

**THE VILLAGE OF SAN LEANNA**  
**MINUTES**  
Regular Board of Aldermen Public Meeting  
Thursday, July 16, 2020  
7:00 p.m. – Video Conference Meeting

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Helen Rockenbaugh, Becky Mullan, Charlie Burks, Danny Villarreal, Mary Wright

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting and Public Hearing on June 18, 2020 as written; Charlie Burks seconded; motion carried with a vote of 5 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Elizabeth Hinson addressed council to say she read the inclusivity resolution to be discussed later in the meeting and that she thought it was lovely.
2. Helen Rockenbaugh addressed all at the meeting, as a resident, with a reminder that, in the summer heat, wildlife in the Village could benefit from residents making water available.

**C. ITEMS SCHEDULED FOR ACTION**

1. Rebecca Howe and Linda Barrett updated council on the driveway application for 11300 Lake Drive. Due to impacts of COVID-19 on staffing, Southwest Engineers had not returned their engineering report at the time of the meeting. Council discussed placement of the driveway and curb-cut. Helen Rockenbaugh moved to approve the driveway application for 11300 Lake Dr, pending engineer approval and requiring that the property owner adhere to technical changes, if any, from Southwest Engineers; Danny Villarreal seconded; motion carried with a vote of 5 in favor- 0 opposed.
2. John Harris addressed council regarding the staffing changes and the five-year Waste Connections Franchise Agreement extension renewing August 1<sup>st</sup>, 2020. Council discussed past issues of trees being damaged by garbage trucks and the possibility of additional recycling service or receptacles. No action was taken.
3. Council discussed Village of San Leanna drainage projects and consideration to obtain drainage project plans for resident complaints, including issues at 11808 Sleepy Hollow, 11517 Hunting Creek, 12108 Bluebonnet Ln, 708 River Oaks Dr, and 11500 Sombrero Dr. No action was taken but all complaints were added to the list for engineer review.
4. Charlie Burks moved to send a letter to the property owner regarding unpermitted construction of a carport within 10' of the rear lot line at 11903 Sleepy Hollow Ln.; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed
5. Charlie Burks moved to adopt Resolution No 20-003 stating the Board of Aldermen of the Village of San Leanna's commitment to stand against social injustice and racial inequality; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed

6. Helen Rockenbaugh moved to approve financial report for June 2020; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed
7. Charlie Burks moved to approve the amended financial report for April 2020; Becky Mullan seconded; motion carried with a vote of 5 in favor – 0 opposed

#### **E. ITEMS FOR DISCUSSION**

1. There was no update regarding amendments to Zoning Ordinance No. 13-001.
2. Council discussed updates pertaining to federal, state, and local response to COVID-19/Coronavirus. Council briefly discussed CARES funding designated for the Village of San Leanna by Travis County. Funds through the CARES program are specific for COVID-19 related expenses only.
3. Council discussed plans for the 2020-2021 budget. Rebecca Howe presented a proposal from the Financial Committee to pay off the water system loan through Regions Equipment Finance. Council expressed general agreement with the proposal. Council discussed how the loan prepayment would effect reserves, future cash flows, and end loss on interest payments.

#### **F. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk's reported on the Small Cities meetings she had been attending and that a call with Capital Metro had been scheduled for the following week to discuss the possible reinstatement of the Village of San Leanna's BTC Program funding.

Linda Barrett addressed issues with the builders at the new home at 715 River Oaks Dr. Council and Mrs. Barrett discussed the possibility of red tagging construction until the issues were resolved. Linda Barrett reported on existing permits in place at 715 River Oaks, 500 River Oaks Dr, 11300 Lake Dr, 501 Hacienda, 11306 Circle Dr, and 11410 Circle Dr, and 11511 Hunting Creek Ln.

2. Administrative: Village Administrator, Rebecca Howe, reported on tax rate seminar she would be attending regarding SB2 changes and updates on the unpermitted accessory building at 504 FM 1626. Mrs. Howe addressed a subdivision inquiry that had come up and the property owner addressed council about plans for the property.
3. Roads: Danny Villarreal reported a quite month on the Village roads, mentioning just a few potholes popping up. Mr. Villarreal stated that he was considering approaching a smaller company for pothole filling rather than Travis County in the interest of expediency.

Council discussed needs for handyman-type work across the Village.

4. Public Affairs: Helen Rockenbaugh reported on expenses for the 4<sup>th</sup> of July ice cream truck, the upcoming newsletter, Village of San Leanna merchandise such as clothing and hats, and plans for the 50<sup>th</sup> anniversary celebration.

5. Public Safety: Becky Mullan reported on a vehicle that ran off the road on FM 1626 and hit the historical Circle Dr sign. There was also a report of a garage burglary
6. Water: Mary Wright reported on the drought status and the status of the water system. The Aquifer District was in Stage 1/No Drought Status with a voluntary 10% conservation period in place. The City of Austin was in Conservation Stage. Mary Wright reported that the water system was running smoothly and that well levels had fallen 20.6 ft since the previous month, to a level of 114.6 ft. The burn ban was off but Mrs. Wright stated that it was likely to be reinstated the following Tuesday.
7. Environmental: Charlie Burks addressed improvements to the Village parks, stating that he would like to prioritize play equipment of some sort for both south and north parks.

#### **G. ADJOURNMENT**

Mary Wright moved to adjourn the meeting; Charlie Burks seconded; meeting adjourned at 8:36 p.m.