

**THE VILLAGE OF SAN LEANNA**  
**AGENDA**  
Special Board of Aldermen Public Meeting  
Tuesday, April 23, 2024  
7:00 pm – Community Center – 11906 Sleepy Hollow Rd

**A. MEETING CALLED TO ORDER**

Roll call  
Approval of minutes: Regular B of A Meeting..... March 21, 2024

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty
2. Citizen communication

**C. ITEMS SCHEDULED FOR ACTION**

1. Mayoral Proclamation honoring Mayor John F. Linton.
2. Consideration of proposed update to Village of San Leanna Health and Sanitation Ordinance requiring homeowner maintenance to the edge of the road.
3. Discussion with potential action regarding building code adoption and livable structures.
4. Considerations of proposed fee tables for UDCP Drought Restriction violations.
5. Consideration of action regarding issued mow notices.
6. Consideration to update water billing, forms, and accounting to the cloud-based gWorks platform.
7. Consideration of quotes for water system shed repair.
8. Consideration to finalize ARPA funding allocations.
9. Consideration of adoption of amended budget for FY 2023-2024, by Resolution 24-002.
10. Review and approve financial report for March 2024.

**D. ITEMS FOR DISCUSSION**

**E. REPORTS AND INFORMATION**

1. **Mayor's Report**..... Updates re: meetings/symposiums,
2. **Zoning Report**..... Certificates of Use:  
Active Building permits:
3. **Administrative Report**... surveys/reports, complaints, admin updates, Tunnel Trail, grants
4. **Roads**..... Current road maintenance needs, road improv. projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events
6. **Public Safety**..... Neighborhood Watch, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles

**F. ADJOURNMENT TO EXECUTIVE SESSION**

1. Council will meet in Executive Session to discuss personnel matters related to the hiring of a Meter Reader and Zoning Administrator per Section 551.074 of the Open Meetings Act.

**G. RESUME REGULAR SESSION**

**H. ITEMS SCHEDULED FOR ACTION**

11. Possible action related to the Zoning Administrator position.
12. Possible action related to the Meter Reader position.

**I. ADJOURNMENT**

**\*\* ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION  
MAY HAVE ACTION TAKEN \*\***

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted \_\_\_\_\_ April 20, 2024

\_\_\_\_\_  
Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, March 21, 2024

7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Danny Villarreal, Mary Wright

Christa Gregg and Marcos Campos were not present.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on February 15, 2024 as written; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty, reported on the state of the trees in the Village, noting that many trees had bounced back from drought conditions. Mr. Doherty advised that the mulch be pushed back from the trunks of the trees at the park and that fire hazard brush be removed from private and public properties.

**C. ITEMS SCHEDULED FOR ACTION**

1. Names were drawn randomly for the May 4, 2024 General Election Ballot. The candidates names were drawn in the following order: Matthew Dale, Danny Villarreal, Jonathan W. Fein, Helen Rockenbaugh.
2. Danny Villarreal moved to appoint Linda Barrett as Election Judge with Donna Dunn as Alternate Judge/Clerk and Mark Hartley as Election Clerk; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.

Mayor Quirk thanked the volunteers for their service.

3. Council discussed Linda Barrett's letter of resignation and thanked her for her service to the Village. Danny Villarreal moved to accept Mrs. Barrett's letter of resignation; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.
4. Danny Villarreal moved to table the proposed update to the Village of San Leanna Health and Sanitation Ordinance; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
5. Council discussed options for water rates and fees associated advanced levels of Drought Status in the Village of San Leanna. Danny Villarreal moved to table the fee tables for UDCP Drought Restriction violations until the following meeting; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
6. Resident, Samantha (Bel) Garcia, addressed council regarding her request to use the Village park facilities to attempt a Guinness World Record by swinging for 40 hours. Danny Villarreal

moved to allow use of Jim Payne Park swing set for Guinness World Record attempt from the afternoon of Friday, April 12th, until the morning of Sunday, April 14<sup>th</sup>; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.

7. Helen Rockenbaugh moved approve the amended budget for FY 2023-2024 as presented, by Resolution 24-001; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.
8. Danny Villarreal moved to approve financial report for February 2024; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

1. Linda Barrett presented proposed changes to the Zoning Ordinance. The revised document would be sent to the Zoning Commission and legal review before formal Council approval.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on loose dogs in the Village and late night barking.

Linda Barrett reported one Certificate of Occupancy issued and open permits. Mrs. Barrett reported on arrangements made with the City Administrator to handle current and upcoming permits.

2. Administrative: Rebecca Howe reported on loose dogs, plans to have a dumpster placed at the Community Center, the audit, and election planning. Ms. Howe reported on a proposed software upgrade available through gWorks to allow integration of water billing, accounting, and a resident portal.
3. Roads: Danny Villarreal reported on the state of Village roads. Council discussed prioritization of proposed projects and budget needs.
4. Public Affairs: Mary Wright reported on plans for the 4<sup>th</sup> of July Parade, Garden Club in April, and a possible Bingo event.
5. Public Safety: Christa Gregg was not present. Council discussed disturbances on Indian Tree Trail and Katy Ln.
6. Water: Marcos Campos was not present. Rebecca Howe reported on the drought status and the status of the water system. The Aquifer District was in Stage 3 Critical Drought Status with a mandatory 30% conservation period. Marcos Campos reported that the water system was running smoothly and that well levels had risen 24.2 ft. since the previous month, to a level of 112.3 ft. The burn ban was in not effect and a new service line had been installed.
7. Environmental: Helen Rockenbaugh reported on the most recent Tree Committee meeting, noting that the committee had requested mulching of the Jim Payne Park trees. Cahir Doherty recommended everyone try to plant drought tolerant trees and landscaping. Elizabeth Hinson recommended education around preventing wildfire and creating defensible zones around houses. Mrs. Rockenbaugh also noted that Mr. Doherty had removed the tree with hypoxylon and mowing notices would be sent.

**F. ADJOURNMENT TO EXECUTIVE SESSION**

1. Council met in Executive Session to discuss employee duties, assignments, and compensation updates per Section 551.074 of the Open Meetings Act.

**G. RESUME REGULAR SESSION**

**H. ITEMS SCHEDULED FOR ACTION**

2. Helen Rockenbaugh moved to pay former Zoning Administrator, Linda Barrett, hourly for additional work performed after February 29, 2024 at the rate of \$30 per hour; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.

**I. ADJOURNMENT**

Mary Wright moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 8:58 pm.

# PROCLAMATION

## *Village of San Leanna Office of Mayor*

**WHEREAS**, on May 11, 1939 Mr. John F. Linton was born in Anderson, South Carolina, and moved to the Village of San Leanna in 1990; and

**WHEREAS**, after completing high school as a stellar student and athlete, John F. Linton joined the United States Air Force and served from December 7, 1956 until his honorable discharge on December 6, 1976 as a Master Sergeant; and

**WHEREAS**, Mr. John F. Linton served on the Village of San Leanna Board of Aldermen as Water Commissioner from 1990 until 1999 and as its mayor from 1999 through 2001; and

**WHEREAS**, Mr. John F. Linton served as the Village of San Leanna's representative for the Travis County Manchaca Fire and Rescue ESD during his time of service; and

**WHEREAS**, Mr. John F. Linton has shown his commitment to youth by his devotion to the Boy Scouts and youth golf organizations; and

**WHEREAS**, Mr. John F. Linton has demonstrated exceptional dedication and commitment to the Village of San Leanna, its neighboring communities, and the nation; and

**WHEREAS**, Mr. John F. Linton is a loving husband, brother, brother-in-law, uncle, cousin, and friend, and he is cherished by his family, friends, and community.

**NOW, THEREFORE, I**, Molly Quirk, Mayor of the Village of San Leanna, on behalf of the entire Board of Aldermen, do hereby proclaim May 11, 2024 as

### **MAYOR JOHN LINTON 85<sup>TH</sup> YEAR CELEBRATION OF LIFE DAY**

Be it resolved that a copy of this certificate shall be delivered to him with our best wishes for a Happy 85<sup>th</sup> Birthday!

*In witness whereof I set my hand and  
Cause the seal of this City to be affixed.*

Mayor \_\_\_\_\_

This 23<sup>rd</sup> day of April, 2024

**VILLAGE OF SAN LEANNA  
ORDINANCE NO. 24 - 003**

**AN ORDINANCE OF THE VILLAGE OF SAN LEANNA, TEXAS, ESTABLISHING REGULATION FOR PROPERTY OWNER MAINTENANCE OF ANY PUBLIC RIGHT-OF-WAY THAT ADJOINS PRIVATE PROPERTY OF THE VILLAGE OF SAN LEANNA, TEXAS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR POPULAR NAME; DEFINITIONS; PROVIDING FOR SANITATION REQUIREMENTS AND PROPERTY OWNER MAINTENANCE OF THE PUBLIC RIGHT-OF-WAY; PROVIDING FOR PROCEDURES FOR FILING AND INVESTIGATING COMPLAINT; PROVIDING FOR BOARD ACTION ON VIOLATION; PROVIDING FOR ADMINISTRATIVE ACTION TO REMOVE VIOLATION; PROVIDING FOR NOTICE; PROVIDING FOR EXPENSES, LIEN, AND FORECLOSURE; PROVIDING FOR ABATEMENT OF DANGEROUS WEEDS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR REPEAL OF ORDINANCE NO. 01-005; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECT DATE AND PROPER NOTICE AND OPEN MEETING.**

**WHEREAS**, the Village of San Leanna (“Village”) is a Type B General Law municipality located in Travis County, created in accordance with the provisions of Chapter 7 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the Board of Aldermen of the Village (“Board”) has the general statutory authority, pursuant to Texas Local Government Code Chapter 51, to adopt an ordinance, rule or police regulation that is for the good government, peace, and order of the Village; and

**WHEREAS**, pursuant to Texas Local Government Code section 51.001 the Board is authorized by state law to amend and adopt an ordinance that is for the good government, peace or order of the Village and is necessary or proper for carrying out a power granted by law; and

**WHEREAS**, the Board has the specific statutory authority, pursuant to Texas Local Government Code Chapter 217.022, to prevent nuisances to the extent practicable and each nuisance removed at the expense of the property owner; and

**WHEREAS**, the Board has the specific statutory authority, pursuant to Texas Health and Safety Code Section 342.004, to require the owner of real property to keep their property free from weeds, brush, and public nuisance; and

**WHEREAS**, the Board previously approved the “Public Health and Sanitation Ordinance” on May 17, 2001; and

**WHEREAS**, the Board has determined that Ordinance No. 01-005 should be repealed and adopt this ordinance to adopt regulation of a property owner’s maintenance of any public right-of-way adjoining their property; and

**WHEREAS**, the Board finds that the existence of weeds, rubbish, brush, filth, carrion and other unsightly, unsanitary and unwholesome matter will lower the quality of life for Village citizens by decreasing the aesthetics of the Village, will harbor rodents, will increase illegal dumping and littering, will increase fire hazards, and will increase crime by decreasing visibility and access; and

**WHEREAS**, the Board finds and determines that adopting this Ordinance to protect and regulate the maintenance of sanitation and any public right-of-way adjoining private property within the Village is in the best interest of the public health, safety and welfare for Village citizens.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SAN LEANNA, COUNTY OF TRAVIS, STATE OF TEXAS:**

**SECTION 1. FINDINGS INCORPORATED.** The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2. POPULAR NAME.** This Ordinance shall hereinafter be referred to as the “Public Right-of-Way Maintenance Ordinance.”

**SECTION 3. INTENT AND PURPOSE.** The purpose of this ordinance is to establish regulation of property owners to maintain the public right-of-way that adjoins private property.

**SECTION 4. DEFINITIONS.**

Public Health and Sanitation Ordinance 01-005 is repealed to adopt this Public Right-of-Way Maintenance Ordinance to read as follows:

When the following words and phrases are used in this Ordinance, the following definitions apply:

- (a) "Board" means the Board of Aldermen of the Village of San Leanna.
- (b) "Code Officer" means the person or persons officially designated by the Board of Aldermen to assist the Board in implementing and enforcing this Ordinance. Such person or persons may be an employee of the Village, a person or persons contracted by the Village or a person or persons otherwise designated by the Village to serve in this capacity, and such assistance shall include, but is not limited to, investigating alleged violations of this Ordinance.
- (c) "Dangerous weeds" means weeds that have grown higher than forty-eight (48) inches and are an immediate danger to the life, health, or safety of any person, as provided by Texas Health and Safety Code section 342.008.

- (d) "Designee" means official designee appointed by resolution.
- (e) "Objectionable, unsightly or unsanitary matter" means any matter, condition or object which is or should be objectionable, unsightly or unsanitary to a person of ordinary sensitivities.
- (f) "Person" means an individual, corporation organization, government agency, business, trust, partnership, association, or any other legal entity.
- (g) "Private sewage treatment facilities" include, but are not limited to, sewers, privies, septic systems and on-site sewage facilities.
- (h) "Refuse" means heterogeneous accumulation of worn out, used up, broken, rejected, discarded or worthless materials.
- (i) "Rubbish" means trash, garbage, debris, rubble, stone, discarded or useless building materials, and other miscellaneous useless wastes, discarded or rejected material.
- (j) "Unwholesome" means harmful to body or mind.
- (k) "Village" means the Village of San Leanna, County of Travis, State of Texas, and includes any official, agent or employee acting on behalf of the Village.
- (l) "Weeds" means any brush, grass, vegetation, weeds or any plant, with the exception of wildflowers, that is not regularly cultivated vegetation, that exceed a height of eighteen (18) inches. Any plant, with the exception of wildflowers, that is not regularly cultivated which exceeds eighteen (18) inches in height shall be presumed to be objectionable, unsanitary and unsightly.

## **SECTION 5. SANITATION REQUIREMENTS**

A person who is an owner, tenant, resident, occupant, agent or person having supervision of any lot, tract, or parcel of land, or a portion thereof, occupied or unoccupied within the Village shall:

- (a) fill, drain, remove or regulate any hole or place which contains stagnant water, an unwholesome condition, or any other condition that may produce disease, as provided by Texas Health and Safety Code section 342.001;
- (b) keep any building, establishment, or ground free of filth, carrion, refuse, rubbish or other impure or unwholesome matter, as provided by Texas Health and Safety Code section 342.003;
- (c) build, make, fill, alter, repair, clean, disinfect, maintain and regulate on-site sewage facilities, sewers, private sewage systems, and privies in accordance with the laws, regulations and requirements of Travis County, Texas, and the State of Texas, as provided by Texas Health and Safety Code section 342.002.



## **SECTION 6. PROPERTY OWNER RIGHT-OF-WAY MAINTENANCE.**

A person who is an owner, tenant, resident, occupant, agent or person having supervision of any lot, tract, or parcel of land, or a portion thereof, occupied or unoccupied within the Village shall:

- (a) Keep the lot, tract, parcel of land, or part thereof, free from dangerous weeds, weeds, rubbish, refuse, brush, and other objectionable, unsightly, or unsanitary matter, as provided by Texas Health and Safety Code sections 342.004 and 342.008.
  - 1. All grass and weeds trimmed or mowed to a height not to exceed twelve (12) inches. This clearance shall be measured vertically from the surface of the roadway.
- (b) Maintain all surface areas within the right-of-way, including sidewalks and curbs, in a clean, safe and efficient manner.
  - 2. Maintenance shall include, but not limited to, removal of trash and debris, trimming trees, so as not to prevent unsafe or obstructed pedestrian and vehicle travel, and keeping all grass and weeds trimmed or mowed to a height not to exceed twelve (12) inches.
- (c) An exception to these requirements will be granted to lots with rear frontage on streets and highways separated by a wall or fence.

## **SECTION 7. PROCEDURES FOR FILING AND INVESTIGATING COMPLAINT; BOARD ACTION ON VIOLATION**

- (a) In the event any landowner, lessor, lessee or resident of any property bordering, adjoining or contiguous to a public right-of-way property fails to comply with the provisions of this section, the city's enforcement authority or designee shall provide official notice that such person or entity will have a minimum of seven (7) days to bring the property into compliance.
  - 1. The Code Officer, on his/her own knowledge or on the basis of a complaint by a Village resident or property owner, shall investigate the alleged violation, pursuant to the Interlocal Cooperation Agreement for Public Health Services Between the City of Austin and the Village of San Leanna.
  - 2. If the Officer determines there is a violation of this Ordinance, the Officer shall issue notice and attempt to secure voluntary compliance and proceed, if necessary, with administrative enforcement before San Leanna City Council or its delegate.
  - 3. If the landowner, lessor, lessee, or resident fails to comply with the provisions of this section within the time period prescribed in the notice, they shall be considered to be in violation of this section and subject to the penalty and fine set forth herein.
- (b) Any Village resident or property owner may file a complaint alleging a violation of

this Ordinance. The complaint must:

1. be in writing;
2. provide sufficient details about the alleged violation;
3. be signed by the complainant; and
4. be filed with the Code Officer, the Board or its designee.

**SECTION 8. ADMINISTRATIVE ACTION; NOTICE; EXPENSES, LIEN, FORECLOSURE.**

- (a) The Board or its designee may proceed administratively to remove an alleged violation of this Ordinance by giving notice to the owner of the property where the alleged violation occurred, in accordance with the following procedures as set out in Texas Health and Safety Code section 342.006:
- (1) The notice will inform the property owner that the owner has seven (7) days from receipt of the notice to comply with the violation, and if action is not taken by the property owner, the Board or its designee may, but is not obligated to:
    - (A) authorize that the necessary repairs or improvements are completed; and
    - (B) pay for the expenses incurred in having the repairs or improvements completed, and charge that expense to the property owner.
  - (2) The notice must be given personally to the property owner in writing or by certified mail return receipt requested addressed to the owner at the owner's address as recorded in the records of the Travis County Central Appraisal District; or
  - (3) If notice by personal service cannot be obtained, the Officer may give notice by:
    - (A) publication of the notice, at least once, in a newspaper of general circulation, as defined by Subchapter C, Chapter 2051, Texas Government Code;
    - (B) posting the notice on or near the front door of each building on the property to which the violation relates, or
    - (C) posting the notice on a placard attached to a stake driven into the ground on the property to which the violation relates.
  - (4) If notice by letter is mailed to the owner and the U.S. Postal Service returns the notice as "refused" or "unclaimed," the validity of the notice is not affected, and the notice is considered as delivered.
- (b) If the Village incurs expenses for the work done or improvements made, the Board or its designee will assess the expenses and create a lien, including possible

foreclosure, against the property in the manner provided in Texas Health and Safety Code section 342.007:

- (1) The mayor, municipal health authority or a municipal official designated by the mayor shall file a statement of expenses with the Travis County Clerk, stating the owner's name, if known, and the legal description of the property. A lien attaches upon the filing of the expense statement with the Travis County Clerk.
  - (3) The lien is security for the expenses incurred by the Village and interest accruing at the rate of (10) percent on the amount due from the date of payment by the Village.
    - (A) The lien is inferior only to tax liens and liens for street improvements.
  - (4) The Board or its designee may bring a suit for foreclosure in the name of the Village to recover the expenses and interest due.
  - (5) The Board may foreclose the lien in a proceeding brought under the Tax Code, Chapter 33, Subchapter E.
  - (6) The statement of expenses or a certified copy of the statement is prima facie proof of the expenses incurred by the Village in doing the work or making the improvements.
- (c) The Village, in the notice of violation, may inform the owner by regular mail and a posting on the property that if the owner commits another violation of the same kind or nature that poses a danger to the public health and safety on or before the first anniversary of the date of the notice, the Village without further notice may correct the violation at the owner's expense and assess the expense against the property. If a violation covered by a notice occurs within the one-year period, and the Village has not been informed in writing by the owner of an ownership change, then the Village without notice may take any action permitted by Section 6(a) of this Ordinance and assess its expense as provided by Section 6(b) of this Ordinance.

**SECTION 9. ABATEMENT OF DANGEROUS WEEDS; EXPENSES; LIEN; FORECLOSURE; NOTICE; PUBLIC HEARING**

- (a) The Board or its designee, may, without notice, abate dangerous weeds that have grown higher than 48 inches and are an immediate danger to the health, life, or safety of any person on any lot parcel, or tract of land, or part thereof, within the Village in accordance with Texas Health and Safety Code section 342.008.
- (b) If the Village pays the cost of abating the weeds, the Board or its designee will assess the expenses and, if necessary, create a lien against the lot or parcel of land, including foreclosure on the property, in the same manner and subject to the same conditions as that described in Section 6 of this Ordinance.

- (c) Not later than the tenth (10<sup>th</sup>) day after the date the Board or its designee has abated the weeds, the Board or its designee shall give written notice to the owner of the lot or parcel of land in the manner required by Section 6(a) of this Ordinance. The notice shall contain:
  - (1) an identification, which is not required to be a legal description, of the property;
  - (2) a description of the violations that occurred on the property;
  - (3) a statement that the Village has abated the weeds; and
  - (4) an explanation of the property owner's right to request an administrative hearing on the abatement of the weeds.
- (d) If not later than the thirtieth (30<sup>th</sup>) day after the date of the abatement of the dangerous weeds, the property owner files with the Board or its designee a written request for an administrative hearing, the Board or its designee shall hold and conduct the hearing:
  - (1) The hearing shall be held no later than the twentieth (20<sup>th</sup>) day after the filing of the written request for a hearing.
  - (2) The hearing procedure is informal in that:
    - (A) the Board is not required to follow formal rules of evidence;
    - (B) the owner may testify or present any witnesses or written information relating to the abatement of the weeds; and
    - (C) the Board may call the Code Officer or other individuals that the Board deems appropriate, to testify.

## **SECTION 10. ENFORCEMENT**

- (a) The Village shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law. Any person violating any provision of this Ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations. Any violation of this Ordinance is hereby declared to be a nuisance.
  - (1) Pursuant, but not limited to, Texas Local Government Code section 54.001(b)(1), any person violating any public health and sanitation provision of this Ordinance shall, upon conviction, be fined a sum not exceeding \$2,000.00. Each day that a provision of this Ordinance is violated shall constitute a separate offense. An offense under this Ordinance is a misdemeanor.
  - (2) Nothing in this Ordinance shall be construed as a waiver of the Village's right to bring a civil action to enforce the provisions of this Ordinance, pursuant, but not limited to Texas Local Government Code section 54.012, and to seek remedies as allowed by law, including, but not limited to the following:

**SECTION 11. CONFLICTING PROVISIONS.** If any provision in this Ordinance conflicts with any provision in other Village ordinance, resolutions or orders, then the stricter provision shall apply.

**SECTION 12. REPEAL.** Village of San Leanna Ordinances No. 01-005 is hereby repealed as of the effective date of this Ordinance.

**SECTION 13. CUMULATIVE REPEALER/SAVINGS CLAUSE.** This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided, however, that any complaint, action, claim, or lawsuit, which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose, the Ordinance shall remain in full force and effect.

**SECTION 14. SEVERABILITY CLAUSE.** It is hereby declared to be the intention of the Board that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the Board without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

**SECTION 15. PENALTY.** Any person, firm, partnership, association, corporation, or other entity who violates any of the provisions of this article shall be guilty of a misdemeanor, and upon conviction thereof shall be fined not more than \$200.00. Each continuing day’s violation under this Ordinance shall constitute a separate offense and shall be punishable by separate fines for each offense.

**SECTION 16. EFFECTIVE DATE.** This Ordinance shall take effect upon its passage and publication as required by law. The Village Administrator is directed to publish the caption of this Ordinance as required by law.

**PASSED AND APPROVED** on this \_\_\_\_ day of \_\_\_\_\_ 2024 by a vote of \_\_\_\_\_ to \_\_\_\_\_ by the Board of Aldermen of the Village of San Leanna.

**VILLAGE OF SAN LEANNA:**

By: \_\_\_\_\_  
Molly Quirk, Mayor

**ATTEST:**

\_\_\_\_\_  
Rebecca Howe, Village Administrator

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Patricia A. Adams, Village Attorney

<b>(per violation in 12-month period)</b>		<b>1st citation</b>	<b>2nd citation</b>	<b>3rd citation</b>	<b>4th + citation</b>
<b>Conservation Stage</b>	Range	NA	NA	NA	NA
	Top 1%	NA	NA	NA	NA
	Top 3%	NA	NA	NA	NA
	Top 5%	NA	NA	NA	NA
	Top 10%	NA	NA	NA	NA
	Below 90%	NA	NA	NA	NA
<b>Stage II Alarm Drought</b>	<b>Range</b>	<b>\$25 - \$100</b>	<b>\$50 - \$200</b>	<b>\$200 - \$400</b>	<b>\$300 - \$600</b>
	Top 1%	\$100.00	\$200.00	\$400.00	\$600.00
	Top 3%	\$81.00	\$163.00	\$350.00	\$525.00
	Top 5%	\$63.00	\$125.00	\$300.00	\$450.00
	Top 10%	\$44.00	\$88.00	\$250.00	\$375.00
	Below 90%	\$25.00	\$50.00	\$200.00	\$300.00
<b>Stage III Critical Drought</b>	<b>Range</b>	<b>\$50 - \$200</b>	<b>\$75 - \$300</b>	<b>\$250 - \$500</b>	<b>\$400 - \$800</b>
	Top 1%	\$200.00	\$300.00	\$500.00	\$800.00
	Top 3%	\$163.00	\$244.00	\$438.00	\$700.00
	Top 5%	\$125.00	\$188.00	\$375.00	\$600.00
	Top 10%	\$88.00	\$131.00	\$313.00	\$500.00
	Below 90%	\$50.00	\$75.00	\$250.00	\$400.00
<b>Stage IV Exceptional Drought</b>	<b>Range</b>	<b>\$75 - \$300</b>	<b>\$150 - \$400</b>	<b>\$300 - \$800</b>	<b>\$500 - \$1,000</b>
	Top 1%	\$300.00	\$400.00	\$800.00	\$1000.00
	Top 3%	\$244.00	\$338.00	\$675.00	\$875.00
	Top 5%	\$188.00	\$275.00	\$550.00	\$750.00
	Top 10%	\$131.00	\$213.00	\$425.00	\$625.00
	Below 90%	\$75.00	\$150.00	\$300.00	\$500.00
<b>Stage V Emergency Drought</b>	<b>Range</b>	<b>\$150 - \$400</b>	<b>\$300 - \$600</b>	<b>\$450 - \$800</b>	<b>\$600 - \$1,000</b>
	Top 1%	\$400.00	\$600.00	\$800.00	\$1000.00
	Top 3%	\$338.00	\$525.00	\$713.00	\$900.00
	Top 5%	\$275.00	\$450.00	\$625.00	\$800.00
	Top 10%	\$213.00	\$375.00	\$538.00	\$700.00
	Below 90%	\$150.00	\$300.00	\$450.00	\$600.00

<b>Penalty Tier</b>	<b>June (gal)</b>	<b>July (gal)</b>	<b>August (gal)</b>	<b>Average (gal/month)</b>
Top 1%	47510	54640	89640	63930
Top 3%	35640	40983	67233	47952
Top 5%	23770	27325	44825	31973
Top 10%	11900	13668	22418	15995
Below 90%	<11900	<13668	<22418	<15995





**The Village San Leanna TX**

**Smarter Governments,  
Stronger Communities,  
Simpler Solutions**

Thank you for considering gWorks for your community. Our product streamlines government operations and makes community management more efficient. Let's explore how gWorks can help you achieve your goals



## Current Village of San Leanna TX Challenges Resolved by gWorks Cloud

1. Utilize true fund accounting for accurate reporting and less reliance on additional spreadsheets
2. Increase number of online payers to reduce physical bill mailings and reduce foot traffic in town hall
3. Consolidate several different software vendor contracts into one, including Clear Forms, UBMAX, Quickbook online/non-profit, and Quickbook Pro
4. Gain both speed and security by utilizing a true cloud hosted software
5. Have fully integrated solution that removes need to input data from Utility and other billing systems into your accounting system.
7. Fully on the cloud, so field workers are able to update gWork customers accounts/take notes on-the-go from mobile/tablet
8. Save labor cost/time by not having to input data from billing software to accounting software
9. Get paid faster with gWorks Payments, ability to collect payments from things other than utility billing, ability to set autopay for your customers (CC and eCheck)
10. No system slow downs like you experience with UBMAX since software is on cloud
11. Use front desk for citizen engagement including public notices, 1-on-1 digital communication, forms, and online payments

Pricing

# gWorks

Product	Yearly Subscription*	One-Time Fee for Implementation
<b>Core-</b> Utility billing, Front Desk (unlimited users), Payroll, True Fund accounting	\$5880	\$2500 <small>**special pricing for Softline Customers only (includes forms)</small>



## Customer Fees\*

- Credit Card/Debit Card processing fees
  - 3.50% per transaction with a \$2 minimum
- ACH processing fees:
  - \$1.95 /transaction up to \$150
  - \$2.45 /transaction between \$150.01 - \$2,500
  - \$4.95 /transaction between \$2,500.01 - \$25,000
  - \$9.95 /transaction greater than \$25,000

## Agency Fees

- Account Updater: \$5 per month; \$0.70 per update
- Per Chargeback: \$25
- Per Retrieval Request Processed: \$25
- Per Arbitration Case: \$15
- Per eCheck Return: \$10
- Per eCheck Refund: \$1
- Per Merchant Disbursement Failure: \$25
- Per Settlement Fee: \$0.35

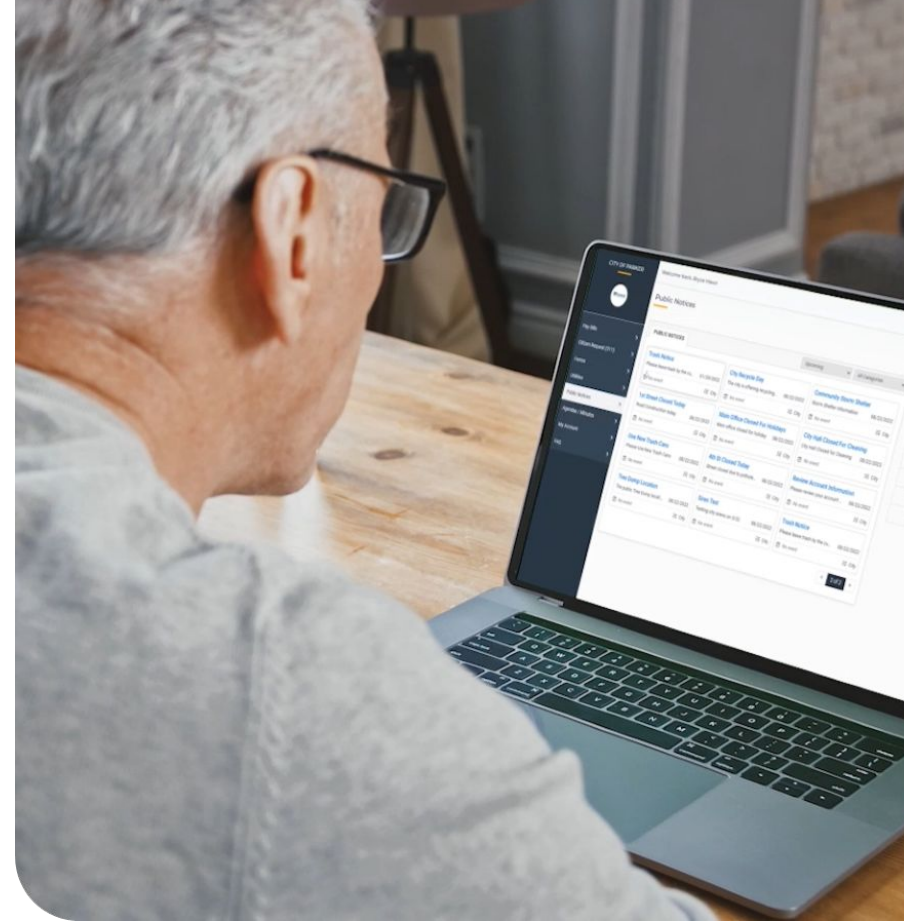
\*Agency has the option to pass or absorb fees



# Citizen Engagement

Provide accessibility and transparency for residents while providing the convenience to pay online

- ✓ Online Payments
- ✓ User Management
- ✓ Notifications
- ✓ Utilities
- ✓ Dashboards
- ✓ Reporting

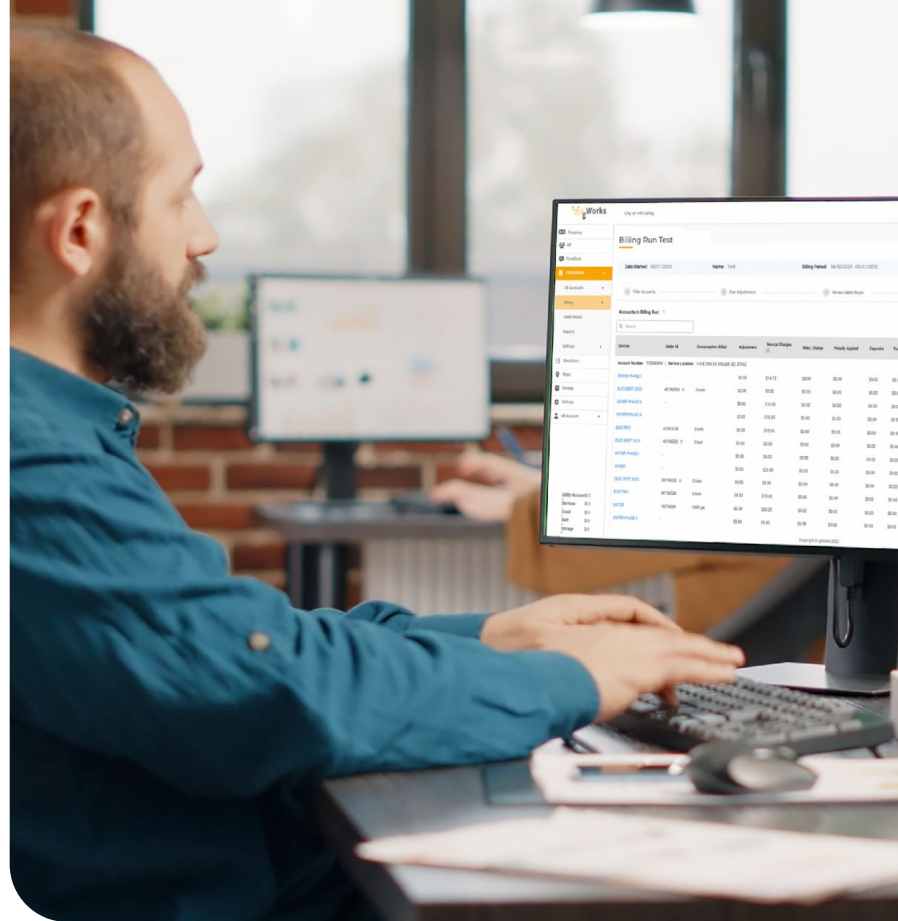




# Utilities Management

Automate the process of billing and collecting payments for all your essential utility services

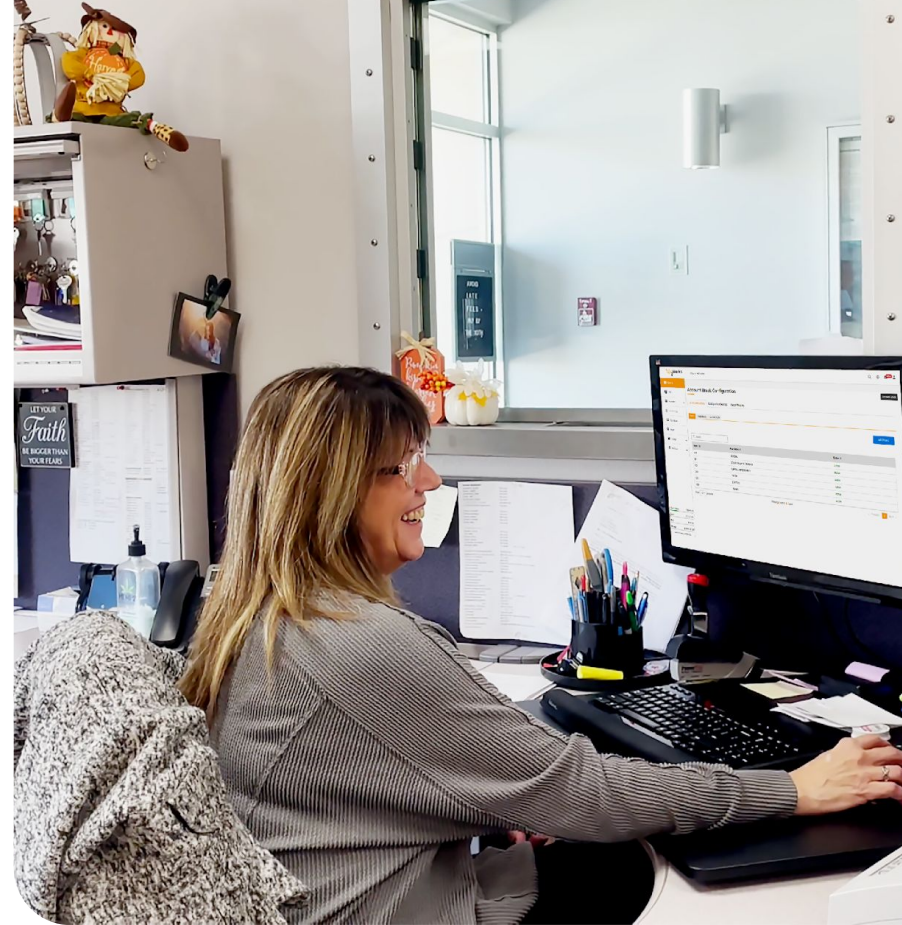
- ✓ Billing
- ✓ Account Management
- ✓ Meter Management
- ✓ Service Requests
- ✓ Landlord Management
- ✓ Reporting



# Finance & Budgeting

Maximize the efficiency of your accounting processes while ensuring accurate reporting and budgeting

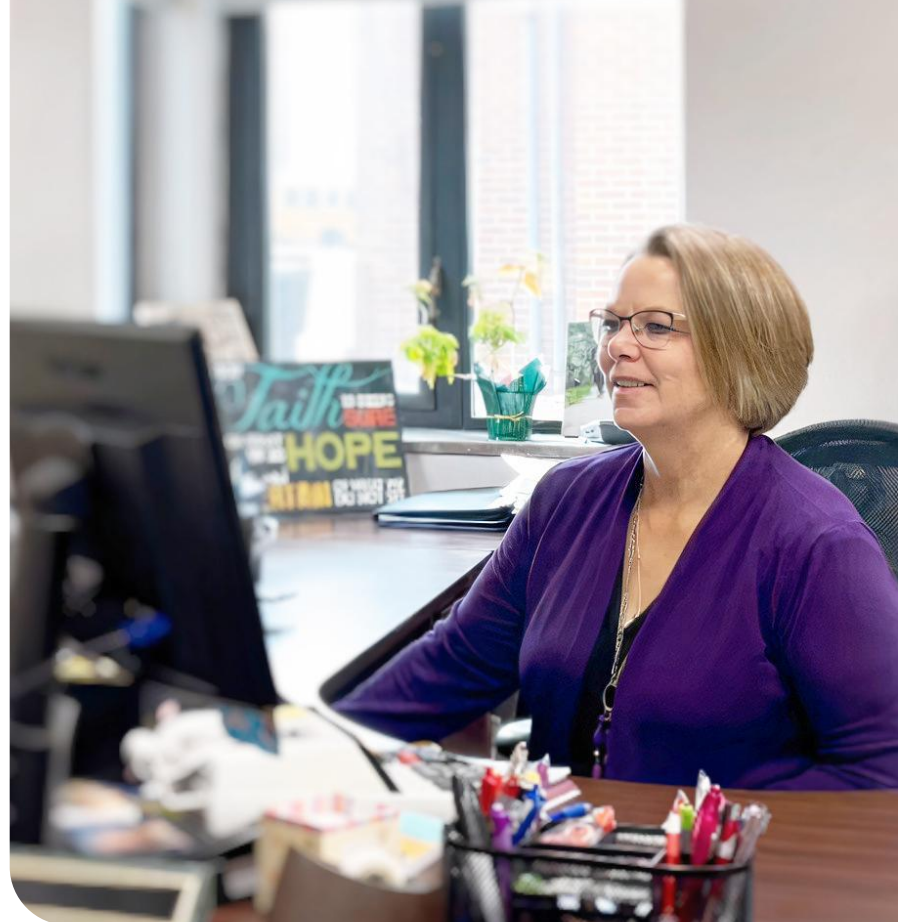
- ✓ General Ledger
- ✓ Accounts Payable
- ✓ Bank Reconciliation
- ✓ Accounts Receivable
- ✓ Budgeting
- ✓ Reporting



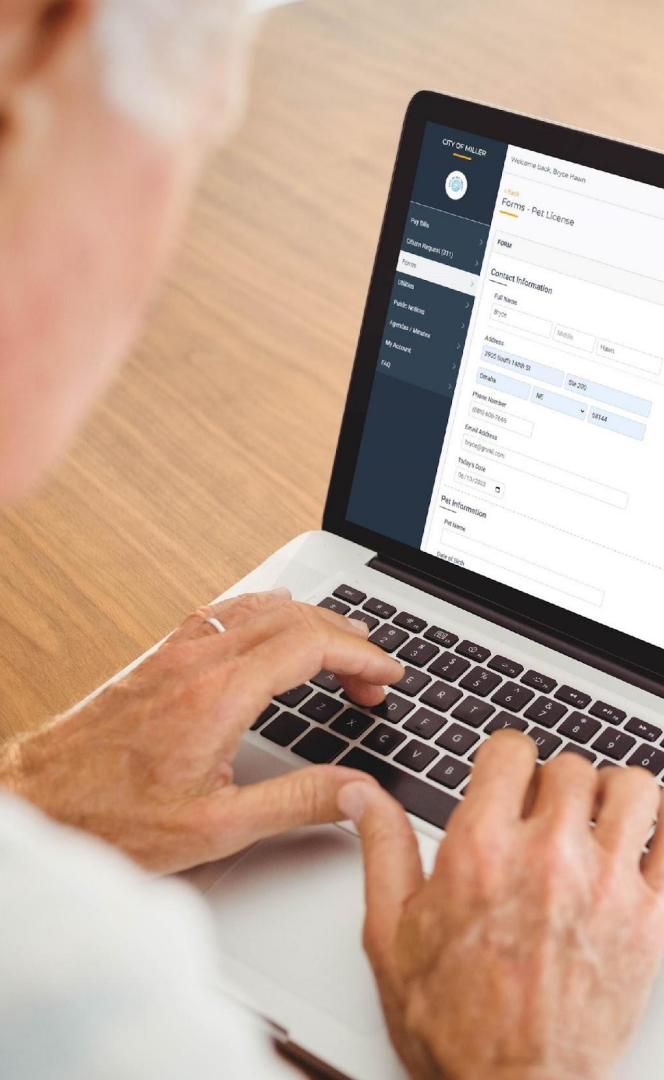
# HR & Payroll

Simplify your payroll and timekeeping process while ensuring employees are paid accurately and on time

- ✓ Payroll
- ✓ Online Time Clock
- ✓ Time Sheets
- ✓ Secure ACH Deposit
- ✓ Leave Management
- ✓ Reporting





 Add-On

# Forms Management

---

Offer a modern digital platform for your citizens to fill out, submit, and pay for forms online



Forms Builder



Review, Approve, & Add Fees



File Attachments



Electronic Signatures



# gWorks to the Rescue

Our Core package simplifies your front and back office functions into one easy-to-use platform, helping you streamline your operations and improve efficiency.

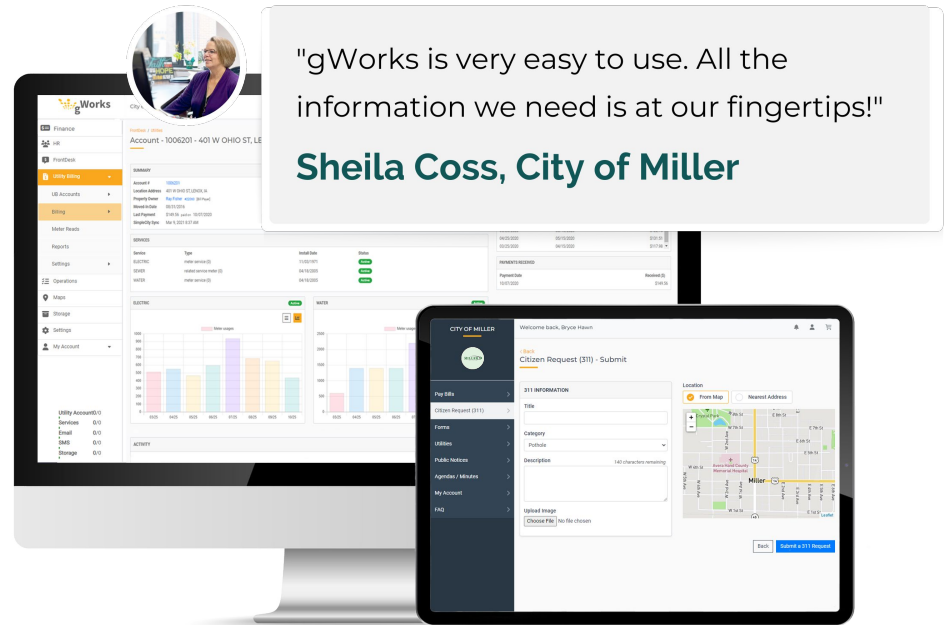
✓ Finance & Budgeting

✓ HR & Payroll

✓ Online Payments

✓ Utility Billing

✓ Citizen Engagement



[Learn More about gWorks Core](#)



## American Rescue Plan Act (ARPA) Justification

Based upon the guidance released by the Department of the Treasury much of the decision on if a purchase can be covered by the ARPA guidelines is based upon the community's justification. Below you will find basic justification reasoning for the high-level need of gWorks products.

The use of funds can be divided in to six categories outline by [Treasury](#), these buckets are broad and can be interpreted in multiple ways. One of the most important factors in expenditures is the use of evidence in your evaluation and the purchase's impact, below are examples of use of that in our justification. The three categories we can most effectively be fit in to include:

- Public Health (EC 1)
- Water, sewer, and broadband infrastructure (EC 5)
- Revenue Replacement (EC 6)

### Using Public Health Justification:

The gWorks suite of tools enables the community to facilitate transactions with reduced face to face and enhanced resident self-service options. These tools can expect to have multiple impacts for both residents and staff including:

- Enhanced ability to communicate in real time with residents.
- Promote the transition of paper/in person-based processes to digital self-serve options
- Allow staff to continue day to day operations of the community without being in the office
- Develop more streamlined processes to conduct business with the community

These tools allow the community to be prepared for any surge in COVID-19 cases or other public health concern. These preparations allow for more resiliency for the agency to face these challenges or any other natural or man-made disaster that may be faced.

### Water, sewer, and broadband infrastructure Justification

As communities enhance their infrastructure gWorks' tools are developed to streamline and strengthen the development of new infrastructure projects, maintenance of current infrastructure, and allowing for seamless connections between these new projects and back-office software.

- Map all infrastructure assets, legal descriptions, easements, etc of the community to have an accurate database and GIS based map. (Physical Asset Management)
- Develop a fully digital, tracked, and visualized work order process (Physical Asset Management)
- Build an online resident facing tool to allow for feedback on projects. (Front Desk)
- Connected accounting, utility systems/billing, and resident portal to streamline billing, accounting, payment, and digital communication needs (FAM Core, Front Desk)
- Implement a unified HR tracking system to allow for employees to accurately track time to defined projects and cost centers (HR Hub, FAM Core)

The gWorks' system allows for a more efficient infrastructure investment process today and in the future. Investing in a full digitization allows for a more streamlined approach to develop new projects and continue to serve our residents efficiently.

**Revenue Replacement Justification:**

The revenue replacement bucket is the most generic category from Treasury. You will see often their guidance says, "Provision of Government Services". gWorks focus is to allow government employees to efficiently deliver on requirements of state and federal requirements, interactions across the organizations staff, and build a digital focus of resident interaction.

A reminder, this is just a guideline, not legal or financial advice. For your community's needs, please check with your team to ensure that you are meeting your requirements for ARPA expenditures. For additional questions or color, please get with me and I am happy to bring our internal teams to the table to help build your unique justification.

**VILLAGE OF SAN LEANNA  
GENERAL FUND REPORT  
3-1-2024 -- 3-31-2024**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$829.52	\$263,490.02	\$264,319.54	\$680.46	\$265,000.00
102	FRANCHISE TAXES	\$1,093.62	\$11,393.30	\$12,486.92	\$2,513.08	\$15,000.00
103	INTEREST	\$1,373.09	\$4,690.01	\$6,063.10	(\$1,063.10)	\$5,000.00
104	BUILDING PERMITS	\$260.00	\$0.00	\$260.00	\$4,740.00	\$5,000.00
106	MISCELLANEOUS	\$500.00	\$22,997.50	\$23,497.50	(\$23,397.50)	\$100.00
107	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>		\$4,056.23	\$302,570.83	\$306,627.06	(\$16,527.06)	\$290,100.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$154.62	\$154.62	\$25,845.38	\$26,000.00
113	CITY ADMINISTRATOR	\$3,155.14	\$17,516.47	\$20,671.61	\$22,575.72	\$43,247.33
114	TML INSURANCE	\$0.00	\$5,423.32	\$5,423.32	\$0.68	\$5,424.00
115	LEGAL	\$0.00	\$2,090.50	\$2,090.50	\$2,909.50	\$5,000.00
116	TAXES	\$0.00	\$2,129.53	\$2,129.53	\$4,442.47	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$4,529.52	\$8,440.96	\$12,970.48	\$12,029.52	\$25,000.00
118	PUBLIC INFORMATION	\$0.00	\$90.02	\$90.02	\$709.98	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$254.76	\$1,266.87	\$1,521.63	\$1,678.37	\$3,200.00
121	OFFICE EXPENSES	\$243.52	\$4,143.69	\$4,387.21	\$2,612.79	\$7,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$783.50	\$783.50	\$216.50	\$1,000.00
123	APPRAISALS	\$350.87	\$350.87	\$701.74	\$798.26	\$1,500.00
124	BUILDING INSPECTIONS	\$220.00	\$1,805.00	\$2,025.00	\$2,975.00	\$5,000.00
125	MISCELLANEOUS	\$0.00	\$35.00	\$35.00	\$1,465.00	\$1,500.00
126	ARBORIST	\$730.00	\$3,655.00	\$4,385.00	\$9,395.00	\$13,780.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$0.00	\$1,051.28	\$1,051.28	\$1,948.72	\$3,000.00
130	COMMUNITY CENTER	\$158.16	\$1,019.69	\$1,177.85	\$1,822.15	\$3,000.00
131	ENGINEER	\$0.00	\$95.00	\$95.00	\$1,405.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$900.00	\$900.00	\$9,100.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$620.69	\$620.69	\$879.31	\$1,500.00
136	ADVISOR	\$0.00	\$5,068.95	\$5,068.95	\$7,291.05	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$1,210.87	\$1,421.74	\$1,578.26	\$3,000.00
<b><u>TOTALS:</u></b>		\$9,852.84	\$57,851.83	\$67,704.67	\$119,478.66	\$187,183.33

**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
3-1-2024 -- 3-31-2024**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$9,353.73	\$66,287.64	\$75,641.37	\$49,358.63	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$3,648.67	\$3,648.67
<b><u>TOTALS:</u></b>		\$9,353.73	\$66,437.64	\$75,791.37	\$63,557.30	\$139,348.67

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,860.00	\$14,300.00	\$17,160.00	\$17,160.00	\$34,320.00
211	DISTRICT FEES	\$1,346.18	\$1,911.59	\$3,257.77	\$2,942.23	\$6,200.00
212	MAINTENANCE/REPAIR	\$16,431.81	\$1,291.67	\$17,723.48	\$12,276.52	\$30,000.00
213	ELECTRICITY	\$565.73	\$3,099.89	\$3,665.62	\$5,334.38	\$9,000.00
214	BOOKKEEPER	\$1,577.58	\$8,758.21	\$10,335.79	\$11,292.88	\$21,628.67
215	BILLING SUPPLIES	\$106.00	\$594.68	\$700.68	\$1,199.32	\$1,900.00
216	METER READER	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,641.72	\$8,676.15	\$10,317.87	\$14,682.13	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$3,000.00
<b>TOTALS:</b>		\$24,779.02	\$39,882.19	\$64,661.21	\$74,687.46	\$139,348.67

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$141,826.29	\$155,236.25
TOTAL REVENUES	\$13,409.96	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$34,631.86	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$1,373.09	\$36,004.95
<b>ENDING BALANCE</b>		<b>\$119,231.30</b>
<b>CHECKBOOK BALANCE</b>		<b>\$119,231.30</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$304,121.93
DEPOSITS	\$0.00
INTEREST	\$1,373.09
<b>TOTAL</b>	<b>\$305,495.02</b>
WITHDRAWALS	\$0.00
<b>ENDING BALANCE</b>	<b>\$305,495.02</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
3-1-2024 -- 3-31-2024**

**ROAD IMPROVEMENT FUND 2022**

**REVENUES**

**BUDGET 23-24**

301	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302	TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304	TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$23,000.00	\$23,000.00

**EXPENSES**

310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	<b><u>MISC</u></b>	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$0.00

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

**REVENUES:**

**CURRENT    YTD TOTAL    DIFFERENCE    BUDGET 23-24**

**MONTH**

501	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$0.00	\$28,091.28
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$28,091.28

**EXPENSES:**

510	WATER SYSTEM IMPROVEMENTS - NORTH WELL	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511	WATER SYSTEM IMPROVEMENTS - SOUTH WELL	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$28,091.28	\$28,091.28

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
RESERVE FOR PROJECTS	\$ -	\$ -
<b>TOTAL ROAD RESERVE</b>	<b>\$ 46,778.79</b>	<b>\$ 46,778.79</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 47,000.00</b>	<b>\$ 47,000.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 28,091.28</b>	<b>\$ 28,091.28</b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b>\$ 289,078.15</b>	<b>\$ 267,856.25</b>
<b><u>Funds exceeding EOY Anticipated Expenses &amp; Reserves</u></b>	<b>\$ 60,580.17</b>	<b>\$ 39,358.27</b>
<b><u>TOTAL TEXPOOL AND CHECKBOOK</u></b>	<b>\$ 445,948.22</b>	<b>\$424,726.32</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 445,948.22</b>	<b>\$ 424,726.32</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ 60,580.17</b>	<b>\$ 39,358.27</b>