

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting & Public Hearing  
Thursday, January 16, 2020  
7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Mary Wright, Charlie Burks

Danny Villarreal was absent.

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on November, 2019 as written; Becky Mullan seconded; motion carried with a vote of 4 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Dane Avery was not present.

**C. PUBLIC HEARING**

1. Zoning Committee chair, Don Nyland, briefly updated council regard a variance request and reported that the Zoning Committee moved to recommend approval of the request for a variance to Zoning Ordinance No. 13-001 allowing the extension of an existing single-family residence along the current foundation line, within 10 feet of the lot line, at 601 Redbud Trail.
2. There was no citizen comment.

**D. ITEMS SCHEDULED FOR ACTION**

1. Charlie Burks moved to approve request for a variance to Zoning Ordinance No. 13-001 allowing the extension of an existing single-family residence along the current foundation line, within 10 feet of the lot line, at 601 Redbud Trail.; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
2. Charlie Burks moved to approve the short form subdivision which re-plats Lot 2, Block A, James E. Payne Subdivision.; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Helen Rockenbaugh moved to call for the May 2<sup>nd</sup> General Election; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed
4. Mayor Quirk updated council on recent meetings with the Small Cities group at Capital Metro. After some discussion, Charlie Burks moved to table discussion of action pertaining to Capital Metro Build Texas Cities Program funding and sales tax in the Village of San

Leanna until later in the summer; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed

5. Rebecca Howe reported that there had been no substantial changes aside from dates of updated flood maps in the Flood Damage Prevention Ordinance. Helen Rockenbaugh moved to approve the proposed Flood Damage Prevention Ordinance No. 20-001; Becky Mullan seconded; motion carried with a vote of 4 in favor – 0 opposed.
6. Rebecca Howe updated council on the status of Zoning Ordinance complaints discussed during November 2019 meeting at 504 Leanna Oaks Loop, 504 W FM 1626, and 820 Indian Tree Trail. Activities in violation of the Zoning Ordinance had decreased significantly at 504 Leanna Oaks Loop and 820 Indian Tree Trail and council took no further action pending further observation of violations. The complaint at 504 FM 1626 was escalated to a municipal court complaint.
7. Charlie Burks moved to approve the November 2019 financial report; Becky Mullan seconded; motion carried with a vote of 4 in favor – 0 opposed.
8. Charlie Burks moved to approve the December 2019 financial report; Becky Mullan seconded; motion carried with a vote of 4 in favor – 0 opposed.

#### **E. ITEMS FOR DISCUSSION**

1. Council heard from property owner, Hector Archiega, regarding drainage issues on his property where there is a new home construction taking place. There was discussion regarding options ranging from granting an easement or license for use of the right of way to selling a portion of the right of way to Mr. Archiega. Mr. Archiega expressed desire to install drainage infrastructure to his property and the large right of way and in buying a portion of the right of way if council decided to go that route.
2. There was a brief discussion pertaining to the potential zoning classification and development of land with access to South 1st and Wayne Riddell Loop. The builders had submitted new plans that proposed to keep Wayne Riddell Loop disconnected at the west side of the apartment complex but the City of Austin would still need to accept those plans.

#### **F. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on current events in the Village including the purchase of a portion of the Dowell Ranch to a developer. There was discussion of possibilities of annexation and the future of road improvements on FM 1626. There was discussion of the prospect of changing mailing addresses to Village of San Leanna rather than Austin and Manchaca. It was determined that a survey would be sent and an inquiry would be made with the postal service.

Linda Barrett reported on a certificates of occupancy for 11410 Circle Dr and 603 Old Manchaca Rd and a new permit at 11410 Circle Dr for a new deck as well as existing permits at 500 River Oaks Dr, 11300 Lake Dr, 11901 Sleepy Hollow, 11907 Sleepy Hollow, 501 Hacienda, and 11306 Circle Dr.

2. Administrative: Village Administrator, Rebecca Howe, reported she had been speaking to a representative from Texas Disposal System and that they would be presenting a proposal before August. Ms. Howe also reported that she was looking into less expensive credit card processors and working on reports and the audit box.
3. Roads: Danny Villarreal was not present. Rebecca Howe reported that Mr. Villarreal was to complete his first quarter assessment and would be discussing the roads and some speed bump requests in February.
4. Public Affairs: Helen Rockenbaugh reported on a successful Pancakes with Santa event and there was a discussion of plans for the 50<sup>th</sup> Anniversary Celebration.

Mary Wright reported on a spring party at the Fire Station in April.

5. Public Safety: Becky Mullan discussed inviting press to the 50<sup>th</sup> Anniversary Celebration and suggested finding past interviews to play at the celebration. Ms. Mullan discussed restarting a neighborhood watch program as well as an assault and a few thefts within the Village. Council discussed recent car break ins.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 15.8 ft. since the previous month, to a level of 100ft. There was no burn ban in affect.
7. Environmental: Charlie Burks reported on a quiet month in the Village for trees and parks.

#### **G. ADJOURNMENT**

Charlie Burks moved to adjourn the meeting; Becky Mullan seconded; meeting adjourned at 8:31 p.m.