceptional Drought; the permittee will activate the Stage VI Exceptional Drought measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage VI Exceptional Drought may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Mandatory overall minimum 40% monthly reduction plus additional curtailments as directed by District Rules.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

User Mandatory Actions:

- Users shall continue compliance with the mandatory actions of Critical Stage Drought.
- Maximum allowable monthly consumption of the greater of 6,000 gallons/connection or 2,000 gallons/capita.
- All outdoor use (irrigation, vehicle washing, etc.) and nonessential uses are absolutely prohibited.
- Water use shall be limited only to indoor use necessary for human health and safety.

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility shall continue compliance with mandatory actions of Critical Stage Drought.
- Conduct a weekly Leak Detection Survey and repair all identified leaks in the system.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Place yard signs and/or posters in visible places within the service area to remind users of the “Exceptional Stage Drought” (please use this terminology).
- In notice issued in accordance with Section 5, Utility shall inform all retail, end-user customers that their public water supply may be in peril and that physical restriction of water use and reporting of excessive users to the District may be required.
- Emergency interconnects, pumpage authorized by a Temporary Transfer Permit, or alternative supply arrangements shall be initiated to meet the respective reduction requirement.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**
- All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers.

Emergency Response Period
(Applicable only to Permitted Pumpage from the Freshwater Edwards Management Zones)

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in an **Emergency Response Period**, the Village of San Leanna will activate the **Emergency Response Period** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage V Emergency Response Period exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage V Emergency Response Period; the permittee will activate the Stage V Emergency Response Period measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage V Emergency Response Period may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Continue overall minimum 40% monthly reduction plus additional curtailments as directed by District Rules. Additional pumpage curtailments are strongly encouraged for permittees with available alternative water supplies.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

User Mandatory Actions:

- User shall continue compliance with mandatory actions of Exceptional Stage Drought

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility shall continue compliance with mandatory actions of Exceptional Stage Drought.
- Conduct a weekly Leak Detection Survey and repair all identified leaks in the system.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- In notice issued in accordance with Section 5, Utility shall inform all retail, end-user customers that their public water supply is in peril and that physical restriction of water use and reporting of excessive users to the District will be required.
- Emergency interconnects, pumpage authorized by a Temporary Transfer Permit, or alternative supply arrangements shall be initiated to meet the respective reduction requirement.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**
- All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers.

Exceptional and Emergency Response Period Penalties or Consequences:

- Warnings for 1st occurrence of waste, UDCP violations, excessive monthly consumption, or proscribed use (greater than 20,000 gallons/month).
- Assessment of surcharges and fines for continued waste, UDCP violations, excessive monthly consumption, or proscribed use (if applicable).
- Possible installation of flow restrictors on connections with continued waste, UDCP violations, excessive monthly consumption, or proscribed use.

Appendix A

The Permittee will implement the below list of response measures to facilitate the ability to curtail 100% during District declared drought:

Utility System Management

- Conduct a weekly Leak Detection Survey and immediately repair all identified leaks in the system.
- All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers.
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Implement the provisions of the utility's Water Conservation Plan or Drought Contingency Plan that are on file with the TCEQ or TWDB.
- Emergency interconnects, pumpage authorized by a Temporary Transfer Permit, or alternative supply arrangements shall be initiated to meet the respective reduction requirement.

Public Awareness

- Promote customer ongoing water conservation BMPs and customer recommended drought response measures.
- Implement public awareness efforts such as placing yard signs and/or posters in visible places within the service area to remind users of the prospective drought stage.
- Include historic water use and customer water use comparisons in customer billings.
- Include on each water bill a conspicuous reminder of the prospective drought stage.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- If your utility follows the District's drought stages then utilize the correct terminology on all outreach signage.

Utility Initiated Penalties or Consequences

- Utility employees and system operators shall regularly monitor the service area for occurrences of waste.
- Utility should issue Warnings for 1st occurrence of waste to residential customers who demonstrate waste, UDCP violations, excessive monthly consumption or proscribed use (greater than 20,000 gallons/month).
- Utility should install flow restrictors on connections with continued waste, UDCP violations, and excessive monthly consumption, or proscribed use.
- Utility should assess surcharges and fines for continued waste, UDCP violations, excessive monthly consumption or proscribed use.

Municipal Practices

- Follow a recommend irrigation BMPs for municipal parks and recreation areas.
- Train employees and personnel on implementing recommended indoor water conservation BMPS.

Customer Ongoing Conservation Measures

The Permittee will encourage or will establish ordinance requirements (if possible) of end users to adopt the following water conservation measures at all times:

1. Replace faulty or unusable plumbing fixtures or appliances with water saving devices such as low-flow toilets, shower and faucet aerators, water-efficient dishwashers and clothes washers.
2. Choose and install water-efficient appliances and fixtures in new construction.
3. Check for leaks in toilets at least every six months.
4. Repair dripping faucets and leaky plumbing promptly.
5. At least once each year, cease all water usage and check meter to determine if leaks exist in underground transmission lines.
6. Utilize water efficient landscape practices such as water-wise landscape design and drip irrigation for new turf and landscaping.
7. Convert high water use turf and landscapes to native and water-wise designs for existing turf and landscaping.
8. Select vegetation from the list of appropriate native and naturalized plants compiled by the Lady Bird Johnson Wildflower Center when installing new or replacing landscape vegetation.
9. Implement a watering schedule endorsed by the District that includes watering restrictions for hose-end and underground irrigation systems.
10. Maximize efficient operation of automatic sprinkler systems to avoid waste by conducting periodic irrigation audits, frequently adjusting controllers based on conditions, installing rainwater shutoff devices, smart clocks and controllers, etc.
11. Wash vehicles using a hose-end sprayer with an automatic shut off or with buckets full of water and not allowing the water to continue to run from the hose when not in use.
12. Use a cover on swimming pools when possible to minimize evaporative loss of water.
13. When possible, consider alternative water supplies including but not limited to rainwater collection and alternative irrigation strategies to improve conservation of water on site.
14. Maintain record of submitted meter readings as record for future determination of possible system leaks and to quantify success of conservation practices and steps for usage reduction during drought conditions.

Customer Recommended Drought Stage Measures

The Permittee will encourage or will establish ordinance requirements (if possible) of end users to adopt the following water efficiency measures during District declared drought stages:

Indoor Measures

- Visually inspect lines and repair leaks on a regular basis.
- Check for toilet and faucet leaks and repair any found leaks immediately.
- Use water displacement device in toilet tank or replace older model toilets with HET models when possible.
- Install aerators on faucets and water efficient appliances.
- While waiting for hot water to reach faucet, catch cold water in a container to be reused.
- Only run dishwasher with full load.
- Keep drinking water in a container in the refrigerator.
- Reduce use of garbage disposal.
- Wash only full loads of laundry.
- Turn off master water shutoff when out of town or on vacation.
- Draw less water for bath or reduce shower time.
- Do not over water houseplants.

Outdoor Measures – Landscape Irrigation

- Adopt a 2 day schedule for lawn watering and always only water between 8pm and 8am.
- For Automatic Sprinkler systems:
 - check sprinkler heads regularly to prevent clogging
 - adjust to eliminate overspray and
 - adjust run times and frequency monthly to respond to water schedules and changing rainfall and temperature conditions.
- Use hand held hose, drip irrigation, or soaker hoses for trees, garden, non-turf areas and bedded plants.
- Avoid watering on windy days.
- Cut lawns on highest setting and leave lawn clippings on lawn instead of bagging.
- For hose-end sprinklers - use sprinkler timers to limit water duration.
- Use mulch to conserve soil moisture.
- Irrigation of lawn areas with hose-end sprinklers or automatic irrigation systems shall be manually set to follow a 2 day watering schedule between the hours of 8pm and 8am
- Use hand held hose, drip irrigation, or soaker hoses for trees, garden, non-turf areas and bedded plants during designated water days and times.
- Use of soaker hoses for foundation protection shall be limited to designated water days and times

Outdoor Measures – Vehicle Washing

- Vehicle washing should be avoided except when conducted with a bucket or hand-held hose with an automatic shutoff device during designated watering days and times (if possible, use a commercial car wash that recycles water).
- Wash vehicles over lawn areas where possible.

Outdoor Measures – Pools and Fountains

- Keep pools covered when not in use.
- Limit pool filter backwashing to only when necessary.
- Utilize supplemental water sources where possible (e.g. purchased water, collected rainwater, etc.).
- Filling or refilling of pools is strongly discouraged. Topping off of existing pools for essential maintenance purposes is acceptable only during designated watering days and times.
- Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.

The following uses of water are defined as nonessential and should be avoided during drought:

- wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- use of water to wash down buildings or structures for purposes other than immediate fire protection;
- use of water for dust control;
- flushing gutters or permitting water to run or accumulate in any gutter or street;
- failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and any waste of water.



Conditional Edwards Class B User Drought Contingency Plan

For

Village of San Leanna

Retail Public Water Supplier Permittee

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INTRODUCTION

This UDCP will enable _____ (the “Permittee”) to manage its water system and water resources in a conscientious, fair, and appropriate manner during certain situations when water use reductions are necessary. It is not designed to punish, stigmatize, or criticize anyone about their usage of water. Its sole intent is to protect the public health and safety by maintaining an adequate supply of water during the various stages of drought conditions or other water supply emergencies, which may occur from time to time.

The Permittee believes that significant reductions in water usage can be achieved through drought triggered water use restrictions, voluntary efforts and contract provisions requiring curtailment. Implementation of voluntary water conservation measures and conscientious water use practices are encouraged at all times; however, additional water use restrictions and curtailments are required in cases of extreme drought, periods of abnormally high usage, system contamination, or extended reduction in ability to supply water due to equipment failure. During drought, these efforts, will protect the public health and safety and delay the depletion of spring flows at Barton Springs and aquifer water levels until sufficient recharge is available to replenish the Aquifer. Should drought conditions reach more severe levels, the permittee has planned and is prepared to restrict or curtail certain types of usage.

SECTION 1. Declaration of Policy, Purpose, and Intent

(permittee), in its continuing effort to maintain an adequate supply of high quality water, has prepared this UDCP with the guidance of the Barton Springs/Edwards Aquifer Conservation District (District). In order to maintain supply, storage, or pressure; or to comply with regulatory requirements, temporary restrictions may be instituted to curtail water usage. This UDCP satisfies and complies with District Rules 3-7.5 and 3-7.7 related to Drought Management.

I, _____ (print name), being the responsible official for _____ (permittee), agrees to comply with all the applicable District Rules and the measures of the enclosed User Drought Contingency Plan, and to officially adopt the enclosed plan through the appropriate vehicle (i.e. ordinance, TCEQ tariff amendment, resolution, policy amendment, contract etc.)

(Signature of Responsible Official) _____(Date)

SECTION 2. Drought Notice

The District will notify permittees of the implementation or termination of each stage of the water restriction program. Permittees must then inform all customers prior to implementation or termination of each stage of the water restriction program. Notice of the District declaration must be provided at least 72 hours prior to the start of water use restrictions. The written notice to customers will contain the following information:

1. the date restrictions will begin
2. the circumstances that triggered the restrictions
3. the stages of response and explanation of the restrictions to be implemented

Upon notification of a Drought stage declaration by the District, the permittee will activate the respective response measures of its UDCP. The Permittee will perform the recommended and mandatory actions specified in this UDCP. The Permittee will curtail pumpage according to the following curtailment schedule:

Drought Curtailment Chart						
	Edwards Aquifer					Trinity Aquifer
	Historical	Conditional				Historical
		Class A	Class B	Class C	Class D	
No Drought	0%	0%	0%	0%	0%	0%
Water Conservation (Voluntary)	10%	10%	10%	10%	10%	10%
Alarm	20%	20%	50%	100%	100%	20%
Critical	30%	30%	75%	100%	100%	30%
Exceptional	40%	50% ¹	100%	100%	100%	30%
Emergency Response Period	50% ³	>50% ²	100%	100%	100%	30%

1. Only applicable to Edwards LPPS and existing unpermitted nonexempts after A to B reclassification triggered by Exceptional Stage declaration
2. Curtailments > 50% subject to Board discretion
3. ERP (50%) curtailments become effective October 11, 2015. ERP curtailments to be measured as rolling 90-day average after first three months of declared ERP.

SECTION 3. Alternate Water Sources

The permittee will identify an alternate water source or other contingency to be utilized or implemented directly by the permittee to manage limited water supplies in the event of water supply contamination or system outage. The alternate supply or other contingency shall be evidenced by documentation (contracts, affidavits, etc.) that demonstrates the availability when needed. **If no alternate water sources are identified, please provide a descriptive explanation as to why.**

The current available water sources and alternate contingency sources for the Permittee include:

Source: _____,

Source: _____; or,

Statement to achieve 100% curtailment: _____

SECTION 4. Coordination with Regional Water Planning Groups

The Permittee's water service area is located within the following listed Regional Water Planning Areas. A copy of this Drought Contingency Plan has been provided to those applicable regional water planning groups.

- ☐ Region K Lower Colorado
- ☐ Region L South Central Texas

SECTION 5. Public Information

The permittee will periodically provide retail water customers and the public with information about this Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means such as public meetings, via billing invoices, websites, public notice, news media announcement, or electronic mail etc. Permittee must notify customers of the initiation or termination of drought responses stages by certified mail.

An opportunity for the public to provide input in the initial preparation and future revisions of the Plan will be provided by the Permittee via means such as a public meetings, via billing invoices, websites, public notice, news media announcement, or electronic mail etc. Documentation of these efforts will be provided to the District for record.

SECTION 6. Enforcement Procedure

The UDCP must include a means of implementation and enforcement in accordance with District Rule 3-7.5 (E). Specifically, each permittee must: 1) develop and implement procedures for enforcing this UDCP 2) incorporate all enforcement measures and surcharges available to CCN holders under TCEQ rules; and 3) inform Permittee customers of the authority and intent to enforce the measures of the UDCP.

Section 7. Drought Stage Triggers and Responses

Water Conservation Period

This period will be in effect between May 1 and September 30 every year when not already in a declared drought period.

The Village of San Leanna will be expected to follow voluntary water use measures during this water conservation period.

This status will be prominently noted on the next regular billing cycle but not more than 20 days following May 1.

INITIATION:

The Permittee will recognize that Stage I Water Conservation Period exists when the District issues a Stage I Water Conservation Period declaration. This water conservation period will be in effect between May 1 and September 30 every year when not already in a declared drought period. The permittee will be expected to follow voluntary water use measures during this water conservation period. This status will be prominently noted on the next regular billing cycle but not more than 20 days following May 1.

TERMINATION:

The Permittee will recognize that Stage I Water Conservation Period may be rescinded when the District issues a No-Drought declaration or has declared a different drought stage. This water conservation period will not be effective during October 1 and April 30 every year.

Goal: Voluntary overall 10% monthly reduction.

User Recommended Actions:

Indoor

- Check for toilet and faucet leaks and repair any found leaks immediately.
- Use water displacement device in toilet tank or replace older model toilets with HET models when possible.
- Install aerators on faucets.
- While waiting for hot water to reach faucet, catch cold water in a container to be reused.
- Don't leave faucets running when not in use.
- Never use the toilet to dispose of trash.
- Only run dishwasher with full load.
- Keep drinking water in a container in the refrigerator.
- Reduce use of garbage disposal.
- Wash only full loads of laundry.
- Turn off master water shutoff when out of town or on vacation.
- Draw less water for bath or reduce shower time.
- Do not over water houseplants.

Outdoor

- Comply with 5-day schedule for lawn watering and always only before 8am and after 8pm.
- For Automatic Sprinkler systems:
 - check sprinkler heads regularly to prevent clogging
 - adjust to eliminate overspray and
 - adjust run times and frequency monthly to respond to water schedules and changing rainfall and temperature conditions.
- Use hand-held hose, drip irrigation, or soaker hoses for trees, garden, non-turf areas and bedded plants.
- Avoid watering on windy days.
- Cut lawns on highest setting and leave lawn clippings on lawn instead of bagging.
- For hose-end sprinklers - use sprinkler timers to limit water duration.
- Use mulch to conserve soil moisture.
- Limit vehicle washing except when conducted with a bucket or hand-held hose with an automatic shutoff device during designated watering days and times (if possible, use a commercial car wash that recycles water).
- Wash vehicles over lawn areas where possible.
- Vehicle wash fundraisers should be conducted at a commercial vehicle wash facility using such facilities equipment.
- Keep pools covered when not in use.
- Limit pool filter backwashing to only when necessary.
- No washing of driveways, sidewalks, or streets.
- Utilize supplemental water sources where possible (e.g. purchased water, collected rainwater, etc.).
- Utilize water reuse where possible.

Utility Recommended Actions:

- **Promote the water conservation BMPs listed in Appendix A through website and print materials.**
- Utility employees and system operators should regularly monitor the service area for occurrences of waste.
- Visually inspect lines and repair leaks on a regular basis.
- Place yard signs and/or posters in visible places within the service area to remind users of the “Water Conservation Period” (please use this terminology).
- Include historic water use and customer water use comparisons to customers upon request. Include on each water bill a conspicuous reminder of “Water Conservation Period” (please use this terminology) and a link to the District’s web site.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**

Penalties or Consequences:

- Notices for waste and/or for monthly consumption in excess of 35,000 gallons/connection.

Alarm Stage Drought

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in an **Alarm Stage Drought**, the Village of San Leanna will activate the **Alarm Stage** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage II Alarm Drought exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage II Alarm Drought; the permittee will activate the Stage III Critical Drought measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage II Alarm Drought may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Mandatory overall minimum 50% monthly reduction.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

User Mandatory Actions:

- Maximum allowable monthly consumption of the greater of 12,000 gallons/connection or 4,000 gallons/capita.
- Irrigation with hose-end sprinklers and automatic irrigation systems shall be permitted in accordance with a 5-day watering schedule and only before 8 am and after 8 pm
- Irrigation by means of soaker hoses or drip irrigation shall be permitted at any time on designated watering days.
- Irrigation by means of a hand-held hose with an automatic shutoff device or faucet-filled bucket or watering can of five (5) gallons or less shall be permitted on any day before 8 am and after 8 pm.
- Use of soaker hoses for foundation protection shall be limited to designated watering days.
- Vehicle washing shall be prohibited except when conducted with a bucket or hand-held hose with an automatic shutoff device during designated watering days and times (if possible, use a commercial car wash that recycles water).
- Filling or refilling of pools is prohibited. Topping off of existing pools for essential maintenance purposes is permitted only during designated watering days and times.
- Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- The following uses of water are defined as nonessential and are prohibited:
 - wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - use of water for dust control;
 - flushing gutters or permitting water to run or accumulate in any gutter or street;
 - failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
 - any waste of water.

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility employees and system operators shall regularly monitor the service area for occurrences of waste and UDCP violations.
- Implement the provisions of the utility's Water Conservation Plan or Drought Contingency Plan that are on file with the TCEQ or TWDB.
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Conduct a monthly Leak Detection Survey and immediately repair all identified leaks in the system.
- Irrigation of common areas is prohibited except by hand-held hose, soaker hoses, or drip irrigation on a 5-day watering schedule with watering allowed only before 8 am and after 8 pm.
- Place yard signs and/or posters in visible places within the service area to remind users of the "Alarm Stage Drought" (please use this terminology).
- Include historic water use and customer water use comparisons to customers upon request.
- Include on each water bill a conspicuous reminder of "Alarm Stage Drought" (please use this terminology) and a link to the District's drought poster.
- Flushing is prohibited except for dead end mains and only between the hours of 9pm and 3am.
- **The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**

Penalties or Consequences:

- Warnings for 1st occurrence of waste, UDCP violations, excessive monthly consumption, or proscribed use (greater than 30,000 gallons/month).
- Assessment of surcharges and fines for continued waste, UDCP violations, excessive monthly consumption, or proscribed use (if applicable).
- Possible installation of flow restrictors on connections with continued waste, UDCP violations, excessive monthly consumption, or proscribed use.
- Possible service cutoff & reconnection fee on connections with continued waste, UDCP violations, or excessive consumption.

Critical Stage Drought

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a **Critical Stage Drought**, the Village of San Leanna will activate the **Critical Stage** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage III Critical Drought exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage III Critical Drought; the permittee will activate the Stage III Critical Drought measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage III Critical Drought may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Mandatory overall minimum 75% monthly reduction.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

User Mandatory Actions:

- Users shall continue compliance with the mandatory actions of Alarm Stage Drought.
- Maximum allowable monthly consumption of the greater of 9,000 gallons/connection or 3,000 gallons/capita.
- Irrigation with hose-end sprinklers, automatic irrigation systems, soaker hoses, and drip irrigation is prohibited. Watering is permitted only by hand-held hose with an automatic shutoff device or faucet-filled bucket or watering can of five (5) gallons during designated water days before 8 am and after 8 pm.
- All vehicle washing is prohibited.

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility shall continue compliance with mandatory actions of Alarm Stage Drought.
- Conduct a weekly Leak Detection Survey and repair all identified leaks in the system.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Place yard signs and/or posters in visible places within the service area to remind users of the “Critical Stage Drought” (please use this terminology).
- Include on each water bill a conspicuous reminder of “Critical Stage Drought” (please use this terminology) and a link to the District’s drought poster.
- The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.

Penalties or Consequences:

- Warnings for 1st occurrence of waste, UDCP violations, excessive monthly consumption, or proscribed use (greater than 20,000 gallons/month).
- Assessment of surcharges and fines for continued waste, UDCP violations, excessive monthly consumption, or proscribed use (if applicable).
- Possible installation of flow restrictors on connections with continued waste, UDCP violations, excessive monthly consumption, or proscribed use.
- Possible service cutoff & reconnection fee on connections with continued waste, UDCP violations, or excessive consumption.

Exceptional Stage Drought

(Applicable only to Permitted Pumpage from the Freshwater Edwards Management Zones)

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in an **Exceptional Stage Drought**, the Village of San Leanna will activate the **Exceptional Stage** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage II Critical Drought exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage VI Exceptional Drought; the permittee will activate the Stage VI Exceptional Drought measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage VI Exceptional Drought may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: **Mandatory overall minimum 100% monthly reduction.**

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

Response Measures:

- Continue measures of User Conservation Plan and implement measures listed in Appendix A.
- The Permittee will provide updates on website with information regarding current water supply and/or demand conditions, projected water supply and demand conditions if drought continues to persist.
- If Permittee fails to meet District required drought curtailments, the District will seek all available remedies to enforce curtailment available to the District under State law.

User Mandatory Actions:

- Users shall continue compliance with the mandatory actions of Critical Stage Drought.
- Maximum allowable monthly consumption of the greater of 6,000 gallons/connection or 2,000 gallons/capita.
- All outdoor use (irrigation, vehicle washing, etc.) and nonessential uses are absolutely prohibited.
- Water use shall be limited only to indoor use necessary for human health and safety.

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility shall continue compliance with mandatory actions of Critical Stage Drought.
- Conduct a weekly Leak Detection Survey and repair all identified leaks in the system.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Place yard signs and/or posters in visible places within the service area to remind users of the “Exceptional Stage Drought” (please use this terminology).
- In notice issued in accordance with Section 5, Utility shall inform all retail, end-user customers that their public water supply may be in peril and that physical restriction of water use and reporting of excessive users to the District may be required.
- Emergency interconnects, pumpage authorized by a Temporary Transfer Permit, or alternative supply arrangements shall be initiated to meet the respective reduction requirement.
- The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**
- All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers.

Emergency Response Period

(Applicable only to Permitted Pumpage from the Freshwater Edwards Management Zones)

Upon notification by the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in an **Emergency Response Period**, the Village of San Leanna will activate the **Emergency Response Period** measures of its UDCP.

INITIATION:

The Permittee will recognize that Stage V Emergency Response Period exists upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared the aquifer to be in a Stage V Emergency Response Period; the permittee will activate the Stage V Emergency Response Period measures of its UDCP.

TERMINATION:

The Permittee will recognize that Stage V Emergency Response Period may be rescinded upon receiving notification from the Barton Springs/ Edwards Aquifer Conservation District that the District has declared No-Drought or has declared a different drought stage.

Requirement: Continue overall minimum 100% monthly reduction.

User/Utility Recommended Actions:

- Continued measures of User Conservation Plan and “Recommended Actions” of the Water Conservation Period.

Response Measures:

- Continue measures of User Conservation Plan and implement measures listed in Appendix A.
- The Permittee will provide updates on website with information regarding current water supply and/or demand conditions, projected water supply and demand conditions if drought continues to persist.
- If Permittee fails to meet District required drought curtailments, the District will seek all available remedies to enforce curtailment available to the District under State law.

User Mandatory Actions:

- User shall continue compliance with mandatory actions of Exceptional Stage Drought

Municipal Practices:

- Follow recommended irrigation BMPs for municipal parks and recreation areas supplied by the water utility.
- Train employees and personnel on implementing recommended indoor water conservation BMPs.

Utility Mandatory Actions:

- Utility shall continue compliance with mandatory actions of Exceptional Stage Drought.
- Conduct a weekly Leak Detection Survey and repair all identified leaks in the system.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- In notice issued in accordance with Section 5, Utility shall inform all retail, end-user customers that their public water supply is in peril and that physical restriction of water use and reporting of excessive users to the District will be required.
- Emergency interconnects, pumpage authorized by a Temporary Transfer Permit, or alternative supply arrangements shall be initiated to meet the respective reduction requirement.
- The Village of San Leanna will continue the interconnection/contract with the City of Austin for wholesale purchase of water.**
- All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers.

Exceptional and Emergency Response Period Penalties or Consequences:

- Warnings for 1st occurrence of waste, UDCP violations, excessive monthly consumption, or proscribed use (greater than 20,000 gallons/month).
- Assessment of surcharges and fines for continued waste, UDCP violations, excessive monthly consumption, or proscribed use (if applicable).
- Possible installation of flow restrictors on connections with continued waste, UDCP violations, excessive monthly consumption, or proscribed use.

Appendix A

The Permittee will implement the below list of response measures to facilitate the ability to curtail 100% during District declared drought:

Utility System Management

- Conduct a weekly Leak Detection Survey and immediately repair all identified leaks in the system.
- All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers.
- Limit line flushing to the hours of 9pm to 3am and only flush dead end main.
- Implement the provisions of the utility's Water Conservation Plan or Drought Contingency Plan that are on file with the TCEQ or TWDB.
- Emergency interconnects, pumpage authorized by a Temporary Transfer Permit, or alternative supply arrangements shall be initiated to meet the respective reduction requirement.

Public Awareness

- Promote customer ongoing water conservation BMPs and customer recommended drought response measures.
- Implement public awareness efforts such as placing yard signs and/or posters in visible places within the service area to remind users of the prospective drought stage.
- Include historic water use and customer water use comparisons in customer billings.
- Include on each water bill a conspicuous reminder of the prospective drought stage.
- Utility should identify highest 5% water users in the residential, commercial, and industrial customer sectors so that focused efforts can be initiated by the utility to provide awareness information and irrigation auditing services (if the utility has the ability to provide irrigation audits).
- If your utility follows the District's drought stages then utilize the correct terminology on all outreach signage.

Utility Initiated Penalties or Consequences

- Utility employees and system operators shall regularly monitor the service area for occurrences of waste.
- Utility should issue Warnings for 1st occurrence of waste to residential customers who demonstrate waste, UDCP violations, excessive monthly consumption or proscribed use (greater than 20,000 gallons/month).
- Utility should install flow restrictors on connections with continued waste, UDCP violations, and excessive monthly consumption, or proscribed use.
- Utility should assess surcharges and fines for continued waste, UDCP violations, excessive monthly consumption or proscribed use.

Municipal Practices

- Follow a recommend irrigation BMPs for municipal parks and recreation areas.
- Train employees and personnel on implementing recommended indoor water conservation BMPS.

Customer Ongoing Conservation Measures

The Permittee will encourage or will establish ordinance requirements (if possible) of end users to adopt the following water conservation measures at all times:

1. Replace faulty or unusable plumbing fixtures or appliances with water saving devices such as low-flow toilets, shower and faucet aerators, water-efficient dishwashers and clothes washers.
2. Choose and install water-efficient appliances and fixtures in new construction.
3. Check for leaks in toilets at least every six months.
4. Repair dripping faucets and leaky plumbing promptly.
5. At least once each year, cease all water usage and check meter to determine if leaks exist in underground transmission lines.
6. Utilize water efficient landscape practices such as water-wise landscape design and drip irrigation for new turf and landscaping.
7. Convert high water use turf and landscapes to native and water-wise designs for existing turf and landscaping.
8. Select vegetation from the list of appropriate native and naturalized plants compiled by the Lady Bird Johnson Wildflower Center when installing new or replacing landscape vegetation.
9. Implement a watering schedule endorsed by the District that includes watering restrictions for hose-end and underground irrigation systems.
10. Maximize efficient operation of automatic sprinkler systems to avoid waste by conducting periodic irrigation audits, frequently adjusting controllers based on conditions, installing rainwater shutoff devices, smart clocks and controllers, etc.
11. Wash vehicles using a hose-end sprayer with an automatic shut off or with buckets full of water and not allowing the water to continue to run from the hose when not in use.
12. Use a cover on swimming pools when possible to minimize evaporative loss of water.
13. When possible, consider alternative water supplies including but not limited to rainwater collection and alternative irrigation strategies to improve conservation of water on site.
14. Maintain record of submitted meter readings as record for future determination of possible system leaks and to quantify success of conservation practices and steps for usage reduction during drought conditions.

Customer Recommended Drought Stage Measures

The Permittee will encourage or will establish ordinance requirements (if possible) of end users to adopt the following water efficiency measures during District declared drought stages:

Indoor Measures

- Visually inspect lines and repair leaks on a regular basis.
- Check for toilet and faucet leaks and repair any found leaks immediately.
- Use water displacement device in toilet tank or replace older model toilets with HET models when possible.
- Install aerators on faucets and water efficient appliances.
- While waiting for hot water to reach faucet, catch cold water in a container to be reused.
- Only run dishwasher with full load.
- Keep drinking water in a container in the refrigerator.
- Reduce use of garbage disposal.
- Wash only full loads of laundry.
- Turn off master water shutoff when out of town or on vacation.
- Draw less water for bath or reduce shower time.
- Do not over water houseplants.

Outdoor Measures – Landscape Irrigation

- Adopt a 2 day schedule for lawn watering and always only water between 8pm and 8am.
- For Automatic Sprinkler systems:
 - check sprinkler heads regularly to prevent clogging
 - adjust to eliminate overspray and
 - adjust run times and frequency monthly to respond to water schedules and changing rainfall and temperature conditions.
- Use hand held hose, drip irrigation, or soaker hoses for trees, garden, non-turf areas and bedded plants.
- Avoid watering on windy days.
- Cut lawns on highest setting and leave lawn clippings on lawn instead of bagging.
- For hose-end sprinklers - use sprinkler timers to limit water duration.
- Use mulch to conserve soil moisture.
- Irrigation of lawn areas with hose-end sprinklers or automatic irrigation systems shall be manually set to follow a 2 day watering schedule between the hours of 8pm and 8am
- Use hand held hose, drip irrigation, or soaker hoses for trees, garden, non-turf areas and bedded plants during designated water days and times.
- Use of soaker hoses for foundation protection shall be limited to designated water days and times

Outdoor Measures – Vehicle Washing

- Vehicle washing should be avoided except when conducted with a bucket or hand-held hose with an automatic shutoff device during designated watering days and times (if possible, use a commercial car wash that recycles water).
- Wash vehicles over lawn areas where possible.

Outdoor Measures – Pools and Fountains

- Keep pools covered when not in use.
- Limit pool filter backwashing to only when necessary.
- Utilize supplemental water sources where possible (e.g. purchased water, collected rainwater, etc.).
- Filling or refilling of pools is strongly discouraged. Topping off of existing pools for essential maintenance purposes is acceptable only during designated watering days and times.
- Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.

The following uses of water are defined as nonessential and should be avoided during drought:

- wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- use of water to wash down buildings or structures for purposes other than immediate fire protection;
- use of water for dust control;
- flushing gutters or permitting water to run or accumulate in any gutter or street;
- failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and any waste of water.