

THE VILLAGE OF SAN LEANNA
AGENDA
Regular Board of Aldermen Public Meeting
Thursday, September 21, 2023
7:00 pm – Community Center – 11906 Sleepy Hollow Rd

A. MEETING CALLED TO ORDER

Roll call
Approval of minutes: Regular B of A Meeting..... August 17, 2023

B. CITIZENS' COMMUNICATION

1. Arborist, Cahir Doherty
2. Citizen communication

C. ITEMS SCHEDULED FOR ACTION

1. Presentation and approval of audit report for FY 2021-2022. Don Allman, CPA, present.
2. Discussion and potential action regarding residential brush collection services.
3. Consideration of Mayoral Arbor Day Celebration Proclamation.
4. Discussion and potential action to adopt a Village of San Leanna Video Surveillance Policy.
5. Consideration to place a security camera to monitor the road closure gate at San Leanna Dr and Katy Ln.
6. Consideration to place a security camera to monitor the drop box at the San Leanna Community Center.
7. Consideration of adoption of amended budget for FY 2022-2023, by Resolution 23-004.
8. Review and approve financial report for August 2023.

D. ITEMS FOR DISCUSSION

1. Discussion and compilation of list of ordinances and ordinance revisions to be considered, along with deadlines for completion.

E. REPORTS AND INFORMATION

1. **Mayor's Report**..... Updates re: meetings/symposiums,
2. **Zoning Report**..... Certificates of Use:
Active Building permits:
3. **Administrative Report**... surveys/reports, complaints, admin updates
4. **Roads**..... Current road maintenance needs, road improv. projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events
6. **Public Safety**..... Neighborhood Watch, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles

F. ADJOURNMENT

**** ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION
MAY HAVE ACTION TAKEN ****

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted _____ September 18, 2023

Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting & Public Hearing
Thursday, August 17, 2023
7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Danny Villarreal, Helen Rockenbaugh, Marcos Campos, Mary Wright, Christa Gregg

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on July 20, 2023 as written; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

Danny Villarreal moved to approve minutes of Special B of A Meeting on July 29, 2023 as written; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Arborist, Cahir Doherty, reported on the state of the trees in the Village, noting the importance of preventing wildfires, progress of the trimming by PEC, and a browning red oak on Circle Dr that was under observation.
2. Fred Helmerichs addressed council regarding several maintenance concerns including wildfire risks and limbs leaning on AT&T lines. Mr. Helmerichs also reported on history around the lot located at 11604 Chapel Ln and drainage concerns around development of that lot.

C. ITEMS SCHEDULED FOR ACTION

1. Rebecca Howe stated that the audit was not ready for review. Danny Villarreal moved to table action on the audit report for FY 2021-2022 until the September 2023 meeting; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.
2. Danny Villarreal moved to table action on the sale of 11604 Chapel Ln, Austin TX 78748 (0.3534 A OF LOT 31 SAN LEANNA RANCHES); Marcos Campos seconded; motion carried with a vote of 5 in favor – 0 opposed.
3. Council discussed mow notices, wildfire prevention, and brush collection as it related to the ongoing drought and Travis County Burn Ban. Christa Gregg moved to have the City Administrator acquire quotes for brush collection services for residential collection; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.
4. Danny Villarreal moved to approve the 2023-2024 contract with ATX Tree Services for Arborist services at the rate of \$730 per month and \$75 per hour for hourly work; Helen Rockenbaugh seconded; motion carried with a vote of 5 in favor – 0 opposed.
5. Helen Rockenbaugh moved to engage the accounting firm of Donald L. Allman, CPA. For the 2022-2023 audit at the cost of \$6,000; Danny Villarreal seconded; motion carried with a vote of 5 in favor – 0 opposed.

6. Marcos Campos moved to approve the Village of San Leanna Financial Policy; Christa Gregg seconded; motion carried with a vote of 5 in favor – 0 opposed.
7. Helen Rockenbaugh moved to approve financial report for August 2022; Mary Wright seconded; motion carried with a vote of 5 in favor – 0 opposed.

D. PUBLIC HEARING

1. Mayor Quirk opened the public hearing. City Administrator, Rebecca Howe, reviewed fund balances and presented the budget for FY 2023-2024. Council briefly reviewed and discussed the proposed budget for FY 2023-2024.
2. Rebecca Howe reviewed the proposed tax rate stating that the proposed property tax rate of \$0.2498 per \$100 valuation for FY 2023-2024 remains the same as last year but would increase the Village tax revenue due to increased property values and new properties in the Village.

Mayor Quirk closed the public hearing.

D. ITEMS SCHEDULED FOR ACTION

8. Danny Villarreal moved to adopt budget for FY 2023-2024 with changes presented by Rebecca Howe in the Public Hearing; Christa Gregg seconded; motion carried with a vote of, Mayor Quirk, Helen Rockenbaugh, Christa Gregg, Danny Villarreal, Marcos Campos, and Mary Wright in favor – 0 opposed.
9. Danny Villarreal moved to ratify the adoption of the budget for FY 2023-2024; Mary Wright seconded; motion carried with a vote of 5 in favor – 0 opposed.
10. Danny Villarreal moved by special motion to adopt the proposed property tax rate of \$0.2498 per \$100 valuation for FY 2023-2024; Helen Rockenbaugh seconded; motion carried with a record vote of, Helen Rockenbaugh, Christa Gregg, Danny Villarreal, Marcos Campos, and Mary Wright in favor – 0 opposed. The property tax rate was adopted by Ordinance No. R23-002.

D. ITEMS FOR DISCUSSION

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported on issues around the road closure.

Linda Barrett reported on unpermitted construction on Leanna Woods Cove as well as progress on active permits and upcoming permits.

2. Administrative: Rebecca Howe reported on updates with grant applications, the road closure, and the Health and Sanitation Complaint on Hacienda. Ms. Howe reported that the TCEQ Emergency Preparedness Plan had been approved.

3. Roads: Danny Villarreal reported on the status of the road closure, a new representative with Travis County TNR, meeting with engineers regarding the Chapel Lane Road Project, and cracking in the road on Old Manchaca Road.
4. Public Affairs: Mary Wright reported on Bingo on September 9th, Trunk-or-Treat on October 28th, and Arbor Day on November 4th.
5. Public Safety: Christa Gregg reported on an incident regarding a resident brandishing a weapon on Indian Tree Trail and the upcoming National Night Out event.
6. Water: Marcos Campos reported on the drought status and the status of the water system. The Aquifer District had declared Stage 3 Critical Drought Status with a mandatory 30% conservation period. The City of Austin was in Stage 1 Drought. Marcos Campos reported that the water system was running smoothly and that well levels had risen .2 ft. since the previous month, to a level of 158.6 ft. The burn ban was in effect.

Mr. Campos and Byron Townsend discussed the possibility of Stage 4 Emergency Drought and the consequences of entering Stage 4 Drought.

7. Environmental: Helen Rockenbaugh reported on a relatively quiet month for environmental affairs while encouraging the use of rain barrels and other water conservation measures. Mrs. Rockenbaugh briefly updated the council regarding correspondence with the Texas Forest Service.

Council did not adjourn to Executive Session.

F. ADJOURNMENT

Danny Villarreal moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 9:20 pm.



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Molly Quirk, Mayor of the City of Village of San Leanna, do hereby proclaim November 4, 2023 as **ARBOR DAY**

In the City of Village of San Leanna, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 21 day of September, 2023

Mayor Molly Quirk

Video Surveillance Policy

Village of San Leanna

Use of Security Cameras

I. Purpose and Proposed Use

The Village of San Leanna may install surveillance technology in the form of security cameras at various public locations throughout its parks system. The intent of the cameras includes, but is not limited to, monitoring public property and facilities for one or more of the following reasons: (i) for security purposes, and (ii) to protect the physical integrity of Village infrastructure and resources.

The Village intends to use this technology to assist in providing safety and security for public use and enjoyment of facilities while preserving Village assets and infrastructure. If criminal activity does occur on camera, the footage will be made available to law enforcement as authorized by law.

II. Use and Data Management Guidelines and Protocols

A. Deployment of Cameras and Anticipated Duration of Surveillance Activity

1. The location of each security camera installed will require approval of the Board of Aldermen in public meeting.
2. The surveillance technology will be deployed in a manner that will be easy to monitor by authorized staff, and easy to preserve footage as needed.
3. The technology will operate continuously 24 hours a day/7 days a week and record over itself after a period not to exceed 2-weeks.
4. The technology will be installed permanently unless otherwise specified.

B. Identification and Markings of Surveillance Technology

1. The technology may be mounted on building and/or poles and be plainly visible to the public.
2. Signage will be posted advising the public that the area is under video surveillance.

C. Rules of Operation

1. The surveillance technology will be operated by the following authorized city personnel: City Administrator.
2. Camera adjustments, including but not limited to angle, position, and zoom may be done by the City Administrator and/or designee.

D. Data Retention and Deletion

1. Surveillance data will be retained in compliance with the Texas Administrative Code, Title 13, Chapter 6, Section 6.10(a) - Texas State Library and Archives Commission (TSLAC) Retention Schedule (As Long as Administratively Valuable). Any system settings will be adjusted to ensure compliance, and saved footage will be stored in the

security camera electronic file. If a public disclosure request is made, the Village will take action in order to retain the requested record(s) before any otherwise authorized deletion/destruction. If no public disclosure request is made, the data shall be deleted/destroyed at the end of the retention period.

2. If an incident is identified and data requested by a member of the public, immediate steps shall be taken to preserve any data available, even prior to receipt of a written public records request notification.
3. During the retention period, surveillance data will be securely stored.
4. Regular deletion/destruction after the retention period elapses will occur by the camera recording data over itself.
5. The City Administrator's office is responsible for ensuring compliance with data retention and deletion/destruction requirements.

E. Access to Data

1. The Board of Aldermen shall authorize and document which personnel are authorized to access the data for purposes of reviewing the data, either routinely or after notice of a potential incident.
2. Safeguards will be used to protect data from unauthorized access, included password protected access.
3. Any incidents or potential incidents will be reviewed by authorized personnel within 2 business days of the date of the report by authorized personnel. Incidents/potential incidents shall be brought to the attention of the Board of Aldermen (or designee) immediately.
4. Data will be released under the following circumstances: to law enforcement if requested by law enforcement as part of an official police investigation; to the extent required by court order, subpoena, or as otherwise required by law.

F. Maintenance of Technology

If the surveillance technology malfunctions, the issue shall be reported to the Board of Aldermen (or designee) and the situation documented, including any other action taken.

**VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
8-1-2023 -- 8-31-2023**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>		<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$269.01	\$235,987.15	\$236,256.16	(\$1,256.16)	\$235,000.00
102	FRANCHISE TAXES	\$1,068.36	\$14,337.36	\$15,405.72	(\$405.72)	\$15,000.00
103	INTEREST	\$756.63	\$18,550.00	\$19,306.63	(\$17,806.63)	\$1,500.00
104	BUILDING PERMITS	\$80.00	\$5,215.00	\$5,295.00	(\$295.00)	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$11.30	\$11.30	\$88.70	\$100.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$25,278.00	\$25,278.00
<u>TOTALS:</u>		\$2,174.00	\$274,100.81	\$276,274.81	\$5,603.19	\$281,878.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$1,086.40	\$51,817.65	\$52,904.05	\$5,413.95	\$58,318.00
113	CITY ADMINISTRATOR	\$3,007.34	\$34,389.38	\$37,396.72	\$3,413.28	\$40,810.00
114	TML INSURANCE	\$848.25	\$2,544.75	\$3,393.00	\$207.00	\$3,600.00
115	LEGAL	\$79.00	\$1,716.00	\$1,795.00	\$3,205.00	\$5,000.00
116	TAXES	\$0.00	\$5,501.25	\$5,501.25	\$698.75	\$6,200.00
117	ENVIRONMENTAL MAINTENANCE	\$250.00	\$51,918.28	\$52,168.28	\$7,831.72	\$60,000.00
118	PUBLIC INFORMATION	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$247.83	\$2,478.29	\$2,726.12	\$473.88	\$3,200.00
121	OFFICE EXPENSES	\$317.29	\$6,788.51	\$7,105.80	\$894.20	\$8,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$702.40	\$702.40	\$297.60	\$1,000.00
123	APPRAISALS	\$0.00	\$1,433.47	\$1,433.47	\$266.53	\$1,700.00
124	BUILDING INSPECTIONS	\$465.00	\$3,875.00	\$4,340.00	\$660.00	\$5,000.00
125	MISCELLANEOUS	\$20.00	\$4,023.00	\$4,043.00	\$457.00	\$4,500.00
126	ARBORIST	\$700.00	\$5,680.00	\$6,380.00	\$6,620.00	\$13,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$92.98	\$2,620.90	\$2,713.88	\$286.12	\$3,000.00
130	COMMUNITY CENTER	\$496.68	\$3,431.34	\$3,928.02	\$1,071.98	\$5,000.00
131	ENGINEER	\$0.00	\$950.00	\$950.00	\$550.00	\$1,500.00
132	FLOOD PREVENTION	\$3,100.00	\$4,550.00	\$7,650.00	\$2,350.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$1,187.39	\$1,187.39	\$312.61	\$1,500.00
136	ADVISOR	\$923.50	\$10,038.25	\$10,961.75	\$1,038.25	\$12,000.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$2,539.13	\$2,750.00	\$250.00	\$3,000.00
138	REAL ESTATE ACQUISITION	\$0.00	\$255,344.99	\$255,344.99	\$4,655.01	\$260,000.00
<u>TOTALS:</u>		\$11,845.14	\$199,684.99	\$211,530.13	\$43,397.87	\$254,928.00

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
8-1-2023 -- 8-31-2023**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
201	WATER BILLING	\$16,113.25	\$103,669.04	\$119,782.29	\$5,217.71	\$125,000.00
202	WATER TAP FEES	\$0.00	\$4,780.00	\$4,780.00	\$4,820.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
TOTALS:		\$16,113.25	\$108,599.04	\$124,712.29	\$12,312.71	\$137,025.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
210	WATER OPERATOR	\$2,750.00	\$27,500.00	\$30,250.00	\$2,750.00	\$33,000.00
211	DISTRICT FEES	\$1,420.18	\$4,660.58	\$6,080.76	\$119.24	\$6,200.00
212	MAINTENANCE/REPAIR	\$674.43	\$10,713.37	\$11,387.80	\$18,612.20	\$30,000.00
213	ELECTRICITY	\$994.45	\$6,229.02	\$7,223.47	\$1,776.53	\$9,000.00
214	BOOKKEEPER	\$1,503.67	\$17,194.78	\$18,698.45	\$1,706.55	\$20,405.00
215	BILLING SUPPLIES	\$24.20	\$1,999.25	\$2,023.45	\$176.55	\$2,200.00
216	METER READER	\$0.00	\$1,464.48	\$1,464.48	\$455.52	\$1,920.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,892.55	\$16,953.70	\$18,846.25	\$6,153.75	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$2,500.00	\$2,750.00	\$250.00	\$3,000.00
TOTALS:		\$9,509.48	\$89,215.18	\$98,724.66	\$38,300.34	\$137,025.00

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$36,814.55	\$55,101.80
TOTAL REVENUES	\$18,287.25	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$21,354.82	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$756.63	\$22,111.25
ENDING BALANCE		\$32,990.55
CHECKBOOK BALANCE		\$32,990.55

TEXPOOL BALANCE:

BEGINNING BALANCE	\$167,937.46
DEPOSITS	\$0.00
INTEREST	\$756.63
TOTAL	\$168,694.09
WITHDRAWALS	\$0.00
ENDING BALANCE	\$168,694.09

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
8-1-2023 -- 8-31-2023**

ROAD IMPROVEMENT FUND - 2017-2021

<u>REVENUES</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 22-23</u>
301 CAPITAL METRO - BTC FUNDING 2021	\$0.00	\$0.00	\$0.00	\$0.00
302 TRANSFER - CAPITAL METRO - RESERVED	\$0.00	\$42,040.00	\$0.00	\$42,040.00
303 CAPMETRO - BTC - PROJECT REIMBURSEM	\$0.00	\$0.00	\$42,000.00	\$42,000.00
304 TRANSFER - ROAD PROJECT RESERVED F	\$0.00	\$140,000.00	\$0.00	\$140,000.00
305 TRANSFER - UNALLOCATED FUNDS	\$0.00	\$68,868.60	\$37,091.40	\$105,960.00
TOTALS:	\$0.00	\$250,908.60	\$79,091.40	\$330,000.00
 <u>EXPENSES</u>				
310 ROAD IMPROVEMENT - OLD MANCHACA RI	\$0.00	\$282,208.60	\$27,791.40	\$310,000.00
311 ENGINEERING - MISC	\$0.00	\$10,657.51	\$9,342.49	\$20,000.00
TOTALS:	\$0.00	\$292,866.11	\$37,133.89	\$330,000.00

ROAD IMPROVEMENT FUND 2022

<u>REVENUES</u>				<u>BUDGET 22-23</u>
301-22 CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$46,778.79	\$5,202.21	\$51,981.00
302-22 TRANSFER - CAPITAL METRO - RESERVED	\$0.00	\$0.00	\$0.00	\$0.00
303 CAPMETRO - BTC - PROJECT REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00
304 TRANSFER - ROAD PROJECT RESERVED F	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS:	\$0.00	\$46,778.79	\$5,202.21	\$51,981.00
 <u>EXPENSES</u>				
310 ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311 MISC	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS:	\$0.00	\$0.00	\$0.00	\$0.00

CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 22-23</u>
501 CORONAVIRUS LOCAL FISCAL RECOVERY FUI	\$0.00	\$0.00	\$62,813.74	\$62,813.74
502 CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$37,277.54	\$37,277.54
TOTALS:	\$0.00	\$0.00	\$100,091.28	\$100,091.28
 <u>EXPENSES:</u>				
510 WATER SYSTEM IMPROVEMENTS - NORTH WE	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511 WATER SYSTEM IMPROVEMENTS - SOUTH WE	\$0.00	\$72,000.00	\$0.00	\$72,000.00
TOTALS:	\$0.00	\$72,000.00	\$28,091.28	\$100,091.28

RESERVED FUND BALANCES

<u>WATER FUND CONTINGENCY</u>	\$10,000	\$10,000
 <u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$46,779	\$46,779
RESERVE FOR PROJECTS	<u>\$0</u>	<u>\$0</u>
TOTAL ROAD RESERVE	\$46,779	\$46,779
<u>GENERAL FUND CONTINGENCY</u>	\$10,000	\$10,000
<u>CLFRF - ARPA FUND RESERVE</u>	\$28,091	\$28,091
<u>CURRENT BUDGET RESERVE</u>	<u>\$73,127</u>	<u>\$69,386</u>
<u>TOTAL ALL RESERVED FUNDS</u>	\$167,997	\$164,256
TOTAL TEXPOOL AND CHECKBOOK	\$204,752	\$201,685
LESS TOTAL RESERVED	<u>\$167,997</u>	<u>\$164,256</u>
<u>UNALLOCATED AVAILABLE FUNDS</u>	\$36,755	\$37,429