

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, April 18, 2019

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Elaine Voeltz, Danny Villarreal, Mary Wright

Helen Rockenbaugh and Charlie Burks were absent.

Elaine Voeltz moved to approve minutes of Regular B of A Meeting on March 21, 2019; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Dane Avery reported a quiet several months for the trees in the Village of San Leanna noting that there had been plenty of rain and the trees were in good condition. Mr. Avery reported that a storm had caused the loss of one street tree near the north end of the cemetery.
2. Jim Payne addressed the council regarding concerns over funding from Capital Metro for the 2019 fiscal year. Mr. Payne requested that the council and city administrator stay on top of correspondence with Capital Metro to obtain an explanation and clarification of a letter received from Capital Metro stating that the Village of San Leanna would not receive Build Central Texas program funding for FY 2019. Mr. Payne suggested that a letter be sent from the Village Attorney if Capital Metro remained unresponsive.
3. A prospective home buyer in attendance inquired about building permits and was given contact information for the Village Zoning Administrator, Linda Barrett.

C. ITEMS SCHEDULED FOR ACTION

1. Danny Villarreal moved to appoint James Payne as election judge for the May 4th General Election with Charles Rockenbaugh as alternate election judge and Elizabeth Korts serving as an election clerk with counting duties; Elaine Voeltz seconded; motion carried with a vote of 3 in favor – 0 opposed.
2. Elaine Voeltz moved to appoint James Payne, Charles Rockenbaugh, and Elizabeth Korts to serve as the early voting ballot board; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.
3. Council drew names of candidates to establish the order of names on the ballot for the May 4th General Election.

Elaine Voeltz moved to approve the order of names on the ballot for the two alderperson positions as follows: Rebecca Mullan, Sheri Steinmetz, Jay Nolan, Mary G Wright. Molly

Quirk was running unopposed for the position of Mayor; Mary Wright seconded; motion carried with a vote of 3 in favor - 0 opposed.

4. Danny Villarreal moved to approve the proposed schedule for early voting as follows: April 22-24, 2019 from 1-4 pm, April 25-26, 2019 from 7 am – 7 pm, and April 29-30, 2019 from 1-4 pm; Elaine Voeltz seconded; motion carried with a vote of 3 in favor - 0 opposed.
5. After a short discussion, Elaine Voeltz moved to approve, by Resolution No 19-001, Travis County Appraisal District's real estate acquisition of 850 E. Anderson Lane for additional office workspace; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.
6. Danny Villarreal presented two different options for the proposed installation of speed humps on Sunset Dr – a paved option and a plastic, screw-in option. Council discussed whether or not all affected residents had weighed in on the speed humps and the exact placement of the speed humps.

Mr. Villarreal also presented a quote for crack sealing and pot hole filling but expressed that Travis County may be able to offer a more competitive quote.

After a bit of discussion, council decided to revisit the conversation the following month when a competing quote and more details could be considered. Council agreed that the existing speed humps throughout the Village should be repainted as soon as possible.

7. Major Quirk inquired about the flood prevention projects and Danny Villarreal updated council that DNZ Landscaping was putting the pending projects on the schedule as soon as possible. Rebecca Howe noted that there were two “out of the ordinary” expenses on the financial report which were the purchase of a second fireproof filing cabinet and locksmith services for the Community Center door due to a recent lock-out. Danny Villarreal moved to approve the March 2019 financial report; Elaine Voeltz seconded; motion carried with a vote of 3 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

1. There were no updates regarding possible amendments to Zoning Ordinance No. 13-001.

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk presented the idea of possibly making the Zoning Administrator position a paid position in the next budget cycle because the work load around building permits and zoning issues had increased significantly. Mayor Quirk also updated council on an email from Monte Akers regarding upcoming legislation that may effect smaller cities noting that she would be taking a closer look to identify any action that might be needed from the Village of San Leanna.

Linda Barrett reported on existing building permits in place at 501 Hacienda, 504 Leanna Oaks Loop, 11306 Circle Dr, and 11410 Circle Dr, as well as two new upcoming single-family homes on Sleepy Hollow Rd.

2. Administrative: Village Administrator, Rebecca Howe, gave a new update on the upcoming election and informed council that Judge Beth Smith had agreed to serve as judge in a municipal court for the Village of San Leanna. Jim Payne mentioned that the Justice of Peace Court could most likely be utilized as well.
3. Roads: Danny Villarreal stated that most of what he needed to report had been covered under the action item regarding roads.
4. Public Affairs: Helen Rockenbaugh was not present to report on public affairs but Mayor Quirk mentioned the upcoming Spring Fling event.

Mary Wright and Mayor Quirk also briefly discussed that the Manchaca Volunteer Fire Department's 50th anniversary party had been moved from early June to September 7th.

5. Public Safety: Elaine Voeltz reported on one instance of a false alarm related to a dog jumping through a window on Circle Dr.

Linda Barrett noted that, during the meeting, she had received a text from a resident regarding a dog attack on Leanna Oaks Loop. The incident had been reported to the Travis County Sheriff's Department.

6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 2.8 ft. since the previous month, to a level of 44.3 ft. Mrs Wright reported that the service pump was still being repaired and the cost would be between \$5100-6000.
7. Environmental: Charlie Burks was not present to report on environmental affairs.

G. ADJOURNMENT

Elaine Voeltz moved to adjourn the meeting; Danny Villarreal seconded; meeting adjourned at 7:52 p.m.