

**THE VILLAGE OF SAN LEANNA  
AGENDA**

Regular Board of Aldermen Public Meeting  
Thursday, January 18, 2024

7:00 pm – Community Center – 11906 Sleepy Hollow Rd

**A. MEETING CALLED TO ORDER**

Roll call

Approval of minutes: Regular B of A Meeting..... November 16, 2023

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty
2. Citizen communication

**C. ITEMS SCHEDULED FOR ACTION**

1. Consideration of proposed Village of San Leanna Short-Term Rental Ordinance.
2. Consideration of proposed update to Village of San Leanna Noise Ordinance.
3. Consideration of proposed update to Village of San Leanna Health and Sanitation Ordinance.
4. Discussion and potential action pertain to fireworks and the discharge of firearms in the Village of San Leanna.
5. Consideration to place speed bump(s) on Hunting Creek Ln.
6. Discussion and potential action pertaining to water billing processes, the Meter Reader position, and smart meter grants.
7. Call for May 4, 2024 General Election.
8. Review and approve financial report for November 2023.
9. Review and approve financial report for December 2023.

**D. ITEMS FOR DISCUSSION**

1. Discussion of water conservation measures and existing water rate structures considering Stage IV Exceptional Drought Status.
2. Discussion of in-progress ordinance updates, including Zoning, Animals, and Health and Sanitation Ordinances.

**E. REPORTS AND INFORMATION**

1. **Mayor's Report**..... Updates re: meetings/symposiums,
2. **Zoning Report**..... Certificates of Use:  
Active Building permits:
3. **Administrative Report**... surveys/reports, complaints, admin updates
4. **Roads**..... Current road maintenance needs, road improv. projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events
6. **Public Safety**..... Neighborhood Watch, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles

**F. ADJOURNMENT**

**\*\* ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION  
MAY HAVE ACTION TAKEN \*\***

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code

Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted \_\_\_\_\_ January 15, 2024

\_\_\_\_\_  
Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, November 16, 2023

7:00 p.m. – Community Center – 11906 Sleepy Hollow

**A. MEETING CALLED TO ORDER**

Present: Molly Quirk, Danny Villarreal, Helen Rockenbaugh, Marcos Campos, Mary Wright

Christa Gregg was not present.

Danny Villarreal moved to approve minutes of Regular B of A Meeting on October 19, 2023 as written; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty, reported on the state of the trees in the Village, particularly focusing on dead and dying oaks throughout the Village as a result of the drought and previous freezing temperatures.
2. Fred Helmerichs addressed council regarding several issues including mowing in the rights-of-way, bamboo encroachment in the right-of way, impervious cover and erosion concerns, and issues with slow communication from Village staff.

**C. ITEMS SCHEDULED FOR ACTION**

1. Council discussed the proposed Short-Term Rental Ordinance at length, addressing resident concerns about wording regarding violations and potential conflicts with the Zoning Ordinance. Marcos Campos moved to table the Short-Term Rental Ordinance to address discussed concerns; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
2. Helen Rockenbaugh moved to approve the Travis County Hazard Mitigation Plan Update by Resolution 23-006; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. Danny Villarreal moved to table consideration of placing speed bumps on Hunting Creek Ln until more resident feedback was received; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
4. Council discussed the history and regulations around mowing in the public right of ways of the Village of San Leanna. Council identified areas on Old Manchaca Rd where the Village would continue mowing as there were no abutting Village properties with sufficient access. Danny Villarreal moved to authorize City Administrator, Rebecca Howe, to initiate drafting of an amendment to the Health and Sanitation Ordinance requiring property owners to maintain abutting right of ways to the edge of the road; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.

5. Danny Villarreal moved to cancel the December 2023 Board of Aldermen meeting; Mary Wright seconded; motion carried with a vote of 4 in favor – 0 opposed.
6. Danny Villarreal moved to approve financial report for October 2023; Marcos Campos seconded; motion carried with a vote of 4 in favor – 0 opposed.

#### **D. ITEMS FOR DISCUSSION**

#### **E. REPORTS AND INFORMATION**

1. Mayor's Report: Mayor Quirk congratulated Mary Wright on a successful Trunk or Treat event and Helen Rockenbaugh on a successful Arbor Day event. Mayor Quirk also reported on legislative updates and the upcoming Pancakes with Santa event at the fire station.  
  
Linda Barrett reported on an issued certificate of use on an electrical panel at 11500 Chapel Ln and a new permit issued at 500 Leanna Woods Cove. Mrs. Barrett reported on committee progress on the Zoning Ordinance update.
2. Administrative: Rebecca Howe reported on the brush pick up with Waste Connections and plans to have a dumpster placed at the Community Center.
3. Roads: Danny Villarreal reported on the state of Village roads.
4. Public Affairs: Mary Wright reported the Arbor Day and Trunk or Treat events, as well as upcoming events including Village of Lights, Garden Club, and Bingo.
5. Public Safety: Christa Gregg was not present to report on public safety. Mary Wright noted that Mrs Gr
6. Water: Marcos Campos reported on the drought status and the status of the water system. The Aquifer District had declared Stage 3 Critical Drought Status with a mandatory 30% conservation period. The City of Austin was in Stage 1 Drought. Marcos Campos reported that the water system was running smoothly and that well levels had risen 7 ft. since the previous month, to a level of 141.5 ft. The burn ban was in not effect.
7. Environmental: Helen Rockenbaugh reported on that 141 trees were given out at the Arbor Day event and that the event was well attended and successful.

#### **F. ADJOURNMENT**

Danny Villarreal moved to adjourn the meeting; Marcos Campos seconded; meeting adjourned at 8:54 pm.

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
10-1-2023 -- 10-31-2023**

**ROAD IMPROVEMENT FUND 2022**

**REVENUES**

**BUDGET 23-24**

301	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302	TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304	TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$23,000.00	\$23,000.00

**EXPENSES**

310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	<b><u>MISC</u></b>	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$0.00

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

**REVENUES:**

**CURRENT    YTD TOTAL    DIFFERENCE    BUDGET 23-24**

**MONTH**

501	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$0.00	\$28,091.28
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$28,091.28

**EXPENSES:**

510	WATER SYSTEM IMPROVEMENTS - NORTH WELL	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511	WATER SYSTEM IMPROVEMENTS - SOUTH WELL	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$28,091.28	\$28,091.28

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	<b>\$ 10,000.00</b>	<b>\$ 35,000.00</b>
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
RESERVE FOR PROJECTS	\$ -	\$ -
<b>TOTAL ROAD RESERVE</b>	<b>\$ 46,778.79</b>	<b>\$ 46,778.79</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 10,000.00</b>	<b>\$ 47,000.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 28,091.28</b>	<b>\$ 28,091.28</b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b>\$ -</b>	<b>\$ 23,061.79</b>
<b><u>Funds exceeding EOY Anticipated Expenses &amp; Reserves</u></b>		<b>\$ (276,342.45)</b>
<b><u>TOTAL TEXPOOL AND CHECKBOOK</u></b>	<b>\$ 174,836.82</b>	<b>\$ 179,931.86</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 94,870.28</b>	<b>\$ 179,931.86</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ 79,966.54</b>	<b>\$ -</b>

**VILLAGE OF SAN LEANNA  
GENERAL FUND REPORT  
11-1-2023 -- 11-30-2023**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
101	PROPERTY TAXES	\$7,402.25	\$93.91	\$7,496.16	\$257,503.84	\$265,000.00
102	FRANCHISE TAXES	\$1,063.46	\$42.44	\$1,105.90	\$13,894.10	\$15,000.00
103	INTEREST	\$707.34	\$762.32	\$1,469.66	\$3,530.34	\$5,000.00
104	BUILDING PERMITS	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
107	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>		\$9,173.05	\$898.67	\$10,071.72	\$280,028.28	\$290,100.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$154.62	\$154.62	\$25,845.38	\$26,000.00
113	CITY ADMINISTRATOR	\$3,155.18	\$3,548.66	\$6,703.84	\$36,543.49	\$43,247.33
114	TML INSURANCE	\$0.00	\$5,423.32	\$5,423.32	\$0.68	\$5,424.00
115	LEGAL	\$107.50	\$0.00	\$107.50	\$4,892.50	\$5,000.00
116	TAXES	\$0.00	\$485.88	\$485.88	\$6,086.12	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$2,557.56	\$87.43	\$2,644.99	\$22,355.01	\$25,000.00
118	PUBLIC INFORMATION	\$0.00	\$90.02	\$90.02	\$709.98	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$254.76	\$247.83	\$502.59	\$2,697.41	\$3,200.00
121	OFFICE EXPENSES	\$243.45	\$2,756.71	\$3,000.16	\$3,999.84	\$7,000.00
122	ORG. MEMBERSHIP DUES	\$100.00	\$683.50	\$783.50	\$216.50	\$1,000.00
123	APPRAISALS	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00
124	BUILDING INSPECTIONS	\$0.00	\$755.00	\$755.00	\$4,245.00	\$5,000.00
125	MISCELLANEOUS	\$35.00	\$0.00	\$35.00	\$1,465.00	\$1,500.00
126	ARBORIST	\$700.00	\$660.00	\$1,360.00	\$12,420.00	\$13,780.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$592.66	\$100.01	\$692.67	\$2,307.33	\$3,000.00
130	COMMUNITY CENTER	\$239.05	\$327.92	\$566.97	\$2,433.03	\$3,000.00
131	ENGINEER	\$0.00	\$95.00	\$95.00	\$1,405.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$900.00	\$900.00	\$9,100.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$570.69	\$570.69	(\$370.69)	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
135	PUBLIC SAFETY	\$50.00	\$0.00	\$50.00	\$1,450.00	\$1,500.00
136	ADVISOR	\$951.21	\$1,027.71	\$1,978.92	\$10,381.08	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$250.00	\$460.87	\$2,539.13	\$3,000.00
<b><u>TOTALS:</u></b>		\$9,197.24	\$18,164.30	\$27,361.54	\$159,521.79	\$186,883.33

**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
11-1-2023 -- 11-30-2023**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$9,910.58	\$30,874.13	\$40,784.71	\$84,215.29	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$3,648.67	\$3,648.67
<b><u>TOTALS:</u></b>		\$9,910.58	\$31,024.13	\$40,934.71	\$98,413.96	\$139,348.67

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,860.00	\$2,860.00	\$5,720.00	\$28,600.00	\$34,320.00
211	DISTRICT FEES	\$1,345.18	\$0.00	\$1,345.18	\$4,854.82	\$6,200.00
212	MAINTENANCE/REPAIR	\$322.70	\$729.97	\$1,052.67	\$28,947.33	\$30,000.00
213	ELECTRICITY	\$683.77	\$891.49	\$1,575.26	\$7,424.74	\$9,000.00
214	BOOKKEEPER	\$1,577.58	\$1,774.33	\$3,351.91	\$18,276.76	\$21,628.67
215	BILLING SUPPLIES	\$102.00	\$152.80	\$254.80	\$1,645.20	\$1,900.00
216	METER READER	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,576.82	\$2,004.87	\$3,581.69	\$21,418.31	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$250.00	\$500.00	\$2,500.00	\$3,000.00
<b>TOTALS:</b>		\$8,718.05	\$8,663.46	\$17,381.51	\$121,967.16	\$139,348.67

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$19,737.62	\$38,821.25
TOTAL REVENUES	\$19,083.63	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$17,915.29	
ROAD FUND EXPENSES	\$0.00	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$707.34	\$18,622.63
<b>ENDING BALANCE</b>		<b>\$20,198.62</b>
<b>CHECKBOOK BALANCE</b>		<b>\$20,198.62</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$160,194.24
DEPOSITS	\$0.00
INTEREST	\$707.34
	\$160,901.58
<b>TOTAL</b>	
WITHDRAWALS	\$0.00
<b>ENDING BALANCE</b>	<b>\$160,901.58</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
11-1-2023 -- 11-30-2023**

**ROAD IMPROVEMENT FUND 2022**

**REVENUES**

**BUDGET 23-24**

301	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302	TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304	TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$23,000.00	\$23,000.00

**EXPENSES**

310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	<b><u>MISC</u></b>	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$0.00

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

**REVENUES:**

**CURRENT    YTD TOTAL    DIFFERENCE    BUDGET 23-24**

**MONTH**

501	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$0.00	\$28,091.28
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$28,091.28

**EXPENSES:**

510	WATER SYSTEM IMPROVEMENTS - NORTH WELL	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511	WATER SYSTEM IMPROVEMENTS - SOUTH WELL	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$28,091.28	\$28,091.28

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	\$ 35,000.00	\$ 35,000.00
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
RESERVE FOR PROJECTS	\$ -	\$ -
<b>TOTAL ROAD RESERVE</b>	<b>\$ 46,778.79</b>	<b>\$ 46,778.79</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 47,000.00</b>	<b>\$ 47,000.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 28,091.28</b>	<b>\$ 28,091.28</b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b>\$ 23,061.79</b>	<b>\$ 24,230.13</b>
<b><u>Funds exceeding EOY Anticipated Expenses &amp; Reserves</u></b>	<b>\$ (276,342.45)</b>	<b>\$ (257,258.82)</b>
<b><u>TOTAL TEXPOOL AND CHECKBOOK</u></b>	<b>\$ 179,931.86</b>	<b>\$181,100.20</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 179,931.86</b>	<b>\$ 181,100.20</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ -</b>	<b>\$ -</b>

**VILLAGE OF SAN LEANNA  
GENERAL FUND REPORT  
12-1-2023 -- 12-31-2023**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
101	PROPERTY TAXES	\$129,411.80	\$7,496.16	\$136,907.96	\$128,092.04	\$265,000.00
102	FRANCHISE TAXES	\$42.15	\$1,105.90	\$1,148.05	\$13,851.95	\$15,000.00
103	INTEREST	\$733.72	\$1,469.66	\$2,203.38	\$2,796.62	\$5,000.00
104	BUILDING PERMITS	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
107	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>TOTALS:</u></b>		\$130,187.67	\$10,071.72	\$140,259.39	\$149,840.61	\$290,100.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$154.62	\$154.62	\$25,845.38	\$26,000.00
113	CITY ADMINISTRATOR	\$3,155.18	\$6,703.84	\$9,859.02	\$33,388.31	\$43,247.33
114	TML INSURANCE	\$0.00	\$5,423.32	\$5,423.32	\$0.68	\$5,424.00
115	LEGAL	\$0.00	\$107.50	\$107.50	\$4,892.50	\$5,000.00
116	TAXES	\$0.00	\$485.88	\$485.88	\$6,086.12	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$5,395.00	\$2,644.99	\$8,039.99	\$16,960.01	\$25,000.00
118	PUBLIC INFORMATION	\$0.00	\$90.02	\$90.02	\$709.98	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$254.76	\$502.59	\$757.35	\$2,442.65	\$3,200.00
121	OFFICE EXPENSES	\$353.45	\$3,000.16	\$3,353.61	\$3,646.39	\$7,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$783.50	\$783.50	\$216.50	\$1,000.00
123	APPRAISALS	\$350.87	\$0.00	\$350.87	\$849.13	\$1,200.00
124	BUILDING INSPECTIONS	\$1,050.00	\$755.00	\$1,805.00	\$3,195.00	\$5,000.00
125	MISCELLANEOUS	\$0.00	\$35.00	\$35.00	\$1,465.00	\$1,500.00
126	ARBORIST	\$700.00	\$1,360.00	\$2,060.00	\$11,720.00	\$13,780.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$166.03	\$692.67	\$858.70	\$2,141.30	\$3,000.00
130	COMMUNITY CENTER	\$76.37	\$566.97	\$643.34	\$2,356.66	\$3,000.00
131	ENGINEER	\$0.00	\$95.00	\$95.00	\$1,405.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$900.00	\$900.00	\$9,100.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$570.69	\$570.69	(\$370.69)	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$50.00	\$50.00	\$1,450.00	\$1,500.00
136	ADVISOR	\$951.21	\$1,978.92	\$2,930.13	\$9,429.87	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$460.87	\$671.74	\$2,328.26	\$3,000.00
<b><u>TOTALS:</u></b>		\$12,663.74	\$27,361.54	\$40,025.28	\$146,858.05	\$186,883.33



**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
12-1-2023 -- 12-31-2023**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$7,009.57	\$40,784.71	\$47,794.28	\$77,205.72	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$3,648.67	\$3,648.67
<b><u>TOTALS:</u></b>		\$7,009.57	\$40,934.71	\$47,944.28	\$91,404.39	\$139,348.67

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,860.00	\$5,720.00	\$8,580.00	\$25,740.00	\$34,320.00
211	DISTRICT FEES	\$0.00	\$1,345.18	\$1,345.18	\$4,854.82	\$6,200.00
212	MAINTENANCE/REPAIR	\$93.00	\$1,052.67	\$1,145.67	\$28,854.33	\$30,000.00
213	ELECTRICITY	\$559.57	\$1,575.26	\$2,134.83	\$6,865.17	\$9,000.00
214	BOOKKEEPER	\$1,577.58	\$3,351.91	\$4,929.49	\$16,699.18	\$21,628.67
215	BILLING SUPPLIES	\$120.90	\$254.80	\$375.70	\$1,524.30	\$1,900.00
216	METER READER	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,713.27	\$3,581.69	\$5,294.96	\$19,705.04	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$500.00	\$750.00	\$2,250.00	\$3,000.00
<b>TOTALS:</b>		\$7,174.32	\$17,381.51	\$24,555.83	\$114,792.84	\$139,348.67

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$20,198.62	\$157,395.86
TOTAL REVENUES	\$137,197.24	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$19,838.06	
ROAD FUND EXPENSE	\$0.00	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$733.72	\$20,571.78
<b>ENDING BALANCE</b>		<b>\$136,824.08</b>
<b>CHECKBOOK BALANCE</b>		<b>\$136,824.08</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$160,901.58
DEPOSITS	\$0.00
INTEREST	\$733.72
<b>TOTAL</b>	<b>\$161,635.30</b>
WITHDRAWALS	\$0.00
<b>ENDING BALANCE</b>	<b>\$161,635.30</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
12-1-2023 -- 12-31-2023**

**ROAD IMPROVEMENT FUND 2022**

**REVENUES**

**BUDGET 23-24**

301	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302	TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304	TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$23,000.00	\$23,000.00

**EXPENSES**

310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	<b><u>MISC</u></b>	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$0.00

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

**REVENUES:**

**CURRENT    YTD TOTAL    DIFFERENCE    BUDGET 23-24**

**MONTH**

501	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$0.00	\$28,091.28
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$0.00	\$28,091.28

**EXPENSES:**

510	WATER SYSTEM IMPROVEMENTS - NORTH WELL	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511	WATER SYSTEM IMPROVEMENTS - SOUTH WELL	\$0.00	\$0.00	\$0.00	\$0.00
	<b><u>TOTALS:</u></b>	\$0.00	\$0.00	\$28,091.28	\$28,091.28

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	\$ 35,000.00	\$ 35,000.00
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
RESERVE FOR PROJECTS	\$ -	\$ -
<b>TOTAL ROAD RESERVE</b>	<b>\$ 46,778.79</b>	<b>\$ 46,778.79</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 47,000.00</b>	<b>\$ 47,000.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 28,091.28</b>	<b>\$ 28,091.28</b>
<b><u>CURRENT BUDGET RESERVE</u></b>	<b>\$ 23,061.79</b>	<b>\$ 141,589.31</b>
<b><u>Funds exceeding EOY Anticipated Expenses &amp; Reserves</u></b>	<b>\$ (276,342.45)</b>	<b>\$ (120,061.58)</b>
<b><u>TOTAL TEXPOOL AND CHECKBOOK</u></b>	<b>\$ 179,931.86</b>	<b>\$298,459.38</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 179,931.86</b>	<b>\$ 298,459.38</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ -</b>	<b>\$ -</b>