

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, February 21, 2019
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Elaine Voeltz, Danny Villarreal, Charlie Burks, Mary Wright

Danny Villarreal moved to approve minutes of Regular B of A Meeting on January 17, 2019; seconded; Charlie Burks motion carried with a vote of 5 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

Dane Avery was not present at the meeting. Charlie Burks reported that it had been a quiet month in the Village regarding trees.

Rebecca Howe reported that she spoke to Mr. Avery and he stated that things had been quiet in the Village regarding trees and that they had also requested tree trimming by PEC around the security light at Sleepy Hollow Rd and FM 1626.

C. ITEMS SCHEDULED FOR ACTION

1. Don Allman, CPA, presented the audit report for FY 2017-2018, noting a net worth of \$1,665,576, with an increase in net assets of \$9,000 since the previous year. Mr Allman noted a decrease in funds from Capital Metro and franchise fees accounted for a \$19,874 decrease in net position from the previous year.

Mayor Quirk inquired about what could be done to improve internal control. Mr. Allman stated that nothing short of hiring 2-5 more employees would provide internal control, noting that the best practice would be for council to stay as involved as possible in financial affairs on a daily basis.

Charlie Burks moved to approve the audit report for FY 2017-2018; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.

2. Mayor Quirk reviewed the proposed Ordinance No. 19-001 for the purpose of regulating the construction of any driveway or road connecting private property to public streets. Charlie Burks asked for clarification on resurfacing existing driveways and on the requirement of an upright curb between any two driveway openings on the same property (Section 2, C, 5). Council agreed that maintenance of pre-existing points of access by private driveways would not be subject to permitting unless they established a new point of access and that the curb issue should be addressed by the Village Attorney. Elaine Voeltz moved to adopt Ordinance No. 19-001 pending amendment or removal of the requirement in Section 2, C, 5 of the construction of an upright curb between any two driveway openings on the same property, as

advised and approved by the Village Attorney; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

3. Rebecca Howe gave a brief update on the status of the nuisance complaint at 527 Leanna Oaks Loop. No action was required at the time as Ms. Howe was still in the process of establishing a connection with a neighboring municipal court or a Judge to preside over the case.
4. Danny Villarreal moved to purchase an 8 x 8 brick (to read “Village of San Leanna Established 1970”) on behalf of the Village of San Leanna for the Menchaca Elementary School’s “Magnify Menchaca Project”; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.
5. Elaine Voeltz moved to select May 18, 2019 as the Spring Clean-up Day provided by Waste Connections; Danny Villarreal seconded; motion carried with a vote of 5 in favor - 0 opposed.
6. Elaine Voeltz moved to approve the financial report for January 2019; Charlie Burks seconded; motion carried with a vote of 5 in favor - 0 opposed.

D. ITEMS FOR DISCUSSION

1. Rebecca Howe reported that there had been some unforeseen delays in finalizing amendments for consideration by council, stating that one more month of discussion on the matter was needed and that consideration of adoption of the amendments to Zoning Ordinance No. 13-001 would need to be pushed to the April 2019 meeting if possible.

E. REPORTS AND INFORMATION

1. Mayor’s Report: Mayor Quirk reported a quiet month in the Village

Linda Barrett reported that she had issued two Certificates of Occupancy at 820 Indian Trail Rd and 11600 Circle Dr as well as two new permits at 501 Hacienda Dr. Mrs. Barrett also reported on existing building permits in place at 504 Leanna Oaks Loop, 11410 Circle Dr, 612 Old Manchaca.

Mrs. Barrett reported that there would a variance request in March for a 11400 & 11402 Chapel Ln.

2. Administrative: Village Administrator, Rebecca Howe, gave an update on the upcoming election, stating that there was only one candidate for the mayor’s seat and four candidates for the two aldermen seats. Ms. Howe reported that she was still attempting to gain clarity from Capital Metro on 2018-2019 funding and that she would be completing the Texas Tier 2 report and meeting with Linda Barrett and Kathleen Lessing to help out with the Zoning Amendment project in the coming month.

Southwest Engineers and DNZ Landscaping returned the bids for the Leanna Oaks Loop/Old Manchaca Rd projects but they were not received in time to be considered on the February

meeting. Ms. Howe and council noted that the quote on the Old Manchaca Rd portion of the project was much higher than anticipated.

3. Roads: Danny Villarreal reported that the roads were looking pretty good in the Village but noted a couple of developing potholes. Mr. Villarreal reported that he would be looking at follow up quotes from the county to fill holes as well as quotes on speed humps.
4. Public Affairs: Helen Rockenbaugh reported that a digital newsletter would be going out with election information, voter registration information, and the spring clean up date.
5. Public Safety: Elaine Voeltz reported on SpotCrime reports of welfare checks and an attempted suicide in the Village of San Leanna.

Mayor Quirk reported on the passing of a long-time resident on Hacienda Dr.

6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 5.4 ft. since the previous month, to a level of 39.3 ft.

Council briefly discussed the water odor issue in the City of Austin.

7. Environmental: Charlie Burks reported that the trees in the Village were doing well. Mr. Burks reported that edging had been placed around the gazebo for a path and that there would be a few deer resistant plants installed. Mr. Burks also reported that he was working with PEC to have electricity installed at the park as well.

Council briefly discussed ADA compliance and pet walking amenities at the park.

Council briefly discussed problems with Waste Connections and requested information from Rebecca Howe regarding the existing contract.

F. CITIZENS' COMMUNICATION (cont'd)

2. A San Leanna resident addressed council regarding a dangerous dog and related dog attack on Leanna Oaks Loop as well as the ongoing issue surrounding loose dogs and dogs off lead in the Village of San Leanna. Council discussed the report filed with the Travis County Sheriff's Department regarding the attack and actions that could be taken through Village Ordinances.

Council requested that an official letter be sent to the owner of the dog outlining the nature of the violation to the Village's Zoning Ordinance.

G. ADJOURNMENT

Elaine Voeltz moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned at 7:58 p.m.