

**THE VILLAGE OF SAN LEANNA  
AGENDA**

Regular Board of Aldermen Public Meeting  
Thursday, July 18, 2024

7:00 pm – Community Center – 11906 Sleepy Hollow Rd

**A. MEETING CALLED TO ORDER**

Roll call

Approval of minutes: Regular B of A Meeting..... June 20, 2024

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty
2. Zoning Report, Claire Dunn
3. Citizen Communication

**C. ITEMS SCHEDULED FOR ACTION**

1. Discussion and possible action regarding vehicles parked in the right-of-way at 511 Hacienda Drive.
2. Discussion and possible action regarding complaint of possible Zoning Ordinance violation at 11705 Chapel Lane, regarding home business activities.
3. Discussion and possible action regarding complaint of possible Zoning Ordinance violation at 11908 Sleepy Hollow Road, regarding home business activities.
4. Consideration to engage Ardurra Engineering for administration of Hazard Mitigation Grant Program 4485 funding, including the procurement of project proposals in compliance with FEMA requirements.
5. Consideration of renewal of 5-year Interlocal Agreement with Austin/Travis County Health & Human Services for enforcement of Village ordinances.
6. Consideration of FEMA Community Emergency Response Team (CERT) training event to be held at the Community Center.
7. Consideration of quotes for road repair, crack sealing, and pothole filling.
8. Consideration of adoption of amended budget for FY 2023-2024, if needed.
9. Review and approve financial report for April 2024.
10. Review and approve financial report for June 2024.
11. Consideration of updates to Arborist contract and rates.
12. Consideration of updates to Water Operator and Assistant Water Operator rates.

**D. ITEMS FOR DISCUSSION**

1. Discussion with preliminary finalization of proposed budget and tax rate for FY 2024-2025.

**E. REPORTS AND INFORMATION**

1. **Mayor's Report**..... Updates re: meetings/symposiums,
2. **Zoning Report**..... Certificates of Use:  
Active Building permits:
3. **Administrative Report**... surveys/reports, complaints, admin updates
4. **Roads**..... Current road maintenance needs, road improv. projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events
6. **Public Safety**..... Neighborhood Watch, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles

**F. ADJOURNMENT TO EXECUTIVE SESSION**

1. Council will meet in Executive Session to discuss performance review, cost of living/performance-based raises for employees, and other relevant employee matters per Section 551.074 of the Open Meetings Act.

**G. RESUME REGULAR MEETING**

**H. ITEMS SCHEDULED FOR ACTION (Cont'd)**

13. Decision on possible cost of living/performance-based raises for employees, and other relevant employee matters.
14. Finalization of FY 2024-2025 proposed budget and tax rate to be published.

**I. ADJOURNMENT**

**\*\* ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION  
MAY HAVE ACTION TAKEN \*\***

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted \_\_\_\_\_ July 15, 2024

\_\_\_\_\_  
Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, June 20, 2024

7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Danny Villarreal, Marcos Campos, Mary Wright

Christa Gregg was not present.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on May 16, 2024 as written; Jonathan Fein seconded; motion carried with a vote of 5 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty, reported on the state of the trees in the Village. Mr. Doherty advised Council that the canopy needed to be assessed for raising. With the rainy weather, Mr. Doherty advised that many trees in the area were suffering damage due to additional weight on branches.
2. Residents, Fred Helmerichs and Robin Batchelor, addressed council regarding several concerns including water rates, road damage, dumpster debris at the park, businesses at residences in the Village, and mowing.

**C. ITEMS SCHEDULED FOR ACTION**

1. Resident, Elizabeth Kidd, addressed council about hopes for starting a monthly San Leanna Farmers Market in the Village. Council discussed the idea and asked Ms. Kidd to consult with Village staff and Council and return with a more comprehensive proposal. No action was taken.
2. Helen Rockenbaugh moved to adopt Ordinance No. 24-004, the Building Code Ordinance; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Council discussed a request for maintenance to the drainage easement at 512 River Oaks Dr. As there were many areas needing attention, council determined that quotes should be obtained for several areas that required the most maintenance. No action was taken.
4. Danny Villarreal moved to allow Bingo, Garden club, a Luau, Trunk or Treat, Village of Lights, and a monthly Breakfast Club to be held at the Community Center during 2024; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
5. Danny Villarreal moved to adopt the amended budget for FY 23-24, increasing Environmental Maintenance to \$32,500, Legal to \$10,000, and establishing a fund to manage expenses related to the Hazard Mitigation Grant awarded for the Generator Project; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
6. Danny Villarreal moved to approve the financial report for May 2024; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

1. Rebecca Howe briefly presented information about the budget and tax rate timeline for FY 2024-2025. Council discussed plans for 2024-2025 including the need for additional money for road repairs and improvements, an increase to \$32,500 for Environmental Maintenance (parks, mowing, trees), and an increase to \$3,500 for Public Affairs.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on a few Fire Department calls in the Village for a grill fire and removal of a skunk. Mayor Quirk requested that residents be reminded not to walk on FM 1626.

Claire Dunn reported on training, updates to the zoning forms and procedures, and some initial contacts with residents for potential future projects.

Rebecca Howe reported no change in the three recently issued permits for plumbing replacement on Hacienda, a new build on Sleepy Hollow Rd, and an accessory building on River Oaks and that those files would be transferred to Claire as soon as possible.

Mayor Quirk inquired about septic records required for issuance of a certificate of occupancy.

2. Administrative: Rebecca Howe reported that that water billing tasks had fallen behind increasingly over the months and hiring for the Meter Reader position would be a top priority going forward. Ms. Howe reported on grant funding through HMGP and ARPA, and that the water shed renovation was completed.
3. Roads: Danny Villarreal reported on the status of speedbump and road repair quotes, noting that feedback he had received on evening out speedbumps to prevent vehicle damage. Quotes were scheduled to be available for the July meeting.
4. Public Affairs: Mary Wright reported that, in addition, to events discussed earlier in the meeting, there were plans for a potential movie night in the park in November.
5. Public Safety: Christa Gregg reported on a few incidents on Hacienda Dr and loose dogs, asking that people always report any suspicious activity. National Night Out would be at the beginning of October
6. Water: Jonathan Fein reported on the drought status and the status of the water system. The Aquifer District was in Stage 2 Alarm Drought Status with a mandatory 20% conservation period. Marcos Campos reported that the water system was running smoothly but that well levels had fallen 6 ft. since the previous month, to a level of 128 ft. The burn ban was in not effect.

Since the last meeting a new meter was installed on the south well and a cl2 solenoid valve was replaced at the main well on Sunset.

7. Environmental: Helen Rockenbaugh reported that two new benches had been placed in the Village on Hunting Creek and River Oaks Drive and that a fallen tree and large limb had been removed due storm damage. Mrs. Rockenbaugh also expressed concerns about the road base piles at Jim Payne Park as children often climb and play on and around them and reported on

plans for Arbor Day. Sierra Scapes had performed a large amount of trimming and clearing along Old Manchaca Road and Chapel Lane and Mrs. Rockenbaugh reported on a handful of other dead trees in the public right-of-way that needed removal.

#### **F. ADJOURNMENT**

Danny Villarreal moved to adjourn the meeting; Jonathan Fein seconded; meeting adjourned at 8:54 pm.

**A.** For a city to abate and remove a junked vehicle, the city must provide notice of the nuisance not less than 10 days from the date the junked vehicle is considered a public nuisance. *Id.* § 683.075. The notice must be either personally delivered; sent by certified mail with a five-day return requested; or delivered by the United States Postal Service with signature service. The notice must be sent to:

- 1) the last known registered owner of the nuisance;
- 2) each lienholder of record of the nuisance; and
- 3) the owner or occupant of the property on which the nuisance is located or the property adjacent to the right-of-way if the nuisance is located on a public right-of-way.

The notice must state that the nuisance must be abated and removed not later than the tenth day after the date on which the notice was personally delivered or mailed and any request for a hearing must be made before that 10-day period expires. If the post office address of the last known registered owner of the nuisance is unknown, notice may be placed on the nuisance or personally delivered if the owner is located. Also, if the notice is returned undelivered, action to abate the nuisance shall be continued to a date not earlier than the eleventh day after the date of the return.

If the person who receives notice of the nuisance requests a hearing, the governing body of the city shall conduct a public hearing before removing the vehicle. *Id.* §§ 683.074(b)(3), .076. The hearing shall be held not earlier than the eleventh day after the date of the service of notice. *Id.* § 683.076(b). At the hearing, the junked vehicle is presumed to be inoperable unless the owner can demonstrate otherwise. *Id.* § 683.076(c).

After notice and a possible hearing, the city can remove or abate the nuisance by sending the junked vehicle, including a part of a junked vehicle, to a scrapyard, a motor vehicle demolisher, or a suitable site operated by a city. *Id.* § 683.078.

**Q. Is there an alternate procedure that the city can follow to abate and remove a junked vehicle?**

**A.** The city by ordinance may provide for an administrative adjudication process under which an administrative penalty may be imposed for the enforcement of the junked vehicle ordinance. The city shall follow the procedure that is described in section 54.044 of the Local Government Code. *Id.* § 683.0765.

**Q. Can a city fine an owner of a junked vehicle?**

**A.** If the person maintains a junked vehicle as a public nuisance, the person commits a misdemeanor offense punishable by a fine of up to \$200. The municipal court shall order the abatement and removal of the nuisance on conviction. *Id.* § 683.073.

**Q. Are there any junked vehicles that a city cannot regulate or remove?**

A. A city's junked vehicle ordinance and procedure does not apply to:

- 1) Vehicles that are completely enclosed in a building and not visible from the street or other properties;
- 2) Stored or parked at a licensed vehicle dealer or junkyard; or
- 3) A motor vehicle collector stores outside on his property antique or special interest vehicles if the vehicles are maintained in an orderly manner, not a health hazard; and screened from public view by a fence, trees or scrubs. *Id.* § 683.077.

**Q. What is an abandoned vehicle?**

A. A motor vehicle is considered abandoned when: (1) it is inoperable, more than five years old, and has been left unattended on public property for more than 48 hours; (2) has remained illegally on public property for more than 48 hours; or (3) remained on private property without the consent of the owner or person in charge of the property for more than 48 hours. Tex. Transp. Code § 683.002; see also *Id.* §§ 683.001; 501.002 (17) (definition of motor vehicle).

**Q. What is the difference between an abandoned vehicle and a junked vehicle?**

A. A junked vehicle is usually an inoperable or unregistered vehicle that presents a public nuisance. An abandoned vehicle does not have to be inoperable or unregistered; it simply must be left unattended without permission on private property or on public property.

**Q. May a city remove an abandoned vehicle from private or public property?**

A. A city police department or other law enforcement agency may remove an abandoned motor vehicle found on private or public property. The department may use its personnel, equipment, and facilities to remove, preserve, store, send notice regarding, and dispose of an abandoned motor vehicle taken into custody. The department may contract for other personnel, equipment, and facilities. *Id.* § 683.011.

**Q. What procedure must the city follow once it takes custody of an abandoned motor vehicle?**

A. The city police department must send notice of the abandonment to the last known registered owner and each lienholder of the vehicle. The notice must be sent by certified mail not later than the tenth day after the date the department takes custody of the abandoned motor vehicle. The notice must:

- 1) Specify the year, make, model, and identification number of the vehicle;
- 2) Give the location of the facility where the vehicle is being held;
- 3) Inform the owner and lienholder(s) of the right to claim the vehicle within 20 days after the date of the notice on payment of towing, preservation and storage charges; and

- 4) State that failure of the owner or lienholder(s) to claim the item within the 20 days is a waiver of all right, title, and interest in the vehicle; and consent to sell the vehicle at a public auction.

Also, the department must notify any person who has previously filed a theft report on the abandoned vehicle that was taken into custody. This notice must be sent by regular mail on the next business day after the department takes the vehicle into custody. *Id.* § 683.012 (a) – (b). The department is entitled to reasonable storage fees for abandoned vehicles that it takes into custody. *Id.* § 683.013.

**Q. What if the city cannot locate the vehicle owner or lienholder?**

**A.** If the city police department cannot identify the last registered owner; the registration has no address for the owner; or it is impossible to determine with reasonable certainty the identity and address of all the lienholders, the department can give public notice in one newspaper of general circulation in the area where the motor vehicle was abandoned. The notice by publication must be published in the same period that is required to send a notice by certified mail and contain all of the information required in that notice. Also, the notice by publication can contain more than one abandoned motor vehicle. *Id.* § 683.012 (c) – (d).

**Q. What can a city do with a vehicle that is not claimed?**

**A.** If an abandoned motor vehicle is not claimed after 20 days of sending the appropriate notice, the city police department may sell the vehicle at public auction, transfer the vehicle, use the vehicle for the department, or transfer the vehicle to any city, county, or school district. *Id.* §§ 683.014, .016. If the department or other entity that the vehicle is transferred to stops using the vehicle, the vehicle must be auctioned as provided by Transportation Code Chapter 683. *Id.* § 683.016(b).

If the department auctions the abandoned motor vehicle, proper notice of the auction must be given. *Id.* § 683.014(b). The purchaser of the vehicle takes title free and clear of all liens and claims of ownership; receives a sales receipt from the department; and is entitled to register the vehicle and receive a certificate of title from the appropriate authority. *Id.* § 683.016(c).

The money received from the auction may be used by the department for the cost of the auction, the towing and storage fees, and the cost of notice or publication. *Id.* § 683.015. Once the expenses are deducted, the remaining money must be held for 90 days for the owner or lienholder(s) of the vehicle. If the money is unclaimed, the money is deposited in an account that may be used for the payment of other auctions, towing, preservation, storage, and notice and publication fees for other abandoned motor vehicles that sales were insufficient to cover all the fees incurred. However, if the amount is over \$1000, the excess can be deposited in the city's general revenue account to be used by the police department. Also, the money may be used to reimburse property owners for damage to their property caused by a pursuit involving a law enforcement agency or a federal law enforcement agency.

**SECTION 9. AUTHORIZED USES OF SINGLE-FAMILY DWELLINGS**

- (A) A single-family dwelling’s primary use is that of the main residence for the single family.
- (B) A single-family dwelling may have a secondary or accessory use as a location for a home occupation, which:
  - (1) is performed for gain;
  - (2) is conducted by member(s) of the household (e.g., roommates, partners, family) residing in the main residence;
  - (3) does not require the employment of persons who do not reside in the main residence;
  - (4) is conducted as an accessory use that is clearly incidental and secondary to the use of the main residence;
  - (5) does not involve the display of a sign to advertise the occupation;
  - (6) is not a nuisance;
  - (7) includes, but is not limited to doctors, lawyers, artists, home computer businesses, architects, engineers, home child care, accountants, and music teachers; and
  - (8) may be conducted in an accessory building on the property by a household member.

**SECTION 10. DEFINITIONS AND TYPES OF ACCESSORY STRUCTURES**

- (A) An accessory structure is a structure which:
  - (1) is incidental to the use(s) of the single-family dwelling (“main residence”); and
  - (2) is not authorized unless there is a main residence.
- (B) The two types of accessory structures which are authorized in the Village are:
  - (1) a permanent accessory structure; and
  - (2) a portable accessory structure.

**SECTION 11. REQUIREMENTS FOR PERMANENT ACCESSORY STRUCTURES**

- (A) **Size:** A permanent accessory structure must:
  - (1) be more than one hundred and twenty (120) square feet in size, and not more than sixteen (16) feet in height;





Rebecca Howe <[rebecca@sanleannatx.com](mailto:rebecca@sanleannatx.com)>

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## Re: Home Business Complaint

1 message

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**Juan Zavalija**

Thu, Jul 18, 2024 at 9:58 AM

To: Rebecca Howe <[village@sanleannatx.com](mailto:village@sanleannatx.com)>

Yes ma'am.  
Thats correct

Sent from my T-Mobile 5G Device  
Get [Outlook for Android](#)

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**From:** Rebecca Howe <[village@sanleannatx.com](mailto:village@sanleannatx.com)>

**Sent:** Thursday, July 18, 2024 9:52:57 AM

**To:**

**Subject:** Re: Home Business Complaint

Hi Juan,

Thank you so much for the information you provided to me on the phone.

Below is a summary of what we discussed. Please let me know if you have any corrections or additions.

Your business, Texas Reliable Services, is not a home-based business. The address of the business is 4500 E. William Cannon Dr, Austin, Texas 78744, as confirmed on the website and Google searches. Employees of TRS come to your property on slow days to help with personal home projects. Employees of TRS do not leave their vehicles at your home during non-work hours. The TRS vehicles parked at your residence are your personal work vehicle and two older vehicles that are in the process of being sold.

Thanks again!

*Rebecca Howe*  
*City Administrator*  
*Village of San Leanna*  
*P.O. Box 1107*  
*Manchaca, TX 78652*  
*Phone/fax: (512) 280-3898*  
<http://www.sanleannatx.com>

**FIRST RENEWAL OF INTERLOCAL AGREEMENT  
FOR PUBLIC HEALTH SERVICES  
BETWEEN THE CITY OF AUSTIN AND THE VILLAGE OF SAN LEANNA**

This First Renewal of the Interlocal Agreement for Public Health Services is entered into by and between the City of Austin, a Texas home-rule municipality located in Travis, Hays and Williamson counties (Austin), and Village of San Leanna, a Texas municipal corporation located in Travis County (San Leanna).

Austin and San Leanna entered into an interlocal agreement under which Austin provides certain public health services to San Leanna in exchange for compensation in the form of inspection, permit and other fees.

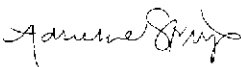
The initial term of the Agreement became effective on October 1, 2023.

The terms of the initial Agreement permit the parties to renew the Agreement for up to four successive one-year terms. Austin and San Leanna wish to renew the Agreement for a one-year term effective October 1, 2024, and terminating on September 30, 2025.

NOW, THEREFORE, for good and valuable consideration, the amount and sufficiency of which are acknowledged, Austin and San Leanna agree to amend the Agreement as follows:

- 1) The Agreement is renewed for an additional one-year term from October 1, 2024, through September 30, 2025 (2025 Term).
- 2) All other terms and conditions of the Agreement shall remain in full force and effect for the 2025 Term.

CITY OF AUSTIN  
A Texas Home Rule Municipality

By:   
Title: Director

VILLAGE OF SAN LEANNA

By: \_\_\_\_\_  
Title: \_\_\_\_\_

**FOOD PROTECTION FEES**

**Food Enterprise Operating Permit Fees**

Food Service, Retail Food, Food Processing Plant or Warehouse	FEES	Food Service, Retail Food	FEES
<i>Fees marked with **** are not applicable to Charitable Feeding Organizations</i>			
<u>Risk Categories:</u>	<u>Size Categories:</u>	<u>Risk Categories:</u>	<u>Size Categories:</u>
1 (low risk)	A (>50 employees)	1 (low risk)	A (>50 employees)
2 (medium risk)	B (26-50 employees)	2 (medium risk)	B (26-50 employees)
3 (high risk)	C (1-25 employees)	3 (high risk)	C (1-25 employees)
Low Risk/Small - 1C	\$359	Low Risk/Small - 1C	\$250
Low Risk/Medium - 1B	\$378	Low Risk/Medium - 1B	\$275
Low Risk/Large - 1A	\$416	Low Risk/Large - 1A	\$300
Medium Risk/Small - 2C	\$532	Medium Risk/Small - 2C	\$275
Medium Risk/Medium - 2B	\$608	Medium Risk/Medium - 2B	\$300
Medium Risk/Large - 2A	\$684	Medium Risk/Large - 2A	\$300
High Risk/Small - 3C	\$601	High Risk/Small - 3C	\$275
High Risk/Medium - 3B	\$782	High Risk/Medium - 3B	\$300
High Risk/Large - 3A	\$896	High Risk/Large - 3A	\$300
Child Care Facility	\$359	Child Care Facility	\$250
Qualified High Quality Childcare Facility (COA Only)	\$0		

**Food Processing Plant or Warehouse**

n/a

**Certified Farmers Market Permit Fees**

Class A	\$100	Class A	n/a
Class B	\$100	Class B	n/a

**Mobile Food Vendor Fees**

Mobile Vendor Application Fee	\$158	Unrestricted Permit/Unit	\$273
Unrestricted Permit/Unit	\$239	Restricted Permit/Unit	\$198
Restricted Permit/Unit	\$212	Mobile Vendor TC Fire Inspection	\$266
Mobile Vendor Re-Inspection	\$109	Mobile Vendor TC Fire Re-inspection	\$266
Mobile Vendor AFD Fire Inspection*	\$200	First TC re-inspection at no cost.	
Mobile Vendor AFD Fire Re-Inspection*	\$200		
Mobile Food Vendor AFD Cancellation Fee**	\$200		

\*Fees are assessed by COA Fire Department.

First AFD Fire Re-inspection at no cost.

\*\*Cancellation Fees may be assessed for No Shows

**Temporary Food Permit Fees**

1 booth, 1 calendar day	\$75	1-5 calendar days	\$98/booth
1-5 calendar days	\$280/booth	6-14 calendar days	\$145/booth
6-14 calendar days	\$303/booth	Expedited/Late Permit Application Fee	n/a
Expedited/Late Permit Application Fee	\$227		

**Vending Machine Fees**

Vending Machine Application Fee	\$120	Vending Machine Application Fee	n/a
Permit Fee (per machine)	\$25		

**Food Enterprise Inspection Fees**

Pre-Opening Inspection	\$178	Pre-Opening Inspection	n/a
Food Re-inspection	\$109	Food Re-inspection	n/a
Central Preparation Facility Registration	\$150		

**Food Enterprise Plan Review Fees**

Event Health & Safety Review	\$265	Event Health & Safety Review	n/a
New Construction	\$312	New Construction	\$10
Remodel of Permitted Facility		Remodel of Permitted Facility	
>10,000 sq. ft.	\$312	>10,000 sq. ft.	\$10
2,500-10,000 sq. ft.	\$266	2,500-10,000 sq. ft.	\$10
<2,500 sq. ft.	\$221	<2,500 sq. ft.	\$10

**OTHER FEES**

Custodial Inspection	\$110	Custodial Inspection	n/a
Qualified High Quality Child Care Facility	\$0		
Junk Yard, Auto Wrecking & Salvage Yard	n/a	Junk Yard, Auto Wrecking & Salvage Yard	\$25
Slop and Swill Permits (per vehicle)	\$128	Slop and Swill Permits (per vehicle)	n/a
Tourist Court Permits	\$150	Tourist Court Permits	n/a
Food/Pool Inspection outside of normal work hours	\$173	Food/Pool Inspection outside of normal work hours	n/a
Permit Late Fee	\$100	Permit Late Fee	n/a
Food/Pool Variance Request/HACCP Review	\$337	Food/Pool Variance Request/HACCP Review	n/a

**SWIMMING POOLS**

Swimming Pool Permit	\$245	Swimming Pool Permit	\$95
Spa Permit	\$185	Spa Permit	\$95
Additional Spa	\$185	Additional Spa	\$95
Pool/Spa Plan Review (New or Remodel)	\$312	Pool/Spa Plan Review (New or Remodel)	\$50
Certificate of Occupancy Inspection	\$224	Certificate of Occupancy Inspection	n/a
Change of Ownership Inspection	\$224	Change of Ownership Inspection	n/a
Pool/Spa Re-inspection	\$173	Pool/Spa Re-inspection	n/a

## Section 2: The CERT Program

FEMA established the National CERT Program to address preparedness and response capabilities within communities throughout the nation. The program educates people about preparedness for hazards that may impact their area and basic disaster response skills such as fire safety, light search and rescue, and team organization. Using skills learned in classroom training and drills and exercises, CERT volunteers can help their community prepare for disasters and assist members of the community immediately after a disaster before first responders arrive on the scene.

Started in the aftermath of the 1985 Mexico City Earthquake, the CERT Program has grown in geographic location and capability. The Los Angeles Fire Department piloted the first-ever CERT Program in 1986 for earthquake response. From there, the program spread to other jurisdictions, including San Francisco, CA, and Portland, OR, and was adapted to include hurricane response. Because the program showed it could be adapted to meet the needs of different hazards, the Emergency Management Institute (EMI) at FEMA developed training for CERT volunteers in 1993. CERT has since become a national program that communities may take part in to prepare for and respond to the hazards they face.

### Types of CERT Programs

Communities who elect to develop CERT may identify their program in a way that matches their location and audience. A community may identify their CERT Program or Teams as Community, Workplace, Campus, or Teen. Each of these descriptors is a useful way of immediately describing the type of CERT Program to external entities and potential participants.

**Table 1 and 2** describe the various types of CERT Programs.

Although CERT Programs may identify as specific types, they do not fundamentally differ from one another. Each program must meet the same basic requirements and follow the same rules. The main idea behind the CERT Program—train individuals of the community to prepare for and respond to emergencies—also does not change. The differences among the varying types of programs remain contained in the programs' setting, audience, and response area. For additional information on CERT Program requirements, please refer to Section 4: Sponsor Responsibilities and Section 5: CERT Program Requirements.



#### CERT Program Commonalities

Though CERT programs may identify as different types of programs, they all still share the same requirements, rules, regulations, and common goal of training individuals in their community to prepare for and respond to emergencies.

**Table 1: Types of CERT Traditional Programs**

Traditional Community CERT Program	Description of the CERT Program
Train and Retain	The traditional local CERT Program sets the precedent for all other CERT Programs. The program trains volunteers to participate in durable teams for disaster preparedness and response.
Training Only	The program regularly trains community members in CERT skills but does not maintain teams for response.

**Table 2: Types of Specialized CERT Programs**

Specialized CERT Program	Description of the CERT Program
Workplace CERT	<ul style="list-style-type: none"> <li>▪ The Workplace CERT Program equips employees with skills that enable them to react and effectively respond to an emergency event.</li> <li>▪ The program is expected to generally limit its activities to the workplace property.</li> <li>▪ Programs may conduct activities off workplace property with appropriate coordination, supervision, and permission.</li> </ul>
Campus CERT	<ul style="list-style-type: none"> <li>▪ The Campus CERT Program supports and enhances existing emergency management capabilities by participating in efforts to increase the preparedness and resilience of the college or university campus community.</li> <li>▪ The program is expected to generally limit its activities to the college or university campus property.</li> <li>▪ Programs may conduct activities off the college or university campus with appropriate coordination, supervision, and permission.</li> </ul>
Teen CERT	<ul style="list-style-type: none"> <li>▪ The Teen CERT Program aims to train students in emergency preparedness and basic response to ensure that they have the skills needed to protect themselves and assist others in the event of an emergency. This program can also offer students exposure to careers in emergency management or as first responders.</li> <li>▪ The program is expected to generally limit its activities to the school property.</li> <li>▪ Programs may conduct activities off school grounds with appropriate coordination, supervision, and permission.</li> </ul>



# PROJECT PROPOSAL

7/15/2024

PROPOSAL NUMBER

**10521-1**

JOB NAME AND ADDRESS

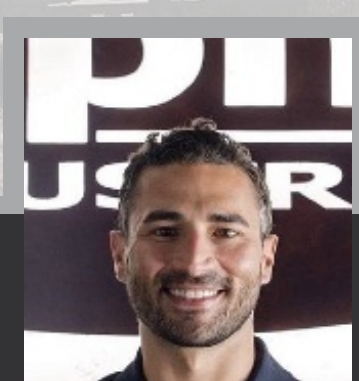
**Village of San Leanna  
Indian Tree Trail  
Austin, TX, 78748**

CLIENT

**Village of San Leanna  
Indian Tree Trail  
Austin, TX, 78748**

CONTACT

**Dan Villareal**



ADDRESS

15 ROUNDVILLE LN #100  
ROUND ROCK, TX  
78664

TELEPHONE

512-968-5915 CELL  
(512) 677-9001 OFFICE

SALESPERSON

ROBERT SALINAS  
EMAIL  
ROBERT@ALPHAPAVING.COM

# PROPOSAL

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Dear Dan Villareal,

Thank you for the opportunity to provide you with a proposal. Alpha Paving Industries LLC is an award-winning, full-service paving and pavement maintenance company based in Round Rock, serving the Austin and Central Texas Area.

Alpha Paving was founded with a vision to provide the Greater Austin area with a trusted, dependable paving contractor that delivers a customer-centered focus, meticulous project management, utmost professionalism, and quality workmanship.



**Per your request, we propose to supply the following to complete the indicated job:** Labor, Materials, Equipment  
**Exclusions:** Testing, Towing, Permits, 3rd Party Inspections, Stake-Out, Removal Or Relocation Of Utilities, Any Other Items As Listed On The Terms And Conditions Page.

Please review the proposal and feel free to call with any questions.



Date: 7/15/2024

Customer: Village of San Leanna

Project: Village of San Leanna

Contact: Dan Villareal

Address: Indian Tree Trail Austin, TX 78748

Address: Indian Tree Trail Austin, TX 78748

Email:

PROPOSAL	Qty	Unit	Unit Price	Total
<b>Asphalt Repairs</b>  Repair <b>404</b> Square Feet excavated up to a depth of <b>2</b> inches (7 Areas) <ul style="list-style-type: none"> <li>Sawcut, demo and haul off damaged pavement in specified areas.</li> <li>Apply tack coat to vertical edges and repave with 2.0" TXDOT Type D Asphalt</li> <li>If the subgrade is deemed unsuitable to pave on we will have to remove the existing subgrade and install additional asphalt at \$120.00 per ton.</li> <li>Includes 1 mobilization, each additional \$5,500.00</li> </ul>	404	Area	\$15.44	\$6,237.95
<b>Crackfill</b>  Crackfill up to <b>10,000</b> linear feet of transverse and lateral asphalt pavement cracking. <ul style="list-style-type: none"> <li>This work is performed by cleaning debris and grass from most of the 1/4" width to 1" width transverse and lateral pavement cracks and sealing most (not all) of them.</li> <li>Cracks under cars and 'alligatored', 'spider cracked' pavement will not be treated.</li> <li>We will only install up to the quantity specified above. Additional crackfill requested over the above linear footage, will be charged at \$.65 per linear foot.</li> <li>Crackfill is pliable and vehicle tires can cause scuffs or blemishes on the surface.</li> <li>Includes River Oaks between Chapel and Lake, Redbud between Circle and River Oaks, and Old Manchaca from FM 1626 to Chapel.</li> </ul>	10000	Crackfill Length	\$0.50	\$5,048.59
<b>TAX STATUS: RESIDENTIAL</b>  This is a residential lump sum project. No sales tax will be charged to you. To perform the scope of described above, ALPHA PAVING WILL PAY ALL SALES TAX FOR MATERIALS, equipment, and services needed.				

TERMS AND CONDITIONS: Alpha Paving Industries LLC will supply all labor, equipment, and materials for the proposed work unless specified above otherwise. This quote is inclusive and based on Alpha Paving performing all items above. Any deviation from the work described above may require a revised bid. Change orders will only be executed upon written orders. We reserve the right to progress bill for work partially completed. Alpha Paving will carry General Liability and Workman's Compensation Insurance. It is the customer's responsibility to notify Alpha Paving of any utilities buried less than 12 inches deep including private utilities and irrigation. Alpha Paving will not be held liable for any damage to such utilities if not notified prior to start of work. Payment made after specified payment terms could result in late fees, accrued interest, and attorney's fees. Retainage is not to be held unless specified by separate contract. This proposal is valid for 30 days.

PROPOSAL ACCEPTANCE: The above prices, specifications, terms, and conditions are accepted. Payment will be made in full NET 30 DAYS after completion of work unless specified otherwise under a separate written agreement. I agree to complete a Project Information Form (next page) prior to scheduling of work.

Subtotal	\$11,286.54
Sales Tax	\$ -
<b>Grand Total</b>	<b>\$11,286.54</b>

Thank you for the opportunity to bid this work for you. Please let me know if you have any questions!

**Robert Salinas**  
 512-968-5915  
[robert@alphapaving.com](mailto:robert@alphapaving.com)

Authorized Signature

Printed Name

Title

Date





**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
4-1-2024 -- 4-30-2024**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$9,324.35	\$75,641.37	\$84,965.72	\$40,034.28	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$3,648.67	\$3,648.67
<b><u>TOTALS:</u></b>		\$9,324.35	\$75,791.37	\$85,115.72	\$54,232.95	\$139,348.67

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
210	WATER OPERATOR	\$2,860.00	\$17,160.00	\$20,020.00	\$14,300.00	\$34,320.00
211	DISTRICT FEES	\$0.00	\$3,257.77	\$3,257.77	\$2,942.23	\$6,200.00
212	MAINTENANCE/REPAIR	\$93.00	\$17,723.48	\$17,816.48	\$32,183.52	\$50,000.00
213	ELECTRICITY	\$530.09	\$3,665.62	\$4,195.71	\$4,804.29	\$9,000.00
214	BOOKKEEPER	\$2,026.62	\$10,335.79	\$12,362.41	\$9,266.26	\$21,628.67
215	BILLING SUPPLIES	\$124.82	\$700.68	\$825.50	\$1,074.50	\$1,900.00
216	METER READER	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,974.93	\$10,317.87	\$12,292.80	\$12,707.20	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$1,500.00	\$1,750.00	\$1,250.00	\$3,000.00
<b>TOTALS:</b>		\$7,859.46	\$64,661.21	\$72,520.67	\$86,828.00	\$159,348.67

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$119,231.30	\$131,398.84
TOTAL REVENUES	\$12,167.54	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$15,124.68	
ARPA EXPENSE	\$0,022.50	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$1,334.37	\$27,381.55
<b>ENDING BALANCE</b>		<b>\$104,017.29</b>
<b>CHECKBOOK BALANCE</b>		<b>\$104,017.29</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$305,495.02
DEPOSITS	\$0.00
INTEREST	\$1,334.37
<b>TOTAL</b>	<b>\$306,829.39</b>
WITHDRAWALS	\$0.00
<b>ENDING BALANCE</b>	<b>\$306,829.39</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
4-1-2024 -- 4-30-2024**

**ROAD IMPROVEMENT FUND 2022**

**REVENUES**

**BUDGET 23-24**

301	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302	TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304	TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,000.00</b>	<b>\$23,000.00</b>

**EXPENSES**

310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	<b><u>MISC</u></b>	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

**REVENUES:**

**CURRENT    YTD TOTAL    DIFFERENCE    BUDGET 23-24**

**MONTH**

501	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502	CLFRF RESERVE FUNDING	\$9,922.50	\$9,922.50	\$18,168.78	\$28,091.28
	<b><u>TOTALS:</u></b>	<b>\$9,922.50</b>	<b>\$9,922.50</b>	<b>\$18,168.78</b>	<b>\$28,091.28</b>

**EXPENSES:**

510	WATER SYSTEM IMPROVEMENTS - NORTH WELL - TBD	\$9,922.50	\$9,922.50	\$3,908.78	\$13,831.28
511	WATER SYSTEM IMPROVEMENTS - SOUTH WELL - TBD	0	\$0.00	\$0.00	0
512	PUBLIC HEALTH / INFRASTRUCTURE	\$0.00	\$0.00	\$14,260.00	\$14,260.00
	<b><u>TOTALS:</u></b>	<b>\$9,922.50</b>	<b>\$9,922.50</b>	<b>\$18,168.78</b>	<b>\$28,091.28</b>

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
RESERVE FOR PROJECTS	\$ -	\$ -
<b>TOTAL ROAD RESERVE</b>	<b>\$ 46,778.79</b>	<b>\$ 46,778.79</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 47,000.00</b>	<b>\$ 47,000.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 28,091.28</b>	<b>\$18,168.78</b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b>\$ 267,856.25</b>	<b>\$ 263,899.11</b>
<b><u>Funds exceeding EOY Anticipated Expenses &amp; Reserves</u></b>	<b>\$ 73,690.13</b>	<b>\$ 65,857.67</b>
<b><u>TOTAL TEXPOOL AND CHECKBOOK</u></b>	<b>\$ 424,726.32</b>	<b>\$410,846.68</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 424,726.32</b>	<b>\$ 410,846.68</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ 73,690.13</b>	<b>\$ 65,857.67</b>

**VILLAGE OF SAN LEANNA  
GENERAL FUND REPORT  
6-1-2024 -- 6-30-2024**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$0.00	\$268,470.18	\$268,470.18	(\$3,470.18)	\$265,000.00
102	FRANCHISE TAXES	\$1,076.14	\$12,581.29	\$13,657.43	\$1,342.57	\$15,000.00
103	INTEREST	\$1,345.67	\$8,782.81	\$10,128.48	(\$5,128.48)	\$5,000.00
104	BUILDING PERMITS	\$0.00	\$1,520.00	\$1,520.00	\$3,480.00	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$24,247.50	\$24,247.50	(\$24,147.50)	\$100.00
107	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>		\$2,421.81	\$315,601.78	\$318,023.59	(\$27,923.59)	\$290,100.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$154.62	\$154.62	\$25,845.38	\$26,000.00
113	CITY ADMINISTRATOR	\$3,155.14	\$28,329.04	\$31,484.18	\$11,763.15	\$43,247.33
114	TML INSURANCE	\$0.00	\$5,423.32	\$5,423.32	\$0.68	\$5,424.00
115	LEGAL	\$0.00	\$5,604.50	\$5,604.50	\$4,395.50	\$10,000.00
116	TAXES	\$0.00	\$4,182.09	\$4,182.09	\$2,389.91	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$5,910.00	\$14,225.46	\$20,135.46	\$12,364.54	\$32,500.00
118	PUBLIC INFORMATION	\$0.00	\$90.02	\$90.02	\$709.98	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$254.76	\$2,031.15	\$2,285.91	\$914.09	\$3,200.00
121	OFFICE EXPENSES	\$312.66	\$5,066.59	\$5,379.25	\$1,620.75	\$7,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$783.50	\$783.50	\$216.50	\$1,000.00
123	APPRAISALS	\$0.00	\$701.74	\$701.74	\$798.26	\$1,500.00
124	BUILDING INSPECTIONS	\$645.00	\$2,355.00	\$3,000.00	\$2,000.00	\$5,000.00
125	MISCELLANEOUS	\$6.48	\$90.15	\$96.63	\$1,403.37	\$1,500.00
126	ARBORIST	\$730.00	\$6,135.00	\$6,865.00	\$6,915.00	\$13,780.00
128	COUNCIL EXPENSES	\$17.50	\$16.24	\$33.74	\$66.26	\$100.00
129	PUBLIC AFFAIRS	\$122.82	\$1,334.71	\$1,457.53	\$1,542.47	\$3,000.00
130	COMMUNITY CENTER	\$182.43	\$1,589.36	\$1,771.79	\$1,228.21	\$3,000.00
131	ENGINEER	\$0.00	\$95.00	\$95.00	\$1,405.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$900.00	\$900.00	\$9,100.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$620.69	\$620.69	\$879.31	\$1,500.00
136	ADVISOR	\$923.50	\$5,322.75	\$6,246.25	\$6,113.75	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$0.00	\$1,960.87	\$1,960.87	\$1,039.13	\$3,000.00

**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
6-1-2024 -- 6-30-2024**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
201	WATER BILLING	\$9,527.40	\$90,720.96	\$100,248.36	\$24,751.64	\$125,000.00
202	WATER TAP FEES	\$0.00	\$5,607.00	\$5,607.00	\$3,993.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$3,648.67	\$3,648.67
<b><u>TOTALS:</u></b>		\$9,527.40	\$96,477.96	\$106,005.36	\$33,343.31	\$151,543.33

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
210	WATER OPERATOR	\$2,860.00	\$22,880.00	\$25,740.00	\$8,580.00	\$34,320.00
211	DISTRICT FEES	\$0.00	\$4,602.95	\$4,602.95	\$1,597.05	\$6,200.00
212	MAINTENANCE/REPAIR	\$53.00	\$26,835.12	\$26,888.12	\$3,111.88	\$30,000.00
213	ELECTRICITY	\$545.57	\$4,669.19	\$5,214.76	\$3,785.24	\$9,000.00
214	BOOKKEEPER	\$1,577.58	\$14,164.51	\$15,742.09	\$5,886.58	\$21,628.67
215	BILLING SUPPLIES	\$125.47	\$1,015.50	\$1,140.97	\$759.03	\$1,900.00
216	METER READER	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,687.48	\$14,193.68	\$15,881.16	\$9,118.84	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$2,000.00	\$2,250.00	\$750.00	\$3,000.00
<b>TOTALS:</b>		\$7,099.10	\$90,360.95	\$97,460.05	\$41,888.62	\$139,348.67

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$81,496.03	\$93,445.24
TOTAL REVENUES	\$11,949.21	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$19,359.39	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$1,345.67	\$20,705.04
<b>ENDING BALANCE</b>		<b>\$72,740.18</b>
<b>CHECKBOOK BALANCE</b>		<b>\$72,740.18</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$308,214.73
DEPOSITS	\$0.00
INTEREST	\$1,345.67
<b>TOTAL</b>	<b>\$309,560.40</b>
WITHDRAWALS	\$0.00
<b>ENDING BALANCE</b>	<b>\$309,560.40</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
6-1-2024 -- 6-30-2024**

**ROAD IMPROVEMENT FUND 2022**

<u>REVENUES</u>	<u>BUDGET 23-24</u>			
301 CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302 TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303 CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304 TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,000.00</b>	<b>\$23,000.00</b>
<b>EXPENSES</b>				
310 ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311 <b><u>MISC</u></b>	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 23-24</u>
501 CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502 CLFRF RESERVE FUNDING	\$0.00	\$18,170.00	\$9,921.28	\$28,091.28
<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$18,170.00</b>	<b>\$9,921.28</b>	<b>\$28,091.28</b>
<b><u>EXPENSES:</u></b>				
510 WATER SYSTEM IMPROVEMENTS - NORTH WELL - TBD	\$0.00	\$13,230.00	\$601.28	\$13,831.28
511 WATER SYSTEM IMPROVEMENTS - SOUTH WELL - TBD	\$0.00	\$0.00	\$0.00	0
512 PUBLIC HEALTH / INFRASTRUCTURE	\$0.00	\$4,940.00	\$9,320.00	\$14,260.00
<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$18,170.00</b>	<b>\$9,921.28</b>	<b>\$28,091.28</b>

**HAZARD MITIGATION GRANT PROGRAM (HMGP) - GENERATOR**

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 23-24</u>
601 HAZARD MITIGATION GRANT FUNDING	\$0.00	\$0.00	\$0.00	\$139,426.20
602 LOCAL (10%) SHARE FUNDING - RESERVE	\$0.00	\$0.00	\$15,491.80	\$15,491.80
<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,491.80</b>	<b>\$154,918.00</b>
<b><u>EXPENSES:</u></b>				
610 GENERATOR PROJECT	\$0.00	\$0.00	\$154,918.00	\$154,918.00
<b><u>TOTALS:</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$154,918.00</b>	<b>\$154,918.00</b>

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
RESERVE FOR PROJECTS	\$ -	\$ -
<b>TOTAL ROAD RESERVE</b>	<b>\$ 46,778.79</b>	<b>\$ 46,778.79</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 47,000.00</b>	<b>\$ 47,000.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 9,921.28</b>	<b>\$9,921.28</b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b>\$ 251,010.69</b>	<b>\$ 243,600.51</b>
<b><u>Funds exceeding EOY Anticipated Expenses &amp; Reserves</u></b>	<b>\$ 78,351.44</b>	<b>\$ 102,800.65</b>
<b><u>TOTAL TEXPOOL AND CHECKBOOK</u></b>	<b>\$ 389,710.76</b>	<b>\$382,300.58</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 389,710.76</b>	<b>\$ 382,300.58</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ 78,351.44</b>	<b>\$ 102,800.65</b>