

**THE VILLAGE OF SAN LEANNA**  
**MINUTES**  
Special Board of Aldermen Public Meeting  
Tuesday, March 24, 2020  
7:00 p.m. – Video Conference Meeting

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Charlie Burks, Danny Villarreal, Mary Wright

Becky Mullan moved to approve minutes of Regular B of A Meeting on February 20, 2020 as written; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

**C. PUBLIC HEARING**

1. Mayor Quirk opened the Public Hearing. Zoning Committee Chairman, Don Nyland presented information to council concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of an accessory building within 10' of the property lines at 11611 Sunset Dr. Based on the information. Based on the information received at the Public Hearing of the Zoning Committee, the Zoning Committee made the recommendation that council deny the requested variance.

Council reviewed new information and photographs which were submitted at the request of the Zoning Committee which depicted the layout of the yard and the position of trees in the yard in relation to the proposed shed site. Zoning Administrator noted that one signature was missing from his neighbor's acknowledgement sheet. Mayor Quirk resumed the regular meeting.

**D. ITEMS SCHEDULED FOR ACTION**

1. Based on new information presented regarding tree placement, Charlie Burks moved to grant the variance to Zoning Ordinance No. 13-001 allowing the placement of an accessory building within 10' of the property lines at 11611 Sunset Dr pending the signature missing from the neighbor's acknowledgement sheet; Danny Villarreal seconded; motion carried with a vote of 5 in favor- 0 opposed.
2. Danny Villarreal moved to designate the remaining Public Safety funds toward efforts to prevent spread of COVID-19/Coronavirus in the Village of San Leanna; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Charlie Burks moved to formally oppose the extension of Wayne Riddell Loop to South 1st St through 10801 Wayne Riddell Loop, by Resolution 20-002; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

4. Charlie Burks moved to cancel the May 2<sup>nd</sup> General Election as all candidates who filed for a place on the ballot were running unopposed; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
5. Helen Rockenbaugh moved to select May 16<sup>th</sup> as the Spring Clean-up Day with Waste Connections pending any postponements made by Waste Connections in light of the pandemic; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed
6. Charlie Burks moved to approve the financial report for February 2020 as written; Mary Wright seconded; motion carried with a vote of 5 in favor – 0 opposed

#### **E. ITEMS FOR DISCUSSION**

1. Council briefly discussed Village of San Leanna 50th Anniversary Celebration scheduled for September 2020. Helen Rockenbaugh reported that she put down a refundable deposit for food from Mandolas and the Manchaca Fire Department would be available as the venue for the event. Mrs. Rockenbaugh reported that there would be two events, a party with catering on Saturday night and a historical presentation over coffee and pastries on the following Sunday morning. Additional arrangements would take place closer to the event in case of cancellations or postponements due

#### **F. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk's reported on updates from the State and County on COVID-19 updates and stated that the Village of San Leanna was following Travis County directives and, at the time, did not need to issue a separate Declaration of Disaster. Mayor Quirk touched on the back up plan for water system operations and the possibility of economic impacts that might effect the Village of San Leanna. Mayor Quirk also reported that she would be offering free front porch portraits to residents.

Linda Barrett reported on new permits at 715 River Oaks and 11511 Hunting Creek Ln and existing permits remained in place at 500 River Oaks Dr, 11300 Lake Dr, 501 Hacienda, 11306 Circle Dr, and 11410 Circle Dr. Mrs. Barrett reported that the property owner at 11300 Lake Dr had been meeting with Southwest Engineers on plans for his driveway.

2. Administrative: Village Administrator, Rebecca Howe, reported that she was working on developing issues around COVID-19 including a webpage with resources and a survey to identify residents in need of help, as well as keeping up with daily tasks. Ms. Howe reported that she would be sending out a reminder about the 2020 Census as well.
3. Roads: Danny Villarreal reported a quiet month for roads in the Village of San Leanna and that the upcoming drainage project would go to DNZ for a quote.
4. Public Affairs: Helen Rockenbaugh reported that she would get with Rebecca Howe about an upcoming newsletter.
5. Public Safety: Becky Mullan reported a quiet month for Public Safety and offered to help with anything related to COVID-19/Coronavirus that might arise.

6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 2.6 ft since the previous month, to a level of 108.4 ft. The burn ban was off and the water system was running smoothly.
7. Environmental: Charlie Burks reported that there were no updates on trees outside of the treatment by Davey the month previous and that he would be contacting the landscaping company to see what effect the pandemic may have on mowing. There was a brief discussion of family-friendly improvements to the park.

## **G. ADJOURNMENT**

Danny Villarreal moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned at 8:07 p.m.