

THE VILLAGE OF SAN LEANNA
AGENDA
Regular Board of Aldermen Public Meeting
Thursday, March 21, 2024
7:00 pm – Community Center – 11906 Sleepy Hollow Rd

A. MEETING CALLED TO ORDER

Roll call

Approval of minutes: Regular B of A Meeting..... February 15, 2024

B. CITIZENS' COMMUNICATION

1. Arborist, Cahir Doherty
2. Citizen communication

C. ITEMS SCHEDULED FOR ACTION

1. Drawing for order of names of May 4, 2024 General Election ballot.
2. Consideration to appoint three (3) election officials to act as election judge, alternate judge and clerk, and clerk.
3. Consideration of Zoning Administrator, Linda Barrett's, letter of resignation.
4. Consideration of proposed update to Village of San Leanna Health and Sanitation Ordinance.
5. Considerations of proposed fee tables for UDCP Drought Restriction violations.
6. Consideration to allow use of Jim Payne Park swing set for Guinness World Record attempt from the afternoon of Friday, April 12th, until the morning of Sunday, April 14th.
7. Consideration of adoption of amended budget for FY 2023-2024, by Resolution 24-001.
8. Review and approve financial report for February 2024.

D. ITEMS FOR DISCUSSION

1. Presentation of finalized Zoning Amendments to be sent to the Zoning Commission.

E. REPORTS AND INFORMATION

1. **Mayor's Report**..... Updates re: meetings/symposiums,
2. **Zoning Report**..... Certificates of Use:
Active Building permits:
3. **Administrative Report**... surveys/reports, complaints, admin updates
4. **Roads**..... Current road maintenance needs, road improv. projects, street signs, speed humps
5. **Public Affairs**..... newsletter, Community events
6. **Public Safety**..... Neighborhood Watch, public safety information, street lights
7. **Water**..... Water system info, drought status, Burn Ban info, drainage info, flood prevention
8. **Environmental**..... Tree Care Program, mowing/trimming, trash/recycling, burn piles

F. ADJOURNMENT TO EXECUTIVE SESSION

1. Council will meet in Executive Session to discuss employee duties, assignments, and compensation per Section 551.074 of the Open Meetings Act.

G. RESUME REGULAR SESSION

H. ITEMS SCHEDULED FOR ACTION

9. Possible action related to the Zoning Administrator position and associated compensation.

I. ADJOURNMENT

**** ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION
MAY HAVE ACTION TAKEN ****

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted _____ March 18, 2024

Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting
Thursday, February 15, 2024

7:00 p.m. – Community Center – 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Christa Gregg, Mary Wright

Danny Villarreal and Marcos Campos were not present.

Helen Rockenbaugh moved to approve minutes of Regular B of A Meeting on January 18, 2024 as written; Christa Gregg seconded; motion carried with a vote of 3 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Arborist, Cahir Doherty, reported on the state of the trees in the Village, particularly focusing on trees encroaching on the road, mistletoe removal, oak wilt prevention, and planting drought tolerant trees. Mr Doherty noted a Red Oak on River Oaks with Hypoxylon that needed to be removed.
2. Elizabeth Hinson addressed council with concerns about tree health during the ongoing droughts, requesting that council give thought to future plans for watering trees in the right of way.
3. Linda Barrett expressed concerns about dangerous dry brush piles on lots throughout the Village.
4. Charles Rockenbaugh addressed council regarding loose and off-leash dogs in the Village of San Leanna, expressing concern for the safety of pets and walkers.
5. Jessica Habicht addressed council regarding the proposed Noise Ordinance, noting concerns with the proposed decibel limitation of 65 decibels and the clarity wording in the ordinance regarding nuisance noise violations.

C. ITEMS SCHEDULED FOR ACTION

1. Council discussed the proposed Noise Ordinance wording and appropriate decibel limitations based on staff research and data from decibel readers located at Mrs. Habicht's residence. Christa Gregg moved to approve the Village of San Leanna Noise Ordinance as proposed with a noise limit of 75 decibels during quiet hours; Hele Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
2. Mary Wright moved to table updates to Village of San Leanna Health and Sanitation Ordinance until the following meeting; Christa Gregg seconded; motion carried with a vote of 3 in favor – 0 opposed.
3. Council discussed options for water rates and fees associated advanced levels of Drought Status in the Village of San Leanna, favoring penalties for water restriction violations over a general rate increase. Christa Gregg moved to have City Administrator, Rebecca Howe, develop a fee table for water restriction violations for future Council consideration; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.

4. Rebecca Howe presented updates to the User Drought Contingency Plan, which combined the 2019 UDCP with parts of 2009 UDCP to allow for better enforcement of water restrictions. Helen Rockenbaugh moved to adopt the updated User Drought Contingency Plan; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.
5. Rebecca Howe presented the User Conservation Plan which was unchanged from 2019. Helen Rockenbaugh moved to adopt the User Conservation Plan; Christa Gregg seconded; motion carried with a vote of 3 in favor – 0 opposed.
6. Helen Rockenbaugh moved to send an official letter regarding ongoing unpermitted building at 500 Leanna Woods Cove granting 15 days for compliance; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.
7. Helen Rockenbaugh moved to approve financial report for January 2024; Christa Gregg seconded; motion carried with a vote of 3 in favor – 0 opposed.

D. ITEMS FOR DISCUSSION

E. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported on loose dogs in the Village and some drainage concerns observed around Lake Drive.

Linda Barrett reported on open permits and committee progress on the Zoning Ordinance update. Council discussed some building concerns related to drainage.
2. Administrative: Rebecca Howe reported plans to have a dumpster placed at the Community Center, the audit, and election planning.
3. Roads: Danny Villarreal was not present to report on the state of Village roads. Mayor Quirk and Rebecca Howe relayed information received from Mr. Villarreal regarding roads and crack sealing.
4. Public Affairs: Mary Wright reported on plans for the Garden Club and spring events.
5. Public Safety: Christa Gregg reported on a quiet month for Public Safety. Council briefly discussed speeding near the parks.
6. Water: Marcos Campos was not present. Byron Townsend reported on the drought status and the status of the water system. The Aquifer District had returned to Stage 3 Critical Drought Status with a mandatory 30% conservation period. The City of Austin was in Stage 1 Drought. Marcos Campos reported that the water system was running smoothly and that well levels had risen 1.8 ft. since the previous month, to a level of 136.5 ft. The burn ban was in not effect.
7. Environmental: Helen Rockenbaugh reported on available water related rebates through City of Austin, plans for disc golf installation, picnic table replacement, and park clean-up.

F. ADJOURNMENT TO EXECUTIVE SESSION

1. Council met in Executive Session to discuss employee duties, assignments, and compensation updates per Section 551.074 of the Open Meetings Act.

G. RESUME REGULAR SESSION

H. ITEMS SCHEDULED FOR ACTION

8. Christa Gregg moved to retract previous action compensating Rebecca Howe for the Meter Reader position; Mary Wright seconded; motion carried with a vote of 3 in favor – 0 opposed.

I. ADJOURNMENT

Mary Wright moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 8:49 pm.

February 21, 2024

Linda Barrett, Zoning Administrator

Village of San Leanna

Attn: Molly Quirk, Mayor

Rebecca Howe, Village Administrator

Please accept my resignation as Zoning Administrator effective February 29, 2024.

I am ready to train the replacement and will complete the work of the Zoning Ordinance Committee.

This is a suitable time for transition since work has slowed and builds in progress will be easily tracked by the new employee.

I want to thank the Mayor and Village Alderpersons for their support and encouragement while I have worked in this position. Additionally, I want to thank Rebecca Howe, who has been an invaluable resource and guide to me as well.

As a long time resident of San Leanna, it has been my privilege to serve the Village.

Cordially,

Linda Barrett

Park Use Request – World Record Attempt

To whom it may concern,

Hello!

Hope your day is going well.

I am trying to find out if I would be allowed to use the swingset at Jim Payne Park for a Guinness World Record attempt from Friday, April 12 at about 3 pm until Sunday, April 14 at about 7 am. I'd be happy to provide further details regarding my attempt should you need any.

My reasoning for using the park swingset and not my own is due to a clause in the attempt requirements, wherein if the swingset breaks at any point during the attempt, the attempt will end. My dad built the swingset in our backyard long before I was born, and while I do trust it to hold my weight safely, I'm not sure I trust it for such an extended period of use.

I hope you'll consider my somewhat odd request, and even if not, I thank you for your time and I hope that you'll be there when the time comes to support this record attempt. Thank you!

Sincerely,
Bel Garcia

VILLAGE OF SAN LEANNA

RESOLUTION NO. R24-001

AMENDMENT TO MUNICIPAL BUDGET FOR FY 2023-2024

WHEREAS, the municipal budget for the Village of San Leanna for fiscal year 2023-2024 was approved on the 17th day of August, 2023; and

WHEREAS, the public hearing on said budget has been held as advertised; and

WHEREAS, the Board of Aldermen desire to amend said budget;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Village of San Leanna, that the following amendments to the approved budget for FY 2023-2024 be made:

<u>GENERAL FUND EXPENSES:</u>	<u>From</u>	<u>To</u>
a) Item # 123 – Appraisals	\$ 1,200.00	\$ 1,500.00

EXPLANATION OF AMENDMENT:

a) Appraisals budget amended to provide for increase in TCAD appraisal fees.

PASSED AND APPROVED on this 21th day of March, 2024, with a vote of ____ ayes, ____ nays, and ____ abstentions of the Board of Aldermen of the Village of San Leanna, Texas.

Molly Quirk, Mayor

Attest:

Rebecca Howe, City Secretary/Administrator

**AMENDED BUDGET
VILLAGE OF SAN LEANNA
FISCAL YEAR 2023-2024**

GENERAL FUND

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>AMENDED BUDGET 2023-2024</u>
101	PROPERTY TAXES	\$265,000.00
102	FRANCHISE TAXES	\$15,000.00
103	INTEREST	\$5,000.00
104	BUILDING PERMITS	\$5,000.00
106	MISCELLANEOUS	\$100.00
107	TRANSFER FROM RESERVE	\$0.00
108	REAL PROPERTY	\$0.00
<u>TOTALS:</u>		\$290,100.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>AMENDED BUDGET 2023-2024</u>
112	ROAD MAINTENANCE	\$26,000.00
113	CITY ADMINISTRATOR	\$43,247.33
114	TML INSURANCE	\$5,424.00
115	LEGAL	\$5,000.00
116	TAXES	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$25,000.00
118	PUBLIC INFORMATION	\$800.00
119	AUDIT	\$6,000.00
120	SECURITY LIGHTS	\$3,200.00
121	OFFICE EXPENSES	\$7,000.00
122	ORG.MEMBERSHIP DUES	\$1,000.00
123	APPRAISALS	\$1,500.00
124	BUILDING INSPECTIONS	\$5,000.00
125	MISCELLANEOUS	\$1,500.00
126	ARBORIST	\$13,780.00
128	COUNCIL EXPENSES	\$100.00
129	PUBLIC AFFAIRS	\$3,000.00
130	COMMUNITY CENTER	\$3,000.00
131	ENGINEER	\$1,500.00
132	FLOOD PREVENTION	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$200.00
134	HEALTH DEPT.CONTRACT	\$1,500.00
135	PUBLIC SAFETY	\$1,500.00
136	ZONING ADMINISTRATOR	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$3,000.00
<u>TOTALS:</u>		\$187,183.33

**VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
2-1-2024 -- 2-29-2024**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$18,335.73	\$245,154.29	\$263,490.02	\$1,509.98	\$265,000.00
102	FRANCHISE TAXES	\$43.63	\$11,349.67	\$11,393.30	\$3,606.70	\$15,000.00
103	INTEREST	\$1,281.32	\$3,408.69	\$4,690.01	\$309.99	\$5,000.00
104	BUILDING PERMITS	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
106	MISCELLANEOUS	\$0.00	\$22,997.50	\$22,997.50	(\$22,897.50)	\$100.00
107	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$19,660.68	\$282,910.15	\$302,570.83	(\$12,470.83)	\$290,100.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$154.62	\$154.62	\$25,845.38	\$26,000.00
113	CITY ADMINISTRATOR	\$3,155.14	\$14,361.33	\$17,516.47	\$25,730.86	\$43,247.33
114	TML INSURANCE	\$0.00	\$5,423.32	\$5,423.32	\$0.68	\$5,424.00
115	LEGAL	\$1,081.00	\$1,009.50	\$2,090.50	\$2,909.50	\$5,000.00
116	TAXES	\$0.00	\$2,129.53	\$2,129.53	\$4,442.47	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$100.97	\$8,339.99	\$8,440.96	\$16,559.04	\$25,000.00
118	PUBLIC INFORMATION	\$0.00	\$90.02	\$90.02	\$709.98	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
120	SECURITY LIGHTS	\$254.76	\$1,012.11	\$1,266.87	\$1,933.13	\$3,200.00
121	OFFICE EXPENSES	\$491.24	\$3,652.45	\$4,143.69	\$2,856.31	\$7,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$783.50	\$783.50	\$216.50	\$1,000.00
123	APPRAISALS	\$0.00	\$350.87	\$350.87	\$849.13	\$1,200.00 *
124	BUILDING INSPECTIONS	\$0.00	\$1,805.00	\$1,805.00	\$3,195.00	\$5,000.00
125	MISCELLANEOUS	\$0.00	\$35.00	\$35.00	\$1,465.00	\$1,500.00
126	ARBORIST	\$805.00	\$2,850.00	\$3,655.00	\$10,125.00	\$13,780.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$0.00	\$1,051.28	\$1,051.28	\$1,948.72	\$3,000.00
130	COMMUNITY CENTER	\$183.77	\$835.92	\$1,019.69	\$1,980.31	\$3,000.00
131	ENGINEER	\$0.00	\$95.00	\$95.00	\$1,405.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$900.00	\$900.00	\$9,100.00	\$10,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$620.69	\$620.69	\$879.31	\$1,500.00
136	ADVISOR	\$951.21	\$4,117.74	\$5,068.95	\$7,291.05	\$12,360.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$1,000.00	\$1,210.87	\$1,789.13	\$3,000.00
<u>TOTALS:</u>		\$7,233.96	\$50,617.87	\$57,851.83	\$129,031.50	\$186,883.33

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
2-1-2024 -- 2-29-2024**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$5,879.79	\$60,407.85	\$66,287.64	\$58,712.36	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$3,648.67	\$3,648.67
<u>TOTALS:</u>		\$5,879.79	\$60,557.85	\$66,437.64	\$72,911.03	\$139,348.67

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,860.00	\$11,440.00	\$14,300.00	\$20,020.00	\$34,320.00
211	DISTRICT FEES	\$0.00	\$1,911.59	\$1,911.59	\$4,288.41	\$6,200.00
212	MAINTENANCE/REPAIR	\$53.00	\$1,238.67	\$1,291.67	\$28,708.33	\$30,000.00
213	ELECTRICITY	\$397.95	\$2,701.94	\$3,099.89	\$5,900.11	\$9,000.00
214	BOOKKEEPER	\$1,577.58	\$7,180.63	\$8,758.21	\$12,870.46	\$21,628.67
215	BILLING SUPPLIES	\$102.00	\$492.68	\$594.68	\$1,305.32	\$1,900.00
216	METER READER	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
217	METER REFUNDS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,734.90	\$6,941.25	\$8,676.15	\$16,323.85	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$250.00	\$1,000.00	\$1,250.00	\$1,750.00	\$3,000.00
TOTALS:		\$6,975.43	\$32,906.76	\$39,882.19	\$99,466.48	\$139,348.67

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$131,776.53	\$157,317.00
TOTAL REVENUES	\$25,540.47	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$14,269.39	
ROAD IMPROVEMENT EXP	\$0.00	
TRANSFER-TEXPOOL	\$0.00	
INTEREST RET-TEXPOOL	\$1,281.32	\$15,490.71
ENDING BALANCE		\$141,826.29
CHECKBOOK BALANCE		\$141,826.29

TEXPOOL BALANCE:

BEGINNING BALANCE	\$302,840.61
DEPOSITS	\$0.00
INTEREST	\$1,281.32
TOTAL	\$304,121.93
WITHDRAWALS (PENDING)	\$0.00
ENDING BALANCE	\$304,121.93

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
2-1-2024 -- 2-29-2024**

ROAD IMPROVEMENT FUND 2022

REVENUES

BUDGET 23-24

301	CAPITAL METRO - BTC FUNDING 2022	\$0.00	\$0.00	\$23,000.00	\$23,000.00
302	TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
303	CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$0.00	\$0.00	\$0.00	\$0.00
304	TRANSFER - ROAD PROJECT RESERVED FUNDS	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$23,000.00	\$23,000.00

EXPENSES

310	ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311	<u>MISC</u>	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$0.00	\$0.00

CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA

REVENUES:

CURRENT YTD TOTAL DIFFERENCE BUDGET 23-24

MONTH

501	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$0.00	\$0.00	\$0.00	\$0.00
502	CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$0.00	\$28,091.28
<u>TOTALS:</u>		\$0.00	\$0.00	\$0.00	\$28,091.28

EXPENSES:

510	WATER SYSTEM IMPROVEMENTS - NORTH WELL	\$0.00	\$0.00	\$28,091.28	\$28,091.28
511	WATER SYSTEM IMPROVEMENTS - SOUTH WELL	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>		\$0.00	\$0.00	\$28,091.28	\$28,091.28

RESERVED FUND BALANCES

<u>WATER FUND CONTINGENCY</u>	\$ 35,000.00	\$ 35,000.00
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ROAD FUND:

RESTRICTED CAPITAL METRO	\$ 46,778.79	\$ 46,778.79
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RESERVE FOR PROJECTS	\$ -	\$ -
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TOTAL ROAD RESERVE	\$ 46,778.79	\$ 46,778.79
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<u>GENERAL FUND CONTINGENCY</u>	\$ 47,000.00	\$ 47,000.00
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<u>CLFRF - ARPA FUND RESERVE</u>	\$ 28,091.28	\$ 28,091.28
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<u>CURRENT BUDGET RESERVE</u>	\$ 277,747.07	\$ 289,078.15
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<u>Funds exceeding EOY Anticipated Expenses & Reserves</u>	\$ 35,039.70	\$ 60,580.17
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<u>TOTAL TEXPOOL AND CHECKBOOK</u>	\$ 434,617.14	\$445,948.22
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<u>TOTAL ALL RESERVED FUNDS</u>	\$ 434,617.14	\$ 445,948.22
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<u>UNALLOCATED AVAILABLE FUNDS</u>	\$ 35,039.70	\$ 60,580.17
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The Village San Leanna TX

Smarter Governments, Stronger Communities, Simpler Solutions



Thank you for considering gWorks for your community. Our product streamlines government operations and makes community management more efficient. Let's explore how gWorks can help you achieve your goals



Current Village of San Leanna TX Challenges Resolved by gWorks Cloud

1. Utilize true fund accounting for accurate reporting and less reliance on additional spreadsheets
2. Increase number of online payers to reduce physical bill mailings and reduce foot traffic in town hall
3. Consolidate several different software vendor contracts into one, including Clear Forms, UBMAX, Quickbook online/non-profit, and Quickbook Pro
4. Gain both speed and security by utilizing a true cloud hosted software
5. Have fully integrated solution that removes need to input data from Utility and other billing systems into your accounting system.
7. Fully on the cloud, so field workers are able to update gWork customers accounts/take notes on-the-go from mobile/tablet
8. Save labor cost/time by not having to input data from billing software to accounting software
9. Get paid faster with gWorks Payments, ability to collect payments from things other than utility billing, ability to set autopay for your customers (CC and eCheck)
10. No system slow downs like you experience with UBMAX since software is on cloud
11. Use front desk for citizen engagement including public notices, 1-on-1 digital communication, forms, and online payments

Pricing

gWorks

Product	Yearly Subscription*	One-Time Fee for Implementation
Core- Utility billing, Front Desk (unlimited users), Payroll, True Fund accounting	\$5880	\$2500 <small>**special pricing for Softline Customers only (includes forms)</small>



Customer Fees*

- Credit Card/Debit Card processing fees
 - 3.50% per transaction with a \$2 minimum
- ACH processing fees:
 - \$1.95 /transaction up to \$150
 - \$2.45 /transaction between \$150.01 - \$2,500
 - \$4.95 /transaction between \$2,500.01 - \$25,000
 - \$9.95 /transaction greater than \$25,000

Agency Fees

- Account Updater: \$5 per month; \$0.70 per update
- Per Chargeback: \$25
- Per Retrieval Request Processed: \$25
- Per Arbitration Case: \$15
- Per eCheck Return: \$10
- Per eCheck Refund: \$1
- Per Merchant Disbursement Failure: \$25
- Per Settlement Fee: \$0.35

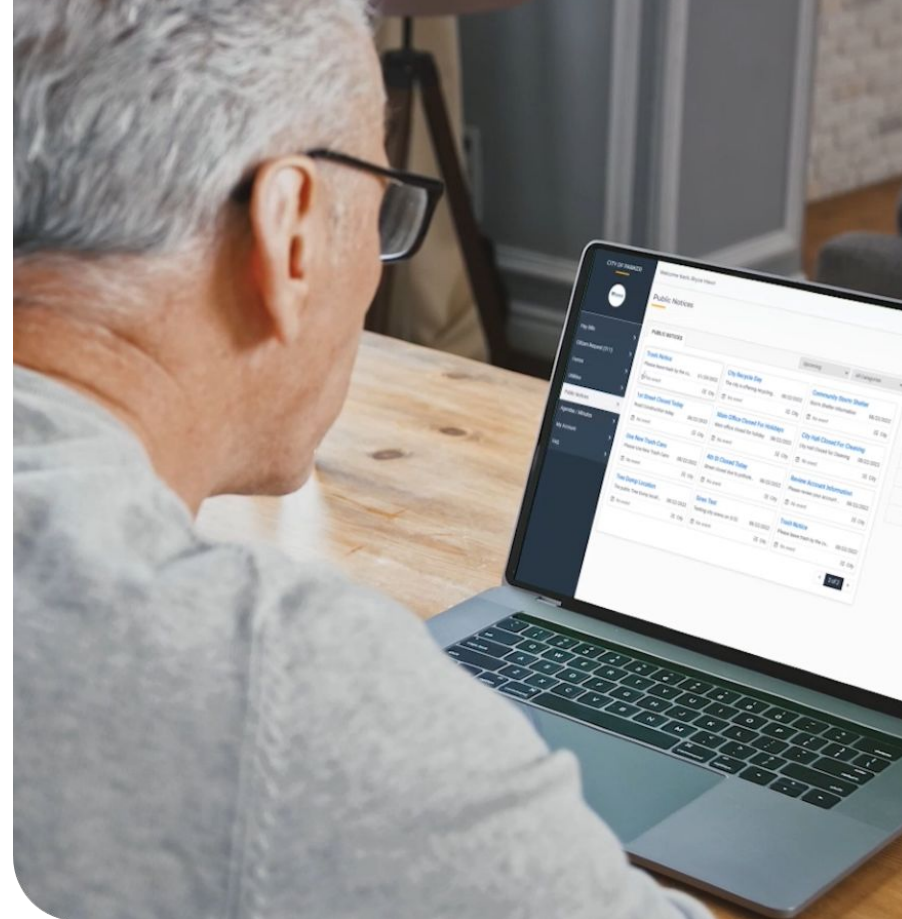
*Agency has the option to pass or absorb fees



Citizen Engagement

Provide accessibility and transparency for residents while providing the convenience to pay online

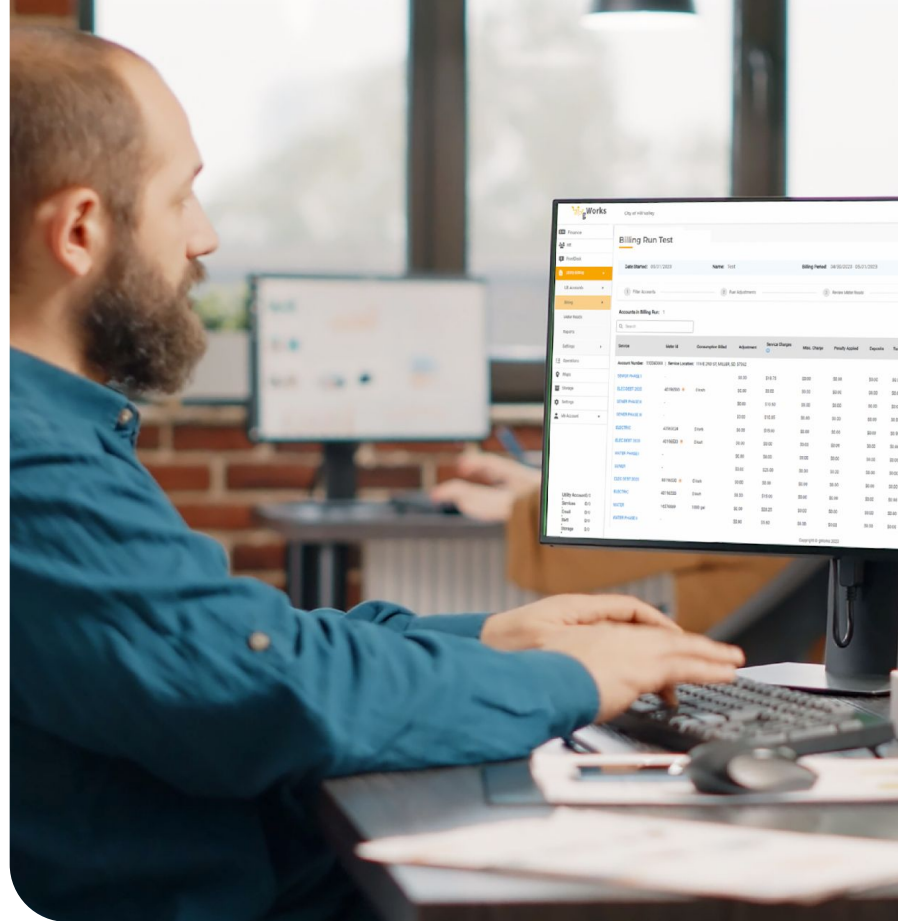
- ✓ Online Payments
 - ✓ Notifications
 - ✓ Dashboards
 - ✓ User Management
 - ✓ Utilities
 - ✓ Reporting



Utilities Management

Automate the process of billing and collecting payments for all your essential utility services

- ✓ Billing
- ✓ Service Requests
- ✓ Account Management
- ✓ Landlord Management
- ✓ Meter Management
- ✓ Reporting



Finance & Budgeting

Maximize the efficiency of your accounting processes while ensuring accurate reporting and budgeting

- ✓ General Ledger
- ✓ Accounts Payable
- ✓ Bank Reconciliation
- ✓ Accounts Receivable
- ✓ Budgeting
- ✓ Reporting

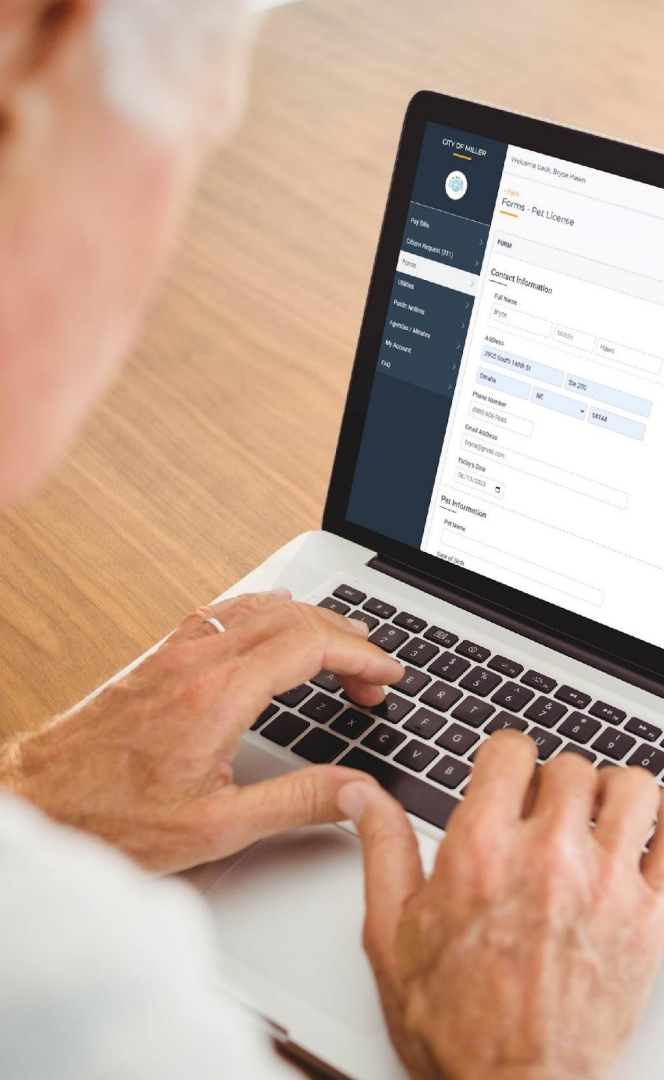


HR & Payroll

Simplify your payroll and timekeeping process while ensuring employees are paid accurately and on time

- ✓ Payroll
- ✓ Time Sheets
- ✓ Leave Management
- ✓ Online Time Clock
- ✓ Secure ACH Deposit
- ✓ Reporting



 Add-On

Forms Management

Offer a modern digital platform for your citizens to fill out, submit, and pay for forms online



Forms Builder



Review, Approve, & Add Fees



File Attachments



Electronic Signatures



gWorks to the Rescue

Our Core package simplifies your front and back office functions into one easy-to-use platform, helping you streamline your operations and improve efficiency.



Finance & Budgeting



HR & Payroll



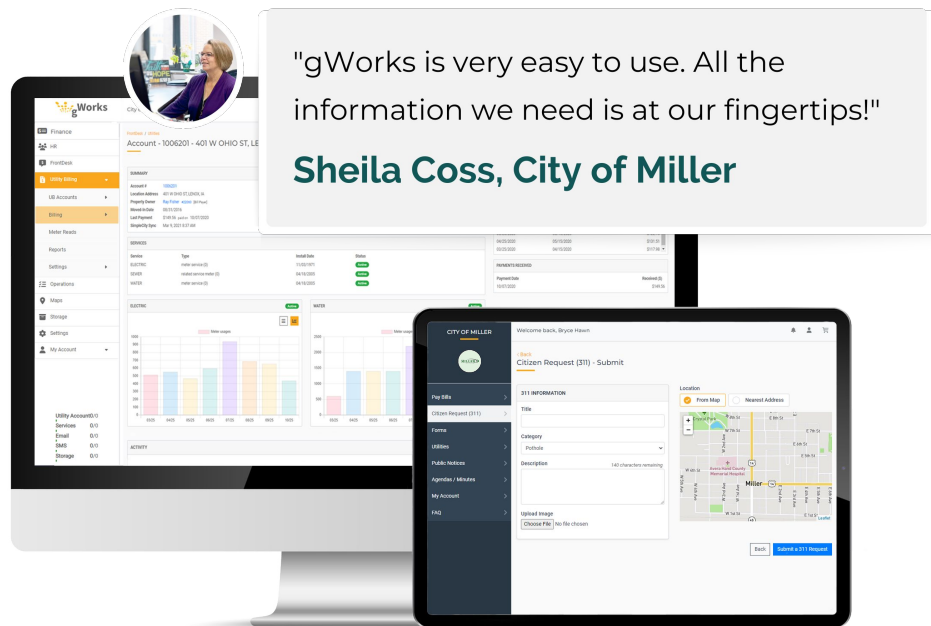
Online Payments



Utility Billing



Citizen Engagement



"gWorks is very easy to use. All the information we need is at our fingertips!"

Sheila Coss, City of Miller

[Learn More about gWorks Core](#)