

**THE VILLAGE OF SAN LEANNA AGENDA**  
Regular Board of Aldermen Public Meeting  
Thursday, March 19, 2026  
7:00 pm – Community Center – 11906 Sleepy Hollow Rd.

**A) MEETING CALLED TO ORDER**

Roll call

Approval of minutes: Regular B of A Meeting..... February 19, 2026

**B) CITIZENS' COMMUNICATION**

1. Arborist, Cahir Doherty
2. Citizen Communication

**C) ITEMS SCHEDULED FOR ACTION**

1. Approval of audit report for FY 2023-2024, presented at February 2026 meeting.
2. Consideration to release utility easement between Lots 148 & 149 of San Leanna Estates (11303 Lake Dr).
3. Discussion and possible action regarding the formal acceptance of a pollinator garden donation in memory of Monte & Sandra Reese and scheduling a public dedication ceremony.
4. Discussion and consideration of potential green waste (lawn bags) solutions as proposed by Texas Disposal Systems.
5. Consideration of proposal for Engineering Services & Plans for Hunting Creek Lane Grading Improvements.
6. Discussion and possible consideration of Final Design for Hazard Mitigation Plan Grant Generator Project.
7. Discussion and possible action regarding junked vehicle violation at 511 Hacienda Dr.
8. Discussion and possible action regarding junked vehicle complaint at 11903 Sleepy Hollow Dr.
9. Selection of 2026 Community Wide Bulk Pick-Up date.
10. Review and approve financial report and reconciliation for February 2026.
11. Cancellation of May 2<sup>nd</sup> General Election.

**D) ITEMS SCHEDULED FOR DISCUSSION**

1. Updates regarding ongoing violation to Zoning Ordinance 13-001 at 360 FM 1626, involving continued commercial use and commercial vehicle storage on an undeveloped lot.
2. Updates regarding violations to Health and Sanitation Ordinance 24-003 and Zoning Ordinance 13-001 at 511 Hacienda Dr.
3. Discussion of potential options for third-party contract or interlocal agreement for security and code enforcement services.
4. Discussion of current regulations related to dogs in the Village of San Leanna, particularly regarding pet waste disposal and dogs at-large and off leash.

**E) REPORTS AND INFORMATION**

- |                             |  |
|-----------------------------|--|
| 1. Mayor's Report.....      | Updates re: meetings/symposiums  |
| 2. Zoning Report.....       | Certificates of Use:<br>Active Building permits:                                     |
| 3. Administrative Report... | surveys/reports, complaints, admin updates   |
| 4. Roads.....               | Current road maintenance needs, road improv.<br>projects, street signs, speed humps  |
| 5. Public Affairs.....      | newsletter, Community events   |
| 6. Public Safety.....       | Neighborhood Watch, public safety information, street<br>lights                      |
| 7. Water.....               | Water system info, drought status, Burn Ban info,<br>drainage info, flood prevention |
| 8. Environmental.....       | Tree Care Program, mowing/trimming, trash/recycling,<br>burn piles, Tree City Status |

**F) ADJOURNMENT**

\* ALL ITEMS SPECIFICALLY MENTIONED SEPARATE FROM EXECUTIVE SESSION MAY HAVE ACTION TAKEN \*

The Board of Aldermen of the Village of San Leanna reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Posted \_\_\_\_\_ March 16, 2026

\_\_\_\_\_  
Rebecca Howe, City Administrator

**THE VILLAGE OF SAN LEANNA  
MINUTES**

Regular Board of Aldermen Public Meeting  
Thursday, February 19, 2026

7:00 p.m. – Community Center – 11906 Sleepy Hollow Rd

**A. MEETING CALLED TO ORDER**

Present: Helen Rockenbaugh, Stephanie Grayson, Danny Villarreal, Jonathan Fein

Mayor Molly Quirk and Mary Wright were absent.

The meeting was called to order by Mayor Pro Tem Danny Villarreal, acting in the absence of Mayor Quirk.

Jonathan Fein moved to approve the minutes of the Regular B of A Meeting on January 15, 2026; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.

**B. CITIZENS' COMMUNICATION**

1. Arborist Cahir Doherty provided an update on tree health and ongoing maintenance efforts throughout the Village. Council briefly discussed progress on the oak wilt trenching project.
2. Jim McRoberts addressed Council regarding ongoing issues with commercial vehicles, noise, and inappropriate behavior (public urination) at a neighboring undeveloped lot on FM 1626, indicating that he would be prepared to seek legal action if the village did not address the situation promptly.
3. Helen Rockenbaugh reported that a local business owner had recently been exonerated in past allegations of involvement in the Austin Yogurt Shop Murders.
4. Don Nyland addressed Council regarding potholes on Village roads south of FM 1626.

**C. ITEMS SCHEDULED FOR ACTION**

1. Donald L. Allman, CPA was present and addressed the Board of Aldermen, presenting information regarding the Village of San Leanna FY 2023-2024 financial audit. No action could be taken on the audit as the agenda item was worded incorrectly. The financial audit review would be moved to the March 19, 2026 meeting.

Stephanie Grayson moved to table consideration of engagement letter with the accounting firm of Donald L. Allman, CPA, as there was no letter to review currently; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 oppose.

**D. PUBLIC HEARING**

1. The public hearing was opened for presentation of information concerning a request for a variance to Zoning Ordinance No. 13-001 allowing the construction of a third permanent accessory building (pool cabana at an existing pool) on the property located at 11410 Circle Drive. Zoning Chair, Don Nyland, presented the details of the request noting that the Zoning Commission voted unanimously to recommend approval of the variance.

No action was taken during the public hearing. The regular meeting resumed.

#### **E. ITEMS SCHEDULED FOR ACTION (cont'd)**

1. Council considered the request for a variance to Zoning Ordinance No. 13-001 allowing the construction of a third permanent accessory building (pool cabana at an existing pool) on the property at 11410 Circle Drive as well as the language of the ordinance pertaining to shade structures. After discussion, Jonathan Fein moved to approve the variance; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
2. Council discussed a zoning violation at 360 FM 1626 involving continued commercial use and commercial vehicle storage on an undeveloped lot. Rebecca Howe noted that there had been no response to emails or letters sent by the Village of San Leanna. Jonathan Fein moved to authorize enforcement action, including citations and legal proceedings, against both the property owner and business owner, as necessary to resolve the issue; Helen Rockenbaugh seconded; motion carried with a vote of 3 in favor – 0 opposed.
3. The Council discussed numerous violations to Health and Sanitation Ordinance 24-003 and Zoning Ordinance 13-001 at 511 Hacienda Dr, noting delays with inspections by Austin Public Health and pending actions. No additional action was taken.
4. The financial report and reconciliation for January 2026 were reviewed. Helen Rockenbaugh moved to approve the report; Jonathan Fein seconded; motion carried with a vote of 3 in favor – 0 opposed.

#### **F. ITEMS SCHEDULED FOR DISCUSSION**

#### **G. REPORTS AND INFORMATION**

1. Mayor's Report – Mayor Molly Quirk was not present to report of Village Affairs.
2. Zoning Report – Claire Dunn reported on open building permits, noting a Certificate of Occupancy issued at 11500 Ridge Drive and a permit at 11303 Lake Drive requiring a release of utility easement between two lots used as one property.

Council briefly discussed inspection services through contractor, ATS Engineers, Inspectors, and Surveyors and wording of the Zoning Ordinance pertaining to patio covers and roofs.

3. Administrative Report – Rebecca Howe updated the council signs, dogs, generator update, drainage plans, water meeting, comm center remodel

4. Roads – Danny Villarreal reported on scheduled road repair to be completed in the coming weeks and large upcoming needs including speedbump repair and installation, Ridge Dr repair, and the Chapel Lane project.
5. Public Affairs – Mary Wright was not present to report on Public Affairs.
6. Public Safety – Stephanie Grayson reported on an intoxicated driver hitting the road closure gate on San Leanna Drive and a separate incident of a bicyclist falling from their bike after hitting a speedbump.
7. Water – Jonathan Fein reported on the drought status and the status of the water system. The Aquifer District was in Stage 3 Exceptional Drought Status with a mandatory 40% conservation period. Council discussed BSEACD’s restructuring of drought levels. The City of Austin was in Conservation Stage. Mr. Fein reported that the water system was running smoothly and that well levels had fallen 29 ft. since the previous month, to a level of 150.8 ft. The burn ban was in effect.

Repairs on the City of Austin solenoid valve and the FM 1626 clay valve were pending with Grubert Equipment Contractors.

8. Environmental – Helen Rockenbaugh updated the Board on planned pollinator garden planting and tree work.

## **H. ADJOURNMENT**

Jonathan Fein moved to adjourn the meeting; Helen Rockenbaugh seconded; meeting adjourned at 8:38 pm.

**STATE OF TEXAS**

**COUNTY OF TRAVIS**

**ABANDONMENT OF PUBLIC UTILITY EASEMENT**

**WHEREAS**, there exist certain easements for the installation of public utilities located along the common boundary line of Lots 148 and 149, San Leanna Estates, Travis County, Texas, as created by the original subdivision plat; and

**WHEREAS**, Lian Amber, as current owner of Lots 148 and 149, requests that the ten (10) foot public utility easement along each side of the common boundary line between Lots 148 and 149 be abandoned and released in full in order to make one lot; and

**WHEREAS**, all utilities are in place or will be placed within other dedicated easements on said lots, and no further need exists for the above easements as reflected on said plat; and

**NOW, THEREFORE**, be it known that the Village of San Leanna, Texas, does hereby abandon all right, title, and interest in, and does release, the said ten (10) foot public utility easement along each side of the common boundary line between Lots 148 and 149 in San Leanna Estates, Travis County, Texas.

**EXECUTED** on this 19<sup>th</sup> day of March, 2026.

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Molly Quirk, Mayor  
Village of San Leanna

**ATTEST:**

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Rebecca Howe, City Administrator



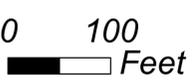
SLAUGHTER, S F  
SUR 1  
ABS 20

**Travis Central Appraisal District**  
 850 E Anderson Lane  
 Austin, TX 78752  
 P.O. Box 149012  
 Austin, Texas 78714  
 www.traviscad.org  
 Main Telephone Number (512)-834-9317

This tax map was compiled solely for the use of TCAD. Areas depicted by these digital products are approximate, and are not necessarily accurate to mapping, surveying or engineering standards. Conclusions drawn from this information are the responsibility of the user. The TCAD makes no claims, promises or guarantees about the accuracy, completeness or adequacy of this information and expressly disclaims liability for any errors and omissions. The mapped data does not constitute a legal document.

NAD\_1983\_StatePlane\_Texas\_Central\_FIPS\_4203\_Feet  
 Projection: Lambert\_Conformal\_Conic

Italic = 120 scale map  
 Thin = 100 scale map  
 Bold = 400 scale map



Revision Date:  
4/8/2025

**43819**

MAP

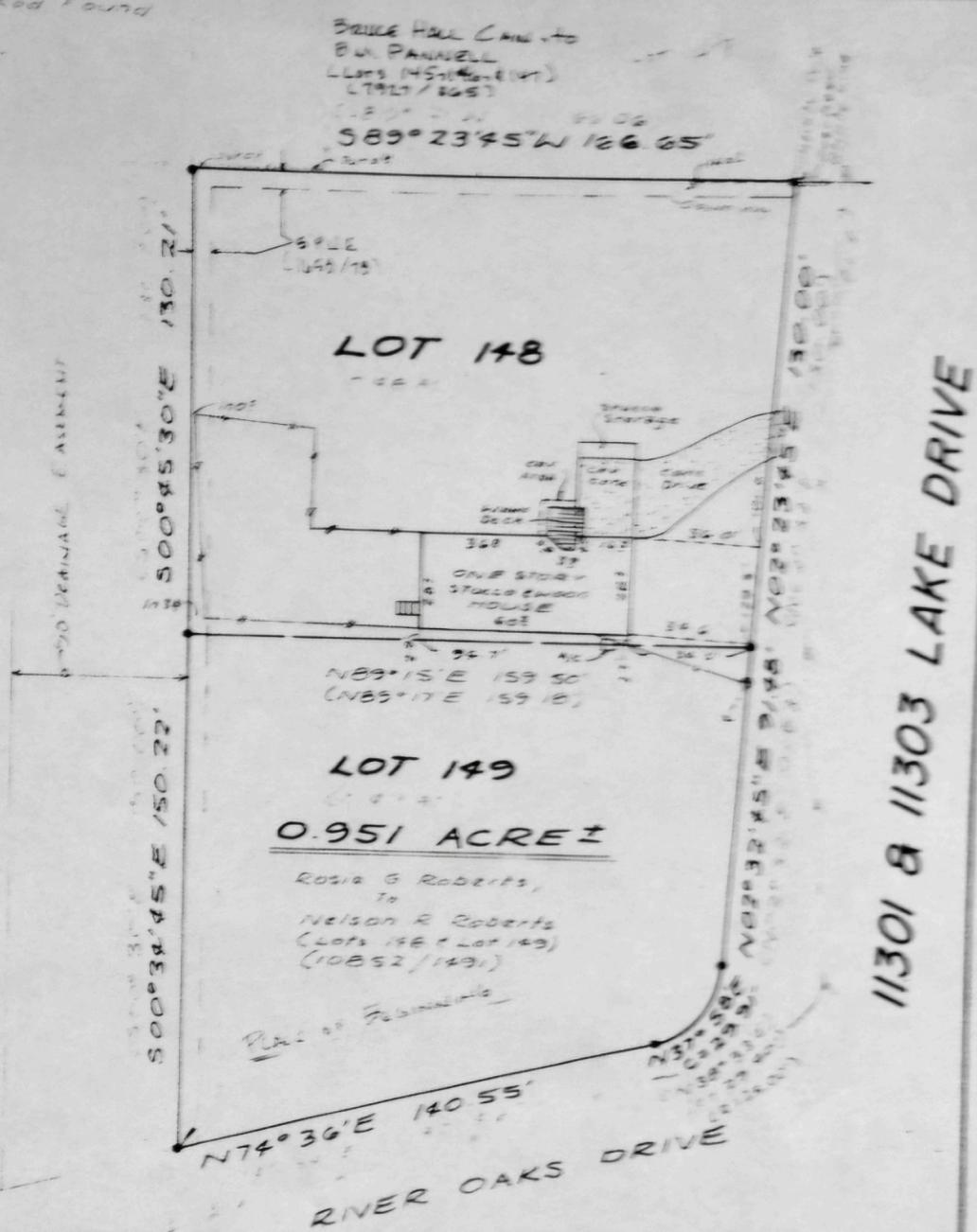
JOHN G. PUERST and ROBIN A. LIND

LEGAL DESCRIPTION: 0.951 of an acre, more or less, of land area, in the S.F. SLAUGHTER CENTER, in Travis County, Texas, being known as Lots 148 and 149 of the LEONARD R. ARNOLD SAN LINDA ESTATES SUBDIVISION, an unrecorded subdivision in Travis County, Texas, and being more particularly described by metes and bounds, also locally known as 11301 and 11303 Lake Drive, Austin, Texas.

• Iron Rod Found



NOTE: The northerly portion of Lot 149 lies within zone X, the 500 year flood plain. The improvements shown hereon are located in zone X (not the 500 flood plain) and are not located within a special flood hazard area.



MLG  
**McMINN**  
LAND SURVEYING Co.

P O Box 27695  
Austin, Texas 78755  
(512) 343-1970

MLG

G.F. 923509-AJT  
DATE September 16, 1993  
SCALE 1" = 40'  
FB/PG 101/50 & 102/55

J.O.# 093193/099991

TO MISSION MORTGAGE, COMMERCIAL TITLE OF AUSTIN, TRUST TITLE INSURANCE COMPANY, JOHN G. PUERST and wife, ROBIN A. LIND, EXCLUSIVELY:

The undersigned does hereby certify that this survey was this day made on the ground of the property legally described hereon and is correct, and that there are no visible discrepancies, conflicts, shortages in area, boundary line conflicts, encroachments, overlapping of improvements, visible utility lines or roads in place except as shown hereon, and that said property has access to and from a dedicated roadway, except as shown hereon.

The above legally described property is in Zone X and is within a special flood hazard area as designated by the Federal F.M.A. F.F.R. Map

on Community Panel No. 481305-0260E dated June 16, 1993

for the City of San Leanna, Travis County, Texas.

*[Handwritten Signature]*  
C. MICHAEL McMINN, JR., R.P.L.S. No. 4257

	DATE	BY
FIELD WORK	9-15-93	MLG
DRAFTING	9-16-93	MLG
FINAL CHECK	09-16-93	MLG
CORRECTIONS		

## Texas Disposal Systems - Green Waste (Lawn Bag) Options - March 2026

### Customer Expense

1. EOW green waste collection with carts – **additional \$5.95 per home/month**
1. EOW green waste collection without carts – **additional \$3.26 per home/month**
2. (1) annual leaf bag collection with a limit of (20) bags for composting – **additional \$0.40 per home/month**
3. Semi-annual Leaf Bag collection with a limit of (20) leaf bags for composting – **additional \$0.65 per home/month**
4. Quarterly Leaf Bag collection with a limit of (20) leaf bags for composting – **additional \$1.08 per home/month**

#### Option 1A

Description	Year 1
Refuse 1x + Recycle EOW + 1 Bulk +1 Bulk Day + Green Waste EOW w/carts	\$29.62
Commodity Adjustment Fee	\$2.96
Total Refuse and Recycle	<b>\$32.58</b>

#### Option 1B

Description	Year 1
Refuse 1x + Recycle EOW + 1 Bulk +1 Bulk Day + Green Waste EOW w/out carts	\$27.17
Commodity Adjustment Fee	\$2.72
Total Refuse and Recycle	<b>\$29.89</b>

#### Option 2

Description	Year 1
Refuse 1x + Recycle EOW +1 Bulk +1 Bulk Day + 1 Annual leaf bag collection	\$24.57
Commodity Adjustment Fee	\$2.46
Total Refuse and Recycle	<b>\$27.03</b>

#### Option 3

Description	Year 1
Refuse 1x + Recycle EOW + 1 Bulk +1 Bulk Day + Semi-annual leaf bag collection	\$24.80
Commodity Adjustment Fee	\$2.48
Total Refuse and Recycle	<b>\$27.28</b>

#### Option 4

Description	Year 1
Refuse 1x + Recycle EOW + 1 Bulk +1 Bulk Day + Quarterly leaf bag collection	\$25.19
Commodity Adjustment Fee	\$2.52
Total Refuse and Recycle	<b>\$27.71</b>

OR

### Village Expense

Option 2 - (1) Annual	\$1,064.00	per year
Option 3 - Semi - Annual	\$1,738.00	per year
Option 4 - Quarterly	\$2,876.00	per year



February 27, 2026

Rebecca Howe  
City Administrator  
Village of San Leanna  
P.O. Box 1107  
Manchaca, Texas 78652

**SUBJECT: Proposal for Engineering Services  
Hunting Creek Lane Grading Improvements**

Dear Ms. Howe:

Ardurra is pleased to submit this not to exceed lump sum fee proposal for engineering services to the Village of San Leanna for the above referenced project.

The scope of the project will include the design and construction documents for drainage improvements to address issues along Hunting Creek Lane.

Per the Master Services Agreement between the Village of San Leanna and Ardurra dated March 28, 2022. Ardurra is proposing to provide engineering services for a lump sum fee of \$30,724 and is broken down in Attachment B.

We look forward to working with you on this important project. If you have any questions or comments, please feel free to contact me at 210-822-2232.

Sincerely,  
Ardurra Group, Inc  
TBPE Firm No. 10053

Ricardo J. Zamora, P.E., CFM  
Senior Project Manager

Approved:

\_\_\_\_\_  
Village of San Leanna

\_\_\_\_\_  
Date

Attachments: Attachment A: Scope of Work  
Attachment B: Fee Proposal Worksheet  
Attachment C: Opinion of Probable Cost



Village of San Leanna

Hunting Creek Drainage Improvements

**Services to Be Performed:** Ardurra will assess drainage improvement needs for problem drainage areas identified in the Hunting Creek area by the City in the SAN LEANNA ESTATES SUBDIVISION, develop proposed solutions (ditch regrading is anticipated) for the problem area.

**I. Basic Services:**

**A. Project Management**

1. Initial consultation will be held with the CLIENT to detail contacts, coordination, project schedule, and specific project issues and needs.

**B. Data Collection and Assessment**

1. Meet with City staff to discuss available existing data, project plan focus areas of primary concern.
2. Gather available data including any models and utility information and other pertinent data as available.
3. Conduct physical inspections. Design personnel will go to the field with available information to identify problem areas and areas where additional information may be needed.
4. Map the overall watershed for the problem area and establish an understanding of the overall drainage patterns and characteristics of the area of concern.
5. Assemble and review existing data.

**C. Topographic Survey**

1. Perform topographic field survey of the Hunting Creek are in the SAN LEANNA ESTATES SUBDIVISION, as needed, to perform drainage assessment, utility identification, and design. TNRS LiDAR or best available topographic data will be utilized to supplement survey information for analysis.

**D. Project Design**

1. Perform detailed hydrologic and hydraulic analysis by approximate methodologies to quantify the extent of the drainage issues and identify a proposed project solution.

2. Proposed Plans

- a. Prepare general PS&E documents such as cover sheet, index of sheets, quantity summary, and general notes.
- b. Prepare drainage area maps and hydrologic computations for plans.
- c. Prepare a hydraulic analysis of the existing and proposed conditions.
- d. Prepare the plan and profile sheet for the drainage ditches.
- e. Prepare design cross sections of the proposed improvements at approximate 50-ft intervals.
- f. Prepare utility layouts to identify utility conflicts.
- g. Prepare TxDOT TCP standards for PS&E.
- h. Prepare earthwork quantities sheet.
- i. Prepare SW3P and EPIC sheet for environmental plans.

**III. Compensation for Services:**

I. Basic Services (lump sum fee)

A. Survey and Engineering	\$ 30,724
<b>TOTAL BASIC SERVICES</b>	<b>\$ 30,724</b>

**IV. Payment:**

**I. Basic Services:** The CLIENT will make monthly payments in response to the ENGINEER's monthly requests for payment for services rendered during the project phases based on percentage of work completed. After completion and acceptance of the final report by the CLIENT, the remaining amount for the project phase fees shall be paid to the ENGINEER. No additional services are included in this fee.

**II. Additional Services:** The CLIENT will make monthly payments in response to the ENGINEER's monthly requests for payment for services rendered based on percentage of work completed. The tasks and effort associated with these services will be negotiated, approved and authorized by City prior to commencing work. Hourly services will be in accordance with Attachment B.

**V. Items not included in Scope:**

1. Environmental research or document preparation.
2. Parcel maps or metes and bounds for right-of-way or easements.
3. Subsurface utility investigations
4. Right-of-way mapping
5. Geotechnical investigations

**VI. Services to be Provided by the CLIENT:** The CLIENT shall furnish the following services and/or data that is necessary for the development and completion of this project.

1. Copy of all available utility maps for the project areas.

**VII. Schedule:**

- |                                    |         |
|------------------------------------|---------|
| 1. Project kickoff/Data Collection | 1 weeks |
| 2. Preliminary Design              | 3 weeks |
| 3. Final Design                    | 2 weeks |

**ATTACHMENT B**

Project Name:	Village of San Leanna - Hunting Creek Ln
Name of Firm:	Ardurra
Date Proposal Submitted:	
Project Manager:	Ricardo Zamora, PE

Position/Personnel Title	Project Manager	Engineer III	CADD Tech	RPLS	2-Man Survey Crew	
Fully-Loaded Hourly Wage Rates * (as defined below)	\$235	\$174	\$125	\$240	\$195	
Task to be performed/Phase Description (including Sub-consultant work)	Hours	Hours	Hours	Hours	Hours	Total Hours
<b>PROJECT MANAGEMENT &amp; QA/QC</b>	<b>19</b>	<b>71</b>	<b>63</b>	<b>4</b>	<b>26</b>	<b>183</b>
Project Management & Meetings	3	3				6
QA/QC Review	4	4				8
Revisions	2	2	2			6
<b>SURVEY</b>						
Establish Project Horizontal and Vertical Control				2	10	12
Topographic Survey - ROW to ROW as shown on Exhibit A			8		16	24
One-Call Marking Locates			4			4
QAQC + Data Process + Deliverables				2		2
<b>SURVEY &amp; GIS PROCESSING</b>						
Surface & Utility Processing			6			6
<b>HYDROLOGY</b>						
Drainage Area Delineation		6	4			10
Drainage Area Map		2	4			6
Hydrologic Calculations	1	8				9
Hydrologic Sheets		4	2			6
<b>HYDRAULICS</b>						
Existing & Proposed Ditch Analysis	1	8				9
<b>PLAN PRODUCTION</b>						
Cover/Index/Notes		2	4			6
Typical Sections		2	4			6
Plan & Profile Sheets		8	6			14
Cross Sections		4	6			10
<b>QUANTITIES</b>						
Earthwork & Quantity Tables		4	4			8
<b>TRAFFIC CONTROL</b>						
Traffic Control Plans & Standards		1	2			3
<b>SW3P</b>						
SW3P Sheets & BMP Layout		2	4			6
<b>UTILITIES</b>						
Utility Sheets & Conflict Review		3	3			6
<b>CONSTRUCTION PHASE SERVICES</b>						
2 site visits during construction	8	8				16
<b>Total Hours:</b>	<b>19</b>	<b>71</b>	<b>63</b>	<b>4</b>	<b>26</b>	<b>183</b>
<b>Total Fee Proposal :</b>	<b>\$4,465</b>	<b>\$12,354</b>	<b>\$7,875</b>	<b>\$960</b>	<b>\$5,070</b>	<b>\$30,724</b>

**Opinion of Probable Construction Cost  
Village of San Leanna - Hunting Creek Ln**



					BASE BID	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	
100 7002	PREPARING ROW	STA	1	\$ 2,500.00	\$ 2,500.00	
104 7011	REMOV CONC (DRIVEWAY)	SY	5	\$ 35.00	\$ 175.00	
110 7002	EXCAVATION (CHANNEL)	CY	123	\$ 20.00	\$ 2,460.00	
132 7005	EMBANKMENT (FINAL)(DENS CONT)(TY C)	CY	31	\$ 25.00	\$ 775.00	
160 7002	FURNISHING AND PLACING TOPSOIL (4")	SY	1109	\$ 4.00	\$ 4,436.00	
162 7002	HYDRO-MULCH	SY	1109	\$ 2.00	\$ 2,218.00	
168 7001	VEGETATIVE WATERING	MG	18	\$ 195.00	\$ 3,510.00	
460 7003	CMP (GAL STL 18 IN)	LF	24	\$ 65.00	\$ 1,560.00	
467 7304	SET (TY II) (18 IN) (CMP) (6:1)	EA	2	\$ 1,350.00	\$ 2,700.00	
500 7001	MOBILIZATION	LS	1	\$ 3,049.00	\$ 3,049.00	
502 7001	BARRICADES, SIGNS, AND TRAFFIC HANDLING	MO	1	\$ 1,500.00	\$ 1,500.00	
506 7002	ROCK FILTER DAMS (INSTALL) (TY 2)	LF	60	\$ 35.00	\$ 2,100.00	
506 7011	ROCK FILTER DAMS (REMOVE)	LF	60	\$ 10.00	\$ 600.00	
506 7020	CONSTRUCTION EXITS (INSTALL) (TY 1)	SY	100	\$ 20.00	\$ 2,000.00	
506 7024	CONSTRUCTION EXITS (REMOVE)	SY	100	\$ 8.00	\$ 800.00	
506 7039	TEMP SEDMT CONT FENCE (INSTALL)	LF	250	\$ 4.00	\$ 1,000.00	
506 7041	TEMP SEDMT CONT FENCE (REMOVE)	LF	250	\$ 1.00	\$ 250.00	
530-7006	DRIVEWAYS (CONC)	SY	20	\$ 95.00	\$ 1,900.00	
	CONSTRUCTION CONTINGENCY			15%	\$ 5,030.00	
<b>CONSTRUCTION TOTAL</b>					<b>\$ 38,563.00</b>	
<b>SIDEWALK BRIDGE OVER DITCH</b>						
531-7001	SIDEWALK	SY	5	\$ 95.00	\$ 475.00	
460 7003	CMP (GAL STL 18 IN)	LF	8	\$ 65.00	\$ 520.00	
467 7304	SET (TY II) (18 IN) (CMP) (6:1)	EA	2	\$ 1,350.00	\$ 2,700.00	
<b>DESIGN TOTAL</b>					<b>\$ 3,695.00</b>	
<b>PROJECT TOTAL</b>					<b>\$ 42,258.00</b>	

**RISER DIAGRAM PLAN NOTES**

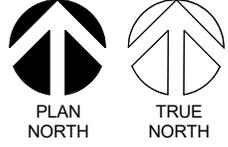
(R1) SPD PER SPECS

(R2) REMOVE CONNECTION BETWEEN GROUNDING CONDUCTOR AND GROUND ROD AND REMOVE EXISTING MAIN BONDING JUMPER.

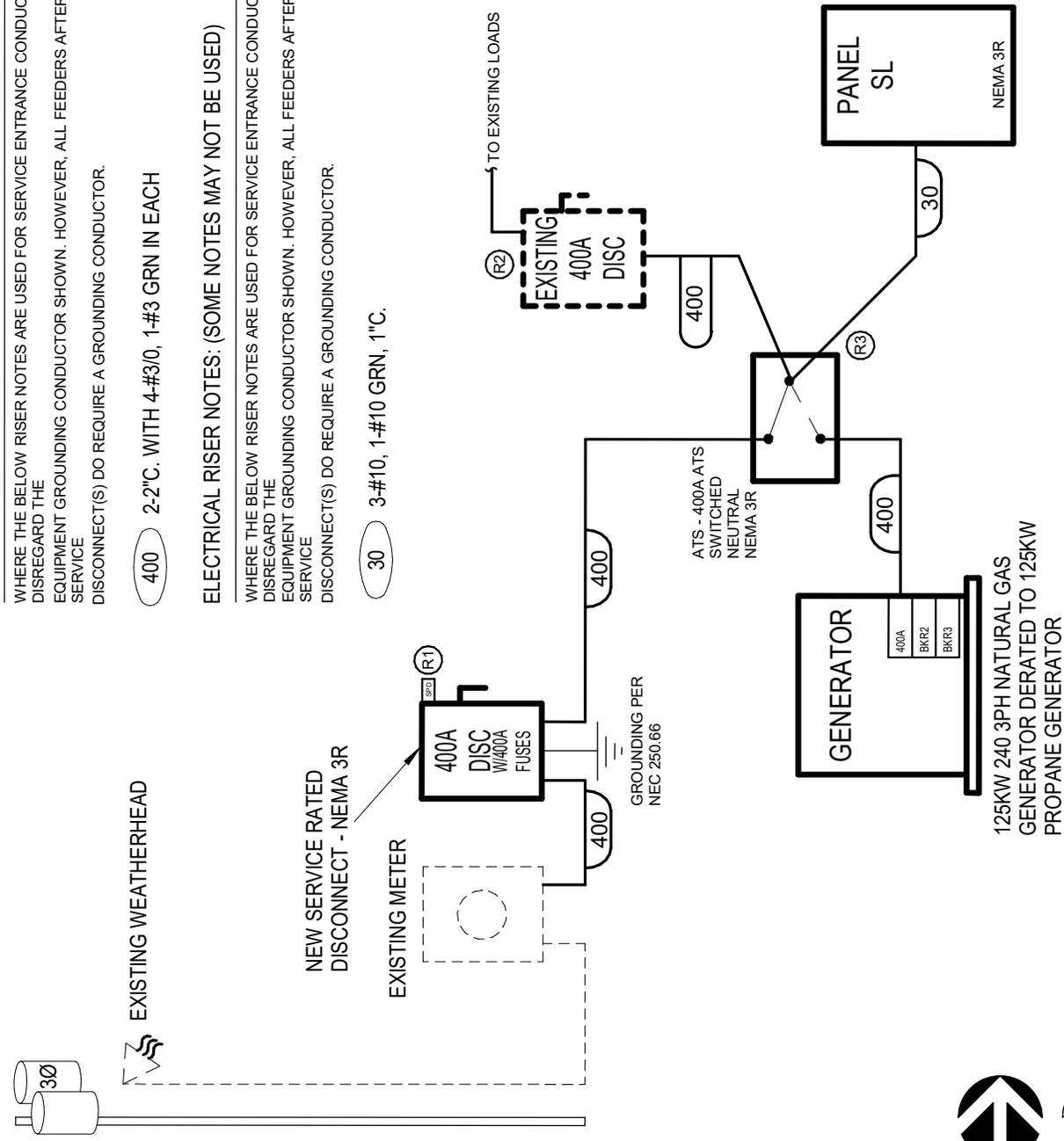
(R3) TAP THE TWO 120V PHASE CONDUCTORS TO SUPPLY PANEL SL; DO NOT TAP THE HIGH-LEG. PROVIDE MULTI-TAP CONNECTORS AS REQUIRED.

**ELECTRICAL GENERAL NOTES**

1. SEE SHEET EP3 FOR GENERAL NOTES AND PLAN NOTES FOR THIS PROJECT.



03-19-2026



**ELECTRICAL RISER NOTES: (SOME NOTES MAY NOT BE USED) [3pt]**

WHERE THE BELOW RISER NOTES ARE USED FOR SERVICE ENTRANCE CONDUCTORS, DISREGARD THE EQUIPMENT GROUNDING CONDUCTOR SHOWN. HOWEVER, ALL FEEDERS AFTER THE MAIN SERVICE DISCONNECT(S) DO REQUIRE A GROUNDING CONDUCTOR.

(400) 2-2" C. WITH 4-#3/0, 1-#3 GRN IN EACH

**ELECTRICAL RISER NOTES: (SOME NOTES MAY NOT BE USED) [1pt]**

WHERE THE BELOW RISER NOTES ARE USED FOR SERVICE ENTRANCE CONDUCTORS, DISREGARD THE EQUIPMENT GROUNDING CONDUCTOR SHOWN. HOWEVER, ALL FEEDERS AFTER THE MAIN SERVICE DISCONNECT(S) DO REQUIRE A GROUNDING CONDUCTOR.

(30) 3-#10, 1-#10 GRN, 1" C.

## **Junked Vehicle Ordinance**

***"Junked vehicle"*** means a vehicle that is self-propelled and:

- (1) does not have lawfully attached to it:
  - (a) an unexpired license plate; or
  - (b) a valid motor vehicle inspection certificate; or
- (2) is wrecked, dismantled or partially dismantled, or discarded; or
- (3) is inoperable and has remained inoperable for more than
  - (a) 72 consecutive hours, if the vehicle is on public property, or
  - (b) 30 consecutive days, if the vehicle is on private property, as provided by Texas Transportation Code section 683.071.

### **SECTION 5. DECLARATION OF A PUBLIC NUISANCE;**

Pursuant to Texas Transportation Code section 683.072, a junked vehicle, or a part thereof, that is visible from a public place or public right-of-way:

- (1) is detrimental to the public health and safety,
- (2) tends to reduce the value of private property;
- (3) invites vandalism,
- (4) creates a fire hazard;
- (5) is an attractive nuisance creating a hazard to a minors' health and safety;
- (6) produces urban blight adverse to the maintenance and continuing development of municipalities;
- (7) is a public nuisance; and,
- (8) is hazardous to water sources and other environmental concerns.

## **SECTION 6. EXEMPTIONS**

Exempt from the requirements of this Ordinance is a vehicle, or part thereof, that:

(1) is completely enclosed in a building in a lawful manner and is not visible from the street or other public or private property; or

(2) is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer or junkyard, or that is an antique vehicle, special interest vehicle or kit car stored by a motor vehicle collector on the collector's property, if the vehicle or part and the outdoor storage area, if any, are:

(A) maintained in an orderly manner;

(B) not a health hazard; and

(C) screened from ordinary public view by appropriate means, including but not limited to a fence, rapidly growing trees, or shrubbery.

**VILLAGE OF SAN LEANNA  
GENERAL FUND REPORT  
2-1-2026 -- 2-28-2026**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
101	PROPERTY TAXES	\$ 49,245.02	\$ 266,850.85	\$ 316,095.87	\$ (6,095.87)	\$ 310,000.00
102	FRANCHISE TAXES	\$ 48.46	\$ 12,634.61	\$ 12,683.07	\$ 2,316.93	\$ 15,000.00
103	INTEREST	\$ 2,275.92	\$ 8,015.54	\$ 10,291.46	\$ 4,708.54	\$ 15,000.00
104	BUILDING PERMITS	\$ -	\$ 160.00	\$ 160.00	\$ 4,840.00	\$ 5,000.00
106	MISCELLANEOUS	\$ -	\$ 150.00	\$ 150.00	\$ (50.00)	\$ 100.00
107	TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	\$ 12,740.00	\$ 12,740.00
108	REAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>TOTALS:</u></b>		\$ 51,569.40	\$ 287,811.00	\$ 339,380.40	\$ 18,459.60	\$ 357,840.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>AMENDED BUDGET</u>
112	ROAD MAINTENANCE	\$ -	\$ 878.00	\$ 878.00	\$ 49,122.00	\$ 50,000.00
113	CITY ADMINISTRATOR	\$ 3,479.90	\$ 16,392.26	\$ 19,872.16	\$ 28,127.84	\$ 48,000.00
114	TML INSURANCE	\$ -	\$ 7,081.48	\$ 7,081.48	\$ 518.52	\$ 7,600.00
115	LEGAL	\$ -	\$ 25.50	\$ 25.50	\$ 4,974.50	\$ 5,000.00
116	TAXES	\$ 89.12	\$ 2,868.25	\$ 2,957.37	\$ 4,142.63	\$ 7,100.00
117	ENVIRONMENTAL MAINTENANCE	\$ 300.00	\$ 5,134.82	\$ 5,434.82	\$ 54,565.18	\$ 60,000.00
118	PUBLIC INFORMATION	\$ -	\$ -	\$ -	\$ 800.00	\$ 800.00
119	AUDIT	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 16,000.00
120	SECURITY LIGHTS	\$ 241.67	\$ 966.68	\$ 1,208.35	\$ 1,991.65	\$ 3,200.00
121	OFFICE EXPENSES	\$ 505.66	\$ 1,335.89	\$ 1,841.55	\$ 2,158.45	\$ 4,000.00
122	ORG. MEMBERSHIP DUES	\$ -	\$ 802.70	\$ 802.70	\$ 297.30	\$ 1,100.00
123	APPRAISALS	\$ -	\$ 427.10	\$ 427.10	\$ 1,272.90	\$ 1,700.00
124	BUILDING INSPECTIONS	\$ 315.00	\$ 480.00	\$ 795.00	\$ 4,205.00	\$ 5,000.00
125	MISCELLANEOUS	\$ -	\$ (29.64)	\$ (29.64)	\$ 1,529.64	\$ 1,500.00
126	ARBORIST	\$ 811.00	\$ 3,164.00	\$ 3,975.00	\$ 10,025.00	\$ 14,000.00
128	COUNCIL EXPENSES	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
129	PUBLIC AFFAIRS	\$ -	\$ 534.25	\$ 534.25	\$ 2,965.75	\$ 3,500.00
130	COMMUNITY CENTER	\$ 1,917.52	\$ 16,314.56	\$ 18,232.08	\$ 2,767.92	\$ 21,000.00
131	ENGINEER	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
132	FLOOD PREVENTION	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00
133	EMPLOYEE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
134	HEALTH DEPT. CONTRACT	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
135	PUBLIC SAFETY	\$ -	\$ 921.92	\$ 921.92	\$ 578.08	\$ 1,500.00
136	ADVISOR	\$ 860.44	\$ 3,473.00	\$ 4,333.44	\$ 8,146.56	\$ 12,480.00
137	EMPLOYEE BENEFIT STIPEND	\$ -	\$ 1,040.84	\$ 1,040.84	\$ 1,959.16	\$ 3,000.00
138	DIGITAL INFRASTRUCTURE	\$ -	\$ 7,187.25	\$ 7,187.25	\$ 872.75	\$ 8,060.00
<b><u>TOTALS:</u></b>		\$ 18,020.31	\$ 68,998.86	\$ 87,019.17	\$ 270,820.83	\$ 357,840.00

**VILLAGE OF SAN LEANNA  
WATER FUND REPORT  
2-1-2026 -- 2-28-2026**

**REVENUES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
201	WATER BILLING	\$ 5,918.67	\$ 51,512.12	\$ 57,430.79	\$ 67,569.21	\$ 125,000.00
202	WATER TAP FEES	\$ -	\$ -	\$ -	\$ 9,600.00	\$ 9,600.00
203	METER DEP/CONNECT FEES	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
204	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
205	TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	\$ 12,648.00	\$ 12,648.00
<b>TOTALS:</b>		\$ 5,918.67	\$ 51,512.12	\$ 57,430.79	\$ 90,917.21	\$ 148,348.00

**EXPENSES:**

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>CURRENT MONTH</u>	<u>YTD. BEG. CURRENT MO</u>	<u>YTD. END OF CURRENT MO</u>	<u>DIFFERENCE</u>	<u>BUDGET</u>
210	WATER OPERATOR	\$ 3,094.00	\$ 12,376.00	\$ 15,470.00	\$ 21,658.00	\$ 37,128.00
211	DISTRICT FEES	\$ -	\$ 1,898.88	\$ 1,898.88	\$ 4,301.12	\$ 6,200.00
212	MAINTENANCE/REPAIR	\$ 93.00	\$ 2,836.88	\$ 2,929.88	\$ 27,070.12	\$ 30,000.00
213	ELECTRICITY	\$ 474.04	\$ 3,163.89	\$ 3,637.93	\$ 5,362.07	\$ 9,000.00
214	BOOKKEEPER	\$ 1,739.95	\$ 8,196.13	\$ 9,936.08	\$ 14,063.92	\$ 24,000.00
215	BILLING SUPPLIES	\$ 122.00	\$ 480.74	\$ 602.74	\$ 1,297.26	\$ 1,900.00
216	METER READER	\$ 332.46	\$ 1,465.24	\$ 1,797.70	\$ 2,522.30	\$ 4,320.00
217	METER REFUNDS	\$ -	\$ 100.00	\$ 100.00	\$ 900.00	\$ 1,000.00
218	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
220	CITY OF AUSTIN CONTRACT	\$ -	\$ -	\$ -	\$ 5,200.00	\$ 5,200.00
221	CITY OF AUSTIN WATER	\$ 2,234.26	\$ 7,361.65	\$ 9,595.91	\$ 15,404.09	\$ 25,000.00
222	ASSISTANT WATER OPERATOR	\$ 375.00	\$ 1,500.00	\$ 1,875.00	\$ 2,625.00	\$ 4,500.00
<b>TOTALS:</b>		\$ 8,464.71	\$ 39,379.41	\$ 47,844.12	\$ 100,503.88	\$ 148,348.00

**CHECKING ACCOUNT BALANCE:**

BEGINNING BALANCE	\$ 93,894.12	\$ 151,382.19
TOTAL REVENUES	\$ 57,488.07	
TRANSFER-TEXPOOL	\$ -	
TOTAL EXPENSES	\$ 26,485.02	
HMPG EXP	\$ 5,265.00	
TRANSFER-TEXPOOL	\$ 100,000.00	
INTEREST RET-TEXPOOL	\$ 2,275.92	\$ 34,025.94
<b>ENDING BALANCE</b>		<b>\$ 17,356.25</b>
<b>CHECKBOOK BALANCE</b>		<b>\$ 17,356.25</b>

**TEXPOOL BALANCE:**

BEGINNING BALANCE	\$ 745,288.36
DEPOSITS	\$ 100,000.00
INTEREST	\$ 2,275.92
<b>TOTAL</b>	<b>\$ 847,564.28</b>
<b>WITHDRAWALS</b>	<b>\$ -</b>
<b>ENDING BALANCE</b>	<b>\$ 847,564.28</b>

**VILLAGE OF SAN LEANNA  
FINANCIAL REPORT  
2-1-2026 -- 2-28-2026**

**ROAD IMPROVEMENT FUND 2022 - 2026**

<u>REVENUES</u>	<u>BUDGET 25-26</u>
301 CAPITAL METRO - BTC FUNDING 2022-2026	\$ 25,000.00
302 TRANSFER - CAPITAL METRO - RESERVED FUNDS	\$ -
303 CAPMETRO - BTC - PROJECT REIMBURSEMENT 2022	\$ -
304 TRANSFER - ROAD PROJECT RESERVED FUNDS	\$ -
<b>TOTALS:</b>	<b>\$ 25,000.00</b>
<u>EXPENSES</u>	
310 ROAD IMPROVEMENT - Chapel Ln	\$ -
311 ENGINEERING AND ADMINISTRATION EXPENSE	\$ 10,000.00
<b>TOTALS:</b>	<b>\$ 10,000.00</b>

**CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING (CLFRF) - ARPA**

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 25-26</u>
501 CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING	\$ -	\$ -	\$ -	\$ -
502 CLFRF RESERVE FUNDING	\$ -	\$ -	\$ 1,113.28	\$ 1,113.28
<b>TOTALS:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,113.28</b>	<b>\$ 1,113.28</b>
<u>EXPENSES:</u>				
510 WATER SYSTEM IMPROVEMENTS - NORTH WELL	\$ -	\$ -	\$ -	\$ -
511 WATER SYSTEM IMPROVEMENTS - SOUTH WELL	\$ -	\$ -	\$ -	\$ -
512 PUBLIC HEALTH / INFRASTRUCTURE	\$ -	\$ 865.00	\$ -	\$ 865.00
513 ADMINISTRATION AND COMPLIANCE OVERSIGHT	\$ -	\$ -	\$ 248.28	\$ 248.28
<b>TOTALS:</b>	<b>\$ -</b>	<b>\$ 865.00</b>	<b>\$ 248.28</b>	<b>\$ 1,113.28</b>

**HAZARD MITIGATION GRANT PROGRAM (HMPG) - GENERATOR**

<u>REVENUES:</u>	<u>CURRENT MONTH</u>	<u>YTD TOTAL</u>	<u>DIFFERENCE</u>	<u>BUDGET 25-26</u>
601 HAZARD MITIGATION GRANT FUNDING	\$ -	\$ -	\$ 139,426.20	\$ 139,426.20
602 LOCAL (10%) SHARE FUNDING - RESERVE	\$ -	\$ -	\$ 15,491.80	\$ 15,491.80
<b>TOTALS:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 162,663.90</b>	<b>\$ 162,663.90</b>
<u>EXPENSES:</u>				
610 GENERATOR PROJECT	\$ 5,265.00	\$ 20,397.50	\$ 134,520.50	\$ 154,918.00
<b>TOTALS:</b>	<b>\$ 5,265.00</b>	<b>\$ 20,397.50</b>	<b>\$ 142,266.40</b>	<b>\$ 162,663.90</b>

**RESERVED FUND BALANCES**

<b><u>WATER FUND CONTINGENCY</u></b>	<b>\$ 37,087.00</b>	<b>\$ 37,087.00</b>
<b><u>ROAD FUND:</u></b>		
RESTRICTED CAPITAL METRO	\$ 70,805.00	\$ 70,805.00
RESERVE FOR PROJECTS	\$ 70,805.00	\$ 70,805.00
<b>TOTAL ROAD RESERVE</b>	<b>\$ 141,610.00</b>	<b>\$ 141,610.00</b>
<b><u>GENERAL FUND CONTINGENCY</u></b>	<b>\$ 85,445.00</b>	<b>\$ 85,445.00</b>
<b><u>CLFRF - ARPA FUND RESERVE</u></b>	<b>\$ 248.28</b>	<b>\$ 248.28</b>
<b>CURRENT BUDGET RESERVE</b>	<b>\$ 574,792.20</b>	<b>\$ 600,530.25</b>
<b>Funds exceeding EOY Anticipated Expenses &amp; Reserves</b>	<b>\$ 177,855.22</b>	<b>\$ 229,205.54</b>
<b>TOTAL TEXPOOL AND CHECKBOOK</b>	<b>\$ 839,182.48</b>	<b>\$ 864,920.53</b>
<b><u>TOTAL ALL RESERVED FUNDS</u></b>	<b>\$ 264,390.28</b>	<b>\$ 264,390.28</b>
<b><u>UNALLOCATED AVAILABLE FUNDS</u></b>	<b>\$ 30,323.82</b>	<b>\$ 86,939.14</b>





I HEREBY CERTIFY THAT AS OF THE 19<sup>TH</sup> DAY OF MARCH 2026, NO OPPOSING CANDIDATES HAVE FILED FOR THE OFFICE OF THREE ALDERPERSONS IN THE VILLAGE OF SAN LEANNA AND THAT THE THREE CANDIDATES BELOW HAVE FILED FOR OFFICE, THOSE CANDIDATES BEING JONATHAN FEIN, HELEN ROCKENBAUGH, AND HOMERO “DANNY” VILLARREAL, THEREBY EFFECTIVELY RUNNING UNOPPOSED FOR THE MAY 2, 2026 ELECTION.

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Rebecca Howe  
City Administrator

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Date



HAVING BEEN DULY NOTIFIED THAT THERE IS NO OPPOSITION FOR THE THREE CANDIDATES, JONATHAN FEIN, HELEN ROCKENBAUGH, AND HOMERO “DANNY” VILLARREAL, FOR THE MAY 2, 2026 ELECTION IN THE VILLAGE OF SAN LEANNA, THE BOARD OF ALDERMEN, UNDER MAYOR MOLLY QUIRK’S SIGNATURE, DOES HEREBY DECLARE THIS AS NOTICE THAT THERE WILL BE NO OFFICIAL ELECTION ON MAY 2, 2026 FOR THESE POSITIONS (THREE ALDERPERSONS) AND THAT THE THREE ABOVE-NAMED CANDIDATES ARE NOW ELECTED TO OFFICE.

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Molly Quirk  
Mayor

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Date

## ELECTION ORDER

**AN ORDER CANCELLING THE MAY 2, 2026 GENERAL ELECTION AND DECLARING EACH UNOPPOSED CANDIDATE ELECTED TO OFFICE; PROVIDING THAT THIS ORDER SHALL BE CUMULATIVE OF ALL ORDERS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Village of San Leanna, Texas, in accordance with law, has ordered a general election for May 2, 2026 for the purpose of electing Council members to serve on the Board of Aldermen; and

WHEREAS, no proposition is to appear on the ballot in said election; and

WHEREAS, the City Administrator has certified in writing that each candidate on the ballot is unopposed for election to office; and

WHEREAS, the filing deadlines for placement on the ballot and declaration of write-ins have passed; and

WHEREAS, in the circumstances Subchapter C of Chapter 2 of the Election Code authorizes a governing body to declare each unopposed candidate elected to office and cancel the election,

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE OF SAN LEANNA THAT:

SECTION I: The following candidates who are unopposed in the May 2, 2026 general election are hereby declared elected to office and shall be issued a certificate of election: Jonathan Fein (Alderman), Helen Rockenbaugh (Alderman), and Homero “Danny” Villarreal (Alderman).

SECTION II: The City Administrator is directed to post a copy of this Election Order at each designated polling place on May 2, 2026.

SECTION III: This Order shall be cumulative of all provisions of orders in the Village of San Leanna, except where the provisions of this Order are in direct conflict with the provisions of such orders, in which event the conflicting provisions of such orders are hereby repealed.

SECTION IV: It is hereby declared to be the intention of the Village Council that the phrases, clauses, sentences, paragraphs, and sections of this Order are severable, and if any phrase, clause, sentence, paragraph or section of this Order shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Order, since the same would have been enacted by the Village Council without the incorporation in the Order of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION V: This Order shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED ON THIS THE 19<sup>th</sup> DAY OF MARCH, 2026.

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Molly Quirk, Mayor

ATTEST:

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Rebecca Howe, City Administrator

## Dog Related Regulations in the Village of San Leanna

### SECTION 23. MISCELLANEOUS PROVISIONS

(B) All DOGS must be either inside home of owner, inside a securely fenced enclosure, or on a leash at all times while being walked within Village limits. Owners of unleashed or loose dogs may be subject to Municipal Court prosecution and fines (see current Animal Ordinance for other animals and their restrictions).