

THE VILLAGE OF SAN LEANNA
AGENDA

Regular Board of Aldermen Public Meeting
Thursday, July 16, 2020
7:00 p.m. – Video Conference Call

MEETING PARTICIPATION DETAILS:

Topic: Regular Meeting – Board of Aldermen – July 2020
Time: July 16, 2020 7:00 PM Central Time

<https://zoom.us/join>

Meeting number (access code): 569 550 2741

Meeting password: 072020

Dial in by phone: 1-346-248-7799

Meeting number (access code): 569 550 2741

Meeting password: 072020

A. MEETING CALLED TO ORDER

Roll call

Approval of minutes: Regular B of A Meeting June 18, 2020

B. CITIZENS' COMMUNICATION

1. Citizen Communication

C. ITEMS SCHEDULED FOR ACTION

1. Consideration of driveway application for 11300 Lake Dr.
2. Discussion of Waste Connections Franchise Agreement and possible consideration of extension of the Franchise Agreement for Municipal Waste Management Service in the Village of San Leanna by Waste Connections.
3. Discussion of Village of San Leanna drainage projects and consideration to obtain drainage project plans for the 2020-2021 fiscal year, including engineer opinions on drainage complaints at 11808 Sleepy Hollow, 11517 Hunting Creek, and 12108 Bluebonnet Ln.
4. Consideration of action regarding unpermitted construction of carport within 10' of the rear lot line at 11903 Sleepy Hollow Ln.
5. Discussion related to and in consideration of Resolution No 20-003 stating the Board of Aldermen of the Village of San Leanna's commitment to stand against social injustice and racial inequality.
6. Review and approve financial report for June 2020.
7. Review and approve corrected financial report for April 2020.

D. ITEMS FOR DISCUSSION

1. Discussion of progress on amendments to Zoning Ordinance No. 13-001.
2. Discussion pertaining to COVID-19/Coronavirus updates.
3. Discussion of preliminary proposals for the budget and tax rate for FY 2020-2021.

E. REPORTS AND INFORMATION

1. **Mayor's Report**..... Updates re: meeting/symposium attendance
2. **Zoning Report**..... Certificate of Occupancy: 11906 Bluebonnet Ln – bathroom remodel
Active Building permits: 500 River Oaks Dr – inground pool, 12016 Sleepy Hollow – cabana, 715 River Oaks Dr – New Home, 11511 Hunting Creek – pool, 500 River Oaks Dr – accessory building, 11300 Lake Dr – new home, 11306 Circle Dr – electricity added to accessory building
3. **Administrative Report**... surveys/reports, admin updates, municipal complaint status (504 FM 1626)

- 4. **Roads**..... Current road maintenance needs, road improvement projects, street signs, speed humps
- 5. **Public Affairs**..... newsletter, Community events
- 6. **Public Safety**..... Neighborhood Watch, NNO, public safety information, street lights
- 7. **Water**..... Water system info, drought status, Burn Ban info
- 8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles, drainage info, flood prevention

F. ADJOURNMENT

**** ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION
MAY HAVE ACTION TAKEN ****

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted_____ July 13, 2020

Rebecca Howe, Village Administrator

THE VILLAGE OF SAN LEANNA
MINUTES
Regular Board of Aldermen Public Meeting
Thursday, June 18, 2020
7:00 p.m. – Video Conference Meeting

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Charlie Burks, Mary Wright

Danny Villarreal was absent.

Charlie Burks moved to approve minutes of Regular B of A Meeting on May 21, 2020 as written; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

Charlie Burks moved to approve minutes of Special B of A Meeting on June 8, 2020 as written; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Elizabeth Hinson addressed council regarding Black Lives Matters and suggested that a gesture be made by the Village of San Leanna in solidarity with the movement.

C. ITEMS SCHEDULED FOR ACTION

1. City Administrator, Rebecca Howe, read the Statement of Elected Officials and the Oath of Office for the instatement of Charlie Burks and Helen Rockenbaugh as Alderpersons. Charlie Burks and Helen Rockenbaugh both the Statement of Elected Officials and the Oath of Office.

Danny Villarreal was not on the video conference to be installed. Rebecca Howe stated that she would administer Mr. Villarreal's Statement of Elected Officials and the Oath of Office at a later date and that she would also contact Charlie Burks and Helen Rockenbaugh after the meeting to obtain signatures for notarization.

2. Helen Rockenbaugh nominated and moved to appoint Charlie Burks as Mayor Pro Tem; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

City Administrator, Rebecca Howe, installed Charlie Burks as Mayor Pro Tem.

3. Rebecca Howe gave a brief overview of the Travis County Community Development Block Grant Program which allows Village of San Leanna residents to participate in a home repair grant program through CDBG and Meal on Wheels, as well as other CDBG programs. Charlie Burks moved to approve the CDBG Urban County Cooperation Agreement extension for FY 2021-2023; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor- 0 opposed.
4. Council discussed the proposal from Texas Disposal Systems for waste collection and disposal services. Doug Smith from Texas Disposal Systems answered questions about

availability of services such as composting and limits on additional bags for weekly pick up. Rebecca Howe stated that the current contracted for waste disposal services through Waste Connections was due to renew for a five-year term on August 1, 2020 and that the 180-day notification window for termination of the renewal had passed. Citing previous issues with Waste Connections and improved rates offered through Texas Disposal Systems, Council determined it was in the Village's best interest to request a shorter term for the renewal of the Waste Connections contract. Helen Rockenbaugh moved to table the Texas Disposal Systems proposal until the following month; Charlie Burks seconded; motion carried with a vote of 4 in favor- 0 opposed.

5. Council briefly discussed the CRF Funding under the CARES Act. The Village of San Leanna did not have relevant reimbursable expenses at the time of the meeting. Charlie Burks moved to approve the Travis County Interlocal Agreement for Administration of CRF Funding under the CARES Act; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
6. Rebecca Howe noted that there would be an amended financial report for April 2020 presented in July to correct for a 5-cent discrepancy in the checkbook ledger due to a transcription error. Charlie Burks moved to approve the financial report for May 2020 as written; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed

E. ITEMS FOR DISCUSSION

1. Rebecca Howe reported that there had not been much progress on the Zoning Amendments and noted that she would be added a change to reference the new Driveway Ordinance No. 19-001.
2. Mayor Quirk reported on current State and County COVID-19 guidelines regarding cities being allowed to require masks in public buildings.
3. Mayor Quirk addressed council about the need for alderpersons to begin assembling proposals for the 2020-2021 budget cycle. Council discussed progress on drainage projects that were approved for the 2019-2020 fiscal year. Rebecca Howe reported on projected appraisal numbers from Travis County.

F. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported that she had been involved with much conversation regarding Small Cities issues including CARES Act Funding and COVID19 information. Mayor Quirk reported that she and the City Administrator would be following up with Capital Metro about BTC Funding when information was available from the Comptroller's office regarding relevant sales tax revenue numbers.

Linda Barrett reported there were new permits at 500 River Oaks Dr, 11906 Bluebonnet Ln, and 12016 Sleepy Hollow. and active permits at 715 River Oaks, 500 River Oaks Dr, 11300 Lake Dr, 501 Hacienda, 11511 Hunting Creek Ln, and 11410 Circle Dr. Mrs. Barrett reported that there were many upcoming projects.

2. Administrative: Village Administrator, Rebecca Howe, gave an update on administrative activities such as the status of the Wayne Riddell Loop, Travis County THRIVE for small businesses, the Consumer Confidence Report regarding Water, and a zoning complaint on Sleepy Hollow Rd. Two bee hives were removed from meter boxes in the Village.
3. Public Affairs: Helen Rockenbaugh reported that she was having a procedure but stated that if someone wanted to handle the details, an ice cream truck could be arranged for July 4th. Mayor Quirk and Linda Barrett volunteered to handle arranging the ice cream truck.
4. Roads: Danny Villarreal joined the call, having been delayed by a meeting. Mr. Villarreal reported that the roads were in pretty good condition and discussed the delays with drainage projects and the status of the speedbumps going in on Sunset Dr and San Leanna Dr.
5. Public Safety: Becky Mullan reported a quiet month for Public Safety with only one report and inquired about processes to have a vacant lot mowed. All street lights looked good. Mrs. Mullan expressed concern over an increase in traffic and a decrease in adherence to speed limits and stop signs.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 16.4 ft since the previous month, to a level of 94 ft. The burn ban was off and the water system was running smoothly. A service line was replaced on Hunting Creek Ln. Council discussed complaints regarding a chlorine smell in the Village water.
7. Environmental: Charlie Burks reported that he was still looking for ideas for kid friendly improvements to the parks and would be reviewing quotes for tree planting and trimming.

G. ADJOURNMENT

Danny Villarreal moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned at 8:17 p.m.



DRIVEWAY PERMIT APPLICATION

Village of San Leanna

P.O. Box 1107 • Manchaca, TX 78652 • (512) 280-3898 • Fax (512) 280-3898

(Please Print or Type)

Owner Information

Owner's Name: Hector Arechiga Phone Number: 512-579-6400
Mailing Address: 11300 Lake Dr Austin TX 78748
Email: Harechiga23@gmail.com Fax Number: _____

Contractor Information

Contractor: Muniz Concrete & Contracting Phone Number: 512-848-0054
Mailing Address: PO Box 6596 Austin TX 78762
Email: rvdy@munizcontracting.com Fax Number: 512-389-1446

Project Information

Project Address: 11300 Lake Dr Austin TX 78748
Legal Description (subdivision, lot, block): Lot #127
Property Use: Residential Housing
Estimated Start Date: 07/14/2020 Estimated Finish Date: 07/15/2020

Driveway Type (Check One) ☒ Private Access (single or two family residential)
☐ Public Access (commercial, multi-family)

Circle One: New Driveway Additional Driveway

Submittal Requirements

1. Completed application and any associated fees.
2. Driveways proposed on state roads are subject to driveway permit requirements from the Texas Department of Transportation.

3. Please submit two (2) copies of a scaled drawing showing the following:

- Name of street driveway will access
- Location of proposed driveway
- Width of proposed driveway
- Distances from driveway to property lines (min. 10')
- Type of pavement surface to be used
- Curb radius on driveway entrance (curb exists on connecting street)
- Location of streets/driveways within 100 ft.
- Existing or proposed sidewalks
- Type and size of proposed drainage culvert
- Location of existing inlets (min. 10' from proposed driveway)
- Location of utilities and/or utility easements
- Location of trees
- Any special site conditions
- Other information as needed to complete review

APPLICATIONS WILL BE REVIEWED BY THE VILLAGE ENGINEER AND CONSIDERED BY
THE VILLAGE OF SAN LEANNA'S BOARD OF ALDERMEN IN ACCORDANCE WITH
ORDINANCE NO. 19-001.

IT IS THE APPLICANT'S RESPONSIBILITY TO CONTACT ALL UTILITY COMPANIES FOR THE
LOCATION OF UNDERGROUND UTILITIES. THE APPLICANT IS RESPONSIBLE FOR ANY DAMAGE
TO EXISTING UTILITIES.

APPLICATION FOR DRIVEWAY MUST BE MADE AT LEAST 5 DAYS (120 HOURS) PRIOR TO THE
NEXT COUNCIL MEETING TO ALLOW FOR ENGINEER REVIEW.

THE DRIVEWAY PERMIT EXPIRES 60 DAYS AFTER ISSUANCE.

Applicant's Signature: *Debra Anabrig*

Date: 7-9-2020

Office Use Only

Date Submitted: _____

Application Approved By: _____ Date: _____

Comments: _____

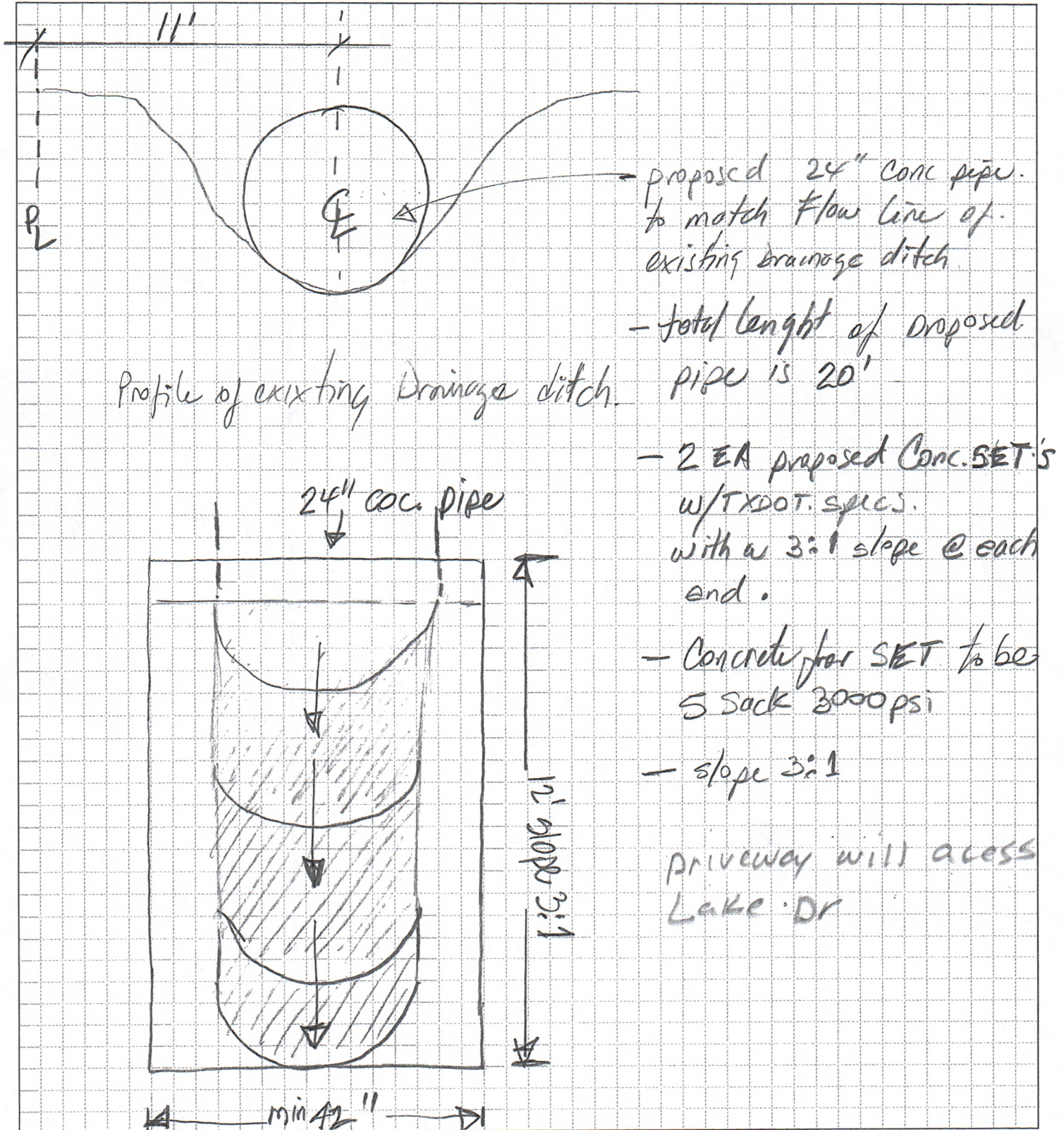
MUÑIZ

CONCRETE & CONTRACTING INC

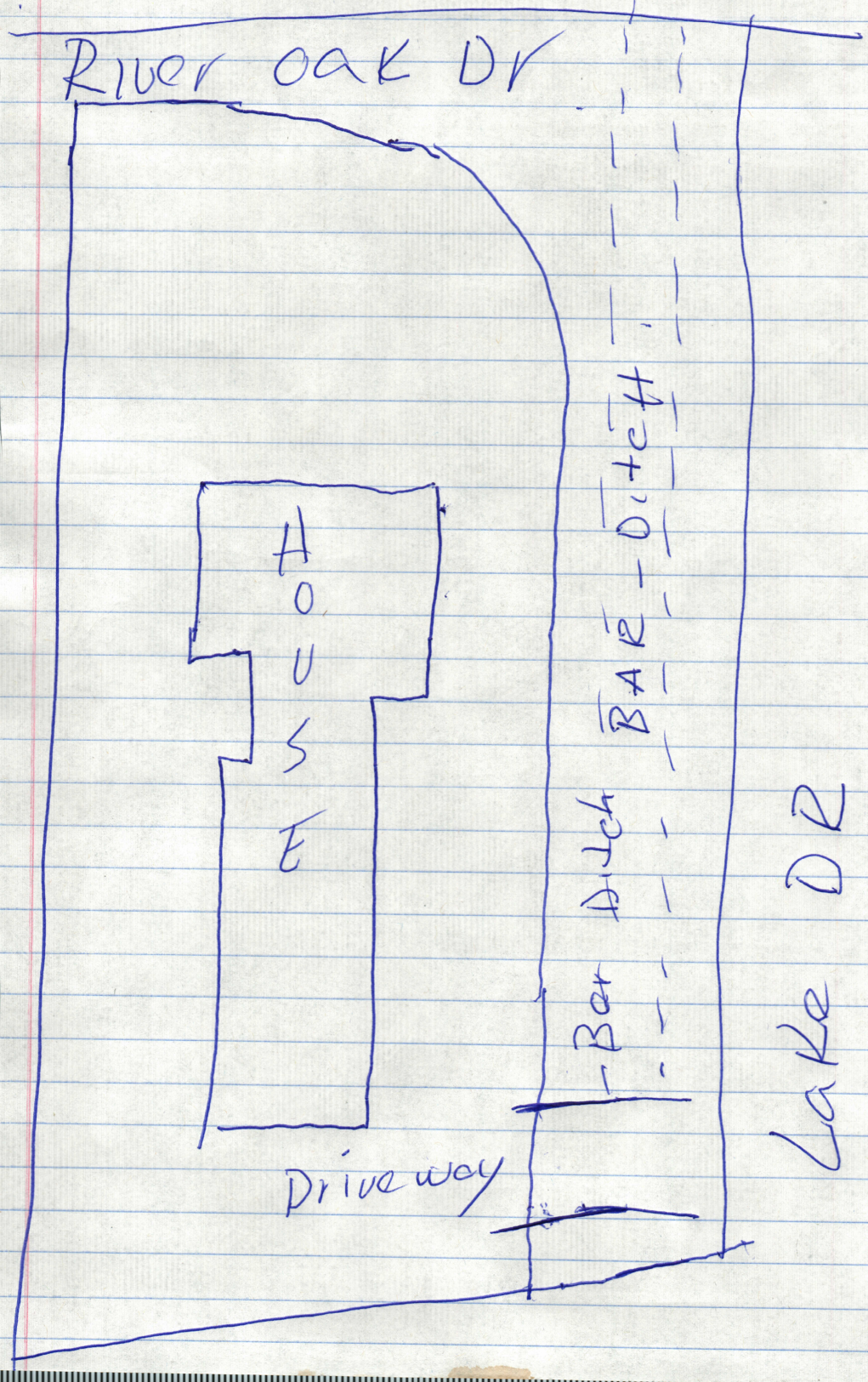
P.O. Box 6596
Austin, TX 78762
Office: (512) 385-2334
Fax: (512) 389-1446

JOB 11300 Lakewood, Austin TX. 78748.

SHEET NO. 1 OF 1
CALCULATED BY Body DATE 07/09/2020.
CHECKED BY Body DATE 07/09/2020.
SCALE N.T.S.



11300 Lake Dr
Austin TX 78748



**VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
6-1-2020 -- 6-30-2020**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$238.95	\$173,688.65	\$173,927.60	(\$8,927.60)	\$165,000.00
102	FRANCHISE TAXES	\$40.54	\$14,902.61	\$14,943.15	\$56.85	\$15,000.00
103	INTEREST	\$124.62	\$5,418.87	\$5,543.49	\$456.51	\$6,000.00
104	BUILDING PERMITS	\$1,080.00	\$3,700.00	\$4,780.00	(\$1,780.00)	\$3,000.00
105	CAPITAL METRO	\$0.00	\$159.65	\$159.65	\$27,840.35	\$28,000.00
106	MISCELLANEOUS	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$219,059.00	\$219,059.00
<u>TOTALS:</u>		\$1,484.11	\$198,369.78	\$199,853.89	\$236,705.11	\$436,559.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00
113	CITY ADMINISTRATOR	\$2,777.78	\$22,394.40	\$25,172.18	\$8,161.82	\$33,334.00
114	TML INSURANCE	\$0.00	\$2,085.00	\$2,085.00	\$715.00	\$2,800.00
115	LEGAL	\$0.00	\$1,273.33	\$1,273.33	\$2,726.67	\$4,000.00
116	TAXES	\$345.66	\$2,727.70	\$3,073.36	\$1,426.64	\$4,500.00
117	ENVIRONMENTAL MAINTENANCE	\$650.00	\$4,700.00	\$5,350.00	\$6,650.00	\$12,000.00
118	PUBLIC INFORMATION	\$0.00	\$1,898.02	\$1,898.02	\$401.98	\$2,300.00
119	AUDIT	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
120	SECURITY LIGHTS	\$256.30	\$2,048.37	\$2,304.67	\$1,195.33	\$3,500.00
121	OFFICE EXPENSES	\$222.34	\$3,240.43	\$3,462.77	\$337.23	\$3,800.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$645.00	\$645.00	\$355.00	\$1,000.00
123	APPRAISALS	\$190.75	\$381.50	\$572.25	\$252.75	\$825.00
124	BUILDING INSPECTIONS	\$0.00	\$1,940.00	\$1,940.00	\$1,060.00	\$3,000.00
125	MISCELLANEOUS	\$100.00	\$534.69	\$634.69	\$365.31	\$1,000.00
126	ARBORIST	\$1,000.00	\$8,040.00	\$9,040.00	\$3,960.00	\$13,000.00
127	ROAD IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$184,000.00	\$184,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
129	PUBLIC AFFAIRS	\$0.00	\$839.41	\$839.41	\$4,160.59	\$5,000.00
130	COMMUNITY CENTER	\$86.14	\$989.01	\$1,075.15	\$1,124.85	\$2,200.00
131	ENGINEER	\$0.00	\$600.00	\$600.00	\$900.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$2,400.00	\$2,400.00	\$127,600.00	\$130,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$206.92	\$206.92	\$293.08	\$500.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$232.86	\$232.86	\$267.14	\$500.00
136	ADVISOR	\$186.27	\$1,399.11	\$1,585.38	\$4,414.62	\$6,000.00
<u>TOTALS:</u>		\$5,815.24	\$65,075.75	\$70,890.99	\$365,668.01	\$436,559.00

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
6-1-2020 -- 6-30-2020**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
201	WATER BILLING	\$10,945.33	\$88,151.42	\$99,096.75	\$25,903.25	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$4,800.00	\$4,800.00
203	METER DEP/CONNECT FEES	\$0.00	\$900.00	\$900.00	\$100.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$46,931.50	\$46,931.50
<u>TOTALS:</u>		\$10,945.33	\$89,051.42	\$99,996.75	\$77,834.75	\$177,831.50

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
210	WATER OPERATOR	\$2,138.41	\$17,107.28	\$19,245.69	\$6,415.31	\$25,661.00
211	DISTRICT FEES	\$0.00	\$4,479.78	\$4,479.78	\$1,520.22	\$6,000.00
212	MAINTENANCE/REPAIR	\$580.21	\$23,399.21	\$23,979.42	\$21,020.58	\$45,000.00
213	ELECTRICITY	\$654.75	\$4,369.73	\$5,024.48	\$2,275.52	\$7,300.00
214	BOOKKEEPER	\$1,388.89	\$11,197.17	\$12,586.06	\$4,080.94	\$16,667.00
215	BILLING SUPPLIES	\$580.00	\$672.50	\$1,252.50	\$347.50	\$1,600.00
216	METER READER	\$150.00	\$1,202.30	\$1,352.30	\$447.70	\$1,800.00
217	METER REFUNDS	\$0.00	\$300.00	\$300.00	\$400.00	\$700.00
218	MISCELLANEOUS	\$43.50	\$36.00	\$79.50	\$20.50	\$100.00
219	DEBT SERVICE	\$0.00	\$4,551.78	\$4,551.78	\$39,551.72	\$44,103.50
220	CITY OF AUSTIN CONTRACT	\$0.00	\$2,600.00	\$2,600.00	\$1,300.00	\$3,900.00
221	CITY OF AUSTIN WATER	\$1,757.77	\$13,716.88	\$15,474.65	\$9,525.35	\$25,000.00
222	LOAN PREPAYMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$7,293.53	\$83,632.63	\$90,926.16	\$86,905.34	\$177,831.50

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$54,591.75	\$67,021.19
TOTAL REVENUES	\$12,429.44	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$13,108.77	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$124.62	\$13,233.39

ENDING BALANCE

\$53,787.80

CHECKBOOK BALANCE

\$53,787.80

TEXPOOL BALANCE:

BEGINNING BALANCE	\$700,439.31
DEPOSITS	\$0.00
INTEREST	\$124.62
TOTAL	\$700,563.93
WITHDRAWALS	\$0.00

ENDING BALANCE

\$700,563.93

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
6-1-2020 -- 6-30-2020**

FUND BALANCES

	PREVIOUS MONTH	CURRENT MONTH
<u>BOND DEBT BALANCE</u>	\$315,000	\$315,000
<u>WATER FUND:</u>		
LOAN PAYMENT RESERVE	\$45,000	\$45,000
LOAN PREPAYMENT RESERVE (payable in August 2020)	\$26,514	\$26,514
OPERATION/EMERGENCY RESERVE	<u>\$118,543</u>	<u>\$118,543</u>
TOTAL WATER RESERVE	\$190,057	\$190,057
<u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$28,040	\$28,040
RESERVE FOR PROJECTS	<u>\$105,000</u>	<u>\$105,000</u>
TOTAL ROAD RESERVE	\$133,040	\$133,040
 GENERAL FUND CONTINGENCY	 \$50,000	 \$50,000
CURRENT BUDGET RESERVE	<u>\$138,713</u>	<u>\$138,033</u>
<u>TOTAL ALL RESERVED FUNDS</u>	\$511,810	\$511,131
TOTAL TEXPOOL AND CHECKBOOK	\$755,031	\$754,352
LESS TOTAL RESERVED	<u>\$511,810</u>	<u>\$511,131</u>
<u>UNALLOCATED AVAILABLE FUNDS</u>	\$243,221	\$243,221

**VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
4-1-2020 -- 4-30-2020**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$477.67	\$172,641.79	\$173,119.46	(\$8,119.46)	\$165,000.00
102	FRANCHISE TAXES	\$50.65	\$13,528.14	\$13,578.79	\$1,421.21	\$15,000.00
103	INTEREST	\$261.90	\$4,997.32	\$5,259.22	\$740.78	\$6,000.00
104	BUILDING PERMITS	\$740.00	\$2,960.00	\$3,700.00	(\$700.00)	\$3,000.00
105	CAPITAL METRO	\$0.00	\$0.00	\$0.00	\$28,000.00	\$28,000.00
106	MISCELLANEOUS	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$219,059.00	\$219,059.00
<u>TOTALS:</u>		\$1,530.22	\$194,627.25	\$196,157.47	\$240,401.53	\$436,559.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00
113	CITY ADMINISTRATOR	\$2,777.78	\$16,838.84	\$19,616.62	\$13,717.38	\$33,334.00
114	TML INSURANCE	\$695.00	\$1,390.00	\$2,085.00	\$715.00	\$2,800.00
115	LEGAL	\$120.50	\$970.33	\$1,090.83	\$2,909.17	\$4,000.00
116	TAXES	\$343.50	\$2,044.52	\$2,388.02	\$2,111.98	\$4,500.00
117	ENVIRONMENTAL MAINTENANCE	\$1,525.00	\$2,665.00	\$4,190.00	\$7,810.00	\$12,000.00
118	PUBLIC INFORMATION	\$0.00	\$1,898.02	\$1,898.02	\$401.98	\$2,300.00
119	AUDIT	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
120	SECURITY LIGHTS	\$256.30	\$1,535.77	\$1,792.07	\$1,707.93	\$3,500.00
121	OFFICE EXPENSES	\$605.76	\$2,334.06	\$2,939.82	\$860.18	\$3,800.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$645.00	\$645.00	\$355.00	\$1,000.00
123	APPRAISALS	\$0.00	\$381.50	\$381.50	\$443.50	\$825.00
124	BUILDING INSPECTIONS	\$165.00	\$1,610.00	\$1,775.00	\$1,225.00	\$3,000.00
125	MISCELLANEOUS	\$25.00	\$509.69	\$534.69	\$465.31	\$1,000.00
126	ARBORIST	\$1,000.00	\$6,040.00	\$7,040.00	\$5,960.00	\$13,000.00
127	ROAD IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$184,000.00	\$184,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
129	PUBLIC AFFAIRS	\$0.00	\$839.41	\$839.41	\$4,160.59	\$5,000.00
130	COMMUNITY CENTER	\$69.53	\$868.16	\$937.69	\$1,262.31	\$2,200.00
131	ENGINEER	\$0.00	\$600.00	\$600.00	\$900.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$2,400.00	\$2,400.00	\$127,600.00	\$130,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$206.92	\$206.92	\$293.08	\$500.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$232.86	\$232.86	\$267.14	\$500.00
136	ADVISOR	\$127.22	\$1,076.27	\$1,203.49	\$4,796.51	\$6,000.00
<u>TOTALS:</u>		\$7,710.59	\$51,586.35	\$59,296.94	\$377,262.06	\$436,559.00

VILLAGE OF SAN LEANNA
WATER FUND REPORT - Amended 7/2020
4-1-2020 -- 4-30-2020

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
201	WATER BILLING	\$11,795.52	\$68,912.43	\$80,707.95	\$44,292.05	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$4,800.00	\$4,800.00
203	METER DEP/CONNECT FEES	\$150.00	\$750.00	\$900.00	\$100.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$46,931.50	\$46,931.50
<u>TOTALS:</u>		\$11,945.52	\$69,662.43	\$81,607.95	\$96,223.55	\$177,831.50

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
210	WATER OPERATOR	\$2,138.41	\$12,830.46	\$14,968.87	\$10,692.13	\$25,661.00
211	DISTRICT FEES	\$0.00	\$3,034.60	\$3,034.60	\$2,965.40	\$6,000.00
212	MAINTENANCE/REPAIR	\$381.51	\$22,932.70	\$23,314.21	\$21,685.79	\$45,000.00
213	ELECTRICITY	\$504.76	\$3,318.24	\$3,823.00	\$3,477.00	\$7,300.00
214	BOOKKEEPER	\$1,388.89	\$8,419.39	\$9,808.28	\$6,858.72	\$16,667.00
215	BILLING SUPPLIES	\$70.00	\$532.50	\$602.50	\$997.50	\$1,600.00
216	METER READER	\$150.00	\$902.30	\$1,052.30	\$747.70	\$1,800.00
217	METER REFUNDS	\$100.00	\$200.00	\$300.00	\$400.00	\$700.00
218	MISCELLANEOUS	\$0.00	\$12.00	\$12.00	\$88.00	\$100.00
219	DEBT SERVICE	\$0.00	\$4,551.78	\$4,551.78	\$39,551.72	\$44,103.50
220	CITY OF AUSTIN CONTRACT	\$0.00	\$2,600.00	\$2,600.00	\$1,300.00	\$3,900.00
221	CITY OF AUSTIN WATER	\$1,666.25	\$10,263.74	\$11,929.99	\$13,070.01	\$25,000.00
222	LOAN PREPAYMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$6,399.82	\$69,597.71	\$75,997.53	\$101,833.97	\$177,831.50

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$59,565.75	\$73,041.49
TOTAL REVENUES	\$13,475.74	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$14,110.41	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$261.90	\$14,372.31
ENDING BALANCE		\$58,669.18
CHECKBOOK BALANCE		\$58,669.18

TEXPOOL BALANCE:

BEGINNING BALANCE	\$700,017.76
DEPOSITS	\$0.00
INTEREST	\$261.90
TOTAL	\$700,279.66
WITHDRAWALS	\$0.00
ENDING BALANCE	\$700,279.66

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
4-1-2020 -- 4-30-2020**

FUND BALANCES

	PREVIOUS MONTH	CURRENT MONTH
<u>BOND DEBT BALANCE</u>	\$315,000	\$315,000
<u>WATER FUND:</u>		
LOAN PAYMENT RESERVE	\$45,000	\$45,000
LOAN PREPAYMENT RESERVE (payable in August 2020)	\$26,514	\$26,514
OPERATION/EMERGENCY RESERVE	<u>\$118,543</u>	<u>\$118,543</u>
TOTAL WATER RESERVE	\$190,057	\$190,057
<u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$28,040	\$28,040
RESERVE FOR PROJECTS	<u>\$105,000</u>	<u>\$105,000</u>
TOTAL ROAD RESERVE	\$133,040	\$133,040
GENERAL FUND CONTINGENCY	\$50,000	\$50,000
CURRENT BUDGET RESERVE	<u>\$143,106</u>	<u>\$142,471</u>
<u>TOTAL ALL RESERVED FUNDS</u>	\$516,203	\$515,568
TOTAL TEXPOOL AND CHECKBOOK	\$759,584	\$758,949
LESS TOTAL RESERVED	<u>\$516,203</u>	<u>\$515,568</u>
<u>UNALLOCATED AVAILABLE FUNDS</u>	\$243,381	\$243,381

The financial committee has proposed that the Village of San Leanna budget to pay off the remaining debt of the water system in October 2020. In your consideration of this, it will help to review page 3 of your most recent financial report.

You will see that the current loan balance is \$315,000. A payment of \$39,000 is already budgeted for August 2020. When the bond debt was refinanced several years ago one provision was that there could be no prepayment until August 2020. That time has arrived and we are more than able to pay it off entirely, saving any more interest payments.

The current balance in the TexPool reserve is about \$700,000. How much reserve does the Village need to maintain? A few years ago the Village auditor answered that question with the sum of \$50,000. Accordingly, we have parked \$50,000 in the reserve as a general fund contingency for the last several years. To be even more prudent, we may want to park another \$50,000 reserve in the water fund.

\$700,000 less about \$280,000 plus any remaining interest or fees applicable (a pay-off total has been requested from Regions Finance) to add to the already budgeted August payment, and less \$100,000 in water and general fund reserves still leaves about \$300,000 in TexPool. This will certainly fund the next major road project and other flood prevention projects.

So there is no reason to continue paying interest (\$7,225 for one more year) when we have an exceedingly large balance of funds available.

Plus, the amount paid on the debt each year (approximately \$40000 – \$45000) will be available for other purposes going forward.

Village of San Leanna, Texas
Water System Revenue Refunding Bond, Series 2014
Loan Amortization

Date	Funding	Payment	Interest	Principal	Balance
-----	-----	-----	-----	-----	-----
6/30/2014	\$485,000.00				\$485,000.00
8/15/2014		\$26,752.06	\$1,752.06	\$25,000.00	\$460,000.00
2/15/2015		\$6,647.00	\$6,647.00	\$0.00	\$460,000.00
8/15/2015		\$31,647.00	\$6,647.00	\$25,000.00	\$435,000.00
2/15/2016		\$6,285.75	\$6,285.75	\$0.00	\$435,000.00
8/15/2016		\$36,285.75	\$6,285.75	\$30,000.00	\$405,000.00
2/15/2017		\$5,852.25	\$5,852.25	\$0.00	\$405,000.00
8/15/2017		\$35,852.25	\$5,852.25	\$30,000.00	\$375,000.00
2/15/2018		\$5,418.75	\$5,418.75	\$0.00	\$375,000.00
8/15/2018		\$35,418.75	\$5,418.75	\$30,000.00	\$345,000.00
2/15/2019		\$4,985.25	\$4,985.25	\$0.00	\$345,000.00
8/15/2019		\$34,985.25	\$4,985.25	\$30,000.00	\$315,000.00
2/15/2020		\$4,551.75	\$4,551.75	\$0.00	\$315,000.00
8/15/2020		\$39,551.75	\$4,551.75	\$35,000.00	\$280,000.00
2/15/2021		\$4,046.00	\$4,046.00	\$0.00	\$280,000.00
8/15/2021		\$34,046.00	\$4,046.00	\$30,000.00	\$250,000.00
2/15/2022		\$3,612.50	\$3,612.50	\$0.00	\$250,000.00
8/15/2022		\$33,612.50	\$3,612.50	\$30,000.00	\$220,000.00
2/15/2023		\$3,179.00	\$3,179.00	\$0.00	\$220,000.00
8/15/2023		\$38,179.00	\$3,179.00	\$35,000.00	\$185,000.00
2/15/2024		\$2,673.25	\$2,673.25	\$0.00	\$185,000.00
8/15/2024		\$37,673.25	\$2,673.25	\$35,000.00	\$150,000.00
2/15/2025		\$2,167.50	\$2,167.50	\$0.00	\$150,000.00
8/15/2025		\$37,167.50	\$2,167.50	\$35,000.00	\$115,000.00
2/15/2026		\$1,661.75	\$1,661.75	\$0.00	\$115,000.00
8/15/2026		\$41,661.75	\$1,661.75	\$40,000.00	\$75,000.00
2/15/2027		\$1,083.75	\$1,083.75	\$0.00	\$75,000.00
8/15/2027		\$36,083.75	\$1,083.75	\$35,000.00	\$40,000.00
2/15/2028		\$578.00	\$578.00	\$0.00	\$40,000.00
8/15/2028		\$40,578.00	\$578.00	\$40,000.00	\$0.00
	-----			-----	
	\$485,000.00			\$485,000.00	