

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting and Public Hearing
Thursday, March 21, 2019
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Elaine Voeltz, Danny Villarreal, Charlie Burks, Mary Wright

Charlie Burks moved to approve minutes of Regular B of A Meeting on February 21, 2019; Elaine Voeltz seconded; motion carried with a vote of 5 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

Dane Avery was not present at the meeting. Charlie Burks reported that it had been a quiet month in the Village regarding trees and that there had been adequate rain.

C. PUBLIC HEARING

1. Mayor Quirk opened the public hearing and council heard information concerning request for a variance to Zoning Ordinance No. 13-001 allowing an existing driveway to remain within 10 feet of a property line, straddling the side property line separating the two lots at 11402 Chapel Ln. (Lot 116) and 11400 Chapel Ln. (Lot 117), contingent upon the granting of an easement on Lot 117 accommodating the variance for any potential future property owners of 11400 Chapel Ln.

Donald Nyland reported that the Zoning Committee recommended that the council approve the request for the variance at 11402 and 11400 Chapel Ln. Rebecca Howe explained some of the specifics of situation noting that the Village Attorney, Monte Akers, had stated that if the variance and the easement were granted then they would convey if either property was sold in the future.

Mayor Quirk resumed the

C. ITEMS SCHEDULED FOR ACTION

1. Helen Rockenbaugh moved to approve the request for a variance to Zoning Ordinance No. 13-001 allowing an existing driveway to remain within 10 feet of a property line, straddling the side property line separating the two lots at 11402 Chapel Ln. (Lot 116) and 11400 Chapel Ln. (Lot 117), contingent upon the granting of an easement on Lot 117 accommodating the variance for any potential future property owners of 11400 Chapel Ln.; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Danny Villarreal presented information about the bids from DNZ Landscaping the drainage improvement plans on Leanna Oaks Loop and Old Manchaca Rd. Todd Danz from DNZ Landscaping explained the line items in the quotes and answered questions for council.

Danny Villarreal moved to approve the bid from DNZ Landscaping for previously approved drainage improvement plans on Leanna Oaks Loop and Old Manchaca Rd.; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

3. Rebecca Howe gave a brief overview of the proposed application form for driveway permits through Ordinance No. 19-001. Elaine Voeltz moved to approve the application form for driveway permits through Ordinance No. 19-001; Danny Villarreal seconded; motion carried with a vote of 5 in favor - 0 opposed.

No action was taken regarding permit fees at the March 2019 meeting.

4. Charlie Burks moved to approve the financial report for February 2019; Danny Villarreal seconded; motion carried with a vote of 5 in favor - 0 opposed.

D. ITEMS FOR DISCUSSION

1. There were not updates regarding possible amendments to Zoning Ordinance No. 13-001.

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported that the Village of San Leanna 50-year anniversary was coming up. Mayor Quirk and council discussed forming a committee to plan some special events and budget items to celebrate the anniversary.

Linda Barrett was not present to report on zoning issues. Mayor Quirk reported that Mrs. Barrett had issued a Certificate of Occupancy at 612 Old Manchaca Rd as well as a new permit at 11306 Circle Dr. There were existing building permits in place at 501 Hacienda, 504 Leanna Oaks Loop, and 11410 Circle Dr.

2. Administrative: Village Administrator, Rebecca Howe, gave an update on the upcoming election and that she was still in the process of arranging a municipal court for the Village of San Leanna.

Council asked that Ms. Howe look into sending a letter to the property owner regarding the Nuisance Complaint at 527 Leanna Oaks Loop.

Ms. Howe reported on a new CDBG program available to residents of San Leanna for financial planning and aide, as well as the upcoming permanent closure of Old San Antonio Rd at IH-35.

3. Roads: Danny Villarreal reported that he was on top of developing potholes through the Village. Mr. Villarreal reported that he was still in the process of collecting quotes on new speed humps and painting existing speed humps.
4. Public Affairs: Helen Rockenbaugh reported that she would look into dates for a Spring event and relayed a resident request for an off-leash dog park somewhere in the Village.

5. Public Safety: Elaine Voeltz reported on SpotCrime reports of an internet crime and a fire department assist call in the Village of San Leanna.

Mayor Quirk and Mary Wright reported on the upcoming 50-year anniversary party of the Manchaca Volunteer Fire Department on June 1st.

Mrs. Voeltz reported that she would like to volunteer for the Financial Committee once her term on the Board of Aldermen was over in May.

6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 2.2 ft. since the previous month, to a level of 41.5 ft. Mrs. Wright reported that a service line had been replaced on Bluebonnet and that the main well pump was being serviced for a leak.
7. Environmental: Charlie Burks reported that the walkway had been installed at the park as well as a dog watering station and some plants. Council briefly discussed options for electricity in the park and some repairs and maintenance to the Community Center.

G. ADJOURNMENT

Elaine Voeltz moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned at 8:19 p.m.