

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting & Public Hearings  
Thursday, January 21, 2021  
7:00 p.m. – Videoconference

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Charlie Burks, Danny Villarreal, Mary Wright.

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on November 19, 2020 with a punctuation correction; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

Helen Rockenbaugh moved to approve minutes of Special B of A Meeting on December 14, 2020 with a punctuation correction; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

**C. PUBLIC HEARING**

1. Mayor Quirk opened the public hearing. Council reviewed information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a portable accessory structure within 10' of the property line at 605 River Oaks Dr. Council discussed the previous opinion received from the Zoning Committee in opposition of granting the variance as well as many aspects of the property owners letter of request. Council noted that there were other places in the resident's yard to potentially place the structure that would not violate the Zoning Ordinance.
2. Council reviewed information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the construction of accessory building greater than 16 feet in height at 512 River Oaks Dr. Don Nyland stated that the Zoning Committee moved to recommend approval of the variance request.

Mayor Quirk closed the public hearing.

**D. ITEMS SCHEDULED FOR ACTION**

1. Danny Villarreal moved to deny the request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a portable accessory structure within 10' of the property line at 605 River Oaks; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.

2. Charlie Burks moved to deny the request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a portable accessory structure within 10' of the property line at 605 River Oaks; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Helen Rockenbaugh moved call a general election on May 1, 2021 for the offices of Mayor and two Alderpersons; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Council heard from Rebecca Howe regarding the progress on Tunnel Trail annexation exploration with Travis County. No action was needed.
5. Danny Villarreal presented quotes from Alpha Paving for road work throughout the Village. Charlie Burks moved to approve quotes for road repair by Alpha Paving; seconded; motion carried with a vote of 5 in favor – 0 opposed.
6. Danny Villarreal moved to table the selection of new or additional engineering services in the Village of San Leanna.; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
7. Danny Villarreal moved to appoint Makenna Hatter to the Zoning Committee; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

Charlie Burks moved to appoint Charles Rockenbaugh to the Zoning Committee; Mary Wright seconded; motion carried with a vote of 5 in favor – 0 opposed.

8. Council discussed the roll-off dumpster placed at Jim Payne Park for residential use. noting that some individuals from outside of the Village had dumped large amounts of construction debris on many occasions while the dumpster was in place. Council discussed other dumpster options and ways to optimize community use during the next dumpster placement cycle. Danny Villarreal moved to table action on the Waste Connections dumpster for resident use; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.
9. Charlie Burks moved to adopt the amended budget for FY 2020-2021 with one correction to the Road Fund item #303 (\$32,000 to \$42,000), by Resolution 21-001; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
10. Helen Rockenbaugh moved to approve the amended October 2020 financial report; Mary Wright seconded; Charlie Burks motion carried with a vote of 5 in favor – 0 opposed.
11. Danny Wright moved to approve the November 2020 financial report; Mary Wright seconded; motion carried with a vote of 5 in favor – 0 opposed.
12. Charlie Burks moved to approve the December 2020 financial report; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

#### **E. ITEMS FOR DISCUSSION**

#### **F. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on the status of the COVID 19 pandemic in Travis County which was at Stage 5 at the time of the meeting. Mayor Quirk thanked Charlie Burks for work on the park and reported that PEC was replacing poles in the Village.

Linda Barrett reported on a very busy month with completed projects at 605 Redbud Trail and 11511 Hunting Creek, a new permit at 11911 Bluebonnet Ln, and existing permits at 11906 Bluebonnet, 500 River Oaks Dr, 715 River Oaks Dr, 11505 Sombrero, 405 San Leanna Dr, 609 Redbud Trail, and 11500 Hunting Creek. Four more projects were pending approval for permits.

2. Administrative: Rebecca Howe reported on a very busy month with the audit box and administrative tasks.
3. Roads: Danny Villarreal reported on quotes from Alpha Paving for Indian Tree Trl and Tunnel Trail as well as plans for the Old Manchaca Rd rebuild project.
4. Public Affairs: Helen Rockenbaugh reported on 50<sup>th</sup> Anniversary goody bags and council discussed possible spring activities.
5. Public Safety: Becky Mullan was reported on speeding, stop sign running, and package theft.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District had declared a Stage 2 Alarm Stage Drought Status with a mandatory 20% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 2.7 ft. since the previous month, to a level of 118.7ft. The burn ban was in effect.
7. Environmental: Charlie Burks reported on the timeline for the playscape build and some broken tree limbs in the Village.

## **G. ADJOURNMENT**

Danny Villarreal moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned.