

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, July 21, 2022

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Christa Gregg, Danny Villarreal, Mary Wright.

Helen Rockenbaugh and Marcos Campos were not present.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on June 16, 2022 as written; Christa Gregg seconded; motion carried with a vote of 3 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

Helen Rockenbaugh arrived and was counted present.

C. ITEMS SCHEDULED FOR ACTION

1. Helen Rockenbaugh moved to appoint Danny Villarreal as Mayor Pro Tem; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.

Danny Villarreal was installed as Mayor Pro Tem.

2. Council reviewed the tabulation of bids and recommendation letter from Ardurra Engineering for proposed road improvement project, the reconstruction of Old Manchaca Road. The project received one bid. Ardurra recommended that the Village of San Leanna reject the bid and put the project back out to bid, as the bid received was over market pricing and project budget. Danny Villarreal moved to reject the bid on the Old Manchaca Road project and restart the bid process; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Council reviewed documents submitted by the owner of 732 and 736 River Oaks Dr showing utility easement releases granted by Pedernales Electric Cooperative, Charter Communications, and Southwestern Bell. Helen Rockenbaugh moved to grant the vacation the 10' utility easements between 732 River Oaks Dr and 736 River Oaks Dr. with the property owner to be responsible for any necessary filing fees with Travis County; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
4. Council discussed the history of the annexation of Indian Tree Trail and reviewed the petition submitted by resident requesting the paving of Indian Tree Trail. As a resident living on Indian Tree Trail, Danny Villarreal recused himself from acting on the petition. Helen Rockenbaugh moved to accept the resident petition to pave Indian Tree Trail, allowing for Indian Tree Trail to be added to the prioritization list for upcoming projects; Christa Gregg seconded; motion carried with a vote of 3 in favor – 0 opposed.
5. Council reviewed the updated Participating Agency Agreement (PAA) with Capital Area of Texas Regional Advisory Council (CATRAC). Danny Villarreal moved to table action on the agreement until the previous agreement and further information on its relevancy to Village of

San Leanna operations were available for review; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.

6. Council considered the \$72,000 quote from D & H Services and related funding options for repairs to the roof and storage tank at the South (Sleepy Hollow) water facility. Danny Villarreal moved to begin the bidding process for the project, using ARPA funds if engineering was not required for the use of funds or allocating unallocated funds otherwise; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.
7. Council discussed plans for installation of electricity and lights at Jim Payne Park. Danny Villarreal moved to authorize a budget up to \$6,000 for the electricity installation project; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
8. Danny Villarreal moved to table action on widening and extending paths at Jim Payne Park until quotes were available for both concrete and granite path materials; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
9. Danny Villarreal moved to approve financial report for June 2022; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

1. City Administrator, Rebecca Howe, explained the tax rate setting process and council discussed departmental plans for the budget for FY 2022-2023.

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported the passing of Mayor Jim Payne, touching on his legacy and his decades of dedicated service to the Village of San Leanna. Mayor Quirk reminded everyone to check on their neighbors, particularly the elderly, as temperatures continued to hover above 100 degrees.

Linda Barrett was not present but Rebecca Howe read the supplied Zoning. Ms. Howe reported that there were two upcoming single family home build and all other active permits remained unchanged. One pending permit application had been interrupted by a septic system citation from Travis County.

Mayor Quirk reported that there had been complaints received regarding unsafe driving on golf carts and ATVs in the Village. Recent Texas Law made driving registered golf carts on the road legal unless a local ordinance was in effect.

2. Administrative: Rebecca Howe reported on the delayed status of the Travis County Hazard Mitigation Plan and the recently submitted Hazard Mitigation Plan Grant program application for a generator at the North Well. Ms Howe had also applied for the Asset Management Program for Small Systems (AMPSS) grant through the Texas Water Development Board.

Austin Animal Services had reached out about community education opportunities regarding wildlife in the area. Ms. Howe reported that she had registered for PFIA training and the TML Tax and Budget Seminar.

Council discussed conducting a brush pick up event.

3. Roads: Danny Villarreal reported that Travis County TNR would be submitting a quote for pothole and crack sealing and he would be testing out some new temporary pot hole filler samples in the meantime.

Council discussed issues with the TxDOT FM 1626 project and concerns about the width of San Leanna Dr on the County end of the road.

4. Public Affairs: Mary Wright reported on options for a family fun day in September and the planned community event lineup for the 2022-2023 fiscal year.
5. Public Safety: Christa Gregg reported on preliminary plans for National Night Out and council discussed coyotes in the Village and safety measures for the meter reader.
6. Water: Marcos Campos was not present, but Rebecca Howe read his supplied report on the drought status and the status of the water system. The Aquifer District had declared Stage 2 Alarm Drought Status with a mandatory 20% conservation period. The City of Austin was in Stage 1 Drought. Marcos Campos reported that the water system was running smoothly and that well levels had fallen 16.6 ft. since the previous month, to a level of 154.1 ft. The burn ban was in effect. A new AC unit had been installed in the pump house.
7. Environmental: Helen Rockenbaugh reported on research conducted on arborist services and a dead tree limb removed from the right-of- way on Circle Dr. Council discussed placement of the frisbee disc baskets at Jim Payne Park and permeable trail materials.

F. ADJOURNMENT

Danny Villarreal moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 8:55 pm.