

**THE VILLAGE OF SAN LEANNA
AGENDA**

Special Board of Aldermen Public Meeting & Public Hearing
Monday, January 24, 2022
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Roll call

Approval of minutes: Regular B of A Meeting and Public Hearing.....November 18, 2021

B. CITIZENS' COMMUNICATION

1. Citizen Communication

C. PUBLIC HEARING I

1. Presentation of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a third accessory structure at 11505 Sombrero Dr.
2. Presentation of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a carport in front of the main residence at 11505 Sombrero Dr.
3. Presentation of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a carport within the 10-foot utility easement at 11505 Sombrero Dr.
4. Citizen Comments

D. PUBLIC HEARING II

1. Presentation of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing concessions to south (front) setback requirements for a new single-family dwelling at 722, 726, and 730 River Oaks Dr.
2. Citizen Comments.

**** NO ACTION MAY BE TAKEN AT A PUBLIC HEARING ****

**** RESUME REGULAR MEETING ****

E. ITEMS SCHEDULED FOR ACTION

1. Consideration of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a third accessory structure at 11505 Sombrero Dr.
2. Consideration of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a carport in front of the main residence at 11505 Sombrero Dr.
3. Consideration of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the placement of a carport within the 10-foot utility easement at 11505 Sombrero Dr.
4. Consideration of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing concessions to south (front) setback requirements for a new single-family dwelling at 722, 726, and 730 River Oaks Dr.
5. Discussion and possible action regarding a potential Health and Sanitation Ordinance No. 01-005 violation at 11909 Bluebonnet Ln.
6. Call for May 7th General Election.
7. Consideration of drainage work quotes from DNZ Landscaping.
8. Discussion and potential action pertaining to hanging tree trimming signs.
9. Discussion and potential action pertaining to the Old Manchaca Rd project.

10. Discussion and potential action regarding the streaming of future public meetings of the Board of Aldermen.
11. Discussion and potential action regarding budget allocations for office supplies, including zoning filing cabinets and laptop replacement.
12. Review and approve financial report for November 2021.
13. Review and approve financial report for December 2021.

F. ITEMS FOR DISCUSSION

1. Discussion of possible amendments to Zoning Ordinance No. 13-001 and upcoming designation of building code.

G. REPORTS AND INFORMATION

1. **Mayor's Report**..... Updates re: meeting/symposium attendance
2. **Zoning Report**..... Certificate of Occupancy:
New building permits:
Active Building permits
3. **Administrative Report**... surveys/reports, administrative updates, audit, Tunnel Trail Update
4. **Roads**..... Current road maintenance needs, road improvement projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events, Little Library Action Club
6. **Public Safety**..... Neighborhood Watch, NNO, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles, drainage info, flood prevention

H. ADJOURNMENT TO EXECUTIVE SESSION

1. Council will meet in Executive Session to discuss matters pertaining to the reassignment of duties for select Village of San Leanna Aldermen, per Section 551.074 of the Open Meetings Act (Personnel/Officer Matters).

I. RESUME REGULAR MEETING

1. Consideration of the reassignment of duties for select Village of San Leanna Aldermen as discussed in Executive Session.

J. ADJOURNMENT

**** ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION
MAY HAVE ACTION TAKEN ****

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted _____ January 21, 2022

Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting

Thursday, November 18, 2021

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Christa Gregg, Charlie Burks, Danny Villarreal, Mary Wright.

Helen Rockenbaugh was absent.

Charlie Burks moved to approve minutes of Regular B of A Meeting on October 21, 2021 as written; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

C. PUBLIC HEARING I

D. PUBLIC HEARING II

Council briefly discussed items scheduled for Public Hearing I & II. The Zoning Committee was unable to meet due to the lack of a quorum. Council noted that additional information had been attained and that no variance would be needed at 11611 Sunset Dr, as Zoning Ordinance No. 13-001 did not address driveway setbacks.

E. ITEMS SCHEDULED FOR ACTION

1. Council took action on Public Hearing related action items (1, 3, & 4) collectively.

Christa Gregg moved to table the variance to Zoning Ordinance No. 13-001 allowing the paving of a driveway within 10' of the side property line at 11611 Sunset Dr indefinitely and to table the variances to Zoning Ordinance No. 13-001 related to the carport at 11505 Sombrero until the Zoning Committee was able to meet; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

2. Danny Villarreal moved to approve the Driveway Permit Application and Review for 11611 Sunset Dr.; Charlie Burks seconded; motion carried with a vote of 4 in favor – 0 opposed.
5. Mary Wright moved to approve the Professional Services Agreement with Ardurra Group Inc. for driveway permit reviews and interim general engineering services as needed; Christa Gregg seconded; motion carried with a vote of 3 favor – 0 opposed.
6. Rebecca Howe updated council on the status of the Old Manchaca Road project. Danny Villarreal moved to table action pertaining to the Old Manchaca Rd project as no action was needed at the time of the meeting; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.

7. Danny Villarreal moved to schedule the temporary placement of the roll-off dumpster at the Community Center two times – first on November 29, 2021 and again on December 23, 2021; Charlie Burks seconded; motion carried with a vote of 4 favor – 0 opposed.
8. Danny Villarreal moved to table action on the streaming of future public meetings of the Board of Aldermen until the January meeting so that budget estimates could be acquired; Charlie Burks seconded; motion carried with a vote of 4 in favor – 0 opposed.
9. Charlie Burks moved to approve financial report for October 2021; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
10. Danny Villarreal moved to cancel the December Board of Aldermen meeting; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.

F. ITEMS FOR DISCUSSION

G. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported on a new ranking system for COVID-19 case numbers in Travis County and the upcoming drive-thru Christmas event at the Manchaca Fire Department on December 4th.

Linda Barrett reported on new and existing building permits as well as upcoming projects.

2. Administrative: Rebecca Howe reported on the status of the audit box and American Rescue Plan Act funding deadlines. Ms. Howe reported that issues resulting from the bank merger where the Village banks had been resolved. The survey of Tunnel Trail for annexation filing was to be scheduled in the coming weeks.
3. Roads: Danny Villarreal reported that sign installation had been scheduled and that some drainage work inquiries were pending.
4. Public Affairs: Helen Rockenbaugh was not present to report. Ms. Howe read a note from Mrs. Rockenbaugh noting the cost of the Trunk or Treat event and thanking individuals for help with the event.
5. Public Safety: Christa Gregg reported on mail theft in the Village and requested safety tips be added to the next newsletter including information about USPS informed delivery and Amazon Hub Lockers.
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had risen 18.8 ft. since the previous month, to a level of 84.4 ft.

Byron Townsend reported that generator options would likely range in cost from \$132,000 for propane to \$140,000 for diesel. A generator will be required per the Texas Commission on Environmental Quality's new Emergency Preparedness Plan. Council discussed potential timeline waivers, as well as grant and funding opportunities.

7. Environmental: Charlie Burks updated council on upcoming tree trimming on River Oaks Dr and at the water plant.

H. ADJOURNMENT

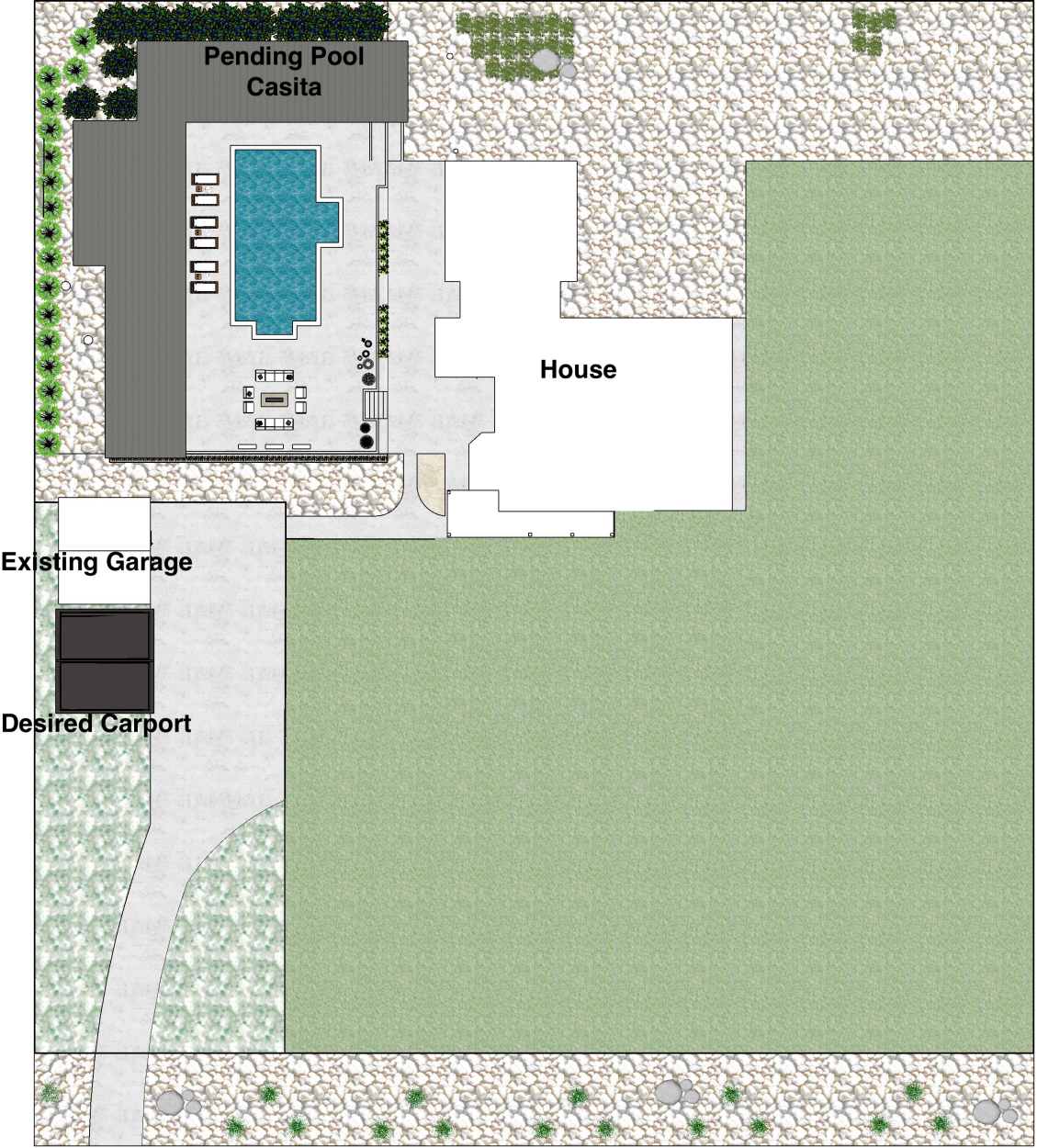
Danny Villarreal moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 8:12 pm.

Dear City of San Leanna,

I am writing a letter to request a variance to build an attractive carport. We have three vehicles and do not have an adequate garage to store them. The carport will be built beautifully, structurally sound and will accomplish what we need in order to preserve our cars. I have asked our surrounding neighbors and they all said it is absolutely fine with them. Thank you kindly for your time and consideration.

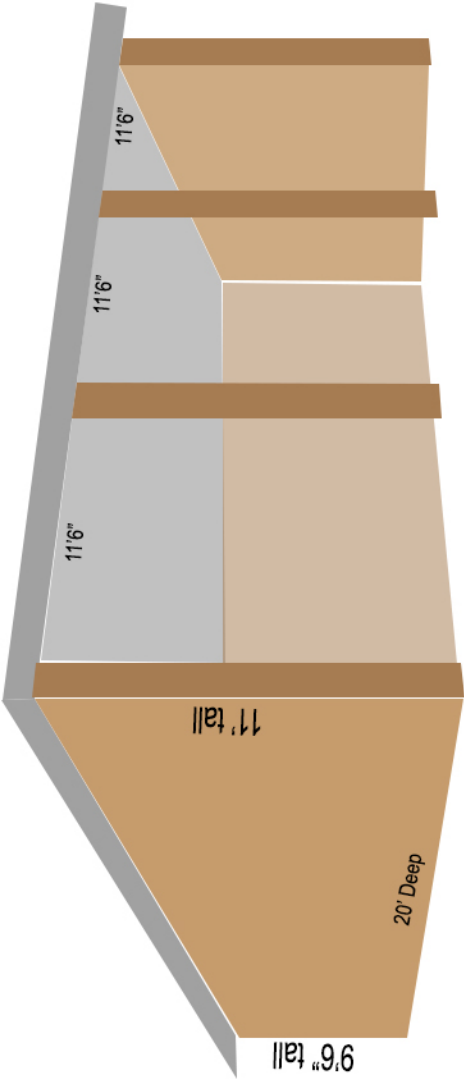
Warm Regards,
Alicia and Jill Smith

MASTER PLAN



11505 Sombrero Drive

Carport Rendering:
11505 Sombbrero Dr.





Alicia Smith <

Carport Installation

1 message

Christopher Dawson

Thu, Nov 4, 2021 at 9:53 AM

To:

Cc: Taunya , Elaine Kenna

Hey Jill and Alicia!

We're perfectly fine if you want to build a carport.
Good luck with the build!

Goodnight and have a pleasant tomorrow,
Taunya & Christopher Dawson; Elaine Kenna
[11500 Sombrero Dr. San Leanna Tx 78748](#)

10:12 ↗



Jackie Neighbor >

Mark and I are fine with you building a carport onto your garage.

Thank you Jackie. What's your last name?

I didn't know you had a garage - lol

Hutson

Could you tell me your address one more time please?

405 San Leanna Dr., Austin, TX
78748



iMessage



Letter to Neighbors

I/We Alicia & Jill Smith **have**
informed our neighbors regarding a request for a
variance to San Leanna's Zoning Ordinances.

Name	Address	Response
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Pat & Kevin	11401 Sombbrero Dr.	YES
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Chris & Taunya Dawson	11500 Sombbrero Dr.	YES
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Jackie & Mark Hutson	405 San Leanna Dr.	YES
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Carlie Pratt
Yorgo Kapourniotis
730,726,722 River Oaks Dr
San Leanna, 78748, TX

To: Village of San Leanna

This variance concerns Zoning Ordinance No. 13-001 Section 7(B)(1) which discusses setbacks from property lines. It requires “not less than thirty (30) feet from the front of the lot line to the single-family dwelling foundation.”

The distance between the front property line of our lots and the street pavement varies, as per the diagram below, anything from 26’ to 15’.

If we were to follow the ordinance of a 30’ setback from the property line, considering the bluff of slaughter creek and the 100-year flood zone, the buildable portion of our lots would be significantly narrow, practically impossible to build on.

We understand that this is significant and we are taking the following precautions on our end to minimize the impact on the road frontage.

- Lowering any structures, building within the hill, and following the natural geometry of the lot, to minimize visual impact.
- we are not planning on building on lot 726 and therefore we will be keeping it as “natural” as possible, therefore preserving the creek edge and preserving the green aspect of the road.
- We are planning on planting trees in the front of our new house in addition to the trees present at the moment, to further minimize the visual impact.

Please see below additional graphics to substantiate our comments above

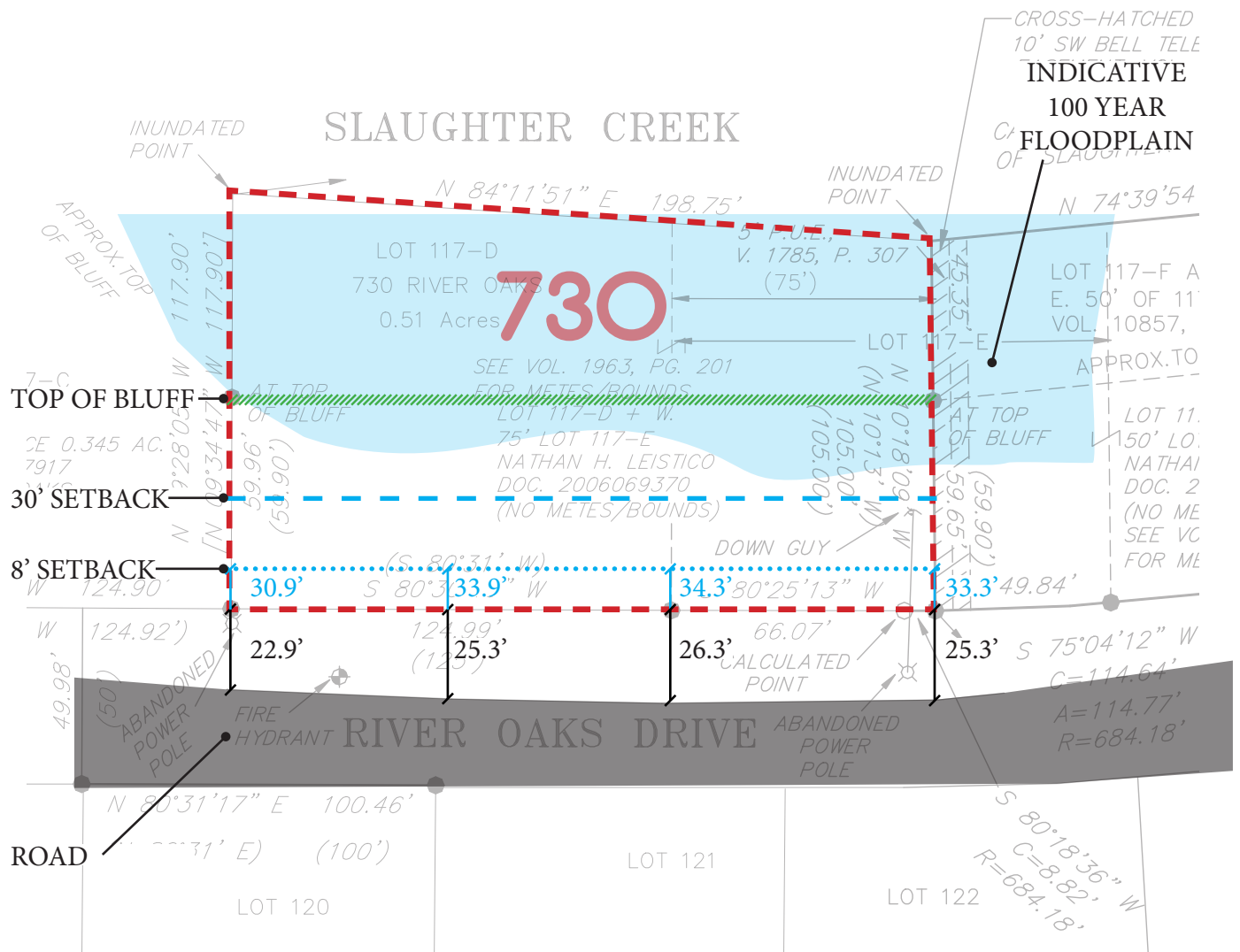
We are seeking a variance to allow any potential structures to be built with

- an 8’ setback from our property lines on the 730 lot,
- a 10’ setback on the 726 lot,
- a 15’ setback on the 722 lot.

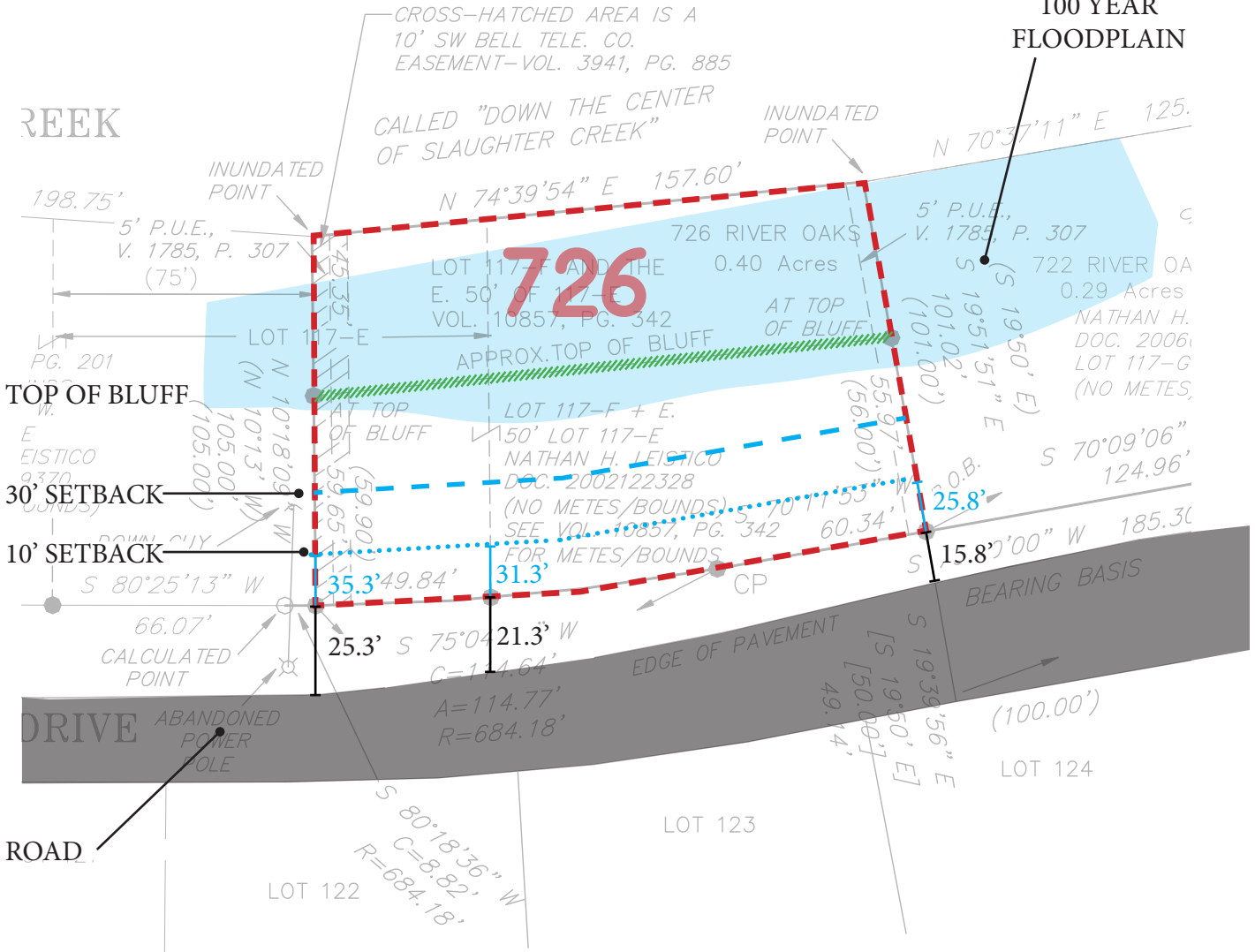
This will average a 30 foot + setback from the edge of the pavement and will leave us enough space to build. At the same time, anything built along the creek, following the variance granted on the 732 and 736 lots, will maintain a constant building setback along River Oaks Dr.

This variance from the requirements of the Zoning Ordinance adheres to all three items in Section 19(3) which are:

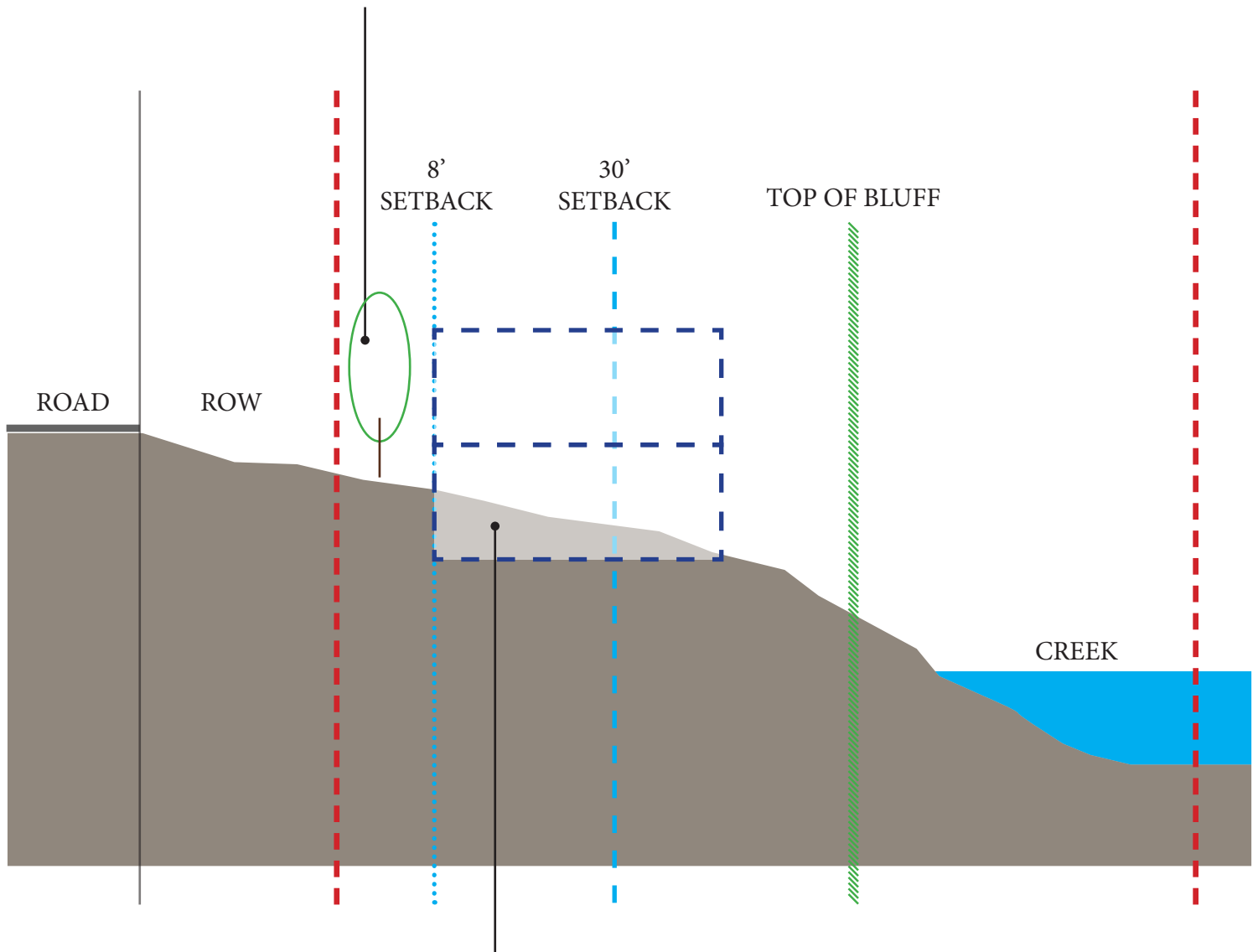
- (a) will not be contrary to the public interest; and
- (b) due to special conditions, literal enforcement of requirements of this Ordinance will result in unnecessary hardship; and
- (c) the spirit of this Ordinance shall be observed and substantial justice done



INDICATIVE
100 YEAR
FLOODPLAIN



WE ARE PLANNING ON
PLANTING TREES IN THE
FRONT OF OUR NEW HOUSE
IN ADDITION TO THE TREES
PRESENT AT THE MOMENT, TO
FURTHER MINIMIZE THE VISUAL
IMPACT



LOWERING ANY
STRUCTURES, BUILDING
WITHIN THE HILL, AND
FOLLOWING THE NATURAL
GEOMETRY OF THE LOT, TO
MINIMIZE VISUAL IMPACT

Variance Request – 722, 726, 730 River Oaks Dr

To:sanleanna2@yahoo.com

Tue, Jan 18 at 6:01 AM

Thanks, Rebecca. No other questions come to mind. I'm sure the zoning committee will vote in the best interest of the village so as a neighbor, we have no objections at this time.

Elaine Voeltz

cooper@

[REDACTED]

To:Village of San Leanna

Cc:Linda Barret Zoning Village Of San Leanna

Fri, Jan 14 at 12:42 PM

I am in support.

Thanks, Cooper

Andi Smith called the office and verbally gave approval to Rebecca Howe.

ORDER OF GENERAL ELECTION

A General election is hereby ordered to be held on May 7, 2022, in the Village of San Leanna, Travis County, Texas for the purpose of electing the following officers as required by Article XVI, Section 65 of the Texas Constitution:

Three (3) Alderpersons

Early voting by personal appearance will be conducted each weekday at the Community Center – 11906 Sleepy Hollow, Manchaca, TX between the hours of 11:00 a.m. and 3:00 p.m. beginning on April 22, 2022 and ending on May 3, 2022.

Applications for ballot by mail shall be mailed to:

Rebecca Howe
Elections Administrator
P.O. Box 1107
Manchaca, TX 78652

Applications for ballots by mail must be received no later than the close of business on:
April 26, 2022.

Issued this 20th day of January, 2022.

Mayor Molly Quirk, Presiding Officer

Estimate #58742

**Billing Address**

Village Of San Leanna
PO Box 1107
Manhaca TX 78652

Service Address

Village Of San Leanna
PO Box 1107
Manhaca TX 78652

Send Payment To

DNZ LANDSCAPING, LLC
2609 Bliss Spillar Road
Manhaca Texas 78652

Estimate Date	11/23/21
Sent On	12/16/21
Total	\$4,345.31
Payments	\$0.00
Balance	\$4,345.31

Contact: Dan Villarreal

Contact: Dan Villarreal

Charges

Item	Description	Unit Cost	Tax	Quantity	Line Total
Service:Install Erosion Control Fabric + Staples	Install Erosion Control Straw Logs Per City of Austin: - Dirt Work @ 11401 Hunting Creek Ln. & Ridge Dr	\$675.0	✓	1.0	\$675.00
Service:Dirt Work	Dirt Work @ 11401 Hunting Creek Ln. & Ridge Dr - Regrading the front & side ditch and removing the silk buildup at 11401 Hunting Creek Ln. & Ridge Dr - Haul spoils from the front & side ditch to the big wash out along the homeowners back fence @ 11401 Hunting Creek Ln. & The Park - Install & compact the soil along homeowners back fence line	\$1,850.0	✓	1.0	\$1,850.00
DNZ Products:Grass Seed Rye By The Pound	Install 25Lbs of Rye Grass Seed: -Grass seed will need to be watered once per day for 5 days until the seed has germinated	\$9.5	✓	25.0	\$237.50
Service:Labor	Watering Service: - San Leanna HOA will provide the water for the grass seed	\$150.0	✓	5.0	\$750.00
Service:Dirt Work	Dirt Work @11405 Ridge Dr, Austin, TX 78748 - Regrading the neighbors ditch across the street in front of 11401 Hunting Creek Ln at the same time and will also be hauling the soil to the park wash out.	\$350.0	✓	1.0	\$350.00
Subtotal					\$3,862.50
Tax					\$482.81
Total					\$4,345.31

Payments

Date	Type	Amount
No payments		

Notes

ALL CREDIT CARD PAYMENTS WILL BE CHARGED A 2% CONVINCE FEE

Terms

Here is your estimate for you to review. Please confirm you did received the estimate and let us know if you have any questions or concerns about the estimate. If you would like to approved the estimate, hit approve and please sign the estimate at the bottom.

Signatures

Name	Signature	Reason	Requested	Signed	Document
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Estimate #58859



Billing Address Village Of San Leanna PO Box 1107 Manhaca TX 78652	Service Address Village Of San Leanna PO Box 1107 Manhaca TX 78652	Send Payment To DNZ LANDSCAPING, LLC 2609 Bliss Spillar Road Manhaca Texas 78652	Sent On 12/21/21
			Total \$1,575.00
			Payments \$0.00
			Balance \$1,575.00

Contact: Dan Villarreal **Contact:** Dan Villarreal

Scope of Work

TREE REMOVAL AND TREE TRIMMING

Charges

Item	Description	Unit Cost	Tax	Quantity	Line Total
Tree Removal	TREE REMOVAL: REMOVE 3 LARGE HACK-BERRY TREE'S OVER HOMEOWNERS BACK IRON FENCE.	\$350.0	✓	3.0	\$1,050.00
Tree Work	TREE TRIMMING: TRIM UP CANOPY 12' HIGH ONLY ALONG THE HOMEOWNERS BACK FENCE, SO THE VEGETATION IN THE PARK CAN SURVIVE AND THIS WILL HELP HOLD THE SOIL IN PLACE.	\$350.0	✓	1.0	\$350.00
					Subtotal \$1,400.00
					Tax \$175.00
					Total \$1,575.00

Payments

Date	Type	Amount
No payments		

Notes

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Terms

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Signatures

Name	Signature	Reason	Requested	Signed	Document
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VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
11-1-2021 -- 11-30-2021

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
101	PROPERTY TAXES	\$4,292.54	\$5,107.38	\$9,399.92	\$185,600.08	\$195,000.00
102	FRANCHISE TAXES	\$931.00	\$57.01	\$988.01	\$14,011.99	\$15,000.00
103	INTEREST	\$14.44	\$13.84	\$28.28	\$171.72	\$200.00
104	BUILDING PERMITS	\$460.00	\$880.00	\$1,340.00	\$3,660.00	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$5,697.98	\$6,058.23	\$11,756.21	\$203,543.79	\$215,300.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
113	CITY ADMINISTRATOR	\$3,238.88	\$3,171.53	\$6,410.41	\$32,456.26	\$38,866.67
114	TML INSURANCE	\$0.00	\$785.75	\$785.75	\$2,154.25	\$2,940.00
115	LEGAL	\$155.00	\$155.00	\$310.00	\$2,690.00	\$3,000.00
116	TAXES	\$441.29	\$416.00	\$857.29	\$5,342.71	\$6,200.00
117	ENVIRONMENTAL MAINTENANCE	\$0.00	\$600.00	\$600.00	\$29,400.00	\$30,000.00
118	PUBLIC INFORMATION	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$247.83	\$250.06	\$497.89	\$2,702.11	\$3,200.00
121	OFFICE EXPENSES	\$186.49	\$2,428.81	\$2,615.30	\$4,084.70	\$6,700.00
122	ORG. MEMBERSHIP DUES	\$130.00	\$643.90	\$773.90	\$226.10	\$1,000.00
123	APPRAISALS	\$0.00	\$0.00	\$0.00	\$825.00	\$825.00
124	BUILDING INSPECTIONS	\$350.00	\$0.00	\$350.00	\$4,650.00	\$5,000.00
125	MISCELLANEOUS	\$12.90	\$0.00	\$12.90	\$987.10	\$1,000.00
126	ARBORIST	\$980.00	\$1,000.00	\$1,980.00	\$11,020.00	\$13,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$157.90	\$159.39	\$317.29	\$2,182.71	\$2,500.00
130	COMMUNITY CENTER	\$138.58	\$66.08	\$204.66	\$4,795.34	\$5,000.00
131	ENGINEER	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$431.09	\$431.09	\$1,268.91	\$1,700.00
136	ADVISOR	\$500.00	\$496.17	\$996.17	\$5,003.83	\$6,000.00
137	EMPLOYEE BENEFIT STIPEND	\$250.00	\$230.00	\$480.00	\$2,520.00	\$3,000.00
<u>TOTALS:</u>		\$6,788.87	\$12,333.78	\$19,122.65	\$190,909.02	\$210,031.67

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
11-1-2021 -- 11-30-2021**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$10,612.67	\$15,141.47	\$25,754.14	\$99,245.86	\$125,000.00
202	WATER TAP FEES	\$0.00	\$1,618.16	\$1,618.16	\$7,981.84	\$9,600.00
203	METER DEP/CONNECT FEES	\$450.00	\$300.00	\$750.00	\$250.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$11,062.67	\$17,059.63	\$28,122.30	\$107,577.70	\$135,700.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,500.00	\$2,500.00	\$5,000.00	\$25,000.00	\$30,000.00
211	DISTRICT FEES	\$1,345.18	\$0.00	\$1,345.18	\$4,654.82	\$6,000.00
212	MAINTENANCE/REPAIR	\$11,284.54	\$1,012.04	\$12,296.58	\$17,703.42	\$30,000.00
213	ELECTRICITY	\$594.13	\$763.83	\$1,357.96	\$7,642.04	\$9,000.00
214	BOOKKEEPER	\$1,619.45	\$1,585.76	\$3,205.21	\$16,228.12	\$19,433.33
215	BILLING SUPPLIES	\$80.00	\$193.50	\$273.50	\$1,626.50	\$1,900.00
216	METER READER	\$160.00	\$159.58	\$319.58	\$1,600.42	\$1,920.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,761.93	\$1,741.13	\$3,503.06	\$21,496.94	\$25,000.00
TOTALS:		\$19,345.23	\$7,955.84	\$27,301.07	\$102,252.26	\$129,553.33

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$48,283.20	\$65,043.85
TOTAL REVENUES	\$16,760.65	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$26,134.10	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$14.44	\$26,148.54

ENDING BALANCE

\$38,895.31

CHECKBOOK BALANCE

\$38,895.31

TEXPOOL BALANCE:

BEGINNING BALANCE	\$461,104.01
DEPOSITS	\$0.00
INTEREST	\$14.44
	\$461,118.45
TOTAL	
WITHDRAWALS	\$0.00

ENDING BALANCE

\$461,118.45

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
11-1-2021 -- 11-30-2021**

ROAD IMPROVEMENT FUND - 2017-2021

<u>REVENUES</u>		<u>CURRENT</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 21-22</u>
		<u>MONTH</u>			
301	CAPITAL METRO - BTC FUNDING 2021	\$0.00	\$0.00	\$0.00	\$0.00
302	TRANSFER - CAPITAL METRO - RESERVE	\$0.00	\$0.00	\$42,040.00	\$42,040.00
303	CAPMETRO - BTC - PROJECT REIMBURSI	\$0.00	\$0.00	\$42,000.00	\$42,000.00
304	TRANSFER - ROAD PROJECT RESERVED	\$0.00	\$0.00	\$140,000.00	\$140,000.00
		\$0.00	\$0.00	\$107,960.00	\$107,960.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$332,000.00	\$332,000.00

<u>EXPENSES</u>					
310	ROAD IMPROVEMENT - OLD MANCHACA	\$0.00	\$0.00	\$300,000.00	\$300,000.00
311	ENGINEERING - MISC	\$0.00	\$0.00	\$32,000.00	\$32,000.00
		\$0.00	\$0.00	\$332,000.00	\$332,000.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$332,000.00	\$332,000.00

ROAD IMPROVEMENT FUND 2022

<u>REVENUES</u>					<u>BUDGET 21-22</u>
301-22	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$14,000.00	\$14,000.00
302-22	TRANSFER - CAPITAL METRO - RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSI	\$0.00	\$0.00	\$14,000.00	\$14,000.00
304	TRANSFER - ROAD PROJECT RESERVED	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$28,000.00	\$28,000.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$28,000.00	\$28,000.00

<u>EXPENSES</u>					
310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	MISC	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$0.00	\$0.00

CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA

<u>REVENUES:</u>		<u>CURRENT</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 21-22</u>
		<u>MONTH</u>			
501	CORONAVIRUS LOCAL FISCAL RECOVERY FL	\$0.00	\$0.00	\$62,813.74	\$62,813.74
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$37,277.54	\$37,277.54
		\$0.00	\$0.00	\$100,091.28	\$100,091.28
<u>TOTALS:</u>		\$0.00	\$0.00	\$100,091.28	\$100,091.28

<u>EXPENSES:</u>					
510	WATER SYSTEM IMPROVEMENTS - NORTH V	\$0.00	\$0.00	\$0.00	\$0.00
511	WATER SYSTEM IMPROVEMENTS - SOUTH V	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$0.00	\$0.00

RESERVED FUND BALANCES

<u>WATER FUND CONTINGENCY</u>	\$50,000	\$50,000
<u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$42,040	\$42,040
RESERVE FOR PROJECTS	<u>\$140,000</u>	<u>\$140,000</u>
TOTAL ROAD RESERVE	\$182,040	\$182,040
<u>GENERAL FUND CONTINGENCY</u>	\$50,000	\$50,000
<u>CLFRF - ARPA FUND RESERVE</u>	\$37,278	\$37,278
CURRENT BUDGET RESERVE	<u>\$8,587</u>	<u>\$17,960</u>
<u>TOTAL ALL RESERVED FUNDS</u>	\$327,904	\$337,278
TOTAL TEXPOOL AND CHECKBOOK	\$509,387	\$500,014
LESS TOTAL RESERVED	<u>\$327,904</u>	<u>\$337,278</u>
<u>UNALLOCATED AVAILABLE FUNDS</u>	\$181,483	\$162,736

VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
12-1-2021 -- 12-31-2021

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
101	PROPERTY TAXES	\$52,885.25	\$9,399.92	\$62,285.17	\$132,714.83	\$195,000.00
102	FRANCHISE TAXES	\$292.80	\$988.01	\$1,280.81	\$13,719.19	\$15,000.00
103	INTEREST	\$14.73	\$28.28	\$43.01	\$156.99	\$200.00
104	BUILDING PERMITS	\$320.00	\$1,340.00	\$1,660.00	\$3,340.00	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$53,512.78	\$11,756.21	\$65,268.99	\$150,031.01	\$215,300.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
113	CITY ADMINISTRATOR	\$2,857.78	\$6,410.41	\$9,268.19	\$29,598.48	\$38,866.67
114	TML INSURANCE	\$0.00	\$785.75	\$785.75	\$2,154.25	\$2,940.00
115	LEGAL	\$0.00	\$310.00	\$310.00	\$2,690.00	\$3,000.00
116	TAXES	\$0.00	\$857.29	\$857.29	\$5,342.71	\$6,200.00
117	ENVIRONMENTAL MAINTENANCE	\$0.00	\$600.00	\$600.00	\$29,400.00	\$30,000.00
118	PUBLIC INFORMATION	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$247.83	\$497.89	\$745.72	\$2,454.28	\$3,200.00
121	OFFICE EXPENSES	\$321.51	\$2,615.30	\$2,936.81	\$3,763.19	\$6,700.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$773.90	\$773.90	\$226.10	\$1,000.00
123	APPRAISALS	\$215.22	\$0.00	\$215.22	\$609.78	\$825.00
124	BUILDING INSPECTIONS	\$330.00	\$350.00	\$680.00	\$4,320.00	\$5,000.00
125	MISCELLANEOUS	\$5.52	\$12.90	\$18.42	\$981.58	\$1,000.00
126	ARBORIST	\$940.00	\$1,980.00	\$2,920.00	\$10,080.00	\$13,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$0.00	\$317.29	\$317.29	\$2,182.71	\$2,500.00
130	COMMUNITY CENTER	\$280.65	\$204.66	\$485.31	\$4,514.69	\$5,000.00
131	ENGINEER	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$431.09	\$431.09	\$1,268.91	\$1,700.00
136	ADVISOR	\$461.75	\$996.17	\$1,457.92	\$4,542.08	\$6,000.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$480.00	\$690.87	\$2,309.13	\$3,000.00
<u>TOTALS:</u>		\$5,871.13	\$19,122.65	\$24,993.78	\$185,037.89	\$210,031.67

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
12-1-2021 -- 12-31-2021**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$10,103.37	\$25,754.14	\$35,857.51	\$89,142.49	\$125,000.00
202	WATER TAP FEES	\$0.00	\$1,618.16	\$1,618.16	\$7,981.84	\$9,600.00
203	METER DEP/CONNECT FEES	\$150.00	\$750.00	\$900.00	\$100.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$10,253.37	\$28,122.30	\$38,375.67	\$97,324.33	\$135,700.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,500.00	\$5,000.00	\$7,500.00	\$22,500.00	\$30,000.00
211	DISTRICT FEES	\$546.35	\$1,345.18	\$1,891.53	\$4,108.47	\$6,000.00
212	MAINTENANCE/REPAIR	\$598.20	\$12,296.58	\$12,894.78	\$17,105.22	\$30,000.00
213	ELECTRICITY	\$484.65	\$1,357.96	\$1,842.61	\$7,157.39	\$9,000.00
214	BOOKKEEPER	\$1,428.90	\$3,205.21	\$4,634.11	\$14,799.22	\$19,433.33
215	BILLING SUPPLIES	\$80.00	\$273.50	\$353.50	\$1,546.50	\$1,900.00
216	METER READER	\$147.76	\$319.58	\$467.34	\$1,452.66	\$1,920.00
217	METER REFUNDS	\$100.00	\$0.00	\$100.00	\$900.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,712.01	\$3,503.06	\$5,215.07	\$19,784.93	\$25,000.00
TOTALS:		\$7,597.87	\$27,301.07	\$34,898.94	\$94,654.39	\$129,553.33

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$38,895.31	\$102,661.46
TOTAL REVENUES	\$63,766.15	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$13,469.00	
ROAD FUND EXPENSE	\$1,300.00	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$14.73	\$14,783.73

ENDING BALANCE **\$87,877.73**

CHECKBOOK BALANCE **\$87,877.73**

TEXPOOL BALANCE:

BEGINNING BALANCE	\$461,118.45
DEPOSITS	\$0.00
INTEREST	\$14.73
TOTAL	\$461,133.18
WITHDRAWALS	\$0.00

ENDING BALANCE **\$461,133.18**

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
12-1-2021 -- 12-31-2021**

ROAD IMPROVEMENT FUND - 2017-2021

<u>REVENUES</u>		<u>CURRENT</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 21-22</u>
		<u>MONTH</u>			
301	CAPITAL METRO - BTC FUNDING 2021	\$0.00	\$0.00	\$0.00	\$0.00
302	TRANSFER - CAPITAL METRO - RESERVE	\$0.00	\$0.00	\$42,040.00	\$42,040.00
303	CAPMETRO - BTC - PROJECT REIMBURSI	\$0.00	\$0.00	\$42,000.00	\$42,000.00
304	TRANSFER - ROAD PROJECT RESERVED	\$0.00	\$0.00	\$140,000.00	\$140,000.00
		\$0.00	\$0.00	\$107,960.00	\$107,960.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$332,000.00	\$332,000.00

<u>EXPENSES</u>					
310	ROAD IMPROVEMENT - OLD MANCHACA	\$0.00	\$0.00	\$300,000.00	\$300,000.00
311	ENGINEERING - MISC	\$1,300.00	\$1,300.00	\$30,700.00	\$32,000.00
		\$1,300.00	\$1,300.00	\$330,700.00	\$332,000.00
<u>TOTALS:</u>					

ROAD IMPROVEMENT FUND 2022

<u>REVENUES</u>		<u>BUDGET 21-22</u>			
301-22	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$14,000.00	\$14,000.00
302-22	TRANSFER - CAPITAL METRO - RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSI	\$0.00	\$0.00	\$14,000.00	\$14,000.00
304	TRANSFER - ROAD PROJECT RESERVED	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$28,000.00	\$28,000.00
<u>TOTALS:</u>					

<u>EXPENSES</u>					
310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	MISC	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>					

CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA

<u>REVENUES:</u>		<u>CURRENT</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 21-22</u>
		<u>MONTH</u>			
501	CORONAVIRUS LOCAL FISCAL RECOVERY FL	\$0.00	\$0.00	\$62,813.74	\$62,813.74
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$37,277.54	\$37,277.54
		\$0.00	\$0.00	\$100,091.28	\$100,091.28
<u>TOTALS:</u>					

<u>EXPENSES:</u>					
510	WATER SYSTEM IMPROVEMENTS - NORTH V	\$0.00	\$0.00	\$0.00	\$0.00
511	WATER SYSTEM IMPROVEMENTS - SOUTH V	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>					

RESERVED FUND BALANCES

<u>WATER FUND CONTINGENCY</u>	\$50,000	\$50,000
<u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$42,040	\$42,040
RESERVE FOR PROJECTS	<u>\$140,000</u>	<u>\$140,000</u>
TOTAL ROAD RESERVE	\$182,040	\$182,040
<u>GENERAL FUND CONTINGENCY</u>	\$50,000	\$50,000
<u>CLFRF - ARPA FUND RESERVE</u>	\$37,278	\$37,278
CURRENT BUDGET RESERVE	<u>\$17,960</u>	<u>\$32,337</u>
<u>TOTAL ALL RESERVED FUNDS</u>	\$337,278	\$351,654
TOTAL TEXPOOL AND CHECKBOOK	\$500,014	\$549,011
LESS TOTAL RESERVED	<u>\$337,278</u>	<u>\$351,654</u>
<u>UNALLOCATED AVAILABLE FUNDS</u>	\$162,736	\$197,356