

**THE VILLAGE OF SAN LEANNA
AGENDA**

Regular Board of Aldermen Public Meeting & Public Hearing
Thursday, February 20, 2025
7:00 pm – Community Center – 11906 Sleepy Hollow Rd

A. MEETING CALLED TO ORDER

Roll call

Approval of minutes: Regular B of A Meeting and Public Hearing...January 16, 2025

B. CITIZENS' COMMUNICATION

1. Cahir Doherty, Arborist
2. Citizens Communication

C. PUBLIC HEARING I

1. Presentation of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the construction of a permanent carport structure over the driveway in front of the main residence at 11614 Sunset Drive.
2. Citizen Comments.

D. PUBLIC HEARING II

1. Presentation of information concerning request for a variance to Animal Ordinance No. 12-001 regarding approval of keeping a miniature horse on the property at 502 Hacienda Drive, which measures less than the required one-acre minimum lot size.
2. Citizen Comments.

** NO ACTION MAY BE TAKEN AT A PUBLIC HEARING **
** RESUME REGULAR MEETING **

E. ITEMS SCHEDULED FOR ACTION

1. Consideration of variance to Zoning Ordinance No. 13-001 allowing the construction of a permanent carport structure over the driveway in front of the main residence at 11614 Sunset Drive.
2. Consideration of variance to Animal Ordinance No. 12-001 regarding approval of keeping a miniature horse on the property at 502 Hacienda Drive, which measures less than the required one-acre minimum lot size.
3. Consideration of driveway application for 715 River Oaks Drive.
4. Consideration to allow the placement of a private fence around property at 11401 Sombrero Drive and the 40'x40' Village of San Leanna property adjacent to 11401 Sombrero Drive via license agreement.
5. Consideration to adopt updated Village of San Leanna Tree Ordinance No. 25-001 with added regulations regarding heritage trees.
6. Discussion and possible action pertaining to the regulation of fence placement in the Village of San Leanna.
7. Presentation and possible action pertaining to the draft Request for Proposals for Waste Management Services.
8. Consideration of engineering proposal for Design Phase of Hazard Mitigation Plan Grant Generator Project.
9. Review and approve financial report for January 2025.

F. ITEMS FOR DISCUSSION

G. REPORTS AND INFORMATION

- | | | |
|---------------------------------|-------|--|
| 1. Mayor's Report | | Updates re: meeting/symposium attendance |
| 2. Zoning Report | | To be discussed |
| 3. Administrative Report | | surveys/reports, administrative updates |
| 4. Roads | | Current road maintenance needs, road improvement projects, street signs, speed humps |
| 5. Public Affairs | | Newsletter, Community events |
| 6. Public Safety | | Neighborhood Watch, NNO, public safety information, street lights |
| 7. Water | | Water system info, drought status, Burn Ban info, drainage info, flood prevention |
| 8. Environmental | | Tree Care Program, mowing/trimming, trash/recycling, burn piles |

H. ADJOURNMENT

** ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION MAY
HAVE ACTION TAKEN **

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted _____ February 17, 2025

Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA
MINUTES**

Regular Board of Aldermen Public Meeting & Public Hearing
Thursday, January 16, 2025
7:00 p.m. – Community Center – 11906 Sleepy Hollow Dr

A. MEETING CALLED TO ORDER

Present: Molly Quirk, Helen Rockenbaugh, Christa Gregg, Danny Villarreal, Jonathan Fein

Mary Wright was not present.

Helen Rockenbaugh moved to approve the minutes of the Regular B of A Meeting on November 21, 2024; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

B. CITIZENS' COMMUNICATION

1. Arborist, Cahir Doherty, provided updates on tree health and ongoing maintenance efforts in the Village, noting pruning schedules, red oak health, and damage to trees made by bucks rubbing their antlers against trunks. Council discussed ordering signs to notify tree trimmers of permit requirements in the Village.
2. Rebecca Howe relayed citizen communication regarding speed bumps and Austin Library Card eligibility.

C. PUBLIC HEARING I

Mayor Quirk opened the public hearing.

1. Information was presented regarding a request for a variance to Zoning Ordinance No. 13-001 to allow the construction of a garage/storage building to the west side of the main residence at 500 San Leanna Drive. Don Nyland reported that the Zoning Commission voted in favor of recommending the approval of the variance request to Council based on the position of the septic field and existing driveway on the property at 500 San Leanna Drive.

D. PUBLIC HEARING II

1. Information was presented regarding a request for a variance to Zoning Ordinance No. 13-001 to allow the construction of a lean-to shed to the east side of the main residence at 600 Redbud Trail. Don Nyland reported that the Zoning Commission voted in favor of recommending the approval of the variance request to Council based on the position of the septic field on the property and that the proposed location of the shed provided a very limited view of the structure from the front of the home.

Mayor Quirk resumed the regular meeting.

E. ITEMS SCHEDULED FOR ACTION

1. Based on discussion in the public hearing, Danny Villarreal moved to approve the variance to Zoning Ordinance No. 13-001 to allow the construction of a garage/storage building to the west side of the main residence at 500 San Leanna Drive, to be positioned in-line with or behind the front foundation line of the main residence; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.
2. Based on discussion in the public hearing, Danny Villarreal moved to approve the variance to Zoning Ordinance No. 13-001 to allow the construction of a lean-to shed to the east side of the main residence at 600 Redbud Trail as depicted in provided plans; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
3. The Council reviewed a resident petition regarding the use of a Flume Water Monitor Device for water conservation. Council discussed concerns regarding the potential for disruption of magnetic fields in the Village water meters. Danny Villarreal moved to table the petition until staff was able to research the matter sufficiently; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
4. The Council reviewed qualifications and considered engineer selection for the Design Phase of the Hazard Mitigation Plan Grant Generator Project. Rebecca Howe and Jonathan Fein had been tasked with engineer reviews and recommended the selection of Schaumburg & Polk, Inc. based on their extensive experience with HMP generator projects. Christa Gregg moved to approve the selection of Schaumburg & Polk, Inc.; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
5. The Council discussed submitting a letter to terminate the automatic renewal of the Franchise Agreement with Waste Connections effective August 1, 2025 in order to reevaluate and renegotiate terms of Waste Collection Services in the Village of San Leanna. Danny Villarreal moved to approve the submission of the termination letter to Waste Connections; Helen Rockenbaugh seconded; motion carried with a vote of 4 in favor – 0 opposed.
6. The Council discussed the public posting of a Request for Waste Management Service Proposals (RFP) for the Village. Helen Rockenbaugh moved to approve the posting and task Mayor Quirk, Danny Villarreal, and Rebecca Howe with gathering community feedback and drafting the RFP; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
7. The Council considered a quote from DNZ Landscaping for the third phase of the Sunset Drive Bamboo remediation project. Helen Rockenbaugh moved to approve the quote from DNZ Landscaping for the amount of \$6,300.00; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
8. The Council discussed the audit engagement letter with the accounting firm of Donald L. Allman, CPA noting that while the audit fee had increased to \$8,000, it had remained low and relatively constant in price for several consecutive years and was still a very competitive fee at \$8,000. Helen Rockenbaugh moved to approve the engagement letter; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
9. The Council reviewed a proposed amendment to the FY 2024-2025 budget updating the Audit account line to \$8,000 and the Appraisal account line to \$1,600. Helen Rockenbaugh

moved to approve the amendment by resolution No. 25-001; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.

10. The Council reviewed the financial report for November 2024. Helen Rockenbaugh moved to approve the report; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.
11. The Council reviewed the financial report for December 2024. Danny Villarreal moved to approve the report; Christa Gregg seconded; motion carried with a vote of 4 in favor – 0 opposed.
12. Helen Rockenbaugh moved to call the May 3, 2025 General Election; Danny Villarreal seconded; motion carried with a vote of 4 in favor – 0 opposed.

F. ITEMS FOR DISCUSSION

1. The Council discussed the proposed updates to the Village of San Leanna Tree Ordinance pertaining to Heritage Tree preservation. Key points included clarification regarding sizes of Protected and Heritage trees as well as replacement trees, sliding scales for tree mitigation, and removal of mesquite trees from the list of exempted trees.
2. The Council deliberated on resident-proposed ordinance updates for future consideration, specifically pertaining to regulation of fence placement, light trespassing, and fireworks in the Village of San Leanna. Mayor Quirk requested that Christa Gregg, Claire Dunn, and Rebecca Howe address the ordinance requests in committee and present recommendations to Council in February, March, and April – addressing one ordinance request per month.

G. REPORTS AND INFORMATION

1. Mayor's Report: Mayor Quirk reported on the current legislative session. Mayor Quirk also touched on the status of water related grant applications.

Claire Dunn reported on open permits in the Village of San Leanna and potential upcoming permits. All open permits remained in progress. Ms. Dunn reported on updates to open permits after meeting with Linda Barrett. Council

2. Administrative: Rebecca Howe reported on the upcoming election, water reports, and progress toward a resolution for an Animal Control interlocal and Tunnel Trail annexation.
3. Roads: Danny Villarreal reported that the remaining portion of approved crack sealing and speedbump painting was completed and that additional road repairs would potentially need to be scheduled if the budget allowed.
4. Public Affairs: Mary Wright was not present to report on Public Affairs.
5. Public Safety: Christa Gregg reported on public safety. Mayor Quirk reported on a small house fire on Hacienda Dr on New Years Eve. Council discussed activity at

the cemetery after dark and Rebecca Howe reported on receiving a call regarding a car attempting to do “donuts” (driving quickly in a circle to create a circular skid mark on the ground) in Jim Payne Park before getting stuck temporarily in the ditch. Danny Villarreal reported on finding a lit memorial lantern on his property in his tree, posing a wildfire risk.

6. Water: Jonathan Fein reported on the drought status and the status of the water system. The Aquifer District was in Stage 3 Critical Drought Status with a mandatory 30% conservation period. The City of Austin was in Stage 2 Drought. Mr. Fein reported that the water system was running smoothly and that well levels had risen 4.5 ft. since the previous month, to a level of 141.2 ft. The burn ban was not in effect.

Mr. Fein provided updates on the bamboo drainage project. Byron Townsend reported on the aquifer levels, as the drought was nearing Stage IV Drought status.

7. Environmental: Helen Rockenbaugh reported on upkeep of the new trees for the park and progress on the Tree Ordinance.

Council briefly discussed a dead deer that had been removed from the right of way at the corner FM 1626 and Circle Drive earlier that month.

H. ADJOURNMENT

Danny Villarreal moved to adjourn the meeting; Christa Gregg seconded; meeting adjourned at 9:33p.m.

THE VILLAGE OF SAN LEANNA
AGENDA
PUBLIC HEARING OF THE ZONING COMMITTEE
Thursday, February 20, 2025
6:30 pm – Community Center - 11906 Sleepy Hollow

A. MEETING CALLED TO ORDER

Roll call

B. PUBLIC HEARING

1. Presentation of information concerning request for a variance to Zoning Ordinance No. 13-001 allowing the construction of a permanent carport structure over the driveway in front of the main residence at 11614 Sunset Drive.
2. Citizen Comments.

C. VOTE ON RECOMMENDATION

D. ADJOURNMENT

Posted _____ Monday, February 17, 2025

Rebecca Howe
Village Administrator



Rebecca Howe <rebecca@sanleannatx.com>

Variance request

1 message

Charles Rockenbaugh <[REDACTED]>

Wed, Feb 19, 2025 at 11:27 AM

To: Rebecca Howe <village@sanleannatx.com>, HELEN ROCKENBAUGH <[REDACTED]>

Helen and I would like to request a zoning variance to replace the current shade structure over the driveway with a more permanent structure. It will fit within the footprint of the existing structure and will consist of a wooden frame with a metal roof to match the house. Thanks for your consideration.

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Property owners at 11614 Sunset Drive are requesting an updated variance for the placement of an attached carport in front of their home.

The following variance was granted to the Rockenbaughs on July 21, 2016:

2. Molly Quirk made a motion to approve the variance to Ordinance No. 13-001 regarding location of a permanent accessory structure (shade cloth) in the front yard of 11614 Sunset Drive. Barbara Quarles seconded the motion. Motion carried with a vote of 4 in favor – 0 opposed. Fred Helmerichs abstained.

The updated variance would allow for a permanent structure rather than a cloth shade cover.

SECTION 11. REQUIREMENTS FOR PERMANENT ACCESSORY STRUCTURES

(B) Location: A permanent accessory structure must be located:

(1) on the same lot as the main residence;

(2) in the backyard or behind the main residence;

(3) at least ten (10) feet or more from any side or rear lot line and shall be no taller than sixteen (16) feet in height; and

(4) at least thirty (30) feet or more from the side lot line in the case of a corner lot.

SECTION 14. DECKS AND/OR PORCH OR SHED/PATIO TYPE ROOFS

(A) Decks and/or porch or shed/patio type roofs, when attached to a residence or an accessory building, require a permit. They will be inspected for structural soundness.

(B) Patio type roofs, when used as carports, require a permit (see accessory buildings).

(C) Decks, when used as an above-ground pool surround, not attached to any building, do not require an additional permit or inspection. However, they must be secured firmly to the ground, just as an accessory building.







Fwd: car port

From HELEN ROCKENBAUGH <[REDACTED]>

Date Sat 2/15/2025 11:40 AM

To tpreble@austin.rr.com <[REDACTED]>

 2 attachments (918 KB)

1000009099.jpg; 1739641078885.jpeg;

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From: HELEN ROCKENBAUGH [REDACTED]

Sent: Saturday, February 15, 2025 11:39:41 AM

To: Ben Hogue [REDACTED]; Sue Kirby [REDACTED]; Delisa Gonzales

[REDACTED]; Fred Helmerichs [REDACTED]

Subject: car port

Hi y'all ,

We want to replace the sun shade we have with a better car port. It will be in same place. It will look similar to the attached Pic. It will not be orange.

Charles and his new car will appreciate it.

Thank you, we will be requesting a variance at meeting this week.

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Delisa Gonzales

11611 Sunset Dr.

[Handwritten Signature]

11610 Sunset Dr.

- 99-
- Compose
- Mail
-  Inbox 157
- Chat
- Starred
- Meet
- Snoozed
- Sent
- Drafts 95
- More

- Labels
- [Mailstrom] 1
 - Chilled

5 of many

 **HELEN ROCKENBAUGH** to Rebecca Sun, Feb 16, 12:32 AM (3 days ago)

Helen Rockenbaugh [Redacted]

From: Ben Hogue [Redacted]
Sent: Saturday, February 15, 2025 10:36 PM
To: HELEN ROCKENBAUGH [Redacted]
Subject: Re: car port

Susan and I have no objections. Matter of fact, we may want to add a carport ourselves one day.

Ben

On Sat, Feb 15, 2025 at 9:27 PM HELEN ROCKENBAUGH [Redacted] wrote:
 Please respond prior to Thursdays meeting.

I forgot ask you to respond.
 We are requesting a variance to replace our sail with a better carport.
 It will be similar to picture. It will not be orange.

Charles and his new car will appreciate it.
 Thanks...Helen

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From: Rebecca Howe <village@sanleannatx.com>
Sent: Saturday, February 15, 2025 8:31:40 PM
To: HELEN ROCKENBAUGH [Redacted]
Subject: Re: car port

Dear San Leanna neighbors,

I am writing to request a variance from the current animal ordinance that requires a larger lot size for keeping a horse. My property, at 502 Hcienda dr measures .762 acres, which is slightly below the required size.

I respectfully request this variance on the grounds that the mini-horse in question has an upkeep comparable to that of a goat rather than a full-sized horse due to its extremely small size. Given its limited space and care requirements, I believe allowing it on my property would not create any adverse impact on the surrounding area.

I appreciate your time and consideration of this request and would be happy to provide any additional information needed. I look forward to your response and the opportunity to discuss this matter further.

Sincerely,
Tisa Watson

Addition mini horse information gathered from multiple online sources:

A **miniature horse** typically needs at least **1/4 to 1/3 of an acre** per horse for adequate grazing and exercise. However, if you're supplementing their diet with hay and grain, they can be kept in a smaller area—about a **dry lot of 600-1,000 square feet** per horse.

Other space considerations:

- **Shelter:** A **3-sided run-in shed** (at least **8x8 feet**) or a small stall (at least **6x8 feet** per horse).
- **Fencing:** Sturdy fencing **3-4 feet high** to prevent escape. Avoid barbed wire.
- **Companionship:** Minis are social and do best with other horses, goats, or similar animals.



DRIVEWAY PERMIT REVIEW

Village of San Leanna

P.O. Box 1107 • Manchaca , TX 78652 • (512) 280-3898 • Fax (512) 280-3898

(Please Print or Type)

Project Information

Project Address: 715 River Oaks Dr, Austin, TX 78748

Additional Information (Office Use Only)

The nature and volume of traffic on the street on which the private property abuts: **RESIDENTIAL, LOW VOLUME**

The dimensions and type of construction of the street on which the private property abuts: **PAVED, TWO LANE STREET**

The use to be made of the private property: **SINGLE FAMILY HOME**

The dimensions of the private property, and the type and location of Improvements thereon or to be placed thereon.

SINGLE FAMILY HOME (2,070 sqft) WITHIN STANDARD SETBACKS, LOT IS 14,810 SQFT (.34 acres)

The extent of the access which the private property has or will have to other public streets: **NO ADDITIONAL ACCESS**

The extent to which the private property for which the opening is proposed has other means of access without the proposed opening: **NO ALTERNATIVE ACCESS**

Nature of existing openings: **NONE**

Submittal Review

Safety Impact:

- no impact on safety of residents
- other _____

Drainage Impact:

- no impact on drainage
- plans reflect suitable drainage considerations
- plans must be updated to include the following drainage considerations _____

Traffic Impact:

- personal use of a residential driveway
- creates through traffic by connecting to adjacent road or driveway
- increases traffic _____
- changes the nature of traffic _____

Impact on use of Right of Way:

- none
- other _____

Requirements that the applicant construct a curb, install a culvert, erect a sign, or take other appropriate action intended to prevent or minimize the impact of the opening on the safety, drainage, traffic, or other issues of public concern:

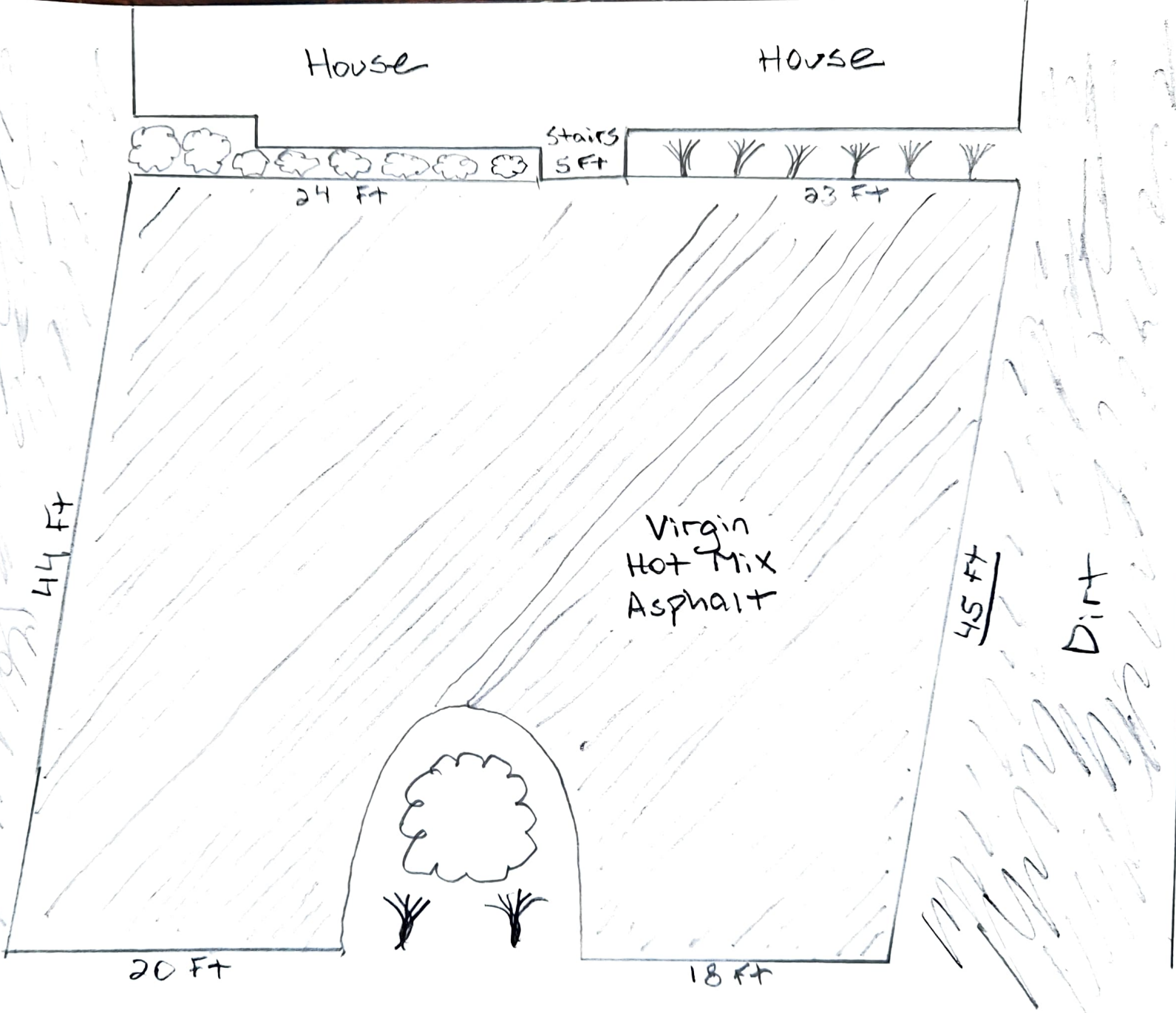
- none
- _____

Recommendation to:

- approve permit, as the opening is necessary for reasonable access
- deny permit
- more information needed

Signature

Date



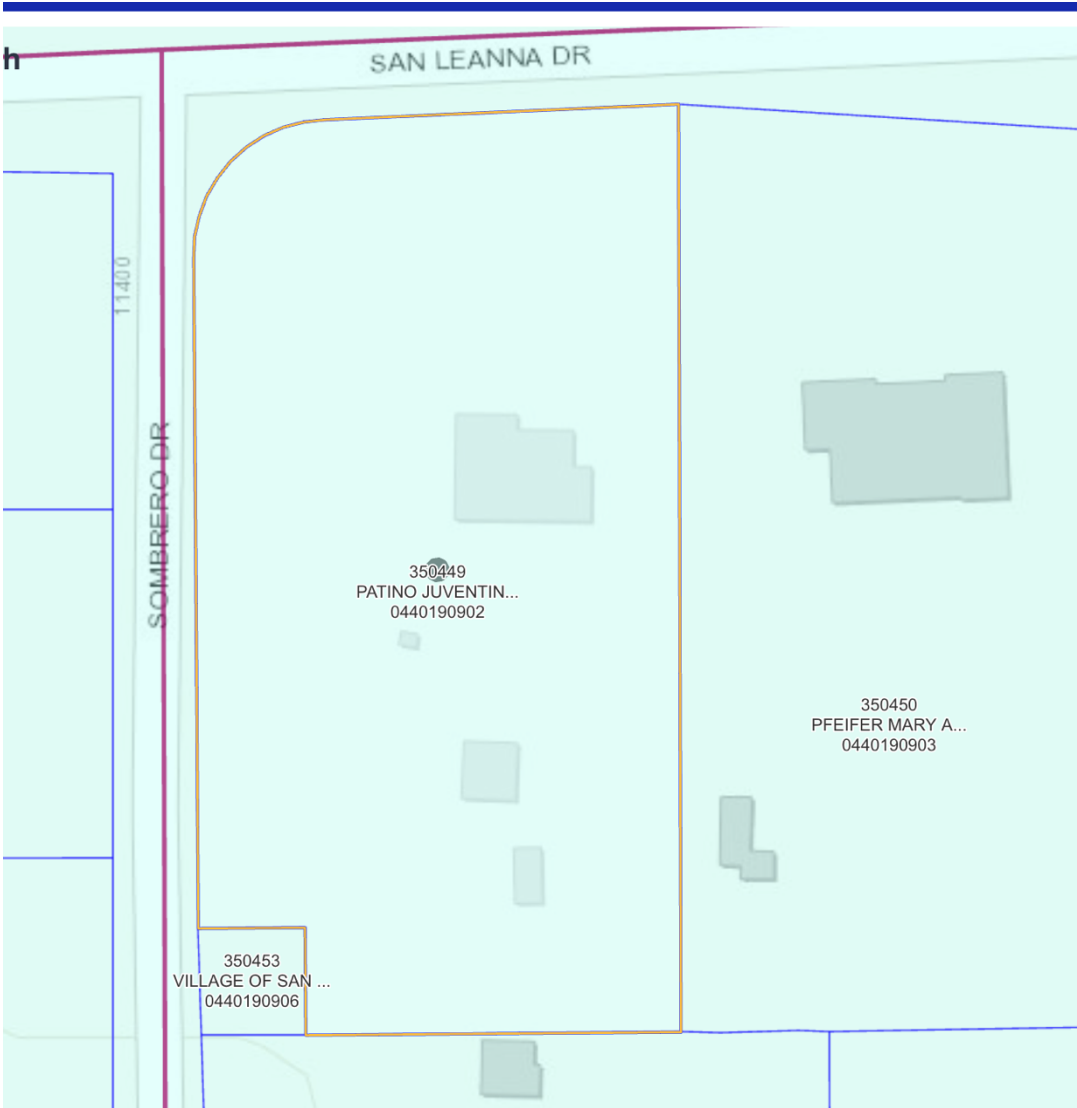
1 inch
= 8 feet

River Oaks Drive

Consideration to allow the placement of a private fence around property at 11401 Sombrero Drive and the 40'x40' Village of San Leanna property adjacent to 11401 Sombrero Drive via license agreement.

Property owner, Juventino Patino, at 11401 Sombrero Drive reached out to the Village of San Leanna regarding a piece of property owned by the Village of San Leanna shown in the image attached below. The lot contains an old, capped well that has not been used by the Village in several decades. Mr. Patino initially requested to purchase the lot so that their fence could be built in a uniform manner that would be functional and more aesthetically pleasing to both the property owner and their neighboring residents than the alternative of fencing along the property lines. Fences already encompass the properties directly adjacent to 11401 Sombrero to the east and south of the Patino's property.

Village legal counsel recommended that, if the Board decided to grant the resident's request, the agreement would be best handled via a license agreement that would outline fence maintenance and land possession terms, limitations, and protections.



Discussion and possible action pertaining to the regulation of fence placement in the Village of San Leanna.

Over the last few years, the subject of fence regulation has been brought up to Village staff numerous times with the main complaint pertaining to the practice of residents building new fences against existing fences in such a manner that vegetation maintenance between the fences is impossible. The Board discussed this matter briefly at the January 2025 Council meeting and decided to revisit the topic the following month, February 2025.

Per Council request, Christa Gregg, Claire Dunn, and Rebecca Howe met as a committee to discuss fencing regulation recommendations. Opinions on the extent to which fences should be regulated by the Village varied widely and were discussed at length.

The committee weighed pros and cons of fence regulation including preservation of the character of Village, varying resident responses, and potential enforcement challenges.

After much discussion, the committee does not recommend a stand-alone fence ordinance, but does recommend that Council considers adding an amendment to the Zoning Ordinance stating:

- The maximum height of a fence be set to 6 feet, allowing residents to use the variance process to request exceptions for taller fences.
- New fences must either replace existing fences along property lines or be placed in a manner that does not prevent the maintenance of any portion of land, as such overgrowth is unsightly and can contribute in some instances to health and sanitation issues.

The committee noted that adding the regulation to the proposed Zoning Ordinance would allow sufficient time and opportunity for public input, as it will be reviewed in a public hearing and by the Zoning Commission as well.

Terms of Expiring Contract

Village of San Leanna's Responsibilities:

- Grant **exclusive franchise rights** to the Service Provider for waste collection, hauling, recycling, and disposal.
- **Enforce the exclusivity** by taking legal action against any third parties infringing upon the agreement.
- **Ensure compliance** with all ordinances and regulations related to waste management.
- **Bill and collect payments** from residents for waste management services.
- **Remit payments** to the Service Provider based on the invoice within the agreed timeframe.
- **Handle customer service** inquiries and complaints from residents regarding waste services.
- **Provide notice** to the Service Provider for special collections or community clean-up events.
- **Require residents** to use proper containers and arrange for additional services if they exceed limits.
- **Maintain and enforce ordinances** to prevent unauthorized waste collection.
- **Review and approve rate adjustments** based on operational cost increases, landfill fees, fuel cost changes, and other factors.
- **Inspect the Service Provider's operations** to ensure compliance with regulations.
- **Terminate the agreement** with a 180-day written notice if necessary.
- **Handle legal enforcement** of the contract and cover any unpaid resident fees.

Service Provider (Waste Connections) Responsibilities:

- **Collect, haul, recycle, and dispose** of municipal solid waste, construction waste, and recyclable materials.
- **Provide waste collection services** for single-family residential units once per week and recyclables every other week.
- **Assist handicapped residents** with house-side waste collection upon request.
- **Conduct a yearly community clean-up** event at no cost to the Village.
- **Provide and maintain containers** for waste and recycling collection.
- **Offer additional services** for bulky waste and construction debris through separate agreements with residents.
- **Maintain insurance coverage** as specified in the contract.
- **Provide customer service contact information** and respond to collection issues.
- **Ensure proper vehicle and equipment maintenance** to prevent spillage and environmental hazards.
- **Indemnify the Village** against any claims arising from its operations unless caused by the Village's negligence.
- **Maintain performance standards** in compliance with all applicable laws.
- **Adjust rates based on CPI, fuel costs, landfill fees, and other factors** with prior notice.
- **Address non-collection issues** by informing the Village and residents of violations.
- **Suspend services in force majeure events** such as natural disasters.
- **Renew the contract automatically every 5 years** unless terminated with 180 days' notice

Survey Questions Regarding Waste Services:

1. How satisfied are you with the current waste management services (trash collection, recycling, bulky waste pickup, etc.) provided in the Village of San Leanna?

Very satisfied
Satisfied
Neutral
Dissatisfied
Very dissatisfied

2. Which areas of waste management services would you like to see improved under a new or renewed contract? (Select all that apply)

Trash collection frequency
Recycling services (materials accepted, pickup frequency, etc)
Bulky waste pickup
Customer service and responsiveness
Cleanliness and spillage prevention
Other (please specify)

3. Are there any additional services or features you would like to see included in the next waste management contract?
(Open-ended response)
4. Have you experienced any recurring issues with the current provider that you would like addressed in future contracts?
(Yes/No, with space for additional comments)

**VILLAGE OF SAN LEANNA
GENERAL FUND REPORT
1-1-2025 -- 1-31-2025**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
101	PROPERTY TAXES	\$109,356.40	\$148,557.58	\$257,913.98	\$37,086.02	\$295,000.00
102	FRANCHISE TAXES	\$10,382.12	\$127.93	\$10,510.05	\$4,489.95	\$15,000.00
103	INTEREST	\$1,662.67	\$4,464.40	\$6,127.07	(\$4,627.07)	\$1,500.00
104	BUILDING PERMITS	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
106	MISCELLANEOUS	\$250.00	\$500.00	\$750.00	(\$650.00)	\$100.00
107	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	REAL PROPERTY	\$0.00	\$1.00	\$1.00	(\$1.00)	\$0.00
<u>TOTALS:</u>		\$121,651.19	\$153,650.91	\$275,302.10	\$41,297.90	\$316,600.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$0.00	\$17,150.17	\$17,150.17	\$22,849.83	\$40,000.00
113	CITY ADMINISTRATOR	\$4,028.27	\$10,982.90	\$15,011.17	\$30,401.83	\$45,413.00
114	TML INSURANCE	\$0.00	\$5,928.02	\$5,928.02	\$1.98	\$5,930.00
115	LEGAL	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
116	TAXES	\$0.00	\$1,428.48	\$1,428.48	\$5,143.52	\$6,572.00
117	ENVIRONMENTAL MAINTENANCE	\$2,841.99	\$2,046.62	\$4,888.61	\$27,611.39	\$32,500.00
118	PUBLIC INFORMATION	\$0.00	\$99.99	\$99.99	\$700.01	\$800.00
119	AUDIT	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00
120	SECURITY LIGHTS	\$254.76	\$764.28	\$1,019.04	\$2,180.96	\$3,200.00
121	OFFICE EXPENSES	\$628.03	\$1,236.58	\$1,864.61	\$4,135.39	\$6,000.00
122	ORG. MEMBERSHIP DUES	\$0.00	\$801.90	\$801.90	\$198.10	\$1,000.00
123	APPRAISALS	\$0.00	\$387.32	\$387.32	\$1,212.68	\$1,600.00
124	BUILDING INSPECTIONS	\$0.00	\$220.00	\$220.00	\$4,780.00	\$5,000.00
125	MISCELLANEOUS	\$536.11	\$515.13	\$1,051.24	\$448.76	\$1,500.00
126	ARBORIST	\$770.00	\$2,320.00	\$3,090.00	\$10,690.00	\$13,780.00
128	COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
129	PUBLIC AFFAIRS	\$190.60	\$332.68	\$523.28	\$2,976.72	\$3,500.00
130	COMMUNITY CENTER	\$162.04	\$750.77	\$912.81	\$2,087.19	\$3,000.00
131	ENGINEER	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
132	FLOOD PREVENTION	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
133	EMPLOYEE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
134	HEALTH DEPT. CONTRACT	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
135	PUBLIC SAFETY	\$0.00	\$794.94	\$794.94	\$705.06	\$1,500.00
136	ADVISOR	\$923.50	\$2,923.50	\$3,847.00	\$8,153.00	\$12,000.00
137	EMPLOYEE BENEFIT STIPEND	\$210.87	\$710.87	\$921.74	\$2,078.26	\$3,000.00
<u>TOTALS:</u>		\$10,546.17	\$50,894.15	\$61,440.32	\$191,154.68	\$252,595.00

**VILLAGE OF SAN LEANNA
WATER FUND REPORT
1-1-2025-- 1-31-2025**

REVENUES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$16,240.06	\$27,565.19	\$43,805.25	\$81,194.75	\$125,000.00
202	WATER TAP FEES	\$0.00	\$0.00	\$0.00	\$9,600.00	\$9,600.00
203	METER DEP/CONNECT FEES	\$0.00	\$150.00	\$150.00	\$850.00	\$1,000.00
204	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
205	TRANSFER FROM RESERVE	\$0.00	\$0.00	\$0.00	\$9,507.00	\$9,507.00
<u>TOTALS:</u>		\$16,240.06	\$27,715.19	\$43,955.25	\$101,251.75	\$137,025.00

EXPENSES:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$2,975.00	\$8,925.00	\$11,900.00	\$23,800.00	\$35,700.00
211	DISTRICT FEES	\$0.00	\$1,898.88	\$1,898.88	\$4,301.12	\$6,200.00
212	MAINTENANCE/REPAIR	\$1,363.56	\$5,148.63	\$6,512.19	\$23,487.81	\$30,000.00
213	ELECTRICITY	\$634.80	\$2,618.52	\$3,253.32	\$5,746.68	\$9,000.00
214	BOOKKEEPER	\$2,014.13	\$5,491.44	\$7,505.57	\$15,201.43	\$22,707.00
215	BILLING SUPPLIES	\$141.03	\$261.79	\$402.82	\$1,497.18	\$1,900.00
216	METER READER	\$318.61	\$797.22	\$1,115.83	\$3,084.17	\$4,200.00
217	METER REFUNDS	\$0.00	\$200.00	\$200.00	\$800.00	\$1,000.00
218	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
220	CITY OF AUSTIN CONTRACT	\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
221	CITY OF AUSTIN WATER	\$1,744.05	\$5,106.53	\$6,850.58	\$18,149.42	\$25,000.00
222	ASSISTANT WATER OPERATOR	\$350.00	\$1,050.00	\$1,400.00	\$2,800.00	\$4,200.00
TOTALS:		\$9,541.18	\$31,498.01	\$41,039.19	\$104,167.81	\$145,207.00

CHECKING ACCOUNT BALANCE:

BEGINNING BALANCE	\$140,353.44	\$278,244.69
TOTAL REVENUES	\$137,891.25	
TRANSFER-TEXPOOL	\$0.00	
TOTAL EXPENSES	\$20,087.35	
TRANSFER-TEXPOOL	\$140,000.00	
INTEREST RET-TEXPOOL	\$1,662.67	\$161,750.02
ENDING BALANCE		\$116,494.67
CHECKBOOK BALANCE		\$116,494.67

TEXPOOL BALANCE:

BEGINNING BALANCE	\$378,147.60
DEPOSITS	\$140,000.00
INTEREST	\$1,662.67
TOTAL	\$519,810.27
WITHDRAWALS	\$0.00
ENDING BALANCE	\$519,810.27

**VILLAGE OF SAN LEANNA
FINANCIAL REPORT
1-1-2025 -- 1-31-2025**

ROAD IMPROVEMENT FUND 2022 - 2025

<u>REVENUES</u>	<u>BUDGET 24-25</u>			
301 CAPITAL METRO - BTC FUNDING 2022-2025	\$0.00	\$0.00	\$19,500.00	\$19,500.00
302 TRANSFER - CAPITAL METRO - RESERVED	\$0.00	\$0.00	\$0.00	\$0.00
303 CAPMETRO - BTC - PROJECT REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00
304 TRANSFER - ROAD PROJECT RESERVED F	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$19,500.00</u>	<u>\$19,500.00</u>

<u>EXPENSES</u>				
310 ROAD IMPROVEMENT - TBD	\$0.00	\$0.00	\$0.00	\$0.00
311 MISC	\$0.00	\$0.00	\$0.00	\$0.00
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 24-25</u>
501 CORONAVIRUS LOCAL FISCAL RECOVERY FUI	\$0.00	\$0.00	\$0.00	\$0.00
502 CLFRF RESERVE FUNDING	\$0.00	\$0.00	\$9,921.28	\$9,921.28
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$9,921.28</u>	<u>\$9,921.28</u>

<u>EXPENSES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 24-25</u>
510 WATER SYSTEM IMPROVEMENTS - NORTH WE	\$601.28	\$601.28	\$0.00	\$601.28
511 WATER SYSTEM IMPROVEMENTS - SOUTH WE	\$0.00	\$0.00	\$0.00	\$0.00
512 PUBLIC HEALTH / INFRASTRUCTURE	\$2,575.00	\$8,455.00	\$865.00	\$9,320.00
<u>TOTALS:</u>	<u>\$3,176.28</u>	<u>\$9,056.28</u>	<u>\$865.00</u>	<u>\$9,921.28</u>

HAZARD MITIGATION GRANT PROGRAM (HMPG) - GENERATOR

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 24-25</u>
601 HAZARD MITIGATION GRANT FUNDING	\$0.00	\$0.00	\$139,426.20	\$139,426.20
602 LOCAL (10%) SHARE FUNDING - RESERVE	\$0.00	\$0.00	\$15,491.80	\$15,491.80
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$154,918.00</u>	<u>\$154,918.00</u>

<u>EXPENSES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 24-25</u>
610 GENERATOR PROJECT	\$0.00	\$0.00	\$154,918.00	\$154,918.00
<u>TOTALS:</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$154,918.00</u>	<u>\$154,918.00</u>

RESERVED FUND BALANCES

<u>WATER FUND CONTINGENCY</u>	\$ 35,000.00	\$ 35,000.00
<u>ROAD FUND:</u>		
RESTRICTED CAPITAL METRO	\$ 70,805.00	\$ 70,805.00
RESERVE FOR PROJECTS	<u>\$ 70,805.00</u>	<u>\$ 70,805.00</u>
TOTAL ROAD RESERVE	\$ 141,610.00	\$ 141,610.00
<u>GENERAL FUND CONTINGENCY</u>	\$ 47,000.00	\$ 47,000.00
<u>CLFRF - ARPA FUND RESERVE</u>	\$ 865.00	\$ 865.00
CURRENT BUDGET RESERVE	<u>\$ 294,026.04</u>	<u>\$ 411,829.94</u>
Funds exceeding EOY Anticipated Expenses & Reserves	<u>\$ (19,283.80)</u>	<u>\$116,507.45</u>
TOTAL TEXPOOL AND CHECKBOOK	\$ 518,501.04	\$636,304.94
<u>TOTAL ALL RESERVED FUNDS</u>	\$ 224,475.00	\$ 224,475.00
<u>UNALLOCATED AVAILABLE FUNDS</u>	\$ -	\$116,507.45