

**THE VILLAGE OF SAN LEANNA**  
**AGENDA**  
Regular Board of Aldermen Public Meeting  
Thursday, October 19, 2023  
7:00 pm – Community Center – 11906 Sleepy Hollow Rd

**A. MEETING CALLED TO ORDER**

Roll call

Approval of minutes: Regular B of A Meeting..... September 21, 2023

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty
2. Citizen communication

**C. ITEMS SCHEDULED FOR ACTION**

1. Consideration of proposed Village of San Leanna Short-Term Rental Ordinance.
2. Consideration to designate and adopt Short Term Rental application fee.
3. Consideration of update to Village of San Leanna Noise Ordinance.
4. Consideration of update to Village of San Leanna Nuisance Ordinance.
5. Consideration of update to Village of San Leanna Tree Ordinance.
6. Discussion and potential action to adopt a Village of San Leanna Video Surveillance Policy.
7. Consideration to place a security camera to monitor the road closure gate at San Leanna Dr and Katy Ln.
8. Consideration to place a security camera to monitor the drop box at the San Leanna Community Center.
9. Consideration of specified community sponsored events at the San Leanna Community Center.
10. Designation, by Resolution 23-005, of official newspaper for publication of required notices.
11. Consideration of adoption of amended budget for FY 2023-2024, by Resolution 23-006.
12. Review and approve financial report for September 2023.

**D. ITEMS FOR DISCUSSION**

**E. REPORTS AND INFORMATION**

1. **Mayor's Report**..... Updates re: meetings/symposiums,
2. **Zoning Report**..... Certificates of Use:  
Active Building permits:
3. **Administrative Report**... surveys/reports, complaints, admin updates
4. **Roads**..... Current road maintenance needs, road improv. projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events
6. **Public Safety**..... Neighborhood Watch, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles

**F. ADJOURNMENT**

**\*\* ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION  
MAY HAVE ACTION TAKEN \*\***

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code

Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted \_\_\_\_\_ October 16, 2023

\_\_\_\_\_  
Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, September 21, 2023  
7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Danny Villarreal, Helen Rockenbaugh, Mary Wright

Marcos Campos and Christa Gregg were not present.

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on August 17, 2023 as written; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty, reported on the state of the trees in the Village, warning of dangers of volcano mulching and reporting on dead oaks and pecan trees due to the drought. Mr. Doherty reported that he was mostly pleased with trimming conducted by Pedernales Electric Co-op and reminded all that painting oak cuts is still necessary outside of the highest risk times of year.
2. Diana Gonzales from Pedernales Electric Co-op delivered cookies and addressed the Board of Aldermen regarding PEC's 85<sup>th</sup> Birthday.

**C. ITEMS SCHEDULED FOR ACTION**

1. Don Allman, CPA, presented the audit report for FY 2021-2022, noting a net worth of \$1,915,230, with an increase in net assets of \$101,733 since the previous year. Danny Villarreal moved to approve the audit report for FY 2021-2022; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
2. Council discussed options for a citywide brush pick-up. Danny Villarreal moved to schedule two Saturday brush pickup events with Waste Connections and to add \$5,000 to the Environmental Maintenance budget line in the upcoming budget amendment; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
3. Helen Rockenbaugh moved to approve the Mayoral Arbor Day Celebration Proclamation; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.
4. Danny Villarreal moved to table the proposed Village of San Leanna Video Surveillance Policy and associated action items until absent members of Council were present to weigh in; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
5. No further action was taken on a security camera to monitor the road closure gate at San Leanna Dr and Katy Ln.
6. No further action was taken on a security camera to monitor the drop box at the San Leanna Community Center.

7. Danny Villarreal moved to approve amended budget for FY 2022-2023, by Resolution 23-004, adding \$4,500 to Environmental Maintenance and \$500 to Public Affairs; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
8. Helen Rockenbaugh moved to approve financial report for August 2023; Danny Villarreal seconded; motion carried with a vote of 3 in favor – 0 opposed.

#### **D. TEMS FOR DISCUSSION**

1. Council discussed timing for amendments to existing ordinances as well as consideration to adopt a Short-Term Rental Ordinance. Council set a deadline of October 2023 meeting for Noise, Nuisance, and Short-Term Rental and a deadline of November 2023 for Zoning and Animal Ordinance updates.

Mayor Quirk appointed a Zoning Ordinance work group.

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk reported on the Women's Elected Official Luncheon and .  
  
Linda Barrett reported on one certificate of occupancy on Sunset Dr as well as progress on active permits and upcoming permits.
2. Administrative: Rebecca Howe reported on updates with grant applications and the road closure.
3. Roads: Danny Villarreal reported on meeting with Ardurra and the state of road cracking. The County would be reviewing the cracking to provide quotes for filling.
4. Public Affairs: Mary Wright reported on Trunk-or-Treat on October 28<sup>th</sup>, Arbor Day on November 4<sup>th</sup>, and a potential holiday event.
5. Public Safety: Christa Gregg was not present to report on Public Safety. Rebecca Howe reported on the upcoming National Night Out event.
6. Water: Marcos Campos was not present. Byron Townsend reported on the drought status and the status of the water system. The Aquifer District had declared Stage 3 Critical Drought Status with a mandatory 30% conservation period. The City of Austin was in Stage 1 Drought. Marcos Campos reported that the water system was running smoothly and that well levels had risen 7.6 ft. since the previous month, to a level of 151 ft. The burn ban was in effect.  
Mr. Townsend reported that one new meter and two meter boxes had been installed.
7. Environmental: Helen Rockenbaugh reported on the upcoming Arbor Day event as well as measures required and taken to obtain the Texas Tree City Designation.

#### **F. ADJOURNMENT**

Helen Rockenbaugh moved to adjourn the meeting; Danny Villarreal seconded; meeting adjourned at 8:31 pm.

# Video Surveillance Policy

## Village of San Leanna

### Use of Security Cameras

#### I. Purpose and Proposed Use

The Village of San Leanna may install surveillance technology in the form of security cameras at various public locations throughout its parks system. The intent of the cameras includes, but is not limited to, monitoring public property and facilities for one or more of the following reasons: (i) for security purposes, and (ii) to protect the physical integrity of Village infrastructure and resources.

The Village intends to use this technology to assist in providing safety and security for public use and enjoyment of facilities while preserving Village assets and infrastructure. If criminal activity does occur on camera, the footage will be made available to law enforcement as authorized by law.

#### II. Use and Data Management Guidelines and Protocols

##### A. Deployment of Cameras and Anticipated Duration of Surveillance Activity

1. The location of each security camera installed will require approval of the Board of Aldermen in public meeting.
2. The surveillance technology will be deployed in a manner that will be easy to monitor by authorized staff, and easy to preserve footage as needed.
3. The technology will operate continuously 24 hours a day/7 days a week and record over itself after a period not to exceed 2-weeks.
4. The technology will be installed permanently unless otherwise specified.

##### B. Identification and Markings of Surveillance Technology

1. The technology may be mounted on building and/or poles and be plainly visible to the public.
2. Signage will be posted advising the public that the area is under video surveillance.

##### C. Rules of Operation

1. The surveillance technology will be operated by the following authorized city personnel: City Administrator.
2. Camera adjustments, including but not limited to angle, position, and zoom may be done by the City Administrator and/or designee.

##### D. Data Retention and Deletion

1. Surveillance data will be retained in compliance with the Texas Administrative Code, Title 13, Chapter 6, Section 6.10(a) - Texas State Library and Archives Commission (TSLAC) Retention Schedule (As Long as Administratively Valuable). Any system settings will be adjusted to ensure compliance, and saved footage will be stored in the

security camera electronic file. If a public disclosure request is made, the Village will take action in order to retain the requested record(s) before any otherwise authorized deletion/destruction. If no public disclosure request is made, the data shall be deleted/destroyed at the end of the retention period.

2. If an incident is identified and data requested by a member of the public, immediate steps shall be taken to preserve any data available, even prior to receipt of a written public records request notification.
3. During the retention period, surveillance data will be securely stored.
4. Regular deletion/destruction after the retention period elapses will occur by the camera recording data over itself.
5. The City Administrator's office is responsible for ensuring compliance with data retention and deletion/destruction requirements.

#### E. Access to Data

1. The Board of Aldermen shall authorize and document which personnel are authorized to access the data for purposes of reviewing the data, either routinely or after notice of a potential incident.
2. Safeguards will be used to protect data from unauthorized access, included password protected access.
3. Any incidents or potential incidents will be reviewed by authorized personnel within 2 business days of the date of the report by authorized personnel. Incidents/potential incidents shall be brought to the attention of the Board of Aldermen (or designee) immediately.
4. Data will be released under the following circumstances: to law enforcement if requested by law enforcement as part of an official police investigation; to the extent required by court order, subpoena, or as otherwise required by law.

#### F. Maintenance of Technology

If the surveillance technology malfunctions, the issue shall be reported to the Board of Aldermen (or designee) and the situation documented, including any other action taken.

**RESOLUTION NO. R 23-005**

**A RESOLUTION OF THE VILLAGE OF SAN LEANNA, TEXAS,  
DESIGNATING AN OFFICIAL NEWSPAPER FOR FISCAL YEAR 2023-2024**

**WHEREAS**, the Village of San Leanna is required to adopt an official municipal newspaper at the beginning of each fiscal year, as per Chapter 52.004 of the Texas Local Government Code; and

**WHEREAS**, The Hays Free Press, a newspaper published in the City of Kyle, has a local circulation, is printed once per week, and meets the statutory requirements for official newspapers;

**NOW, THEREFORE, BE IT RESOLVED,**

**That the Board of Aldermen of the Village of San Leanna hereby designates the Hays Free Press as the official newspaper for publication of all notices required by Texas state law during FY 2023-2024.**

**PASSED AND APPROVED** on this 19<sup>th</sup> day of October, 2023 by a vote of \_\_\_\_ in favor \_\_\_\_ opposed.

\_\_\_\_\_  
**Molly Quirk**  
Mayor, Village of San Leanna

**Attest:**

\_\_\_\_\_  
**Rebecca Howe**  
City Administrator

**AMENDED BUDGET  
VILLAGE OF SAN LEANNA  
FISCAL YEAR 2023-2024**

**GENERAL FUND**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>AMENDED BUDGET 2023-2024</u>
101	PROPERTY TAXES	\$265,000.00
102	FRANCHISE TAXES	\$15,000.00
103	INTEREST	\$5,000.00
104	BUILDING PERMITS	\$5,000.00
106	MISCELLANEOUS	\$100.00
107	TRANSFER FROM RESERVE	\$0.00
108	REAL PROPERTY	\$0.00
<b><u>TOTALS:</u></b>		\$290,100.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>AMENDED BUDGET 2023-2024</u>
112	ROAD MAINTENANCE	\$26,000.00
113	CITY ADMINISTRATOR	\$43,247.33
114	TML INSURANCE	\$5,424.00
115	LEGAL	\$5,000.00
116	TAXES	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$25,000.00
118	PUBLIC INFORMATION	\$800.00
119	AUDIT	\$6,000.00
120	SECURITY LIGHTS	\$3,200.00
121	OFFICE EXPENSES	\$7,000.00
122	ORG.MEMBERSHIP DUES	\$1,000.00
123	APPRAISALS	\$1,200.00
124	BUILDING INSPECTIONS	\$5,000.00
125	MISCELLANEOUS	\$1,500.00
126	ARBORIST	\$13,780.00
128	COUNCIL EXPENSES	\$100.00
129	PUBLIC AFFAIRS	\$3,000.00
130	COMMUNITY CENTER	\$3,000.00
131	ENGINEER	\$1,500.00
132	FLOOD PREVENTION	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$200.00
134	HEALTH DEPT.CONTRACT	\$1,500.00
135	PUBLIC SAFETY	\$1,500.00
136	ZONING ADMINISTRATOR	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$3,000.00
<b><u>TOTALS:</u></b>		\$186,883.33

**VILLAGE OF SAN LEANNA**

**RESOLUTION NO. R23-006**

**AMENDMENT TO MUNICIPAL BUDGET FOR FY 2023-2024**

**WHEREAS**, the municipal budget for the Village of San Leanna for fiscal year 2023-2024 was approved on the 17<sup>th</sup> day of August, 2023; and

**WHEREAS**, the public hearing on said budget has been held as advertised; and

**WHEREAS**, the Board of Aldermen desire to amend said budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Aldermen of the Village of San Leanna, that the following amendments to the approved budget for FY 2023-2024 be made:

**GENERAL FUND EXPENSES:**

	<b><u>From</u></b>	<b><u>To</u></b>
a) Item # 114 – TML Insurance	\$ 5,400.00	\$ 5,424.00

**EXPLANATION OF AMENDMENT:**

a) TML Insurance budget amended to provide for increase in premium.

**PASSED AND APPROVED** on this 19<sup>th</sup> day of October, 2023, with a vote of      ayes,      nays, and      abstentions of the Board of Aldermen of the Village of San Leanna, Texas.

\_\_\_\_\_  
Molly Quirk, Mayor

Attest:

\_\_\_\_\_  
Rebecca Howe, City Secretary/Administrator



**VILLAGE OF SAN LEANNA  
GENERAL FUND REPORT  
9-1-2023 -- 9-30-2023**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>		<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$93.91	\$236,256.16	\$236,350.07	(\$1,350.07)	\$235,000.00
102	FRANCHISE TAXES	\$51.18	\$15,405.72	\$15,456.90	(\$456.90)	\$15,000.00
103	INTEREST	\$737.83	\$19,306.63	\$20,044.46	(\$18,544.46)	\$1,500.00
104	BUILDING PERMITS	\$880.00	\$5,295.00	\$6,175.00	(\$1,175.00)	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$11.30	\$11.30	\$88.70	\$100.00
109	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$263,328.00	\$263,328.00
<b><u>TOTALS:</u></b>		\$1,762.92	\$276,274.81	\$278,037.73	\$241,890.27	\$519,928.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$4,788.54	\$52,904.05	\$57,692.59	\$625.41	\$58,318.00
113	CITY ADMINISTRATOR	\$3,400.86	\$37,396.72	\$40,797.58	\$12.42	\$40,810.00
114	TML INSURANCE	\$0.00	\$3,393.00	\$3,393.00	\$207.00	\$3,600.00
115	LEGAL	\$1,622.02	\$1,795.00	\$3,417.02	\$1,582.98	\$5,000.00
116	TAXES	\$485.88	\$5,501.25	\$5,987.13	\$212.87	\$6,200.00
117	ENVIRONMENTAL MAINTENANCE	\$6,250.00	\$52,168.28	\$58,418.28	\$6,081.72	\$64,500.00
118	PUBLIC INFORMATION	\$89.50	\$0.00	\$89.50	\$710.50	\$800.00
119	AUDIT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00
120	SECURITY LIGHTS	\$240.79	\$2,726.12	\$2,966.91	\$233.09	\$3,200.00
121	OFFICE EXPENSES	\$573.60	\$7,105.80	\$7,679.40	\$320.60	\$8,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$702.40	\$702.40	\$297.60	\$1,000.00
123	APPRAISALS	\$257.51	\$1,433.47	\$1,690.98	\$9.02	\$1,700.00
124	BUILDING INSPECTIONS	\$55.00	\$4,340.00	\$4,395.00	\$605.00	\$5,000.00
125	MISCELLANEOUS	\$0.00	\$4,043.00	\$4,043.00	\$457.00	\$4,500.00
126	ARBORIST	\$650.00	\$6,380.00	\$7,030.00	\$5,970.00	\$13,000.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$765.70	\$2,713.88	\$3,479.58	\$20.42	\$3,500.00
130	COMMUNITY CENTER	\$990.53	\$3,928.02	\$4,918.55	\$81.45	\$5,000.00
131	ENGINEER	\$0.00	\$950.00	\$950.00	\$550.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$7,650.00	\$7,650.00	\$2,350.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$170.92	\$1,187.39	\$1,358.31	\$141.69	\$1,500.00
136	ADVISOR	\$1,000.00	\$10,961.75	\$11,961.75	\$38.25	\$12,000.00
137	EMPLOYEE BENEFIT STIPEND	\$250.00	\$2,750.00	\$3,000.00	\$0.00	\$3,000.00
138	REAL ESTATE ACQUISITION	\$0.00	\$255,344.99	\$255,344.99	\$4,655.01	\$260,000.00
<b><u>TOTALS:</u></b>		\$27,590.85	\$211,530.13	\$239,120.98	\$20,807.02	\$519,928.00

**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
9-1-2022 -- 9-30-2022**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
201	WATER BILLING	\$9,880.35	\$119,782.29	\$129,662.64	(\$4,662.64)	\$125,000.00
202	WATER TAP FEES	\$0.00	\$4,780.00	\$4,780.00	\$4,820.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$1,325.00	\$1,325.00
<b><u>TOTALS:</u></b>		\$9,880.35	\$124,712.29	\$134,592.64	\$2,432.36	\$137,025.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
210	WATER OPERATOR	\$2,750.00	\$30,250.00	\$33,000.00	\$0.00	\$33,000.00
211	DISTRICT FEES	\$0.00	\$6,080.76	\$6,080.76	\$119.24	\$6,200.00
212	MAINTENANCE/REPAIR	\$1,563.20	\$11,387.80	\$12,951.00	\$17,049.00	\$30,000.00
213	ELECTRICITY	\$1,058.33	\$7,223.47	\$8,281.80	\$718.20	\$9,000.00
214	BOOKKEEPER	\$1,700.39	\$18,698.45	\$20,398.84	\$6.16	\$20,405.00
215	BILLING SUPPLIES	\$126.85	\$2,023.45	\$2,150.30	\$49.70	\$2,200.00
216	METER READER	\$0.00	\$1,464.48	\$1,464.48	\$455.52	\$1,920.00
217	METER REFUNDS	\$100.00	\$0.00	\$100.00	\$900.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$1,300.00	\$0.00	\$1,300.00	\$3,900.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$2,051.47	\$18,846.25	\$20,897.72	\$4,102.28	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$2,750.00	\$3,000.00	\$0.00	\$3,000.00
<b>TOTALS:</b>		\$10,900.24	\$98,724.66	\$109,624.90	\$27,400.10	\$137,025.00

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$32,990.55	\$44,633.82
TOTAL REVENUES	\$11,643.27	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$38,491.09	
MISC ROAD IMPROV EXPENSE	\$0.00	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$737.83	\$39,228.92
<b>ENDING BALANCE</b>		<b>\$5,404.90</b>
<b>CHECKBOOK BALANCE</b>		<b>\$5,404.90</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$168,694.09
DEPOSITS	\$0.00
INTEREST	\$737.83
<b>TOTAL</b>	<b>\$169,431.92</b>
WITHDRAWALS	\$0.00
<b>ENDING BALANCE</b>	<b>\$169,431.92</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
9-1-2023 -- 9-30-2023**

**ROAD IMPROVEMENT FUND - 2017-2021**

<u>REVENUES</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 22-23</u>
301 CAPITAL METRO - BTC FUNDING 2021	\$0.00	\$0.00	\$0.00	\$0.00
302 TRANSFER - CAPITAL METRO - RESERVED	\$0.00	\$42,040.00	\$0.00	\$42,040.00
303 CAPMETRO - BTC - PROJECT REIMBURSEM	\$0.00	\$0.00	\$42,000.00	\$42,000.00
304 TRANSFER - ROAD PROJECT RESERVED F	\$0.00	\$140,000.00	\$0.00	\$140,000.00
305 TRANSFER - UNALLOCATED FUNDS	\$0.00	\$68,868.60	\$37,091.40	\$105,960.00
<b><u>TOTALS:</u></b>	<b><u>\$0.00</u></b>	<b><u>\$250,908.60</u></b>	<b><u>\$79,091.40</u></b>	<b><u>\$330,000.00</u></b>
 <u>EXPENSES</u>				
310 ROAD IMPROVEMENT - OLD MANCHACA RI	\$0.00	\$282,208.60	\$27,791.40	\$310,000.00
311 ENGINEERING - MISC	\$0.00	\$10,657.51	\$9,342.49	\$20,000.00
<b><u>TOTALS:</u></b>	<b><u>\$0.00</u></b>	<b><u>\$292,866.11</u></b>	<b><u>\$37,133.89</u></b>	<b><u>\$330,000.00</u></b>

**ROAD IMPROVEMENT FUND 2022**

<u>REVENUES</u>	<u>BUDGET 22-23</u>			
301-22 CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$46,778.79	\$5,202.21	\$51,981.00
302-22 TRANSFER - CAPITAL METRO - RESERVED	\$0.00	\$0.00	\$0.00	\$0.00
303 CAPMETRO - BTC - PROJECT REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00
304 TRANSFER - ROAD PROJECT RESERVED F	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>	<b><u>\$0.00</u></b>	<b><u>\$46,778.79</u></b>	<b><u>\$5,202.21</u></b>	<b><u>\$51,981.00</u></b>
 <u>EXPENSES</u>				
310 ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311 MISC	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 22-23</u>
501 CORONAVIRUS LOCAL FISCAL RECOVERY FUI	\$0.00	\$0.00	\$62,813.74	\$62,813.74
502 CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$37,277.54	\$37,277.54
<b><u>TOTALS:</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$100,091.28</u></b>	<b><u>\$100,091.28</u></b>
 <u>EXPENSES:</u>				
510 WATER SYSTEM IMPROVEMENTS - NORTH WE	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511 WATER SYSTEM IMPROVEMENTS - SOUTH WE	\$0.00	\$72,000.00	\$0.00	\$72,000.00
<b><u>TOTALS:</u></b>	<b><u>\$0.00</u></b>	<b><u>\$72,000.00</u></b>	<b><u>\$28,091.28</u></b>	<b><u>\$100,091.28</u></b>

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	<b><u>\$10,000</u></b>	<b><u>\$10,000</u></b>
 <u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$46,779	\$46,779
RESERVE FOR PROJECTS	<u>\$0</u>	<u>\$0</u>
<b>TOTAL ROAD RESERVE</b>	<b><u>\$46,779</u></b>	<b><u>\$46,779</u></b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b><u>\$10,000</u></b>	<b><u>\$10,000</u></b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b><u>\$28,091</u></b>	<b><u>\$28,091</u></b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b><u>\$69,386</u></b>	<b><u>\$0</u></b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b><u>\$164,256</u></b>	<b><u>\$94,870</u></b>
<b>TOTAL TEXPOOL AND CHECKBOOK</b>	<b>\$201,685</b>	<b>\$174,837</b>
<b>LESS TOTAL RESERVED</b>	<b><u>\$164,256</u></b>	<b><u>\$94,870</u></b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b><u>\$37,429</u></b>	<b><u>\$79,967</u></b>